

AHS Board and Executive Expense Report

Name Steve Rees
Title Chief Program Officer, Capital Management
Location Edmonton
 Expenses submitted during the month of May 2019

		Travel (1)						Working Sessions		
MMM-YY	Source Document	Purpose	Airfare	Meals	Accommodation	Other Travel	Total Travel	Professional Development (2)	Hosting and Hospitality (3)	Other (4)
May-19	P-Card	Meetings			300	247	547			
May-19	Direct Billing	Meetings	707			137	844			
Total			\$ 707	\$ -	\$ 300	\$ 384	\$ 1,391	\$ -	\$ -	\$ -

Total for the Month \$ 1,391

Maximum daily single meal expense claimed in the month \$ -
 Maximum daily base hotel rate claimed in the month \$ 129
 Non economy air travel in the month \$ -

1) Travel expenses

Includes local and out of province/country travel expenses. Other travel includes items such as taxis, parking mileage, car rental and other expenses related to travel.

2) Professional Development

Includes conference, seminar and course registration fees and material

3) Hosting and Hospitality expenses

Hospitality and Hosting expenses may be incurred to advance AHS' mission, vision and values. For example, may include working lunches with staff and prospective employees meetings with government officials, dignitaries, public interest groups, donors other public or private organizations.

4) Other

Other expenses include expenses incurred in the normal course of business that are required for work purposes. May include small item technology purchases, books, etc.

5) Remuneration, Allowances Reported in the Financial Statements

Car allowance, honoraria, meeting fees, and any other employment benefits reported in the annual financial statements are excluded from this report.

AHS Public Disclosure P-Card

Claimant Name	Claimant Title	Claimant Location	Expense Claim Total									
Expense Date	Business reason	Expense Location	Expense Type	Amount	From Location	To Location	Justification	# of days	# of Attendees	Attendee Name(s)	Trip Distance	
REES, STEPHEN P	Chief Program Officer, Capital Management	Edmonton	\$ 546.51									
4/23/2019	Home to Edmonton Airport - Trip to Calgary for HR mtgs with FMC FM&E staff - April 23, 2019	AB - Local	Taxi	\$ 56.00	Home	Edmonton Airport		1				
4/23/2019	Taxi - Calgary Airport to FMC - Trip to Calgary for HR mtgs with FMC FM&E staff - April 24, 2019	AB - Local	Taxi	\$ 50.49	Calgary Airport	FMC		1				
4/23/2019	Taxi - FMC to Hotel Alma - Trip to Calgary for HR mtgs with FMC FM&E staff - April 23, 2019	AB - Local	Taxi	\$ 11.40	FMC	Hotel Alma		1				
4/24/2019	Taxi - Edmonton Airport to Home - Trip to Calgary for HR mtgs with FMC FM&E staff - April 24, 2019	AB - Local	Taxi	\$ 62.00	Edmonton Airport	Home		1				
4/24/2019	Hotel Alma - Trip to Calgary for HR mtgs with FMC FM&E staff - April 23-24, 2019	AB - Local	Accommodations	\$ 154.82				1				
5/14/2019	Taxi - Red Arrow Calgary to FMC - Trip to Calgary for additional HR mtgs with FMC FM&E staff - May 14, 2019	AB - Local	Taxi	\$ 26.68	Red Arrow Calgary	FMC		1				
5/15/2019	Taxi - Hotel Alma to FMC - Trip to Calgary for additional HR mtgs with FMC FM&E staff - May 15, 2019	AB - Local	Taxi	\$ 10.00	Hotel Alma	FMC		1				
5/15/2019	Taxi - FMC to Red Arrow Calgary - Trip to Calgary for additional HR mtgs with FMC FM&E staff - May 15, 2019	AB - Local	Taxi	\$ 20.20	FMC	Red Arrow Calgary		1				
5/15/2019	Hotel - Hotel Alma - Trip to Calgary for additional HR mtgs with FMC FM&E staff - May 14-15, 2019	AB - Local	Accommodations	\$ 144.82				1				
5/15/2019	Taxi - FMC to Hotel Alma - Trip to Calgary for additional HR mtgs with FMC FM&E staff - May 14, 2019	AB - Local	Taxi	\$ 10.10	FMC	Hotel Alma		1				
Approver(s) for the claim		Approval Status		Approval Date								
RHODES, DEBORAH		Approve		30-May-19								

