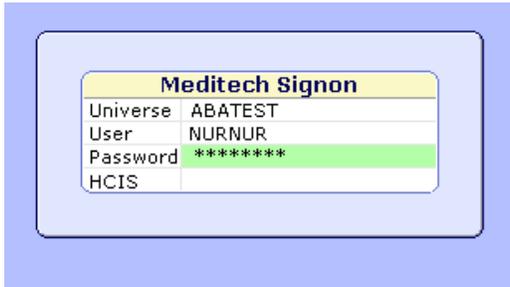


This Quick Start Guide provides an overview of RAI-MDS 2.0 functions in Meditech 5.67. All the previous RAI-MDS 2.0 functions in Meditech 5.57 are still available plus a few enhancements.

Note: F9 Key can be used instead of clicking on  & F12 key instead of clicking on 

Logging into Meditech 5.67

1. Select the Meditech 5.67 icon  via Citrix or on the desktop. The login screen displays



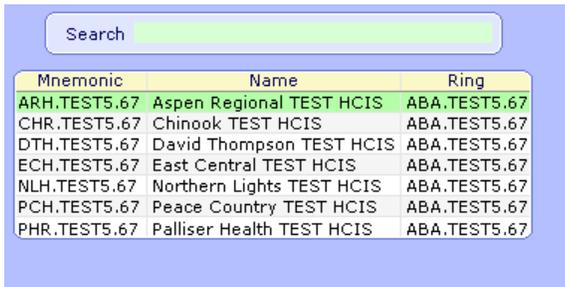
Meditech Signon	
Universe	ABATEST
User	NURNUR
Password	*****
HCIS	

Some TEST instances, do not allow access using personalized username/number. To access TEST, you have to log in with a generic access name. For login assistance, contact Meditech5.67help@albertahealthservices.ca

For learning questions, contact

Meditech.Learning@albertahealthservices.ca

2. Enter your Meditech **name/number** in 'User' field. Press Enter key
3. Enter your **password**. Press Enter key
4. Press F9 key & **HCIS List Screen** displays. Depending on your access, you may have several choices. Click on your HCIS Test location



Mnemonic	Name	Ring
ARH.TEST5.67	Aspen Regional TEST HCIS	ABA.TEST5.67
CHR.TEST5.67	Chinook TEST HCIS	ABA.TEST5.67
DTH.TEST5.67	David Thompson TEST HCIS	ABA.TEST5.67
ECH.TEST5.67	East Central TEST HCIS	ABA.TEST5.67
NLH.TEST5.67	Northern Lights TEST HCIS	ABA.TEST5.67
PCH.TEST5.67	Peace Country TEST HCIS	ABA.TEST5.67
PHR.TEST5.67	Palliser Health TEST HCIS	ABA.TEST5.67

Accessing MDS Assessments/Records

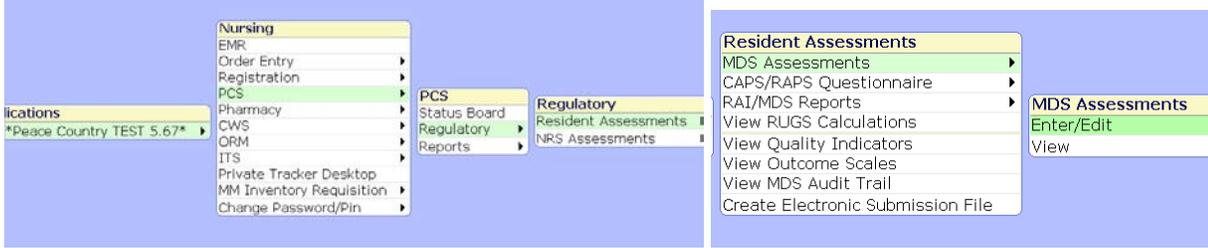
1. Click on your **Facility** from the list



Facility
Centennial Centre Ponoka
Bentley Care Center
Bentley Care Center LTC
Breton Care Centre
Breton Care Centre LTC
Consort HCC
Consort HCC LTC
Coronation HCC
Coronation HCC LTC
Drumheller Health Centre
Drumheller Health Centre LTC
Drayton Valley HCC
Drayton Valley HCC LTC
Eckville CHC
Elnora Community Health Centre
Hobbema Indian Health Services
Hanna Health Centre
Hanna Health Centre LTC
Innisfail Health Centre
Innisfail Health Centre LTC
Lacombe HCC
Lacombe HCC LTC

