



Post-Secondary Partners in Connect Care – Training Task Force Meeting Minutes

Meeting

Date/Time: June 10, 2024 11:00 a.m. – 12:00 p.m.


Information: Virtual Meeting via [Teams](#)

Or call in (audio only)
+1 587-412-5456

Phone Conference ID: 505 921 01#

Agenda Item	Notes:	Action/Attachments:
Welcome	Please refer here for past taskforce meeting minutes.	
Training updates (Kristina)	<ul style="list-style-type: none"> • Starting to do planning towards the fall. • Collaborating with the schools who have VPN access to provide a clear process for requesting training, this process should be available soon. • Updates have been made to the Student Onboarding and Placing Coordinator Checklists (Connect Care - Post-Secondary Institutions, Regulatory Colleges & Professional Associations Resources Alberta Health Services) • A process has been outlined whereby the student, once they have access to the network and to MyLearningLink (MLL), will be able to check their MLL account and determine what email address is associated with that account. • The process is straightforward, once the student has received the access, they are able to log into MLL and review the email address that is attached to the account. If the email attached to the account has a spelling error or is an old email address that is no longer accessible, they are able to follow the process outlined and request an update to their email address. • This is only in place for the cases that the student genuinely cannot access the email that the account is linked to. • The screen shots that were taken from MLL will be especially helpful to the Placing Coordinators who do not have access to MLL, as it provides a visual to what the student will see. • It is encouraged that students do this process as soon as they get their access so that if there is an issue, their email can be updated and they will not miss pertinent emails pertaining to training. 	If you would like a copy of the embedded documents from the May meeting (Pure Virtual Slides and Lyceum from Epic) please let Pam know.



	<ul style="list-style-type: none"> The other benefit is that if the student thinks that email is going to their school email (and then realize it is going to their AHS email because they are a casual employee who rarely works), they will know where to look. 	
<p>General Updates</p> <ul style="list-style-type: none"> Launch 9 No Instructor SEUPA challenges Preceptor Placements Role Entry – Enter Promptly 	<ul style="list-style-type: none"> To note: AHS Communications is working on a solution, if there is one, regarding PDF documents not being able to open when they are embedded in documents. Pam has sent several of the schools the documents from the May meeting (Pure Virtual Slides and Lyceum from Epic) while a solution is being investigated. An email update was sent out since the last meeting regarding the Pure Virtual Training, as well as the update regarding the Home Care Student Nurse role being ready to use. There has been an increase of student information being entered into the system, especially the D.O.B., AHS will be reaching out to the schools that have these errors. <p>Launch 9:</p> <ul style="list-style-type: none"> Launch 9 will take place on Saturday, Nov. 2. This is the final launch and will include all correctional sites in Alberta, as well as Home Care in the Edmonton, North, and South Zones. Focus on planning what the operational state of Connect Care will look like in 10 to 20 years from now as there will no longer be launches, the operation state of Connect Care will be Jan. 1, 2025. Working on the scheduling and role assignments for Launch 9 training has started, updates will be provided as they arise. <p>No Instructor SEUPA Challenges:</p> <ul style="list-style-type: none"> As a reminder, students and instructor are not allowed to challenge SEUPAs. <p>Preceptor Placements Role Entry – Enter Promptly:</p> <ul style="list-style-type: none"> Please enter the roles for the preceptor placements as promptly as you can. There are many factors that apply to the preceptor placements, namely, AHS accepting the requests. From our perspective those who have been providing estimates for the number of seats that will be needed for upcoming terms, the biggest unknown is the number of preceptor placements so please enter the data as far in advance as possible. Many of the schools that AHS has been in contact with have indicated that they are unable to make a guess as to which roles they will need. Recently there was a school that had 77 preceptor placements, this would be considered higher volume, and having that number of unknown when training is being planned is still helpful to know, they can be marked down as unknown until the roles are assigned. If the placements are accepted in a timely manner and entered into HSPnet, the 45 days prior to placement can be used as effectively as possible to pivot and say to the training and scheduling team that there is this number of placements that training needs to be set up for, and to get these students trained ahead of placement. 	 <p>Student Placement - Transition to Pure Virt</p>



