

DRAFT Work Plan 2018 2019

Goal #1: Build awareness of the council's roles and responsibilities to the public.

Objectives	Actions	Responsibility	Timeline (1-3 years)	Measures of Success
<p>Chair and Vice Chair to participate in facilitated meeting that focuses on roles of Health Advisory Councils (HAC).</p> <p>Embed councils' work plan engagement with Calgary Zone's annual planning process via a co-designed annual engagement cycle, in order to inform the Zone's process and help establish annual priorities.</p>	<p>Attend Council of Chairs meeting in June.</p> <p>Report back to Prairie Mountain HAC.</p> <p>Meet with Zone leads throughout the year to identify process, progress and outcomes.</p>	<p>Council Members:</p> <ul style="list-style-type: none"> • Scott Mitchell • Sheena Taggart 	<p>June 2018</p>	<p>Members have a clearer understanding of the role of the HAC and plan council activities accordingly.</p> <p>Annual survey of members indicates the majority (or 80%) have identified an increased level of understanding of their role.</p> <p>Survey results indicate increased satisfaction in the role and work of the council as a result of better understanding of the role.</p>

Goal #2: Gather community input, validate it and provide challenges and opportunities in your council area to the AHS local leadership and AHS Board.

Objectives	Actions	Responsibility	Timeline (1-3 years)	Measures of Success
<p>To increase community awareness and understanding of Enhancing Care in the Community (ECC) and gather input from community members.</p>	<p>In partnership with Calgary Zone leadership and AHS' Community Engagement department, develop and implement a community engagement process to obtain feedback from community members regarding ECC.</p> <p>Select community groups to:</p> <ul style="list-style-type: none"> • provide information about ECC; • solicit feedback regarding: opportunities to enhance care, what's working well, what isn't and what are the opportunities for change/improvement? • identify potential projects involving (cross ministry) partners. 	<p>Council Members</p> <p>Calgary Zone leads</p> <p>Coordinator</p> <p>Community Engagement</p>	<p>*depends on status of ECC</p>	<p>Council held four engagement events in communities across Calgary Zone.</p> <p>A summary document detailing feedback gained from public is provided to Calgary zone leadership and community participants.</p>
<p>To increase community and council understanding of Connect Care and gather input on what is important to Albertans.</p>	<p>Council members to receive an update on the status of Connect Care at regular council meeting.</p> <p>Using a template with pre-developed discussion points host community contacts using "100 cups of coffee method."</p> <p>Host an information session to describe Connect Care, what it is and what it is not?</p> <p>Ask for community input about:</p> <ul style="list-style-type: none"> • How do we build a system that 	<p>Council Members (each member to host 4-6 cups of coffee)</p> <p>Community Engagement</p> <p>Coordinator</p>	<p>March 2019</p>	<p>Council hosted 4-6 'cups of coffee' engagement events at locations throughout Calgary Zone.</p> <p>A summary document of feedback gathered at 100 cups of coffee will be developed and distributed to Zone leads and public participants ("what we heard")</p>

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	<p>will support Albertans?</p> <ul style="list-style-type: none"> • What is important to include? • What might be the risks? 			
<p>Ensure opportunities at each HAC meeting for:</p> <ul style="list-style-type: none"> • members to reflect upon what they are hearing from communities, • to validate input and determine if or how there is further opportunity to take action. 	<p>Format agenda to:</p> <ul style="list-style-type: none"> • ensure time for roundtable discussion; • invite program/service staff to present about topics of interest and ensure time for feedback; • plan presentation topics months in advance so members can gather feedback and consider topic <i>prior</i> to each meeting; and • connect with the relevant Provincial Advisory Councils to share input. 	<p>Council Members</p> <p>Coordinator</p>	<p>Ongoing</p>	<p>A record of discussion is maintained to capture themes and identify the report back loop.</p> <p>The number of interactions by members since the last meeting is tracked (numbers and names of groups/associations)</p>

Goal #3: Provide opportunities for AHS to work with councils to share information about AHS healthcare programs and services with communities.

Objectives	Actions	Responsibility	Timeline (1-3 years)	Measures of Success
<p>Work with AHS to provide avenues to share information from Addiction and Mental Health with various audiences.</p>	<p>Request presentation about topics of interest at regular HAC meeting (e.g. Cannabis: medicinal/recreational)</p> <p>Jointly meet with community leaders to discuss a collaborative response to concerns about addiction and mental health</p> <p>Plan an information session(s) that focuses on health topics of local interest (e.g. Mental Health)</p> <p>Include time for presentation about the HAC (Scott or Sheena)</p> <p>Include time to gather participant feedback about the topic presented or about broader issues</p> <p>Invite public/or targeted stakeholders, AHS zone leads</p>	<p>Council Members</p>	<p>Click here to enter text.</p>	<p>Council hosted 2 number of public forums in 2018/19.</p> <p>Council shared input from community with AHS zone leads and received responses (demonstrating two-way feedback loop), as reflected in summary document/meeting minutes, or other.</p> <p>Post survey results indicate 80% satisfaction.</p>
<p>Increase engagement with the public to:</p> <ul style="list-style-type: none"> • to create awareness of the HAC; and • gather input from the public about specific topics (provide examples) or about health services in general 	<p>Participate in a minimum of four events/year</p> <p>Partner with AHS to participate in public events</p> <p>Advisory Council Coordinator (ACC) to gather list of events in Calgary Zone (e.g. Apple, Sexual</p>	<p>Council Members</p>	<p>March 2019</p>	<p>Council participated in four events throughout Calgary Zone by March 31, 2019.</p>

Objectives	Actions	Responsibility	Timeline (1-3 years)	Measures of Success
	Health [Pride], seniors, Spruce Meadows, Aggie Days, rural) Members to identify opportunities in local areas			

Goal #4: Provide input to healthcare programs, services or emerging initiatives.

Objectives	Actions	Responsibility	Timeline (1-3 years)	Measures of Success
Increase knowledge regarding healthcare topics of relevance to council members or members of the public.	Invite content experts to provide information at HAC meetings about topics of interest. Answers to questions from council members and/or members of the public are triaged through the coordinator and reported back to council.	Council Members; Coordinator	December 2018	Members express satisfaction with the information provided. Members are able to respond to questions from the public.