Applications
PCS *David Thompson Health TEST 5.67*

2. Click on **PCS , Regulatory , Resident Assessments, MDS Assessments, & Enter/Edit**



Searching for Residents

1. In the **Patient** field, type in the resident's LASTNAME,FIRSTNAME (no spaces) & press ENTER key or click ▼

Patient: ▼
 Assessment Number:

Can search also on the #ULI or patient number

2. On the **Account Lookup** screen, click on resident's name field to select.

Name	Account Num	Status	Date	Location	Hed Rec Num
UDNUR,SMILEY	FP0000001/15	ADM IN	09/01/15	DDRL0H21-1	FN00010334

Address	123 ANYWHERE ST	Birthdate	Age	01/02/1945	69
City	RED DEER	Sex		F	
Province	AB	Conf Comment			
Postal Code	T4N 0B5	Client			
Phone	(403)777-7777	Temp Location			
Final Bill	N	Other Location			

Initiating a New MDS Assessment/Record

1. In the **Assessment Number** field, enter **N** for new, press ENTER key or click ▼

Udnur,Smiley FP0000001/15/FN00010334/ABATVIG00423649-FS1
 DOB: 01/02/1945 70 F UNIT 1 - DDRL0H21-1 ADM IN

Ⓞ Allergies/AdvReac:

Patient:
 Assessment Number: ▼

2. Enter information into the **Edit/Enter Assessment Details** screen.

Enter/Edit Assessment Details

* MDS Reference Date: ▼
 * Copy Num: 0
 * Due Date: 19/03/15
 * Status: DRAFT
 * Assessment Location: DDRLU1
 * Assessment Type: ADM

Cancel Save

In Date fields, access the calendar by clicking on ▼

3. Click on  & draft assessment displays

Udnur,Smiley
DOB: 01/02/1945 70 F

FP0000001/15/FN00010334/ABATVIG00423649-FS1
UNIT 1 - DDRLOH21-1 ADM IN

Allergies/AdvReac:

Patient: FP0000001/15 UDNUR,SMILEY
Assessment Number: 0005

HDS Reference Date: 12/03/15
Copy Num: 0
Due Date: 19/03/15
Corr/Del:

Status: DRAFT
Assessment Location: DDRLU1
Assessment Type: ADM
Admit: 09/01/15

MDS 2.0 Sections	Note	Status	Edit Date	Edit Time	Edit User
A: IDENTIFICATION AND BACKGROUND INFORMATION		DRAFT			
AA: IDENTIFICATION INFORMATION		DRAFT			
B: COGNITIVE PATTERNS		DRAFT			
C: COMMUNICATION/HEARING PATTERNS		DRAFT			
D: VISION PATTERNS		DRAFT			
E: MOOD AND BEHAVIOR PATTERNS		DRAFT			
F: PSYCHOSOCIAL WELL-BEING		DRAFT			
G: PHYSICAL FUNCTIONING AND STRUCTURAL PROBLEMS		DRAFT			
H: CONTINENCE IN LAST 14 DAYS		DRAFT			
I: DISEASE DIAGNOSES		DRAFT			
J: HEALTH CONDITIONS		DRAFT			
K: ORAL/NUTRITIONAL STATUS		DRAFT			
L: ORAL/DENTAL STATUS		DRAFT			
M: SKIN CONDITION		DRAFT			
N: ACTIVITY PURSUIT PATTERNS		DRAFT			
O: MEDICATIONS INFORMATION		DRAFT			
P: SPECIAL TREATMENTS AND PROCEDURES		DRAFT			
Q: DISCHARGE POTENTIAL AND OVERALL STATUS		DRAFT			
R: ASSESSMENT INFORMATION		DRAFT			
U: MEDICATIONS		DRAFT			

Details Note Process Plans Recall Section Quality Indicators Outcome Scales RAPS Delete EHR Close

Assessment/Record Sections

1. To open a **MDS 2.0 Section**, *single click only* on the section name. Double clicking on a section name may enter **incorrect** section data

Udnur,Smiley
DOB: 01/02/1945 70 F

FP0000001/15/FN00010334/ABATVIG00423649-FS1
UNIT 1 - DDRLOH21-1 ADM IN

Allergies/AdvReac:

Patient: FP0000001/15 UDNUR,SMILEY
Assessment Number: 0005

HDS Reference Date: 12/03/15
Copy Num: 0
Due Date: 19/03/15
Corr/Del:

Status: DRAFT
Assessment Location: DDRLU1
Assessment Type: ADM
Admit: 09/01/15

MDS 2.0 Sections	Note	Status	Edit Date	Edit Time	Edit User
A: IDENTIFICATION AND BACKGROUND INFORMATION		DRAFT			
AA: IDENTIFICATION INFORMATION		DRAFT			
B: COGNITIVE PATTERNS		DRAFT			
C: COMMUNICATION/HEARING PATTERNS		DRAFT			



Single click only when opening sections

2. The selected section opens. Enter resident information

A. Identification and Background Information

Page 1 Page 2

A3. Assessment Reference Date: 12/03/15

A7. Responsibility For Payment (Check all that apply in last 30 days)

(A) Provincial/Territory Government Plan
 (B) Other Province/Territory
 (C) Federal Government - Veteran Affairs Canada
 (D) Federal Government - FRIHIB
 (E) Federal Government - Other (RCMP, Canadian Forces, federal penitentiary inmate, refugee)
 (F) Worker's Compensation Board
 (G) Canadian Resident - Private Insurance Pay
 (H) Canadian Resident - Public Trustee Pay
 (I) Canadian Resident - Self Pay
 (J) Other Country Resident - Self Pay
 (K) Responsibility For Payment Unknown/Unavailable

Many sections are more than 1 page. Complete all pages.

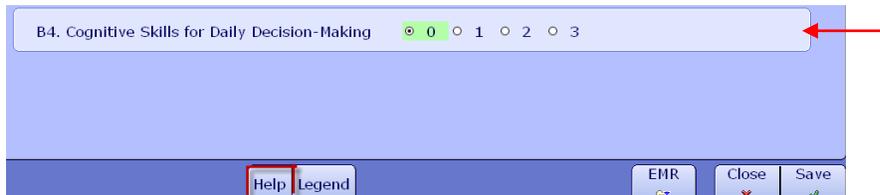
3. Click on  when section is completed & then click on the *Update Section to Complete* screen. Section displays as complete

MDS 2.0 Sections	Note	Status	Edit Date	Edit Time	Edit User
A: IDENTIFICATION AND BACKGROUND INFORMATION		COMPLETE	06/03/15	0921	135966

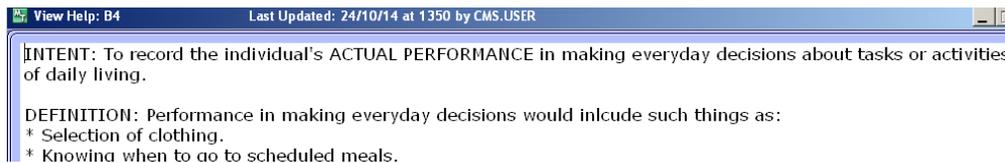
Help Button

For further information, clarification, or to review the intent of a specific question:

1. Click on the specific question field to highlight it & click on the **Help** button

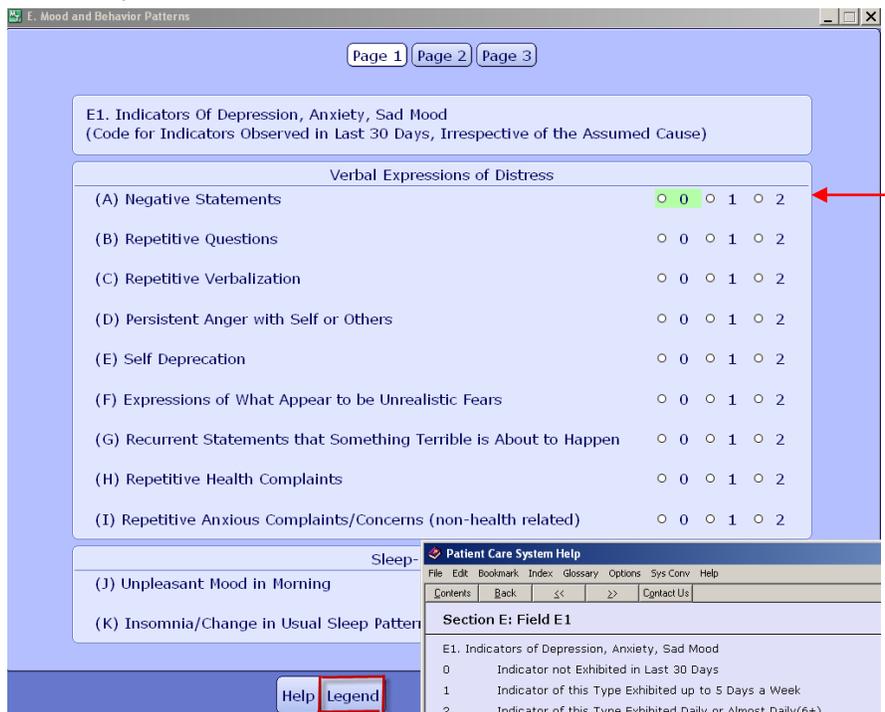


2. Help information displays for the highlighted question



Legend Button

1. Click on the specific question field to highlight it. Click on the **Legend** button for the question descriptive information



Finalizing Assessment/ Record

1. Complete R1 (Participation in Assessment).

Provider Type Numbers

LPN - 11002

RPN/RN - 11001

2. In **R2, Users Completing the Assessment** – User & Name auto-populates. If Provider Type number does not auto-populate, click in this field & type in Provider Type number or click ▼ to search for Provider Type.



3. In Date Signed as Complete field, enter date & click on
4. Click on Yes on **Update Section R to Complete, Update MDS Assessment to Complete, & Finalize MDS Assessment.**

Accessing Prior MDS Assessments/Records

1. In the **Assessment Number** field, click ▼ & **Lookup** screen displays. Click on the assessment/record in the list

Number	Status	Type	Ref Date	Copy	Record ID
0004	FINAL	ADM	22/01/15	0	
0003	FINAL	ID/AD	15/01/15	0	
0001	X(CANCELLED)	ID/AD	16/01/15	0	

2. Selected assessment displays

Udhur, Smiley
 DOB: 01/02/1945 70 F
 FP0000001/15/FH00010334/ABATVIG00423649-FS1
 UNIT 1 - DDRLOH21-1 ADM IP

Allergies/AdvReac:

Patient	FP0000001/15 UDHUR, SMILEY
Assessment Number	0004

MDS Reference Date	22/01/15	Status	FINAL
Copy Num	0	Assessment Location	DDRLU1
Due Date	29/01/15	Assessment Type	ADH
Corr/Del		Admit	09/01/15

MDS 2.0 Sections	Note	Status	Edit Date	Edit Time	Edit User
A: IDENTIFICATION AND BACKGROUND INFORMATION		COMPLETE	06/03/15	0834	135966
AA: IDENTIFICATION INFORMATION		COMPLETE	06/03/15	0834	135966
B: COGNITIVE PATTERNS		COMPLETE	06/03/15	0834	135966
C: COMMUNICATION/HEARING PATTERNS		COMPLETE	06/03/15	0834	135966
D: VISION PATTERNS		COMPLETE	06/03/15	0834	135966
E: MOOD AND BEHAVIOR PATTERNS		COMPLETE	06/03/15	0834	135966
F: PSYCHOSOCIAL WELL-BEING		COMPLETE	06/03/15	0834	135966
G: PHYSICAL FUNCTIONING AND STRUCTURAL PROBLEMS		COMPLETE	06/03/15	0835	135966
H: CONTINENCE IN LAST 14 DAYS		COMPLETE	06/03/15	0835	135966
I: DISEASE DIAGNOSES		COMPLETE	06/03/15	0836	135966
J: HEALTH CONDITIONS		COMPLETE	06/03/15	0836	135966
K: ORAL/NUTRITIONAL STATUS		COMPLETE	06/03/15	0836	135966
L: ORAL/DENTAL STATUS		COMPLETE	06/03/15	0836	135966
M: SKIN CONDITION		COMPLETE	06/03/15	0837	135966
N: ACTIVITY PURSUIT PATTERNS		COMPLETE	06/03/15	0837	135966
O: MEDICATIONS INFORMATION		COMPLETE	06/03/15	0837	135966
P: SPECIAL TREATMENTS AND PROCEDURES		COMPLETE	06/03/15	0838	135966
Q: DISCHARGE POTENTIAL AND OVERALL STATUS		COMPLETE	06/03/15	0838	135966
R: ASSESSMENT INFORMATION		COMPLETE	06/03/15	0839	135966
U: MEDICATIONS		COMPLETE	06/03/15	0838	135966

Editing Assessment Details

- To change information the **Edit/Enter Assessment Details** screen, click on the **Details**



