

Launching the EMR	Accessing Patient/Client	“Any Record” Search
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Access the EMR via the button if available upon signon

**Nursing**  
EMR

Or via the EMR button available on the right hand side panel within your Patient/Client visit

EMR

Users can access Current and Historical Information in the EMR

**Accessing Patient/Client**

Admitted My | Group  
Admitted LTC  
Emergency Dept My | Group  
Other My | Group  
New Results  
Recent Access  
Personal List | Report  
Any Location  
Any Record

EMR opens to a recently accessed list of Patient/Client(s).

Users can select from that list or use other search methods to access another Patient/Client from the look up list on the right side of the screen such as via “Location” or “Any Record”.

Search Facility Locations for Patients  
Search for a Patient via “Any Record”

**“Any Record” Search**

Identify a Medical Record  
Medical Records Search

Name  
Unique Lifetime Identifier (ULI)  
EMR Number  
Medical Record Number  
Account Number  
Date of Birth  
Sex  
Mother’s Name  
Inpatient Location

Search By  
 Active Inpatients  
 All Patients

OR

Inpatient Bed Search  
Source Facility  
Room Bed

OK <F12>

When using the “Any Record” search, the user can complete any of the fields, then click OK or F12.

A list of patients/clients will display. Select the correct patient (DOB can be used to ensure correct patient/client is selected)

Once the patient/client is selected, a list of visits will display (below).

Summary Screen	Patients can have mutiple visits to different Facilities. Visits are listed by date and type/account numbers.
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Hale, Justin  
DOB: 17/12/94 21 M  
Allergy/AdvReac: codeine, penicillin G

Header: Demographics, weight, height & allergies

Summary

Summary List | Diagnose | Indicators | Risk/Legal | Demographics | Providers | Visit | Contacts | Insurances | Abstract

Patient Summary  
Visit History  
Patient Problems  
Medications  
Ambulatory Meds  
Preferred Pharmacy  
Care Team  
Immunizations  
Health Maintenance  
Growth Charts  
Substance Use  
Procedures  
My Personal Notes  
External Medical Summary Documents

Record List  
Other Visit  
Special Panels  
24 Hour  
Vital Signs  
T & O  
Notes  
Medications  
Order History  
Laboratory  
Microbiology  
Blood Bank  
Pathology  
Imaging  
Other Reports  
Care Trends  
Care Activity  
History  
Summary  
Encounters  
Referrals  
Problem List  
Discharge  
Orders  
Document  
Reconcile Meds  
Sign  
Refresh

Contains active and historical data such as Lab, X-Ray, Medications, etc.

Faded buttons are not accessible

See page 2 for more detailed information of the side menu

Indicates more information when clicked.

Green dot indicates an Active Account

To view visits, tick/add an “X” in one or more boxes, then click “Selected” under View.

8 Apr 2016	Public Health Services	Acct Num: NB0000038/16	<input type="checkbox"/>
14 Sep 2015	Public Health-Lifetime Account - Wainwright Public Health	Acct Num: DJ0000838/15	<input type="checkbox"/>
24 Aug 2015	Medicine Hat Regional Hospital - Nursing Unit 5E Main - LMHA...	Acct Num: NE0003344/15	<input type="checkbox"/>
22 Apr 2015	Home Care Home Living	Acct Num: NE0002469/15	<input type="checkbox"/>
22 Apr 2015	Edmonton Program Facility - Edmonton North East Hchl	Acct Num: NE0002465/15	<input type="checkbox"/>
22 Apr 2015	Edmonton Program Facility - Edmonton Bed Hub	Acct Num: NE0002465/15	<input checked="" type="checkbox"/>
10 Apr 2015	Edmonton Program Facility - Grey Nuns Hospital	Acct Num: DJ0000206/15	<input checked="" type="checkbox"/>
14 Sep 2015	Medicine Hat Regional Hospital - Discharged: 14 Sep 2015		<input checked="" type="checkbox"/>

Visits by date

Time Frame	Visits	View
3 Years	Inpatient	Selected
5 Years	Emergency	Selected
7 Years	Outpatient	Selected
10 Years	All	Selected
10 + Years		
	By Diagnosis	
	By Type	
	All	

Patient/Client information can be viewed within a Time Frame, a Visit Type or a particular visit(s).  
**Best Practice is to View “ALL” visits.**

**Notes**

**Medications**

**Order History**

**Notes:** contains documentation/assessments from "Care Activity"

**Medications:** "Active", "Discontinued" and "ALL" medications

**Order History:** Keeps historical orders that have been entered through Pharmacy and Order Entry

**Imaging**

**Other Reports**

**Imaging: Results**

Report	Date	Status
Ankle X-Ray	12/1/15	Signed
Radiology Report	16/12/14	Signed
Hand X-Ray	16/12/14	Signed
Chest X-Ray	7/10/14	Signed

