

## MINUTES

**Community Attendees:** Parkdale: Derek Brown, Kara Hallett  
 St Andrews Heights: Jacques Gendron, Liz Murray, Ken Zdunich  
 University Heights: James Love, David Richardson

**Regrets:** Jan Brawn, Rob Wenarchuk  
**Alberta Health Services Attendees:** Janice Cullen, Shelley Nycz, Keith Donaghy  
**Alberta Infrastructure Attendee:** Roy Roth

Agenda Item	Discussion	Action
<b>1. Welcome and Introductions</b>	Janice Cullen welcomed attendees and introduced Keith Donaghy, Community Engagement, AHS.	
<b>2. Approval of Agenda</b>	The agenda was approved with addition of "Foothills Medical Centre Master Plan – Executive Summary (August 2002)".	
<b>3. Approval of Minutes</b>	Minutes of the June 13 <sup>th</sup> , 2013 meeting were approved.	
<b>4. Completion of Documentation</b>	<p>Terms of Reference: FMC ACWG members' feedback had been incorporated and the draft circulated in July. No additional feedback was received.</p> <p>Motion - To approve the most recent draft of the Terms of Reference.</p> <p>Moved by Liz Murray. Seconded by Jacques Gendron.</p> <p>Motion approved.</p> <p>Confidentiality Agreement: Most members have signed.</p> <p>Emergency Contact and Consent to Use of Personal Information: Most members have yet to submit.</p>	Forms will be re-sent to the members who need to sign. Copies of the signed Confidentiality Agreements will be provided by Sheena Taggart to members for their records. Members will receive by email the form to sign and bring to the next meeting.
<b>5. AHS Parkade Project Update</b>	The New Parking Structure Prime Consultant RFP evaluation team is meeting and a selection decision is expected within a few days. The evaluation team	

	<p>includes representatives from FMC Project Management, Parking Services, and Contracting, Procurement &amp; Supply Management. The consultant may be represented at the next ACWG meeting.</p> <p>Discussion addressed the complexities of coordinating and aligning the various FMC project planning initiatives and ensuring the best decisions are made within a tight timeframe.</p> <p>Questions were asked and answered, including pros and cons for an enclosed structure or an underground solution. These possibilities will receive consideration as part of the planning process.</p> <p>It was confirmed that at this time the escarpment site option continues to be considered, along with other opportunities.</p>	
<b>6. Alberta Infrastructure Update</b>	<p>The FMC Master Plan update will incorporate the analysis and results of the various other plans and studies that are available. It is anticipated that the update will be available by Spring 2014.</p> <p>RFPs are in development for various components of the Cancer Centre Project planning.</p>	Janice Cullen will provide a synopsis of the 2002 FMC Master Plan during the next meeting.
<b>7. Next Steps - moving forward</b>	<p>Improvements to transit service for FMC and the larger NW-Hub are being explored in the current study led by Calgary Transit, with collaboration from AHS and U of C.</p> <p>ACWG Members offered to assist and provide input at any stage in planning processes, to add their experience and knowledge.</p>	
<b>8. Date of Next Meeting</b>	<p>Date: Thursday, October 24, 2013  Time: 7:00 – 8:30 pm  Location: Suite 509, Room 514,  FMC South Tower, Calgary</p>	