(1) Taxi - Home to Edmonton Airport - Trip to
Calgary for HR mtgs with FMC FM&E staff -
April 23, 2019

(2) Taxi - FMC to Hotel Alma - Trip to Calgary
for HR mtgs with FMC FM&E staff -
April 23, 2019

GREATER EDMONTON TAXI
SERVICE
10135 31 AVE NW
EDMONTON AB

CALGARYUNITDCABS#1285
#8 -5660 10TH ST NET2E8W7
CALGARY AB
27041913
QW2704191301

CARD [REDACTED]
CARD TYPE MASTERCARD
DATE 2019/04/23
TIME 6081 05:19:40
INVOICE # [REDACTED]
RECEIPT NUMBER [REDACTED]

SALE

04-23-2019 16:57:54
Acct # [REDACTED] C
Exp Date [REDACTED] Card Type MC
Name: REES/STEVE.

PURCHASE
AMOUNT \$48.00
TIP \$8.00
TOTAL
\$56.00

[REDACTED]
MasterCard

Trace # [REDACTED]
Inv. # [REDACTED]
Auth [REDACTED] RRN [REDACTED]

Sale \$8.40
Tip \$3.00

TOTAL \$11.40

MasterCard
[REDACTED]

+++++
00 APPROVED-THANK YOU
+++++

APPROVED

AUTH# [REDACTED]
THANK YOU

Retain this copy for your
records
Customer copy

www.calgarycabs.ca
403-777-1111

CARDHOLDER COPY

IMPORTANT - RETAIN THIS
COPY FOR YOUR RECORDS

(3) Taxi - Calgary Airport to FMC - Trip to
Calgary for HR mtgs with FMC FM&E staff -
April 24, 2019

ASSOCIATED CAB
ALLIED LIMOUSIN
307-41 AVENUE NE
CALGARY AB T2E 2N4
(403) 299-1111
CAR#1397

SALE

MID: [REDACTED]
TID: [REDACTED] F [REDACTED]
Batch # [REDACTED] SEC [REDACTED]
04/23/19 08:32:21
APPR CODE: [REDACTED]
MASTERCARD [REDACTED]

AMOUNT	\$43.90
TIP	\$6.59
TOTAL	\$50.49

00 - APPROVED - 001

MasterCard



THANK YOU

CUSTOMER COPY

(4) Taxi - Edmonton Airport to Home - Trip to
Calgary for HR mtgs with FMC FM&E staff -
April 24, 2019

GREATER EDMONTON TAXI
SERVICE
10135 31 AVE NW
EDMONTON AB

CARD [REDACTED]
CARD TYPE MASTERCARD
DATE 2019/04/24
TIME 0369 18:12:31
INVOICE # [REDACTED]
RECEIPT NUMBER [REDACTED]

PURCHASE	
AMOUNT	\$55.00
TIP	\$7.00
TOTAL	

\$62.00

MasterCard



APPROVED

AUTH# [REDACTED]

THANK YOU

CARDHOLDER COPY

IMPORTANT - RETAIN THIS
COPY FOR YOUR RECORDS

CAPITAL 780.423.2425
24.7 TAXI 780.442.4444
EDMTAXI.COM
GST 100403070

(5) Hotel - Hotel Alma -
Trip to Calgary for HR
mtgs with FMC FM&E
staff - April 23-24, 2019

HOTEL ALMA

AT THE UNIVERSITY OF CALGARY

University of Calgary Accommodations
169 UNIVERSITY GATE NW
403-220-3203

Rees, Stephen

Confirmation Number: [REDACTED]
Room Number: [REDACTED]
Room Type: [REDACTED]
No. of Guests: 1

TAX ID	ARRIVAL	DEPARTURE	RATE PLAN	ACCOUNT
	04/23/2019	04/24/2019	AHS	[REDACTED]
DATE	CODE	DESCRIPTION	COMMENT	AMOUNT (CAD)
04/23/2019	7000	ROOM CHARGE		129.00
04/23/2019	8052	ROOM FEE		3.87
04/23/2019	8051	GST		6.64
04/23/2019	8050	ALBERTA TOURISM LEVY		5.31
04/23/2019	6001	PARKING		10.00
04/24/2019	8006	MASTERCARD [REDACTED]		(154.84)
04/24/2019	8006	MASTERCARD [REDACTED]		0.02
Sub-Total:				139.00
Total Tax:				15.82
Total Payments:				(154.82)
Total Due:				0.00

