

## AHS Board and Executive Expense Report

**Name** Dr. Sandra Corbett  
**Title** Zone Medical Director North Zone (Interim) Contractor  
**Location** Spruce Grove  
 Expenses submitted during the month of February 2019

### Travel (1)

MMM-YY	Source Document	Purpose	Airfare	Meals	Accommodation	Other Travel	Total Travel	Professional Development (2)	Working Sessions Hosting and Hospitality (3)	Other (4)
Feb-19	Expense Claim	Meetings		117	437	120	674			
Feb-19	Direct Billing	Meetings	293		209	136	638			
<b>Total</b>			\$ 293	\$ 117	\$ 646	\$ 256	\$ 1,312	\$ -	\$ -	\$ -

**Total for the Month** \$ 1,312

Maximum daily single meal expense claimed in the month \$ 24  
 Maximum daily base hotel rate claimed in the month \$ 199  
 Non economy air travel in the month \$ -

### 1) Travel expenses

Includes local and out of province/country travel expenses. Other travel includes items such as taxis, parking mileage, car rental and other expenses related to travel.

### 2) Professional Development

Includes conference, seminar and course registration fees and material

### 3) Hosting and Hospitality expenses

Hospitality and Hosting expenses may be incurred to advance AHS' mission, vision and values. For example, may include working lunches with staff and prospective employees meetings with government officials, dignitaries, public interest groups, donors other public or private organizations.

### 4) Other

Other expenses include expenses incurred in the normal course of business that are required for work purposes. May include small item technology purchases, books, etc.

### 5) Remuneration, Allowances Reported in the Financial Statements

Car allowance, honoraria, meeting fees, and any other employment benefits reported in the annual financial statements are excluded from this report.

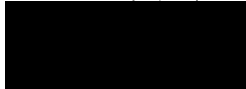
## AHS Public Disclosure Expense Claims

Claimant Name	Claimant Title	Claimant Location	Expense Claim Total								
CORBETT, SANDRA	Zone Medical Director North Zone (Interim) Contractor	Spruce Grove	\$ 673.74								
Expense Date	Business reason	Expense Type	Amount	From Location	To Location	Justification	# of days	# of Attendee	Attendee Name(s)	Trip Distance	
2/1/2019	New Physician Orientation meeting	Parking within Alberta	\$ 14.25				1				
2/12/2019	Senior Leadership meeting in Edmonton	Meals within Alberta - Dinner	\$ 24.00				1				
2/13/2019	PPEC meeting in Calgary	Meals within Alberta - Dinner	\$ 24.00				1				
2/14/2019	PPEC & Senior Leadership meeting in Calgary - Accommodations for the nights of Feb 13 and 14, 2019	Hotels within Alberta	\$ 436.74				2				
2/14/2019	PPEC & Senior Leadership meeting in Calgary - Hotel parking at the Pallister for the nights of Feb 13 and 14, 2019	Parking within Alberta	\$ 90.00			Hotel only offers "valet" parking as downtown parking would be a higher cost	2				
2/14/2019	Executive Education Meeting in Calgary	Meals within Alberta - Dinner	\$ 24.00				1				
2/14/2019	Executive Education Meeting in Calgary	Meals within Alberta -	\$ 10.50				1				
2/15/2019	Executive Education Meeting in Calgary	Parking within Alberta	\$ 15.75				1				
2/15/2019	Executive Education Meeting in Calgary	Meals within Alberta -	\$ 10.50				1				
2/15/2019	Executive Education Meeting in Calgary	Meals within Alberta - Dinner	\$ 24.00				1				
Approver(s) for the claim		Approval Status	Date								
BELANGER, FRANCOIS		Approve	3/6/2019								

**RECEIPT**

RAH Parking  
Edmonton, Alberta

License Plate Number



Expiration Date/Time

**07:52 AM**  
**FEB 02, 2019**

Purchase Date/Time: 07:52am Feb 01, 2019 .