- Enter information into the **Edit/Enter Assessment Details** screen. Click on

To change status from Complete to Final or to cancel an assessment/record, click in **Status** field & make appropriate changes

Section Notes

- To add a Section Note, click on the specific section to highlight it. Click on **Note** & click on



- Type Section Note & click on

No spell check in Notes

3. For entered notes, displays in the Notes column

MDS 2.0 Sections	Note	Status	Edit Date	Edit Time	Edit User
A: IDENTIFICATION AND BACKGROUND INFORMATION		COMPLETE	06/03/15	0834	135966
AA: IDENTIFICATION INFORMATION		COMPLETE	06/03/15	0834	135966
B: COGNITIVE PATTERNS		COMPLETE	06/03/15	1337	135966
C: COMMUNICATION/HEARING PATTERNS		COMPLETE	06/03/15	1337	135966
D: VISION PATTERNS		COMPLETE	06/03/15	1337	135966
E: MOOD AND BEHAVIOR PATTERNS		COMPLETE	06/03/15	1337	135966
F: PSYCHOSOCIAL WELL-BEING		COMPLETE	06/03/15	1337	135966
G: PHYSICAL FUNCTIONING AND STRUCTURAL PROBLEMS		COMPLETE	06/03/15	1337	135966

To display previously entered notes, click on [Note](#)

Viewing Quality Indicators & Outcomes on Finalized MDS Assessments

1. Click on [Quality Indicators](#) or [Outcome Scales](#) at the bottom of the page

Details	Note	Process Plans	Recall Section	Quality Indicators	Outcome Scales	RAPS	Delete
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2. Based on selection, **Quality Indicators** or **Outcomes Scales** display.

Quality Indicators	
1	Late-loss ADL functioning worsened
2	Mid-loss ADL functioning worsened/remained dependent
3	Early-loss ADL functioning worsened/remained dependent
4	ADL self-performance worsened
5	Behavioural symptoms worsened
6	Bowel continence worsened
7	Bladder continence worsened
8	Cognitive ability worsened
9	Ability to communicate worsened
10	Falls in last 30 days
11	Ability to locomote worsened
12	Mood from symptoms of depression worsened
13	Unexplained weight loss
14	Pain
15	Pain worsened

[View Triggers](#)

Scale		Result
1	Pain Scale	0 (No Pain)
2	Depression Scale	0
3	Cognitive Performance Scale	6 (Very Severe Impairment)
4	CHES Scale	0
5	ADL Hierarchy	0 (Independent)
6	ADL Short Form	0
7	ADL Long Form	0
8	Index For Social Engagement	0

[View Triggers](#)

To view **Triggers** for Quality Indicators or Outcome Scales, click on the specific QI or Outcome to highlight it. Click on [View Triggers](#)

Viewing RAPS & Accessing RAPS Questionnaire on Finalized MDS Assessments

1. Click on [RAPS](#) at the bottom of the page

Details	Note	Process Plans	Recall Section	Quality Indicators	Outcome Scales	RAPS	Delete
---------	------	---------------	----------------	--------------------	----------------	------	--------