TERMS / DUE AND PAYABLE UPON PRESENTATION. I AGREE THAT MY LIABILITY FOR THIS BILL IS NOT WAIVED AND AGREE TO BE HELD PERSONALLY LIABLE IN THE EVENT THE INDICATED PERSON OR THIRD PARTY FAILS TO PAY FOR ANY PART OF, OR THE FULL AMOUNT OF THE CHARGES.

THE DESTINATION MARKETING FEE IS SUBJECT TO 5% GST AND 4% ATL
GST R#108102864

SIGNATURE / _____

DATE / _____

(5) Hotel - Hotel Alma -
correction for
overcharge of \$0.02 on
bill - April 23-24, 2019

(7) Taxi - Red Arrow Calgary to FMC - Trip to Calgary for additional HR mtgs with FMC FM&E staff - May 14, 2019

(8) Taxi - FMC to Hotel Alma - Trip to Calgary for additional HR mtgs with FMC FM&E staff - May 14, 2019

316 MERIDIAN ROAD SE
CALGARY AB T2A 1X2

Checker Taxi
316 Meridian Rd SE
Calgary, AB
T2A 1X2
(403) 299-9999
www.thecheckergroup.com

May 14, 19 18:34

TERMINAL ID: [REDACTED]
MERCHANT ID: [REDACTED]
VEHICLE ID: [REDACTED]
DRIVER ID: [REDACTED]
CSI ACCOUNT ID: [REDACTED]
TRIP NUMBER: [REDACTED]
PASSENGERS: 1

05-14-2019
START: 09:30 END: 09:51
DISTANCE: 96.00 RATE: 1

FARE AMOUNT: \$ 22.10

TAX AMOUNT: \$ 1.10
TIP AMOUNT: \$ 3.48

TOTAL : \$ 26.68

MASTER CARD SALE : [REDACTED]
APPROVAL NUMBER : [REDACTED]
PASSENGER COPY

Car# [REDACTED]
Driver# [REDACTED]
Driver Tax# [REDACTED]
Booking# [REDACTED]

From:
2019-05-14 6:26:51 PM

To:
2019-05-14 6:33:24 PM

Flagfall \$3.80
Fare \$4.80
Extras \$0.00
Flat Rate \$0.00
Tip \$1.50
Total + Tip \$10.10
Subtotal \$8.60

Tip \$1.50
Card Charged \$10.10
Tax \$0.41

THANK YOU
(403) 299-9999
WWW.THECHECKERGROUP.COM



Approval

Card No [REDACTED]
Entry Mode [REDACTED]
Auth ID [REDACTED]
MID [REDACTED]
TID [REDACTED]
Mode [REDACTED] Issuer [REDACTED]
AID [REDACTED]
TVR [REDACTED]
IAD [REDACTED]

TSI E800
ARC 00
MasterCard

Verified by PIN
2019-05-14 6:34:22 PM

Thank you for using Checker
Taxi!

(9) Taxi - Hotel Alma to FMC - Trip to
 Calgary for additional HR mtgs with
 FMC FM&E staff - May 15, 2019

316 MERIDIAN ROAD SE
 CALGARY, AB T2A 1X2

TERMINAL ID: [REDACTED]
 MERCHANT ID: [REDACTED]
 VEHICLE ID: [REDACTED]
 DRIVER ID: [REDACTED]
 GST ACCOUNT ID: [REDACTED]
 TRIP NUMBER: [REDACTED]
 PASSENGERS: 1

05/15/2019
 START: 07:10 END: 07:13
 DISTANCE: 10.00 RATE: 1

FARE AMOUNT: \$ 6.67

TAX AMOUNT: \$ 0.33
 TIP AMOUNT: \$ 3.00

TOTAL \$ 10.00

MASTER CARD SALE: [REDACTED]
 APPROVAL NUMBER: [REDACTED]

