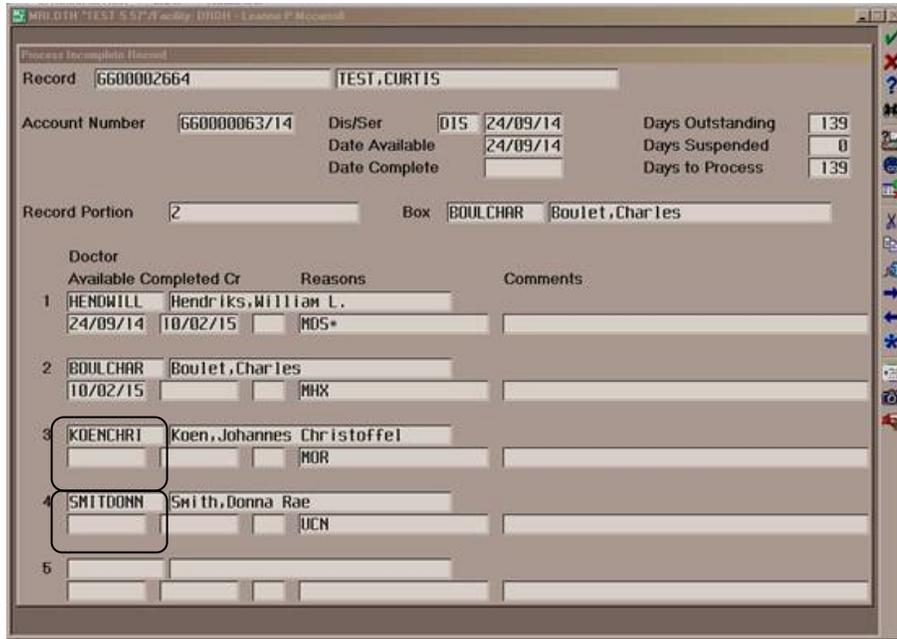


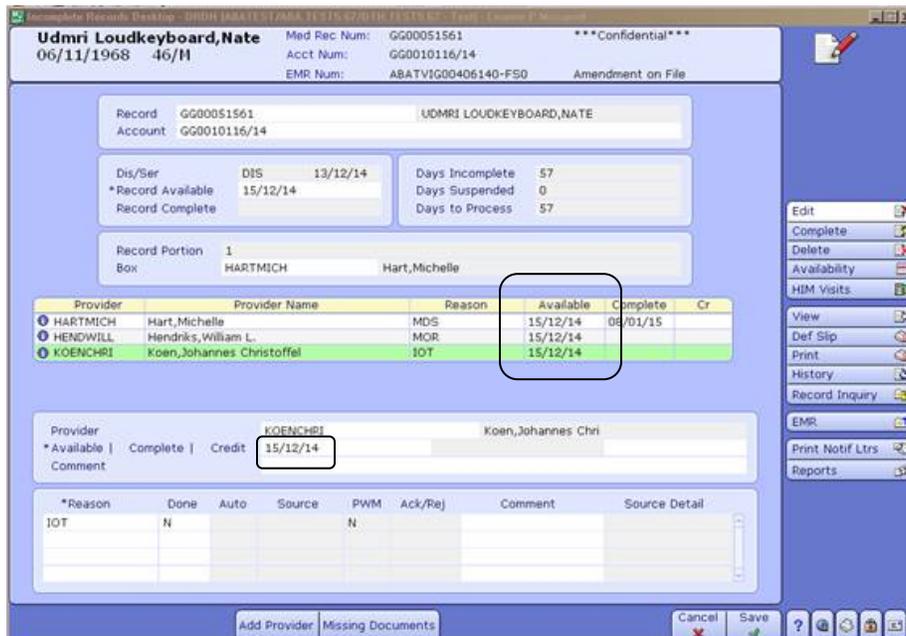
### Incomplete Record Feature 5.67 – Credit Field Workaround

**Change:** Provider Date Available is a required field in 5.67.

**Background:** In Meditech Version 5.57, the provider date available field is not a required field. If multiple providers have deficiencies on a chart, some sites have a process where they will leave the date available blank for the providers that do not have access to the chart. This prevents them from getting deficient days count against them. The doctor will also not show on any outstanding record listings and curtailment reports for that acct.



