

AHS Board and Executive Expense Report

Name Sean Chilton
Title VP Health Professions & Practice
Location Edmonton

Expenses submitted during the month of July 2019

Travel (1)										
MMM-YY	Source Document	Purpose	Airfare	Meals	Accommodation	Other Travel	Total Travel	Professional Development (2)	Working Sessions Hosting and Hospitality (3)	Other (4)
Jul-19	P-Card	Meetings				15	15			
Jul-19	Expense Claim	Meetings				293	293			
Jul-19	Direct Billing	Meetings	1,235				1,235			
Total			\$ 1,235	\$ -	\$ -	\$ 308	\$ 1,543	\$ -	\$ -	\$ -

Total for the Month \$ 1,543

Maximum daily single meal expense claimed in the month \$ -
 Maximum daily base hotel rate claimed in the month \$ -
 Non economy air travel in the month \$ -

1) Travel expenses

Includes local and out of province/country travel expenses. Other travel includes items such as taxis, parking mileage, car rental and other expenses related to travel.

2) Professional Development

Includes conference, seminar and course registration fees and material

3) Hosting and Hospitality expenses

Hospitality and Hosting expenses may be incurred to advance AHS' mission, vision and values. For example, may include working lunches with staff and prospective employees meetings with government officials, dignitaries, public interest groups, donors other public or private organizations.

4) Other

Other expenses include expenses incurred in the normal course of business that are required for work purposes. May include small item technology purchases, books, etc.

5) Remuneration, Allowances Reported in the Financial Statements

Car allowance, honoraria, meeting fees, and any other employment benefits reported in the annual financial statements are excluded from this report.

AHS Public Disclosure P-Card

Claimant Name	Claimant Title	Claimant Location	Expense Claim Total								
CHILTON, SEAN A	VP Health Professions & Practice	Edmonton	\$ 15.00								
Expense Date	Business reason	Expense Location	Expense Type	Amount	From Location	To Location	Justification	# of days	# of Attendees	Attendee Name(s)	Trip Distance
6/28/2019	Parking @ ECHA for HSC Board Meeting	AB - Local	Parking - Lot or Parkade	\$ 15.00				1			
Approver(s) for the claim		Approval Status		Approval Date							
YIU, VERNA		Approve		30-Jul-19							

June 10 - July 15

(300 km x 2)

July 15

paying for 2 LT, HOSP 1:1 observations
DCS/SS

RECEIPT
University of Alberta
U-Park Receipt

License Plate Number



Expiration Date/Time

06:00 PM
JUN 28, 2019

Purchase Date/Time: 09:44am Jun 28, 2019

Total Due: \$15.00 Rate: \$15 6AM - 6PM
Total Paid: \$15.00 Pmt Type: CC (Swipe)

Ticket # [Redacted]
S/N # [Redacted]

Setting: Jubilee Surface
Mach Name: JUB East

[Redacted] MasterCard

Auth #: [Redacted]

GST# R108102831

UNIVERSITY OF ALBERTA - PARKING RECEIPT UNIVERSITY OF ALBERTA - PARKING RECEIPT UNIV

AHS Public Disclosure Expense Claims

Claimant Name	Claimant Title	Claimant Location	Expense Claim Total								
CHILTON, SEAN A	VP Health Professions & Practice	Edmonton	\$ 292.67								
Expense Date	Business reason	Expense Location	Expense Type	Amount	From Location	To Location	Justification	# of days	# of Attendees	Attendee Name(s)	Trip Distance
7/2/2019	Round Trip to Calgary for ELT and HPSP SLT 1:1 Meetings		Mileage-Other	\$ 247.22	SSP	Delta Calgary South		1			526
7/2/2019	Round Trip to Calgary for ELT and HPSP SLT 1:1 Meetings		Mileage-Other	\$ 45.45	SSP	Delta Calgary South		1			90
Approver(s) for the claim		Approval Status	Approval Date								
YIU, VERNA		Approve	30-Jul-19								

Expense Report Direct Bill Summary

Purpose of This Form:

The purpose of this form is to report expenses incurred on behalf of a designated Executive or an AHS Board Member and paid for by a third party vendor. The information will be used for public disclosure reporting.

Expenses Paid Directly to Third Party Vendors:

AHS may have established accounts with certain vendors used to book travel and other expenses that are billed directly to AHS. Examples include but are not limited to hotels, travel agencies, car rental agencies, conferences, courses and expenses reimbursed from a petty cash fund. It is mandatory to include in monthly reports these expenses that pertain to each member. AHS is required to disclose expenses for all applicable receipts and back up must be attached.