PASSENGER COPY

THANK YOU
 (403) 299-9999
 WWW.THECHECKERGROUP.COM



(10) Taxi - FMC to Red Arrow Calgary -
 Trip to Calgary for additional HR mtgs
 with FMC FM&E staff - May 15, 2019

Checker Taxi
 316 Meridian Rd SE
 Calgary, AB
 T2A 1X2
 (403) 299-9999
 www.thecheckergroup.com

May 15, 19 12:55

Car# [REDACTED]
 Driver# [REDACTED]
 Driver Tax# [REDACTED]
 Booking# [REDACTED]

From:
 2019-05-15 12:42:12 PM

To:
 2019-05-15 12:54:54 PM

Flagfall	\$3.80
Fare	\$13.40
Extras	\$0.00
Flat Rate	\$0.00
Tip	\$3.00
Total + Tip	\$20.20
Subtotal	\$17.20
Tip	\$3.00
Card Charged	\$20.20
Tax	\$0.82

Approval
 Card No [REDACTED]
 Entry Mode [REDACTED]
 Auth ID [REDACTED]
 MID [REDACTED]
 TID [REDACTED]
 Mode [REDACTED]
 AID [REDACTED]
 TVR [REDACTED]
 IAD [REDACTED]
 TSI [REDACTED]
 ARC [REDACTED]
 MasterCard

Verified by PIN
 2019-05-15 12:55:55 PM

Thank you for using Checker
 Taxi!

(11) Hotel - Hotel Alma -
Trip to Calgary for
additional HR mtgs
with FMC FM&E
staff - May 14-15, 2019

HOTEL ALMA

AT THE UNIVERSITY OF CALGARY

University of Calgary Accommodations

169 UNIVERSITY GATE NW

403-220-3203

Rees, Stephen

Confirmation Number: [REDACTED]

Room Number: [REDACTED]

Room Type: [REDACTED]

No. of Guests: [REDACTED]

TAX ID	ARRIVAL	DEPARTURE	RATE PLAN	ACCOUNT
	05/14/2019	05/15/2019	AHS	[REDACTED]
DATE	CODE	DESCRIPTION	COMMENT	AMOUNT (CAD)
05/14/2019	7000	ROOM CHARGE		129.00
05/14/2019	8052	ROOM FEE		3.87
05/14/2019	8051	GST		6.64
05/14/2019	8050	ALBERTA TOURISM LEVY		5.31
05/15/2019	8006	MASTERCARD [REDACTED]		(144.82)
Sub-Total:				129.00
Total Tax:				15.82
Total Payments:				(144.82)
Total Due:				0.00

TERMS / DUE AND PAYABLE UPON PRESENTATION. I AGREE THAT MY LIABILITY FOR THIS BILL IS NOT WAIVED AND AGREE TO BE HELD PERSONALLY LIABLE IN THE EVENT THE INDICATED PERSON OR THIRD PARTY FAILS TO PAY FOR ANY PART OF, OR THE FULL AMOUNT OF THE CHARGES.

THE DESTINATION MARKETING FEE IS SUBJECT TO 5% GST AND 4% ATL
GST R#108102864

SIGNATURE / _____

DATE / _____

Executive Expenses Report Direct Billing Summary

Purpose of This Form:

The purpose of this form is to report expenses incurred on behalf of a designated Executive and paid for by a third party vendor. The information will be used for public disclosure reporting.

Expenses Paid Directly to Third Party Vendors:

AHS may have established accounts with certain vendors used to book travel and other expenses that are billed directly to AHS. Examples include but are not limited to hotels, travel agencies, car rental agencies, conferences, courses and expenses reimbursed from a petty cash fund. It is mandatory to include in monthly reports these expenses that pertain to each member. AHS is required to disclose expenses for all applicable receipts and back up must be attached.