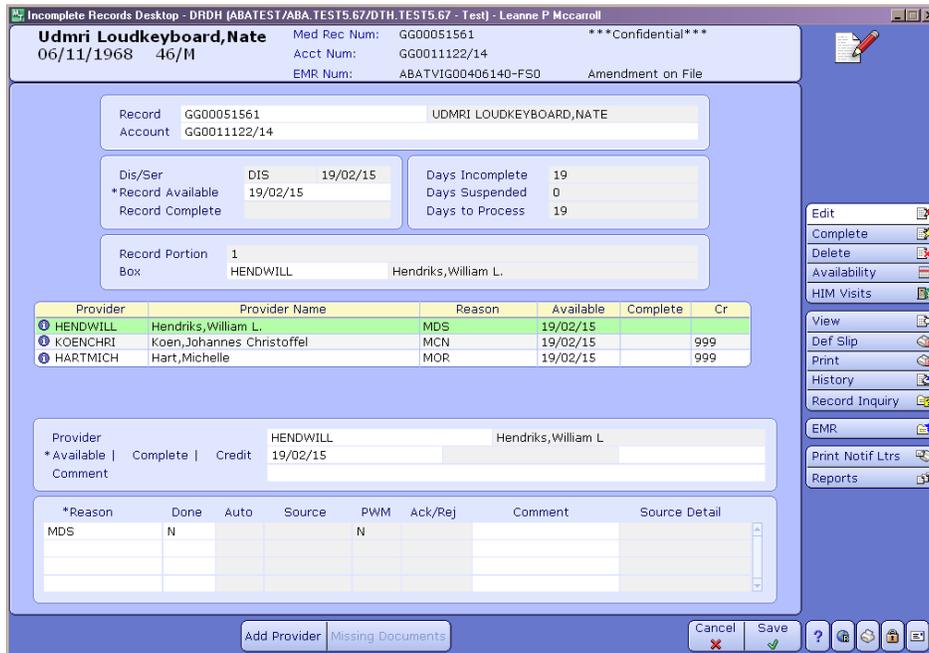
In Meditech Version 5.67, the provider date available field is a required field. If multiple providers have deficiencies on a chart, all those providers will be entered with a date available. This means that the physicians will have deficient days count against them as soon as they are entered and an ICR reason is added. He will show up on all outstanding record listings and curtailment reports for that acct.



**Workaround:** Use the Credit field.

Example:

1. A chart comes down from the unit and is QA'd. Three physicians have deficiencies on the chart. All three physicians are entered into the ICR routine with the same date available as it is now a required field.



**Udmri Loudkeyboard, Nate** Med Rec Num: GG00051561 \*\*\*Confidential\*\*\*  
 06/11/1968 46/M Acct Num: GG0011122/14  
 EMR Num: ABATVIG00406140-F50 Amendment on File

Record: GG00051561 UDMRI LOUDKEYBOARD, NATE  
 Account: GG0011122/14

Dis/Ser: DIS 19/02/15 Days Incomplete: 19  
 \*Record Available: 19/02/15 Days Suspended: 0  
 Record Complete: Days to Process: 19

Record Portion: 1  
 Box: HENDWILL Hendriks, William L.

Provider	Provider Name	Reason	Available	Complete	Cr
HENDWILL	Hendriks, William L.	MDS	19/02/15		
KOENCHRI	Koen, Johannes Christoffel	MCN	19/02/15		999
HARTMICH	Hart, Michelle	MOR	19/02/15		999

Provider: HENDWILL Hendriks, William L.  
 \*Available | Complete | Credit: 19/02/15

*Reason	Done	Auto	Source	PWM	Ack/Rej	Comment	Source Detail
MDS	N			N			

2. Physician A currently has access to the chart and has been placed in his box for completion. Physician B and C do not have access to the chart, so a credit of 999 days is entered.

Provider: HENDWILL Hendriks, William L.  
 \*Available | Complete | Credit: 19/02/15

*Reason	Done	Auto	Source	PWM	Ack/Rej	Comment	Source Detail
MDS	N			N			

Physician A

Provider: KOENCHRI Koen, Johannes Chri  
 \*Available | Complete | Credit: 19/02/15 999

*Reason	Done	Auto	Source	PWM	Ack/Rej	Comment	Source Detail
MCN	N			N			

Physician B

Provider: HARTMICH Hart, Michelle  
 \*Available | Complete | Credit: 19/02/15 999

*Reason	Done	Auto	Source	PWM	Ack/Rej	Comment	Source Detail
MOR	N			N			

Physician C

3. This credit will allow the chart to show as deficient on incomplete physician listings and curtailment reports for Physician B and C, but the days outstanding will stay at '0'.