Total Due: \$14.25      Rate: \$14.25-Daily-24 hrs

Total Paid: \$14.25      Pmt Type: CC (Swipe)

Ticket S/N #:

Setting: RAH  
Mach Name: ED-RAH-115

sa

Auth #:

Parking Rates are  
GST Exempt  
For assistance call  
1-866-635-1100



PALLISER

133 9th Avenue SW,  
Calgary, AB, Canada T2P 2M3  
T (403) 262-1234 F (403) 260-1260  
G.S.T. Registration # 846543619

Room :   
Folio # :   
Cashier # :   
Page # : 1 of 2

Dr Sandra Corbett

Arrival : 02-13-19  
Departure : 02-15-19

Date	Description	Additional Information	Charges	Credits
02-13-19	Room Charge		199.00	
02-13-19	Calgary Destination Marketing F		5.97	
02-13-19	Alberta Tourism Levy (4%)		8.20	
02-13-19	Room GST		10.25	
02-13-19	Parking - Valet - See comments		(B) 45.00 exd.	(A)
02-14-19	Room Charge		190.00	
02-14-19	Calgary Destination Marketing F		5.70	
02-14-19	Alberta Tourism Levy (4%)		7.83	
02-14-19	Room GST		9.79	
02-14-19	Parking - Valet - See comments		(B) 45.00 exd.	
02-15-19	Visa			593.64

excl. per diem

\$223.42

\$213.42

excl.  
cc.

= \$436.84  
= \$45.00 x 2 parking.

For information or reservations, visit us at  
[www.fairmont.com](http://www.fairmont.com) or call Fairmont Hotels & Resorts from:  
United States or Canada 1 800 441 1414  
Pour information et réservations visitez notre web au  
[www.fairmont.com](http://www.fairmont.com) ou téléphoner au Hôtels Fairmont de:  
États-Unis ou Canada 1 800 441 1414

I agree that my liability for this bill is not waived and I agree to be held personally liable in the event that the indicated person, company or association fails to pay for any part of or the full amount of these charges. Overdue balance subject to a surcharge at the rate of 1.5% per month after one month. (18.00% per annum.) I have accepted delivery of The Globe and Mail. Had I refused, I would have been eligible for a \$1.00 (Mon-Fri) and \$2.00 (Sat.) credit to my account. (At participating hotels.)

Je me porte personnellement responsable du règlement total de cette note au cas où la compagnie, l'association ou son représentant désigné ne refuserait le paiement. Les comptes en souffrance sont sujets à un intérêt de 1.5% par mois après un mois. (18.00% par année) J'ai accepté la livraison du journal The Globe and Mail. Si j'avais refusé, j'aurais pu obtenir un crédit à mon compte de 1.00\$ par jour (du Lundi au Vendredi) et de 2.00\$ le Samedi. (Dans les hôtels participants.)

Thank you for choosing to stay with Fairmont Hotels & Resorts  
Merci d'avoir choisi les Hôtels Fairmont

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DISPLAY TICKET ON DASH

#\*Expiration Date/Time\*#

07:00 PM  
FEB 15, 2019

Purchase Date/Time: 07:47am Feb 15, 2019  
Total Parking: \$15.00  
Total FEDERAL: \$0.75  
Total Due: \$15.75  
Total Paid: \$15.75  
Ticket: [REDACTED]  
S/N: [REDACTED]  
Setting: Lot 274  
Mach Name: Lot 274-1

Rate: \$15 - 7 PM  
Pmt Type: CC (Swipe)

[REDACTED] Visa

Auth # [REDACTED]

GST REG #887315638

RECEIPT

#\*Expiration Date/Time\*#: 07:00pm Feb 15, 2019  
Purchase Date/Time: 07:47am Feb 15, 2019  
Total Parking: \$15.00  
Total FEDERAL: \$0.75  
Total Due: \$15.75  
Total Paid: \$15.75  
Ticket: [REDACTED]  
Setting: Lot 274  
Mach Name: Lot 274-1

Rate: \$15 - 7 PM  
Pmt Type: CC (Swipe)

[REDACTED] Visa

Auth # [REDACTED]



## Expense Report Direct Bill Summary

### Purpose of This Form:

The purpose of this form is to report expenses incurred on behalf of a designated Executive or an AHS Board Member and paid for by a third party vendor. The information will be used for Public Disclosure reporting.