Direct Bill Report

- Enter all items related to expenses incurred while conducting AHS business and paid for via a third party vendor (i.e. accommodations, airline tickets, car rentals, hosting events and working sessions)
- Enter all expenses pertaining to professional development such as conferences and courses, etc.
- Enter all expenses paid by AHS not mentioned above.
- Copies of invoices and other relevant back up must be attached, approvals for hosting events/working sessions that exceeds \$600 must be provided.
- Information will be used for reporting purposes only.
- A personal cheque must be attached to cover expenses deemed ineligible.
- Indicate whether you have expenses to report in this section for this reporting period: YES

Name : Steve Rees	Reporting Period for the Month of : Apr-19
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DD-MMM-YY	Payment Method	Category	Description/Purpose of the Expense	Name of Vendor	Amount Paid
03-Apr-19	Direct Billing	Airline Ticket	April 23-24/19 - Trip to Calgary for meetings with FM&E staff at FMC re: HR issues	Marlin Travel	347.31
18-Apr-19	Direct Billing	Airline Ticket	June 1/19 - Trip to Toronto to attend CHES Ontario Conference & IFHE Planning Committee meeting (trip was cancelled and credit was used towards a future flight to Calgary)	Marlin Travel	259.25
18-Apr-19	Direct Billing	Airline Ticket	Change fee for June 1/19 - Trip to Toronto to attend CHES Ontario Conference & IFHE Planning Committee (correction to name)	Marlin Travel	100.00
	Direct Billing	Choose from Drop-down List		Choose from Drop-down List	
	Direct Billing	Choose from Drop-down List		Choose from Drop-down List	
Total Paid in the Month					\$ 706.56

From: tripinfo@visiontravel.ca
Sent: Wednesday, April 03, 2019 5:13 PM
To: Steve Rees; Deborah Rhodes
Subject: Invoice and Itinerary for REES/STEPHEN P MR - 23April19 - Vision Travel Locator: [REDACTED]
Attachments: E-Ticket Receipt 1 - [REDACTED] - April 23 2019 23124390.pdf



Vision Travel DT Ontario-West Inc
VisionTravel
9929 - 108th Street NW
Edmonton AB T5K 1G8
780-459-6661 800-459-6634

www.visiontravel.ca
GST Reg : 723782728 RT 0001

Invoice/Itinerary

Invoice: [REDACTED]
Issued: 03 April 2019

Agency Ref.: [REDACTED]
Sales Person:

Customer Number: [REDACTED]
Customer Ref.:

ALBERTA HEALTH SERVICES
10030 - 107 STREET
EDMONTON AB
T5J 3E4

Passenger(s): REES/STEPHEN P MR

Disclaimer: It is your responsibility to carefully review this itinerary immediately upon receipt and notify us if there are any discrepancies.

AIR - Tuesday, April 23 2019

[Add To Calendar](#)

WestJet Flight WS238 Economy Class

Depart	Edmonton, Alberta Weather Edmonton International Airport 06:30 AM Tuesday, April 23 2019	Arrive	Calgary, Alberta Weather Calgary International Airport 07:25 AM Tuesday, April 23 2019
---------------	--	---------------	--

Duration: 0 hour(s) and 55 minute(s) Non-stop
Status: Confirmed - WestJet Booking Reference: [REDACTED]
FF Number: [REDACTED] - REES/STEPHEN P MR - please reconfirm at check-in
Online Check In: Available 24 hours prior - [click here](#)
Baggage Allowance: 0 Piece(s)

Remarks: PLEASE CHECK IN WITH WESTJET

AIR - Wednesday, April 24 2019

[Add To Calendar](#)

WestJet Flight WS3145 Economy Class

Depart	Calgary, Alberta Weather Calgary International Airport 04:15 PM Wednesday, April 24 2019	Arrive	Edmonton, Alberta Weather Edmonton International Airport 05:07 PM Wednesday, April 24 2019
---------------	--	---------------	--

Duration: 0 hour(s) and 52 minute(s) Non-stop
Status: Confirmed - WestJet Booking Reference: [REDACTED]
Operated By: WESTJET ENCORE
FF Number: [REDACTED] - REES/STEPHEN P MR - please reconfirm at check-in
Online Check In: Available 24 hours prior - [click here](#)
Baggage Allowance: 0 Piece(s)

Remarks: PLEASE CHECK IN WITH WESTJET ENCORE

Invoice Details

Transaction	Document / Booking Number	Base Fare	Other Tax	GST/HST	QST	Total
Invoice Number: WestJet	[REDACTED]	248.35	98.96	0.00	0.00	347.31
					Billed to: [REDACTED]	
	Totals:	248.35	98.96	0.00	0.00	347.31
					Total Credit Card Billing:	347.31
					Balance Due:	0.00

[REDACTED]

From: [REDACTED]@visiontravel.ca>
Sent: Tuesday, April 23, 2019 9:12 AM
To: [REDACTED]
Subject: FW: Invoice and Itinerary for REES/STEPHEN MR - 04June19 - Vision Travel Locator: [REDACTED]

Caution - This email came from an external address and may contain unsafe content. Ensure you trust this sender before opening attachments or clicking any links in this message.