Direct Bill Report

- Enter all items related to expenses incurred while conducting AHS business and paid for via a third party vendor (i.e. accommodations, airline tickets, car rentals, hosting events and working sessions)
- Enter all expenses pertaining to professional development such as conferences and courses, etc.
- Enter all expenses paid by AHS not mentioned above.
- Copies of invoices and other relevant back up must be attached, approvals for hosting events/working sessions that exceeds \$600 must be provided.
- Information will be used for reporting purposes only.
- A personal cheque must be attached to cover expenses deemed ineligible.
- Indicate whether you have expenses to report in this section for this reporting period: YES

Name :	Reporting Period for the Month of :
---------------	--

DD-MMM-YYYY	Payment Method	Category	Description/Purpose of the Expense	Name of Vendor	Amount Paid
2019JUN12	Direct Billing	Airline Ticket	2019AUG25 - Round Trip Airfair-Edmonton CDN to Wisconsin USA 2019 EPIC/Connect Care Annual Users Group Meeting	Marlin Travel	1,235.21
Total Paid in the Month					\$ 1,235.21



Vision Travel DT Ontario-West Inc
 9929 - 108 St.
 Edmonton, AB
 T5K 1G8
 (780) 425-8611 1-866-425-8611

www.visiontravel.ca
 GST Reg : 723782728 RT 0001

E-Ticket Receipt

Ticket Number: [REDACTED]
 Invoice: [REDACTED]
 Sales Person: [REDACTED]

Issuing Airline: DL
 Agency Ref.: [REDACTED]
 IATA Number: [REDACTED]

Issued: 12Jun19
 Customer Number: [REDACTED]
 Customer Ref.: N/A

Passenger(s): CHILTON/SEAN MR

AIR - Sunday, August 25 2019	
Delta Air Lines Flight DL4818 Economy Class - Seat 10B (Non smoking) Confirmed	
Depart	Arrive
Edmonton, Alberta Edmonton International Airport 08:00 AM Sunday, August 25 2019	Minneapolis, Minnesota St Paul Intl 11:43 AM Sunday, August 25 2019
Duration:	2 hour(s) and 43 minute(s) Non-stop
Status:	Confirmed - Delta Air Lines Booking Reference: [REDACTED]
Operated By:	SKYWEST DBA DELTA CONNECTION
Online Check In:	Available 24 hours prior
Baggage Allowance:	0 Piece(s)
Remarks:	PLEASE CHECK IN WITH SKYWEST DBA DELTA CONNECTION ARR TERMINAL1
Fare Basis:	MA3NA0MQ
Not Valid Before:	25Aug
Not Valid After:	25Aug

AIR - Sunday, August 25 2019	
Delta Air Lines Flight DL377 Economy Class - Seat 16C (Non smoking) Confirmed	
Depart	Arrive
Minneapolis, Minnesota St Paul Intl 02:26 PM Sunday, August 25 2019	Madison, Wisconsin Dane County Regional 03:23 PM Sunday, August 25 2019
Duration:	0 hour(s) and 57 minute(s) Non-stop
Status:	Confirmed - Delta Air Lines Booking Reference: [REDACTED]
Baggage Allowance:	0 Piece(s)
Remarks:	PLEASE CHECK IN WITH DELTA AIR LINES DEP TERMINAL1
Fare Basis:	MA3NA0MQ
Not Valid Before:	25Aug
Not Valid After:	25Aug

AIR - Thursday, August 29 2019**Delta Air Lines Flight DL733 Economy Class - Seat 16C (Non smoking) Confirmed**

Depart	Madison, Wisconsin Dane County Regional 05:30 PM Thursday, August 29 2019	Arrive	Minneapolis, Minnesota St Paul Intl 06:43 PM Thursday, August 29 2019
---------------	---	---------------	---

Duration: 1 hour(s) and 13 minute(s) Non-stop
Status: Confirmed - Delta Air Lines Booking Reference: [REDACTED]
Baggage Allowance: 0 Piece(s)

Remarks: PLEASE CHECK IN WITH DELTA AIR LINES
ARR TERMINAL1
Fare Basis: MA3NA0MQ
Not Valid Before: 29Aug
Not Valid After: 29Aug

AIR - Thursday, August 29 2019**Delta Air Lines Flight DL4817 Economy Class - Seat 10B (Non smoking) Confirmed**

Depart	Minneapolis, Minnesota St Paul Intl 07:50 PM Thursday, August 29 2019	Arrive	Edmonton, Alberta Edmonton International Airport 09:58 PM Thursday, August 29 2019
---------------	---	---------------	--

Duration: 3 hour(s) and 8 minute(s) Non-stop
Status: Confirmed - Delta Air Lines Booking Reference: [REDACTED]
Operated By: SKYWEST DBA DELTA CONNECTION
Online Check In: Available 24 hours prior
Baggage Allowance: 0 Piece(s)

Remarks: PLEASE CHECK IN WITH SKYWEST DBA DELTA CONNECTION
DEP TERMINAL1
Fare Basis: MA3NA0MQ
Not Valid Before: 29Aug
Not Valid After: 29Aug

Fare

Form of payment: Credit Card [REDACTED]
Endorsements / restrictions: NONE
Fare calculation: NONREF-PENALTY APPLIESAB HEAL TH SERVICES COF 25AUG YEA DL X/MSP DL MSN 550.00DL X/MSP DL YEA 550.00CAD1100.00END XT 49.40US 30.00SQ 14.80AY 9.30XY 7.70YC 5.30XA 6.00XF MSP4.5
Fare: CAD 1235.21
Equivalent amount paid:

Positive identification required for airport check in**Notice:**

Transportation and other services provided by the carrier are subject to conditions of contract and other important notices. Please ensure that you have received these notices, and if not, contact the travel agent or issuing carrier to obtain a copy prior to the commencement of your trip.

If the passenger journey involves an ultimate destination or stop in a country other than the country of departure, the Warsaw Convention may be applicable. This convention governs and on most cases limits the liability of carriers for death or personal injury and in respect of loss of, or damage to baggage.