	<ul style="list-style-type: none"> • Roles can be put into HSPnet prior to the placement confirmed. Kristina only sees it once it is accepted and confirmed. 	
<p>Pure Virtual Training</p> <ul style="list-style-type: none"> - Rural Sites Learning Centres vs. Classrooms - PSI Pilot Update <p>(Pam)</p>	<ul style="list-style-type: none"> • Virtual training is a significant shift in the way that the training is being delivered, it is the equivalent to the amount of work of launching Launch 1 in terms of people hours that are required to make this change possible. • Information is being provided as it is available; however, all of the details have not fully been worked out as there is still a month to go before we move to this training. <p>Rural Sites Learning Centres vs. Classrooms:</p> <ul style="list-style-type: none"> • Larger rural sites will have a classroom that will remain, as they are part of the operational plan for the next 5-10-15 years. There will always be a classroom and it might move to a different location, but there will be a designated classroom in the larger rural cities or towns. • Smaller rural areas will have something referred to as a learning centre. Learning centres are a specific computer that is in a designated area, there could be two centres per smaller rural site. • There will be an AHS computer that is already connected to the AHS network, and it would be scheduled for you, and the student will be informed as to where they need to go. • All of the centres will be located at an AHS site, there will no centres at a non-AHS site. • Students that will be taking their placements in the months of July and August will start to see the learning centres and will need to book their training. • Information on the learning centres can be found on the external website. • The students will receive emails that inform them they are scheduled in a learning centre and the learning centre location. • Reminder that students will need to have a wired headset. • The students that are scheduled in a Zoom session should be checking their email for a learning centre booking, if they do not have one, please contact the training team. <ul style="list-style-type: none"> ○ Q: Will the school schedule the student and will it show up in MLL where they go? ○ A: Determining where this information will be housed, whether it will show up in MLL with a Zoom link and the location in a separate email is to be determined. Further updates to come. ○ Q: Do the students need to be on an AHS computer? Could they do it at their rural sites? ○ A: We cannot promise any training at the rural sites. The hubs have been identified in the Onboarding Checklist. Outside of the hubs we are reliant on the learning centres. <p>PSI Pilot Update:</p> <ul style="list-style-type: none"> • Training has been successfully hosted at three different schools: Bow Valley College, NAIT, and SAIT. • ABES is a smaller, private school in Calgary, and they are coming onboard in July. • Working very closely with the U of A and the U of C to host Connect Care training as well. <ul style="list-style-type: none"> ○ Q: Are other schools still being looked at to host Connect Care training? 	



	<ul style="list-style-type: none"> ○ A: We are exploring ways to get the Portable Integrated Gateways (PIG) to be brought in which is expensive. This is an extremely complex situation to work with. ○ Q: For the schools that have shown interest in hosting the training, is there a timeline on when this may occur; the school would pay for the portals. What is the situation with the hardware and computers? ○ A: The computers must be AHS computers to connect to the PIG, so they would have to be sent to the schools to be set-up. Options are still being explored with AHS leadership. ○ Q: Will AHS contact the schools who have expressed interest in hosting Connect Care training to get the conversation going? ○ A: Yes, once a clear plan is made AHS will be making contact. 	
<p>Role description updates (Pam)</p> <ul style="list-style-type: none"> - Paramedic Student – Update on New Workflow for Documentation of ETTS and L&D - Rural Nurse to Emergency Nurse - Rural Nurse to Correctional Health Services Student Nurse 	<p>Paramedic Student:</p> <ul style="list-style-type: none"> • Paramedic students must have at least five intubations to get their license. Labor and Delivery (L &D) portions of the clinical placement are not a clinical requirement, but intubations are. • Some intubations have been done in L&D, but they have not been able to document them. There has been an unofficial working group working on this and the work is now complete and will be put in the formal proposal to the Role and Access Committee on June 27. • The Role and Access Committee is the formal last step that this needs to go through and then it will be official that paramedic students will use the L&D avatar to document tracheal tubes and any other L&D work they do. <p>Rural Nurse to Emergency Nurse</p> <ul style="list-style-type: none"> • Three months ago, a bridge or back end access was instituted, so that if a student had an active rural nurse role, they could then get role assigned Inpatient/Adult MedSurg so they would not have to take the training again and they would not have to take the SEUPA again. • This has been working well and it is now being extended to emergency nurses. This could take up to two to three weeks to complete as the template is shared by staff, any changes that are made for the students have to be made for the staff. <p>Rural Nurse to Correctional Health Services Student Nurse</p> <ul style="list-style-type: none"> • This should be easier as they do have their own student templates, so those can be worked on without impacting staff. • Presenting this to the Role and Access Committee on June 13. We will provide updates at the next meeting (July 8). 	
<p>Additions to Agenda / Comments/Question and Answer Period</p>		



	<ul style="list-style-type: none"> • Q: Will the inpatient pharmacy student role be virtual or is it an ILT? <ul style="list-style-type: none"> ○ A: This will be virtual, everything will be pure virtual except for Health Care Aides, Environmental Service Workers, and Internationally Trained Registered Nurses. • Q: For the nine main hubs, where do the schools indicate where the student lives? Currently putting this in the pink box in HSPnet, is that the best place? <ul style="list-style-type: none"> ○ For now, yes, use the pink box in HSPnet. This may change but for the time being that is correct. • Q: When the student receives the Zoom link, does this only work on an AHS computer at the designated learning centre? <ul style="list-style-type: none"> ○ A: The link will work anywhere, but unless the student is on AHS computer the ACE will not work, and this is vital to the student's success. • Q: Wondering how the schools that are hosting the Connect Care training are managing the classroom management piece, looking for any insight others may have. <ul style="list-style-type: none"> ○ A: As the deadline of July 15 is coming this is still being explored. Lots of questions of who will open the door, what if you get locked out, etc. 	<p>Pam to inquire about 1st year nursing student for the Health Care Aide</p>
<p>Next Steps</p>	<p>Notes</p>	<p>Action</p>
	<p>Date: July 8, 2024 Time: 11:00 a.m. - 12:00 p.m. Location: Virtual Meeting via MS Teams</p>	