[REDACTED]
Corporate Travel Advisor

9929 - 108 St, Edmonton, Alberta, T5K 1G8

Office: 780-425-8611

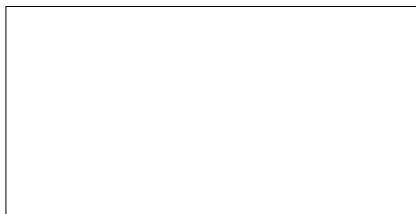
Toll-Free: 888-255-0515

[REDACTED]@visiontravel.ca

www.visiontravel.ca



From: tripinfo@visiontravel.ca [mailto:tripinfo@visiontravel.ca]
Sent: April-18-19 1:53 PM
To: [REDACTED]
Subject: Invoice and Itinerary for REES/STEPHEN MR - 04June19 - Vision Travel Locator: [REDACTED]



Vision Travel DT Ontario-West Inc

, , Canada,

www.visiontravel.ca

GST Reg : 723782728 RT 0001

Invoice/Itinerary

Invoice: [REDACTED]
Issued: 18 April 2019

Agency Ref.: [REDACTED]
Sales Person:

Customer Number: [REDACTED]
Customer Ref.:

STEPHEN REES
9929 108TH STREET GOVERNMENT CENTRE
EDMONTON AB
CA
Z/T5K1G8

Passenger(s): REES/STEPHEN MR

Disclaimer: It is your responsibility to carefully review this itinerary immediately upon receipt and notify us if there are any discrepancies.

AIR - Tuesday, June 4 2019 [Add To Calendar](#)

Air Canada Flight AC1577 Economy Class

Depart	Toronto, Ontario Weather Pearson International Airport 06:55 PM Tuesday, June 4 2019	Arrive	Edmonton, Alberta Weather Edmonton International Airport 09:02 PM Tuesday, June 4 2019
---------------	--	---------------	--

Duration: 4 hour(s) and 7 minute(s) Non-stop
Status: Confirmed - Air Canada Booking Reference: [REDACTED]
Operated By: AIR CANADA ROUGE
FF Number: [REDACTED] - REES/STEPHEN MR - please reconfirm at check-in
Online Check In: Available 24 hours prior - [click here](#)
E Upgrade: For Eligible Flight - Aeroplan Members [click here](#)

Remarks: SEAT 19C - REES/STEPHEN MR
DEP TERMINAL 1
PLEASE CHECK IN WITH AIR CANADA ROUGE

Invoice Details

Transaction	Document / Booking Number	Base Fare	Other Tax	GST/HST	QST	Total
Invoice Number: [REDACTED]	[REDACTED]					
Vendor AC AIR CANADA	[REDACTED]	198.52	32.48	0.00	0.00	231.00
				Billed to: [REDACTED]		
Vendor ACSEAT ACSEAT	[REDACTED]	25.00	0.00	3.25	0.00	28.25
				Billed to: [REDACTED]		
	Totals:	223.52	32.48	3.25	0.00	259.25
				Total Credit Card Billing:		259.25
				Balance Due:		0.00

From: tripinfo@visiontravel.ca
Sent: Thursday, April 18, 2019 12:16 PM
To: [REDACTED]; Deborah Rhodes
Subject: Invoice and Itinerary for REES/STEPHEN MR - 01June19 - Vision Travel Locator [REDACTED]
Attachments: E-Ticket Receipt 1 - Q85L9C - June 1 2019 18152748.pdf; E-Ticket Receipt 2 - [REDACTED] - June 1 2019 [REDACTED].pdf



Vision Travel DT Ontario-West Inc
VisionTravel
9929 - 108th Street NW
Edmonton AB T5K 1G8
780-459-6661 800-459-6634

www.visiontravel.ca
GST Reg : 723782728 RT 0001

Invoice/Itinerary

Invoice: [REDACTED]
Issued: 18 April 2019

Agency Ref.: [REDACTED]
Sales Person:

Customer Number: [REDACTED]
Customer Ref.:

ALBERTA HEALTH SERVICES
10030 - 107 STREET
EDMONTON AB
T5J 3E4

Passenger(s): REES/STEPHEN MR

Disclaimer: It is your responsibility to carefully review this itinerary immediately upon receipt and notify us if there are any discrepancies.