**Other Reports: Transcribed Reports**

Selected Visit | Lifetime Summary | View Converted Charts

Medical/Surgical | Long Term | Behavioral | Rehabilitation

All Reports | Surgery | HEENT | Nervous System

Cardiovascular System | Respiratory System | GI/GU | Nutrition

Psychosocial | Rehabilitation | General | Emergency

Entered/Service Date	Report	Dictated By	Dictated Date/Time	Status	Report
13/3/15 11:06	Progress Notes	Darren Foley	13/3/15 11:06	Signed	

**Laboratory**

**Microbiology**

**Blood Bank**

**Pathology**

**Microbiology: Displays Results**

Selected Visits | Lifetime Summary

Date/Time	Procedure/Result	Report/Grading
12/12/14 13:05	Sputum Complete Gram Stain - Final Sputum Culture - Final Haemophilus influenzae	

**Blood Bank: Displays Results**

Blood Product Summary | Blood Bank Tests | Transfusion History

Order	Assigned	Compatible	Ready	Issued	Transfusing	Transfused
Leuk-reduced RBC	2	0	0	0	0	1

Date	Result
5/3/15 10:33	O Rh Positive
26/5/15 15:21	168
26/5/15 15:21	0.300 L
26/5/15 15:21	190

**Laboratory: Displays Test Results**

Selected Visit | Lifetime Summary

Hematology | Coagulation | Urines | Other Body Source | Miscellaneous

Blood Gas | Chemistry | Toxicology | Immunology | Serology

	2/10/14 08:31	26/5/15 15:21
WBC	20.0 H	4.5
RBC	4.32 L	5.50
Hgb	144	168
Hct	0.410	0.300 L
MCV	93.0	80.0 L
MCH	33.5	35.0 H
MCHC	325	325
RDW Coeff of Var	12.00	Pending
Plt Count	155	190
Neut # (Auto)	15.00 H	5.50
Lymph # (Auto)	4.00	2.60

This icon can be found throughout the EMR. Clicking the icon will reveal more detailed information.

**Care Trends**

**Care Activity**

**History**

**Care Trends**

Medical/Surgical | Long Term | Behavioral | Rehabilitation

HEENT | Neurologic | Pain | Cardiovascular | Respiratory

Nutrition | GI/GU | Reproductive | Musculoskeletal | Integumentary

Psychosocial | Education | Activity/Safety

	22/1/16 12:30	22/1/16 14:58	22/2/16 16:08
Head and Neck Symptoms	Head Injury	Head Injury	Head Injury
Mouth Parameters	Dry Mucosa	Dry Mucosa	Dry Mucosa
Ear Parameters			
Nose Parameters	Congestion	Congestion	Congestion

**Care Activity: Documentation entered by PCS**

Assessments | Interventions | Plan of Care

Spreadsheet | Date | Name | Recorded by

	17/2/15 15:15 thru 23/3/15 09:46	17/2/15 15:15	17/2/15 15:17	23/3/15 09:45
<input type="checkbox"/> Blood Glucose Test				08:00
Time of Glucometer Reading				5.6 mmol/l
Bedside Blood Glucose				Yes
Has Glucometer Been Calibrated				
Glucose Meter Test Comment				
Recorded by				
<input type="checkbox"/> Equipment: Repair/Adjustment				
Equipment Type Comment				
Equipment Type				Mobility Aids
Responsibility for Payment				
Equipment Make/Model				Veterans Affairs Canada
Equipment Serial Number				blah blah 4000
Client Issues Regarding Equipment Repair/Adjustment				22-88999444
Equipment Repair/Adjustment General Issues				General Maintenance
Equipment Repair/Adjustment Action				General Maintenance
Recorded by				Notify Family (+)
<input type="checkbox"/> Respiratory Assessment - Basic				
Airway				Patent
Respiratory Effort				Laboured
Respiratory Symptoms				Cough
Lung Assessment Label				Left Anterior
Respiratory Phase				Inspiratory & Expiratory
Lung Sounds				Diminished (+)
Location Modifier				Left
Lung Location				Anterior
Lung Assessment Label				Right Anterior
Respiratory Phase				Inspiratory & Expiratory
Lung Sounds				Wheeze
Location Modifier				Right
Lung Location				Anterior
Lung Assessment Label				Left Posterior
Respiratory Phase				Inspiratory & Expiratory
Lung Sounds				Crackles/Coarse (+)
Location Modifier				Left
Lung Location				Posterior
Lung Assessment Label				Right Posterior
Respiratory Phase				Inspiratory & Expiratory
Lung Sounds				Clear (+)
Location Modifier				Right
Lung Location				Posterior
Cough Description				Loose (+)
Cough Frequency				Intermittent
Sputum Amount				Minimal
Sputum Colour				Green
Sputum Consistency				Thick
Sputum Production Method				Spontaneous Expectoration
Recorded by				
<input type="checkbox"/> Sputum Production Assessment				

For more information on Care Trends and Activity, please see refer to the [December Meditech Newsletter](#) on Insite