

## AHS Board and Executive Expense Report

**Name** Dr. Sandra Corbett  
**Title** Zone Medical Director North Zone (Interim) Contractor  
**Location** Spruce Grove  
 Expenses submitted during the month of January 2019

Travel (1)										
MMM-YY	Source Document	Purpose	Airfare	Meals	Accommodation	Other Travel	Total Travel	Professional Development (2)	Working Sessions Hosting and Hospitality (3)	Other (4)
Jan-19	Expense Claim	Meetings				68	68			
Jan-19	Direct Billing	Meetings	353				353			
<b>Total</b>			\$ 353	\$ -	\$ -	\$ 68	\$ 421	\$ -	\$ -	\$ -

**Total for the Month** \$ 421

Maximum daily single meal expense claimed in the month \$ -  
 Maximum daily base hotel rate claimed in the month \$ -  
 Non economy air travel in the month \$ -

### 1) Travel expenses

Includes local and out of province/country travel expenses. Other travel includes items such as taxis, parking mileage, car rental and other expenses related to travel.

### 2) Professional Development

Includes conference, seminar and course registration fees and material

### 3) Hosting and Hospitality expenses

Hospitality and Hosting expenses may be incurred to advance AHS' mission, vision and values. For example, may include working lunches with staff and prospective employees meetings with government officials, dignitaries, public interest groups, donors other public or private organizations.

### 4) Other

Other expenses include expenses incurred in the normal course of business that are required for work purposes. May include small item technology purchases, books, etc.

### 5) Remuneration, Allowances Reported in the Financial Statements

Car allowance, honoraria, meeting fees, and any other employment benefits reported in the annual financial statements are excluded from this report.

## AHS Public Disclosure Expense Claims

Claimant Name	Claimant Title	Claimant Location	Expense Claim Total							
CORBETT, SANDRA	Zone Medical Director North Zone (Interim) Contractor	Spruce Grove	\$ 68.00							
Expense Date	Business reason	Expense Type	Amount	From Location	To Location	Justification	# of days	# of Attendee	Attendee Name(s)	Trip Distance
1/14/2019	MIL Retreat in Edmonton	Parking within Alberta	\$ 24.00				1			
1/14/2019	ZMD Direct Reporting Meeting in Edmonton	Parking within Alberta	\$ 18.00				1			
1/28/2018	Executive Education in Edmonton	Parking within Alberta	\$ 10.00				1			
1/31/2019	Consensual Resolution Meeting in Edmonton	Parking within Alberta	\$ 16.00				1			
Approver(s) for the claim		Approval Status	Date							
BELANGER, FRANCOIS		Approve	3/1/2019							

**RECEIPT**  
Impark Lot 02-256

License Plate Number

Expiration Date/Time

**04:49 PM**  
**JAN 14, 2019**

Purchase Date/Time: 01:49pm Jan 14, 2019

Total Parking: \$22.86

Total GST: \$1.14

Total Due: \$24.00

Total Paid: \$24.00

Rate: \$24 - 3 Hours

Pmt Type: CC (Swipe)

Ticket # [Redacted]

Setting: Lot 256

Mach Name: Meter 1

Visa

Auth #:

gst #887315638RT0006  
NO IN AND OUT PRIVILEGES

**RECEIPT**  
Lot 02-430- Epcor Tower

License Plate Number

Expiration Date/Time

**06:00 PM**  
**JAN 14, 2019**

Purchase Date/Time: 07:19am Jan 14, 2019

Total Parking: \$17.14

Total GST: \$0.86

Total Due: \$18.00

Total Paid: \$18.00

Rate: \$18 - Early Bird

Pmt Type: CC (Swipe)

Ticket # [Redacted]

Setting: Lot 430-Epcor Tower

Mach Name: Meter 5

Visa

Auth #:

gst #887315638RT0006  
NO IN AND OUT PRIVILEGES

RECEIPT REÇU DE STATIONNEMENT PARKING RECEIPT

**RECEIPT**  
Impark Lot 02-237

License Plate Number

Expiration Date/Time

**04:44 PM**  
**JAN 31, 2019**

Purchase Date/Time: 02:44pm Jan 31, 2019

Total Parking: \$15.24

Total GST: \$0.76

Total Due: \$16.00

Total Paid: \$16.00

Ticket # [Redacted]

S/N # [Redacted]

Setting: Lot 237

Mach Name: Meter 1

Rate: \$16 - 2 Hours  
Pmt Type: CC (Swipe)

Visa

Auth #:

gst #887315638RT0006  
NO IN AND OUT PRIVILEGES

ECC -WEST PARKADE  
10231 - 103RD ST NW  
EDMONTON AB

CARD [REDACTED]  
CARD TYPE VISA  
DATE 2019/01/28  
TIME 2912 11:46:44  
RECEIPT NUMBER [REDACTED]

-----  
PURCHASE  
TOTAL  
  
\$10.00  
-----

Visa Credit  
[REDACTED]

APPROVED  
AUTH# [REDACTED]  
THANK YOU

NO SIGNATURE REQUIRED

CARDHOLDER COPY

IMPORTANT - RETAIN THIS  
COPY FOR YOUR RECORDS

*Parking  
Exec Ed.  
Cohort 6 Grad  
+Cohort 7  
Launch.*

## Expense Report Direct Bill Summary

### Purpose of This Form:

The purpose of this form is to report expenses incurred on behalf of a designated Executive or an AHS Board Member and paid for by a third party vendor. The information will be used for Public Disclosure reporting.