AIR - Saturday, June 1 2019 [Add To Calendar](#)

WestJet Flight WS436 Economy Class

Depart	Edmonton, Alberta Weather Edmonton International Airport 10:15 AM Saturday, June 1 2019	Arrive	Toronto, Ontario Weather Pearson International Airport 03:54 PM Saturday, June 1 2019
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Duration: 3 hour(s) and 39 minute(s) Non-stop
Status: Confirmed - WestJet Booking Reference: [REDACTED]
FF Number: [REDACTED] - REES/STEPHEN MR - please reconfirm at check-in
Online Check In: Available 24 hours prior - [click here](#)

Remarks: PLEASE CHECK IN WITH WESTJET
ARR TERMINAL3

Invoice Details

Transaction	Document / Booking Number	Base Fare	Other Tax	GST/HST	QST	Total
Change Fee:		100.00		0.00	0.00	100.00
Additional Collection:		0.00	0.00	0.00	0.00	0.00
Totals:		100.00	0.00	0.00	0.00	100.00
Balance Due:						0.00

Executive Expenses Report Direct Billing Summary

Purpose of This Form:

The purpose of this form is to report expenses incurred on behalf of a designated Executive and paid for by a third party vendor. The information will be used for public disclosure reporting.

Expenses Paid Directly to Third Party Vendors:

AHS may have established accounts with certain vendors used to book travel and other expenses that are billed directly to AHS. Examples include but are not limited to hotels, travel agencies, car rental agencies, conferences, courses and expenses reimbursed from a petty cash fund. It is mandatory to include in monthly reports these expenses that pertain to each member. AHS is required to disclose expenses for all applicable receipts and back up must be attached.

Direct Bill Report

- Enter all items related to expenses incurred while conducting AHS business and paid for via a third party vendor (i.e. accommodations, airline tickets, car rentals, hosting events and working sessions)
- Enter all expenses pertaining to professional development such as conferences and courses, etc.
- Enter all expenses paid by AHS not mentioned above.
- Copies of invoices and other relevant back up must be attached, approvals for hosting events/working sessions that exceeds \$600 must be provided.
- Information will be used for reporting purposes only.
- A personal cheque must be attached to cover expenses deemed ineligible.
- Indicate whether you have expenses to report in this section for this reporting period: YES

Name : Steve Rees	Reporting Period for the Month of : May-19
--------------------------	---

DD-MMM-YY	Payment Method	Category	Description/Purpose of the Expense	Name of Vendor	Amount Paid
03-May-19	Direct Billing	Other Transportation	May 14-15/19 - Red Arrow bus ticket - Trip to Calgary for meeting with FM&E staff at FMC re: HR issues	Other	137.52
	Direct Billing	Choose from Drop-down List		Choose from Drop-down List	
	Direct Billing	Choose from Drop-down List		Choose from Drop-down List	
	Direct Billing	Choose from Drop-down List		Choose from Drop-down List	
	Direct Billing	Choose from Drop-down List		Choose from Drop-down List	
Total Paid in the Month					\$ 137.52

From: [REDACTED]@visiontravel.ca>
Sent: Thursday, May 02, 2019 12:21 PM
To: [REDACTED]
Subject: Itinerary for Stephen Rees

Caution - This email came from an external address and may contain unsafe content. Ensure you trust this sender before opening attachments or clicking any links in this message.

