

## AHS Board and Executive Expense Report

**Name:** Tara Lockyer  
**Title:** AHS Board Member  
**Location:** Calgary

Expenses approved during the month of December 2022

|                 |                 |          | Travel (1) |       |               |              |              | Professional Development (2) | Working Sessions Hosting and Hospitality (3) | Other (4) |
|-----------------|-----------------|----------|------------|-------|---------------|--------------|--------------|------------------------------|--|-----------|
| Approved MMM-YY | Source Document | Purpose  | Airfare    | Meals | Accommodation | Other Travel | Total Travel |                              |  |           |
| Dec-22          | P-Card          | Meetings |            |       |               | 36           | 36           |                              |  |           |
|                 | Expense Claim   | Meetings |            |       |               |              | -            |                              |  |           |
|                 | Direct Bill     | Meetings |            |       |               |              | -            |                              |  |           |
| <b>Total</b>    |                 |          | \$ -       | \$ -  | \$ -          | \$ 36        | \$ 36        | \$ -                         | \$ -   | \$ -      |

**Total for the Month** \$ 36

Maximum daily single meal expense claimed in the month \$ -  
 Maximum daily base hotel rate claimed in the month \$ -  
 Non economy air travel in the month \$ -

### 1) Travel expenses

Includes local and out of province/country travel expenses. Other travel includes items such as taxis, parking mileage, car rental and other expenses related to travel.

### 2) Professional Development

Includes conference, seminar and course registration fees and material

### 3) Hosting and Hospitality expenses

Hospitality and Hosting expenses may be incurred to advance AHS' mission, vision and values. For example, may include working lunches with staff and prospective employees meetings with government officials, dignitaries, public interest groups, donors other public or private organizations.

### 4) Other

Other expenses include expenses incurred in the normal course of business that are required for work purposes. May include small item technology purchases, books, etc.

Car allowance and any other employment benefits reported in the annual financial statements are excluded from this report

## AHS Executive Expenses Report P-Card

| Claimant Name             | Claimant Title  | Claimant Location | Expense Claim Total      |          |               |             |  |           |                |                  |               |
|---------------------------|---|-------------------|--------------------------|----------|---------------|-------------|--|-----------|----------------|------------------|---------------|
| LOCKYER, TARA             | AHS Board Member  | Calgary           | \$ 36.31                 |          |               |             |  |           |                |                  |               |
| Expense Date              | Business reason   | Expense Location  | Expense Type             | Amount   | From Location | To Location | Justification  | # of days | # of Attendees | Attendee Name(s) | Trip Distance |
| 9/20/2022                 | AHS CEO Selection Committee Meeting held at Southport Tower on September 9, 2022    | AB - Local        | Parking - Lot or Parkade | \$ 17.06 |               |             | 1 day plate registration Tara Lockyer. Charged to Executive Assistant's P-Card on behalf of Board Member | 1         |                |                  |               |
| 9/20/2022                 | AHS Human Resources Committee Meeting held at Southport Tower on September 16, 2022 | AB - Local        | Parking - Lot or Parkade | \$ 19.25 |               |             | 1 day plate registration Tara Lockyer. Charged to Executive Assistant's P-Card on behalf of Board Member | 1         |                |                  |               |
| Approver(s) for the claim | Approval Status   | Approval Date     |                          |          |               |             |  |           |                |                  |               |
| Approval kept on file     | Approve   | 21-Dec-22         |                          |          |               |             |  |           |                |                  |               |



288 - 600 6 AVE SW  
 CALGARY, AB  
 T2P 0S5, +1 (403) 269-7275

**INVOICE**

| Invoice To              |  |
|-------------------------|--|
| Alberta Health Services |  |
| [REDACTED]              |  |
| Contact                 |  |

|                 |            |
|-----------------|------------|
| Invoice Number: | [REDACTED] |
| Invoice Date:   | 2022-09-09 |

| PARKING    |  |
|------------|--|
| [REDACTED] |  |

| Description  | Quantity | Unit | Unit Price | Total Price |
|--|----------|------|------------|-------------|
| Parking Fees                                       | 4.00     |      | 10.00      | 40.00       |
| Parking Fee(1 day plate registration, 4 plates X 1 |          |      |            |             |
| Parking Fees GST                                   | 1.00     |      | 2.00       | 2.00        |
| Admin Fee  | 1.00     |      | 25.00      | 25.00       |
| Admin Fee GST                                      | 1.00     |      | 1.25       | 1.25        |
| =68.25/4 tickets=\$17.06 a ticket                  |          |      |            |             |

| PAYABLE TO  |
|---|
| Indigo Parc Canada Inc.<br>288 - 600 6 AVE SW<br>CALGARY, AB<br>T2P 0S5 |

|                          |       |
|--------------------------|-------|
| Total before taxes       | 68.25 |
| Total included taxes CAD | 68.25 |

**DUE UPON RECEIPT, THANKS**



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**INVOICE**

| Invoice To              |  |
|-------------------------|--|
| Alberta Health Services |  |
| [REDACTED]              |  |
| Contact                 |  |

|                 |            |
|-----------------|------------|
| Invoice Number: | [REDACTED] |
| Invoice Date:   | 2022-09-16 |

| PARKING    |  |
|------------|--|
| [REDACTED] |  |

| Description  | Quantity | Unit | Unit Price | Total Price |
|--|----------|------|------------|-------------|
| Parking Fees                                       | 3.00     |      | 10.00      | 30.00       |
| Parking Fee(1 day plate registration, 3 plates X 1 |          |      |            |             |
| Parking Fees GST                                   | 1.00     |      | 1.50       | 1.50        |
| Admin Fee  | 1.00     |      | 25.00      | 25.00       |
| Admin Fee GST                                      | 1.00     |      | 1.25       | 1.25        |

=57.75/3 tickets=\$19.25 a ticket

| PAYABLE TO  |
|---|
| Indigo Parc Canada Inc.<br>288 - 600 6 AVE SW<br>CALGARY, AB<br>T2P 0S5 |

|                          |       |
|--------------------------|-------|
| Total before taxes       | 57.75 |
| Total included taxes CAD | 57.75 |

**DUE UPON RECEIPT, THANKS**