### Expenses Paid Directly to Third Party Vendors:

AHS may have established accounts with certain vendors used to book travel and other expenses that are billed directly to AHS.

Examples include but are not limited to hotels, travel agencies, car rental agencies, conferences, courses and expenses reimbursed from a petty cash fund.

It is mandatory to include in monthly reports these expenses that pertain to each member. AHS is required to disclose expenses for all applicable receipts and back up must be attached.

### Direct Bill Report

- Enter all items related to expenses incurred while conducting AHS business and paid for via a third party vendor (i.e. accommodations, airline tickets, car rentals, hosting events and working sessions)
- Enter all expenses pertaining to professional development such as conferences and courses, etc.
- Enter all expenses paid by AHS not mentioned above.
- Copies of invoices and other relevant back up must be attached, approvals for hosting events/working sessions that exceeds \$600 must be provided.
- Information will be used for reporting purposes only.
- A personal cheque must be attached to cover expenses deemed ineligible.
- Indicate whether you have expenses to report in this section for this reporting period: YES

<b>Name :</b> Dr. Sandra Corbett	<b>Reporting Period for the Month of :</b> Jan-19
----------------------------------	---

DD-MMM-YYYY	Payment Method	Category	Description/Purpose of the Expense	Name of Vendor	Amount Paid
7-Jan-2019	<b>Direct Billing</b>	<b>Airline Ticket</b>	ZMD Interview in Grande Prairie - Flight from Edmonton to Grande Prairie on Jan 7, 2019 and return on the same day	<b>Vision Travel</b>	\$352.96
	<b>Direct Billing</b>	<b>Airline Ticket</b>		<b>Vision Travel</b>	
	<b>Direct Billing</b>	<b>Airline Ticket</b>		<b>Vision Travel</b>	
	<b>Direct Billing</b>	<b>Airline Ticket</b>		<b>Vision Travel</b>	
	<b>Direct Billing</b>	<b>Airline Ticket</b>		<b>Vision Travel</b>	
<b>Total Paid in the Month</b>					\$ 352.96



A DIRECT TRAVEL<sup>2</sup> COMPANY

Vision Travel DT Ontario-West Inc

, , Canada

www.visiontravel.ca

GST Reg : 723782728 RT 0001

# E-Ticket Receipt

Ticket Number: [REDACTED]  
Invoice: [REDACTED]  
Sales Person:

Issuing Airline: WS  
Agency Ref.: [REDACTED]  
IATA Number: [REDACTED]

Issued: 19Dec18  
Customer Number: [REDACTED]  
Customer Ref.: N/A

Passenger(s): CORBETT/SANDRA D

AIR - Monday, January 7 2019	
<b>WestJet Flight WS3390 Economy Class - Seat Assigned at Check-in</b>	
Depart	Edmonton, Alberta Edmonton International Airport 08:30 AM Monday, January 7 2019
Arrive	Grande Prairie, Alberta Grande Prairie Municipal Airport 09:41 AM Monday, January 7 2019
Duration:	1 hour(s) and 11 minute(s) Non-stop
Status:	Confirmed - WestJet Booking Reference: [REDACTED]
Operated By:	WESTJET ENCORE
Online Check In:	Available 24 hours prior
Baggage Allowance:	0 Piece(s)
Remarks:	PLEASE CHECK IN WITH WESTJET ENCORE
Fare Basis:	LA7D0EHK
Not Valid Before:	07Jan
Not Valid After:	07Jan

AIR - Monday, January 7 2019	
<b>WestJet Flight WS3142 Economy Class - Seat Assigned at Check-in</b>	
Depart	Grande Prairie, Alberta Grande Prairie Municipal Airport 06:55 PM Monday, January 7 2019
Arrive	Edmonton, Alberta Edmonton International Airport 08:00 PM Monday, January 7 2019
Duration:	1 hour(s) and 5 minute(s) Non-stop
Status:	Confirmed - WestJet Booking Reference: [REDACTED]
Operated By:	WESTJET ENCORE
Online Check In:	Available 24 hours prior
Baggage Allowance:	0 Piece(s)
Remarks:	PLEASE CHECK IN WITH WESTJET ENCORE
Fare Basis:	LA7D0EHK
Not Valid Before:	07Jan
Not Valid After:	07Jan

Fare	
Form of payment:	Credit Card [REDACTED]
Endorsements / restrictions:	NONE
Fare calculation:	
Fare:	CAD 352.96
Equivalent amount paid:	