VISION TRAVEL - GOVERNMENT CENTRE
9929 108TH ST - MAIN
EDMONTON ALBERTA T5K 1G8
PHONE: (780) 425-8611 FAX: (780) 426-5759
PHONE: (780) 425-8611 FAX: (780) 426-5759
BRANCH: N61107 GST REG NO. 885101915
PNR LOC: QDNDF A DATE: 02 MAY 2019
AGENT: DVIIW

TO: ALBERTA HEALTH SERVICES
10030 - 107 STREET
EDMONTON AB
T5J 3E4
FOR: REES/STEPHEN MR

--ITINERARY--

FROM	TO	CARRIER	FLT/CL	DATE	DEP	ARR	ST
EDMONTON	CALGARY	CHARTER	101 Y	14 MAY 19	600A	920A	OK

TRAVELLING TIME - 3:20

RED ARROW BUS
ORDER [REDACTED] SEAT 04A
BUS DEPARTS EDMONTON DOWNTOWN 10014 104 ST
BUS ARRIVES CALGARY DOWNTOWN 205 9 AVE SE

14 MAY 19 POWERED BY WHITEBOARD LAB CONFIRMED
TUESDAY HOTEL ALMA 01 NT/S - OUT 15MAY
169 UNIVERSITY GATE NORTH RATE- 129.00CAD
CALGARY AB T2N 1N4 1 ROOM/S / 1 QUEEN
PHONE-1 403-2203203 GUARANTEE-CREDIT CARD
FAX-1 403-2844184
CONFIRMATION-H7ALWRJD3
GUARANTEED
PWE7195ARR14MAY CXL:CANCEL BY 6:00 PM LOCAL HOTEL TIME AT LEAST 1
PAYMENT IS REQUIRED AT THE HOTEL

CALGARY	EDMONTON	CHARTER	101 Y	15 MAY 19	200P	605P	OK
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TRAVELLING TIME - 4:05

RED ARROW BUS
ORDER 1948473 SEAT 03A
BUS DEPARTS CALGARY DOWNTOWN 205 9 AVE SE
BUS ARRIVES EDMONTON DOWNTOWN 10014 104 ST

15 MAY 19 TOUR
WEDNESDAY LOCATION-CALGARY
RED ARROW MOTORCOACH BKG NO. [REDACTED]
ADULT FARE ... (1 X 137.52) 137.52
TOTAL 137.52
PYMT BY [REDACTED] 137.52-

VISION TRAVEL - GOVERNMENT CENTRE
9929 108TH ST - MAIN
EDMONTON ALBERTA T5K 1G8
PHONE: (780) 425-8611 FAX: (780) 426-5759
PHONE: (780) 425-8611 FAX: (780) 426-5759
BRANCH: N61107 GST REG NO. 885101915
PNR LOC: QDNDF A DATE: 02 MAY 2019
AGENT: DVIIW

TO: ALBERTA HEALTH SERVICES 10030 - 107 STREET EDMONTON AB T5J 3E4
FOR: REES/STEPHEN MR

--ITINERARY--

FROM	TO	CARRIER	FLT/CL	DATE	DEP	ARR	ST
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06 NOV 19 TOUR
WEDNESDAY LOCATION-CALGARY
HAVE A SAFE AND PLEASANT TRIP

PLEASE REVIEW YOUR ITINERARY FOR ACCURACY PLEASE INFORM US WITHIN ONE BUSINESS DAY SHOULD YOU FIND ANY DISCREPANCIES. DEPENDING ON THE NATURE OF THE DISCREPANCY COSTS ASSOCIATED WITH MAKING CORRECTIONS MAY BE YOUR RESPONSIBILITY -----RED ARROW----- RESERVATION MAY BE CHANGED OR CANCELLED AT LEAST 2 HOURS PRIOR TO DEPARTURE.
PLEASE CHECK WWW.REDARROW.CA FOR A LISTING OF PICK UP AND DROP OFF LOCATIONS IN ALBERTA RED ARROW TOLL FREE NUMBER 1 800 232 1958

24 HOUR EMERGENCY TRAVEL ASSISTANCE
OUTSIDE REGULAR BUSINESS HOURS - MONDAY TO FRIDAY A SERVICE FEE MAY APPLY FOR CALLS TO THIS SERVICE WITHIN NORTH AMERICA - CALL 1-888-700-6063 OUTSIDE NORTH AMERICA - CALL COLLECT 1-514-855-4263 EMAIL 24HRSERVICE-MNL AT VISIONTRAVEL.CA PLEASE QUOTE ACCESS CODE 2ECO

FOR MORE INFORMATION ON CANADAS CANNABIS ACT EFFECTIVE