### Expenses Paid Directly to Third Party Vendors:

AHS may have established accounts with certain vendors used to book travel and other expenses that are billed directly to AHS.

Examples include but are not limited to hotels, travel agencies, car rental agencies, conferences, courses and expenses reimbursed from a petty cash fund.

It is mandatory to include in monthly reports these expenses that pertain to each member. AHS is required to disclose expenses for all applicable receipts and back up must be attached.

### Direct Bill Report

- Enter all items related to expenses incurred while conducting AHS business and paid for via a third party vendor (i.e. accommodations, airline tickets, car rentals, hosting events and working sessions)
- Enter all expenses pertaining to professional development such as conferences and courses, etc.
- Enter all expenses paid by AHS not mentioned above.
- Copies of invoices and other relevant back up must be attached, approvals for hosting events/working sessions that exceeds \$600 must be provided.
- Information will be used for reporting purposes only.
- A personal cheque must be attached to cover expenses deemed ineligible.
- Indicate whether you have expenses to report in this section for this reporting period: YES

<b>Name :</b> Dr. Sandra Corbett	<b>Reporting Period for the Month of :</b> Feb-19
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DD-MMM-YYYY	Payment Method	Category	Description/Purpose of the Expense	Name of Vendor	Amount Paid
12-Feb-2019	<b>Direct Billing</b>	<b>Airline Ticket</b>	PPEC & Senior Leadership meeting in Calgary - Flight from Edmonton to Calgary on February 12 and return on February 13, 2019	<b>Vision Travel</b>	\$292.96
12-Feb-2019	<b>Direct Billing</b>	<b>Hotel</b>	PPEC & Senior Leadership meeting in Calgary- Hotel in Calgary for the night of Feb 12, 2019	<b>Vision Travel</b>	\$208.88
15-Feb-2019	<b>Direct Billing</b>	<b>Car Rental</b>	PPEC & Senior Leadership meeting in Calgary - Car Rental on Feb 13	<b>Vision Travel</b>	\$136.30
	<b>Direct Billing</b>	<b>Hotel</b>		<b>Vision Travel</b>	
	<b>Direct Billing</b>	<b>Car Rental</b>		<b>Vision Travel</b>	
<b>Total Paid in the Month</b>					\$ 638.14



Alberta Health Services  
 North Tower  
 10030-107 St  
 Suite 800  
 Edmonton, AB T5J 3E4

Sale Invoice No: [REDACTED]  
 Date Issued: 12/24/2018  
 Agent: Trina Macauley  
 Group No.:

Traveler Type	Ticket/Conf No	Department Airline/Vendor	Depart Date	Return Date	Remarks	QST	Total Fare
From	To	Flight A/L	Depart		Arrive		
Corbett/Sandra Dr			2/12/2019	2/13/2019			
Dom. Air	[REDACTED]	Westjet				0.00	292.96
YEG Edmonton	YYC Calgary	272 WS	2/12/2019 6:00 PM		2/12/2019 6:51 PM		
YYC Calgary	YEG Edmonton	3229 WS	2/13/2019 6:15 PM		2/13/2019 7:07 PM		
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]		
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]		
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]		
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]		

Payments Applied To This Invoice			
[REDACTED]	Received	12/24/2018	Pynt For Inv # [REDACTED] -292.96

HST Amount	0.00
GST/HST Combined Total	0.00
QST Total	0.00
Invoice Total	292.96
Payment Total	-292.96
Balance Due	0.00