Example:

DATE: 2015-03-10 1537		Records Outstanding by Physician				Page: 1
USER: 154136		Red Deer Regional Hospital Ctr(DRDH)				
		Physicians With Outstanding Records				
As outlined in the AHS Medical Staff Rules (Section 4.21.4.1), physicians are responsible for prompt completion of health records. The health records listed below are awaiting your attention as of 2015-03-10 at 15:37.						
RECORDS OUTSTANDING FOR Dr. Hendriks, William						
MedicalRec	Visit #	Patient Name	Discharge/ Service Date	Days Outstanding	Comments	
GG00054562	GG0010057/14	UDMRI EBLACK, JONE	2014-06-19	244	INCOMPLETE DISCHARGE SUMMARY	
GG00051557	GG0010078/14	UDMRI STRANGETROLL, DALAINEE RA	2014-09-22	152	MISSING DISCHARGE SUMMARY	
GG00051561	HT0012664/14	UDMRI LOUDKEYBOARD, NATE	2014-10-12	130	UNSIGNED OTHER	
GG00051557	HT0012676/14	UDMRI STRANGETROLL, DALAINEE RA	2014-10-20	122	MISSING CONSULTATION OR REFERRAL	
GG00051561	GG0010122/14	UDMRI LOUDKEYBOARD, NATE	2015-01-05	28	MISSING HISTORY AND PHYSICAL	
GG00051561	GG0010116/14	UDMRI LOUDKEYBOARD, NATE	2014-12-13	28	MISSING OPERATING ROOM REPORT	
GG00051561	GG0011122/14	UDMRI LOUDKEYBOARD, NATE	2015-02-19	19	MISSING DISCHARGE SUMMARY	
GG00051557	GG0010082/14	UDMRI STRANGETROLL, DALAINEE RA	2014-10-15	0	MISSING OTHER	
Records under 28 days old:	2					
Records 28+ days old :	5 (10 or more charts at 28+ days old or one chart at 90+ days old are considered overdue.)					
Records 90+ days old :	4 (included in above total)					
Total Incomplete Records :	8					

DATE: 2015-03-10 1541		Records Outstanding by Physician				Page: 1
USER: 154136		Red Deer Regional Hospital Ctr(DRDH)				
		Physicians With Outstanding Records				
As outlined in the AHS Medical Staff Rules (Section 4.21.4.1), physicians are responsible for prompt completion of health records. The health records listed below are awaiting your attention as of 2015-03-10 at 15:41.						
RECORDS OUTSTANDING FOR Dr. Koen, Christoffel						
MedicalRec	Visit #	Patient Name	Discharge/ Service Date	Days Outstanding	Comments	
GG00051561	GG0010080/14	UDMRI LOUDKEYBOARD, NATE	2014-10-14	146	MISSING OPERATING ROOM REPORT MISSING CONSULTATION OR REFERRAL	
GG00051557	GG0010082/14	UDMRI STRANGETROLL, DALAINEE RA	2014-10-15	0	MISSING CONSULTATION OR REFERRAL UNSIGNED OTHER	
GG00051561	GG0010116/14	UDMRI LOUDKEYBOARD, NATE	2014-12-13	0	INCOMPLETE OTHER	
GG00051561	GG0010122/14	UDMRI LOUDKEYBOARD, NATE	2015-01-05	0	UNSIGNED HISTORY AND PHYSICAL	
GG00051561	GG0011122/14	UDMRI LOUDKEYBOARD, NATE	2015-02-19	0	MISSING CONSULTATION OR REFERRAL	
Records under 28 days old:	4					
Records 28+ days old :	1 (10 or more charts at 28+ days old or one chart at 90+ days old are considered overdue.)					
Records 90+ days old :	1 (included in above total)					
Total Incomplete Records :	5					

DATE: 2015-03-10 1537		Records Outstanding by Physician				Page: 1
USER: 154136		Red Deer Regional Hospital Ctr(DRDH)				
		Physicians With Outstanding Records				
As outlined in the AHS Medical Staff Rules (Section 4.21.4.1), physicians are responsible for prompt completion of health records. The health records listed below are awaiting your attention as of 2015-03-10 at 15:37.						
RECORDS OUTSTANDING FOR Dr. Hart, Michelle						
MedicalRec	Visit #	Patient Name	Discharge/ Service Date	Days Outstanding	Comments	
GG00051561	GG0011122/14	UDMRI LOUDKEYBOARD, NATE	2015-02-19	0	MISSING OPERATING ROOM REPORT	
Records under 28 days old:	1					
Records 28+ days old :	(10 or more charts at 28+ days old or one chart at 90+ days old are considered overdue.)					
Records 90+ days old :	(included in above total)					
Total Incomplete Records :	1					

4. When Physician A has completed his deficiency, then Y will be entered in the Done field and then the chart can go to Physician B.
5. The provider date available will have to be edited to the day it became available to Physician B and the credit of 999 days will have to be deleted. The days outstanding will start counting from the edited provider date available. The provider box can also be updated (optional field).
6. Physician C will still have a credit of 999 days because the chart is still not available to him to complete.