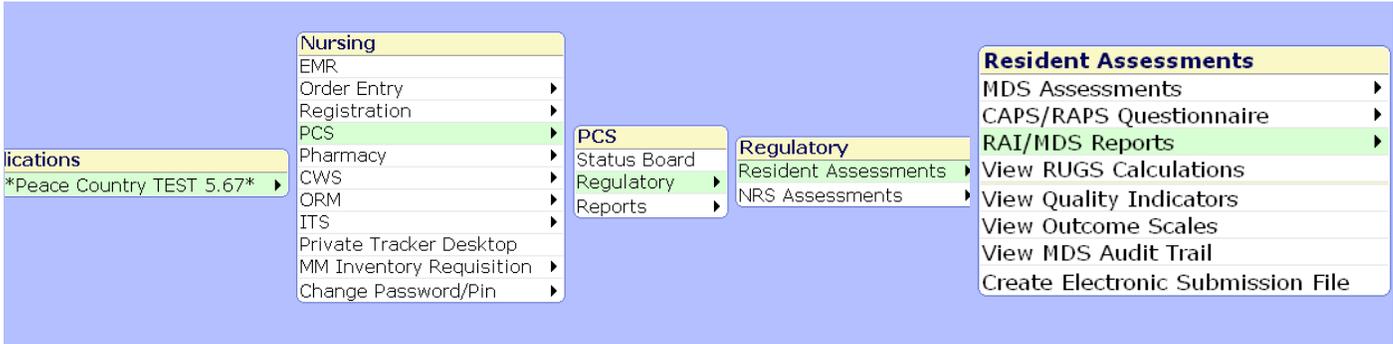
2. Click on [Edit](#) & RAPS display

RAPS Triggered	Status	Level	CP	Edit Date	Edit Time	Edit User
1: DELIRIUM	DRAFT					
2: COGNITIVE LOSS/DEMENTIA	DRAFT					
4: COMMUNICATION	DRAFT					
5B: ADL-MAINTENANCE TRIGGER B	DRAFT					
6: URINARY INCONTINENCE AND INDWELLING CATHE...	DRAFT					
7: PSYCHOSOCIAL WELL-BEING	DRAFT					
8: MOOD STATE	DRAFT					
9: BEHAVIORAL SYMPTOMS	DRAFT					
10A: ACTIVITIES TRIGGER A (REVISE)	DRAFT					
11: FALLS	DRAFT					
12: NUTRITIONAL STATUS	DRAFT					
15: DENTAL CARE	DRAFT					
16: PRESSURE ULCERS	DRAFT					
17: PSYCHOTROPIC DRUG USE	DRAFT					
18: PHYSICAL RESTRAINTS	DRAFT					

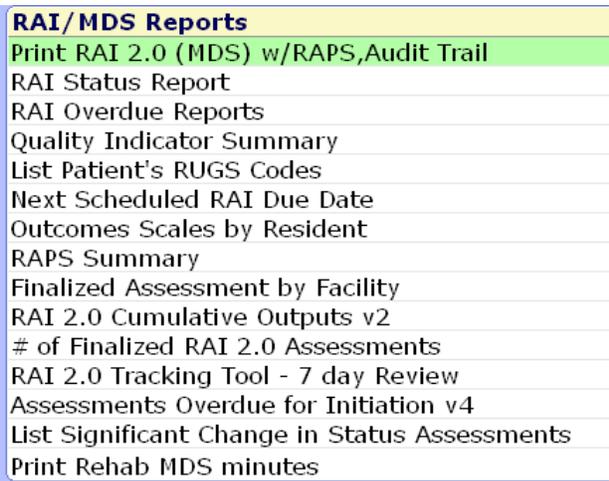
To view **Triggers** or access **RAPS questionnaire**, click on the specific RAP.
No changes in completing RAPS questionnaire

Accessing Reports

1. Click on **PCS , Regulatory , Resident Assessments, & RAI/MDS Reports**



2. To access a specific report, click on report in the list



For reports with different selections or parameters for viewing/running:

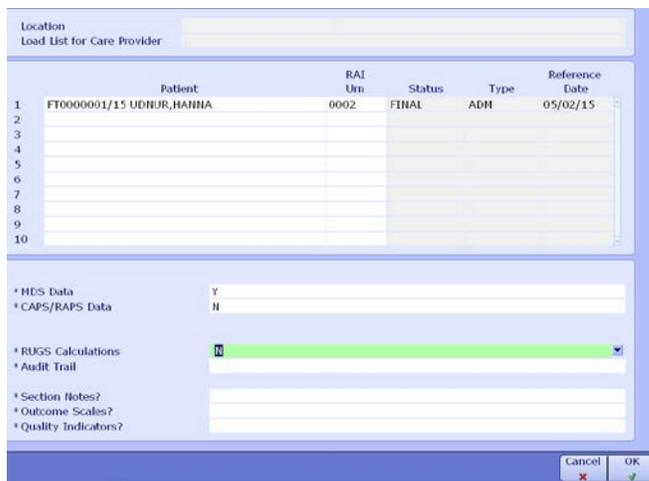
Click in each report field to access the ▼ to make selections

Click **Preview** to view report or **Print** for printed copy

To select a printer, **always** click on **ALL PRINTERS** to access the printer list

Printing MDS Assessment

1. Click on **Print RAI 2.0 (MDS) w/RAPS, Audit Trail**. In the **Patient** field, enter the resident's LASTNAME,FIRSTNAME (no spaces) & press the ENTER key or click ▼. Select resident.
2. In the **RAI URN** field, click ▼ & click on assessment



Click in each report field to access the ▼ to make selections

Note – defaults have entered into each field but can be changed.

3. Click on the to view or print report.