MARRIOTT  
CALGARY AIRPORT  
IN-TERMINAL HOTEL

Calgary Airport Marriott In-Terminal Hotel  
2008 Airport Road NE Calgary, Alberta, Canada T2E 3B9  
Telephone: (403) 717-0522 Fax: (587) 232-0600

Dr Sandra Corbett  
Canada

Room: [REDACTED]  
Folio: [REDACTED]  
Cashier: [REDACTED]  
Arrival: 02-12-19  
Departure: 02-13-19

Date	Description	Additional Information	Charges	Credits
02-12-19	Room Charge		195.00	
02-12-19	Rooms Destination Market Fee		5.85	
02-12-19	Rooms Tourism Levy		8.03	
02-12-19	Room GST		10.04	
02-15-19	GST Exempt		-10.04	

GST Summary	
Reg No: 741907497 RT0001	
Room	10.04
F&B	0.00
Other	0.00
<b>Total</b>	<b>10.04</b>

Total	208.88	0.00
Balance Due	208.88	CDN

Sarah Allen  
(MV)

Guest Signature: \_\_\_\_\_

I agree that my liability for this bill is not waived and I agree to be held personally liable in the event that the indicated person, company, or association fails to pay for any part of or the full amount of these charges.





2000 AIRPORT RD NE  
 CALGARY, AB T2E 6W5  
 Federal GST# :889365821

Rental Agreement #:  
 Bill Ref #:  
 Invoice Date:  
 Account #:

15/02/2019

**BILL TO**

SANDRA CORBETT

**RENTAL INFORMATION**

**Date/Time Out**      **Start Charges**      **Date/Time In**  
 02/13/2019 15:32      02/13/2019 15:38      02/15/2019 16:22

**Renter**  
 CORBETT, SANDRA

**RENTAL VEHICLES**

Color	License	Model	Unit	Miles/Kms Out	In
BLACK		JETT		3,334	3,383

**VIN:**

**CLAIM INFORMATION**

Claim# / PO# / RO#	Insured	
Date of Loss	Type of Loss	Type of Vehicle
	Repair Shop	

**BILLING DETAIL**

Description	Qty/Per	Rate	Amount
TIME & DISTANCE	1 HR	13.20	13.20
TIME & DISTANCE	2 DAY	40.00	80.00
<b>Subtotal</b>			<b>93.20</b>
AIRPORT FACILITY CHARGE 6/DAY	3 DAY	6.00	18.00
CONCESSION FEE RECOVERY 15.61 PCT	PCT	15.61	15.10
VLF REC 1.17/DAY	3 DAY	1.17	3.51
GOODS AND SERVICES TAX	PCT	5.00	6.49
<b>Total Charges (CAD)</b>			<b>136.30</b>

**PAYMENTS**

Payment	Visa	-136.30
<b>Total Payments (CAD)</b>		<b>-136.30</b>

**Amount Due (CAD) 0.00**

Individual line item charges such as rental rates for Time and Distance, percentage-based charges (e.g., sales taxes and fees or surcharges), and charges divided between multiple parties may be rounded up or down a whole cent to ensure that the charges equal the actual Total Amount Due and/or to avoid fractional cents.

**For Billing Inquiries / Payment Terms :**  
 Tel#:+1 4032163490  
 ALBARADMIN@ehi.com  
 Payment Due within days of invoice date  
 Late payments are subject to a finance charge.

Thank You For Choosing Enterprise

<b>Please Return This Portion With Remittance</b>		<b>Amount Due (CAD)</b>	0.00
<b>Remit To :</b> ENTERPRISE RENT-A-CAR 5821 - 6 STREET SE CALGARY, AB T2H 1M4		<b>Paid By:</b> SANDRA CORBETT	
<b>Account #</b>	<b>Rental Agreement</b>	<b>Amount</b>	<b>GPBR</b>
		0.00	C5EI