**Udmri Loudkeyboard, Nate** 06/11/1968 46/M  
 Med Rec Num: GG00051561 \*\*\*Confidential\*\*\*  
 Acct Num: GG0011122/14  
 EMR Num: ABATVIG00406140-F50 Amendment on File

Record GG00051561 UDMRI LOUDKEYBOARD,NATE  
 Account GG0011122/14

Dis/Ser DIS 19/02/15  
 \*Record Available 19/02/15  
 Record Complete

Days Incomplete 19  
 Days Suspended 0  
 Days to Process 19

Record Portion 1  
 Box KOENCHRI Koen,Johannes Christoffel

Provider	Provider Name	Reason	Available	Complete	Cr
HENDWILL	Hendriks,William L.	MDS	19/02/15	10/03/15	
KOENCHRI	Koen,Johannes Christoffel	MCN	05/03/15		
HARTMICH	Hart,Michelle	MOR	19/02/15		999

Provider Available | Complete | Credit  
 Comment

Reason	Done	Auto	Source	PWM	Ack/Rej	Comment	Source Detail

Add Provider Missing Documents Cancel Save

Provider HENDWILL Hendriks,William L.  
 \* Available | \* Complete | Credit 19/02/15 10/03/15  
 Comment

*Reason	Done	Auto	Source	PWM	Ack/Rej	Comment	Source Detail
MDS	Y			N			

Physician A

Provider KOENCHRI Koen,Johannes Chri  
 \* Available | Complete | Credit 05/03/15  
 Comment

*Reason	Done	Auto	Source	PWM	Ack/Rej	Comment	Source Detail
MCN	N			N			

Physician B

Provider HARTMICH Hart,Michelle  
 \* Available | Complete | Credit 19/02/15 999  
 Comment

*Reason	Done	Auto	Source	PWM	Ack/Rej	Comment	Source Detail
MOR	N			N			

Physician C

7. Once Physician B has completed his deficiency, then Y can be entered in the Done field and the chart can go to Physician C.
8. The provider date available will have to be edited to the day it became available to Physician C and the credit of 999 days will have to be deleted. The days outstanding will start counting from the edited provider date available. The provider box can also be updated (optional field).

Incomplete Records Desktop - DRDH (ABATEST/ABA\_TESTS/67/DTH\_TESTS/67 - Test) - Leanne P. McCarroll

**Udmri Loudkeyboard, Nate** Med Rec Num: GG00051561 \*\*\*Confidential\*\*\*  
 06/11/1968 46/M Acct Num: GG001122/14  
 EMR Num: ABATVIG00406140-FSQ Amendment on File

Record GG00051561 UDMRI LOUDKEYBOARD,NATE  
 Account GG001122/14

Dis/Ser DIS 19/02/15 Days Incomplete 19  
 \*Record Available 19/02/15 Days Suspended 0  
 Record Complete Days to Process 19

Record Portion 1  
 Box HARTMICH Hart,Michelle

Provider	Provider Name	Reason	Available	Complete	Cr
HENDWILL	Hendriks, William L.	MDS	19/02/15	10/03/15	
KOENCHRI	Koen, Johannes Christoffel	MCN	05/03/15	10/03/15	
HARTMICH	Hart, Michelle	MOR	10/03/15		

Provider Available | Complete | Credit  
 Comment

Reason	Done	Auto	Source	PWM	Ack/Rej	Comment	Source Detail

Add Provider Missing Documents Cancel Save

Provider KOENCHRI Koen, Johannes Chri  
 \*Available | \*Complete | Credit 05/03/15 10/03/15  
 Comment

*Reason	Done	Auto	Source	PWM	Ack/Rej	Comment	Source Detail
MCN	Y			N			

Physician B

Provider HARTMICH Hart,Michelle  
 \*Available | Complete | Credit 10/03/15  
 Comment

*Reason	Done	Auto	Source	PWM	Ack/Rej	Comment	Source Detail
MOR	N			N			

Physician C