

## AHS Board and Executive Expense Report

**Name** Dr. Rollie Nichol  
**Title** ACMO Medical Leadership, Workforce & Medical Affairs  
**Location** Calgary  
 Expenses submitted during the month of October 2019

			Travel (1)							
MMM-YY	Source Document	Purpose	Airfare	Meals	Accommodation	Other Travel	Total Travel	Professional Development (2)	Working Sessions Hosting and Hospitality (3)	Other (4)
Oct-19	Expense Claim	Meetings		58		532	590			
Oct-19	Direct Billing	Meetings	471			43	514			
<b>Total</b>			\$ 471	\$ 58	\$ -	\$ 575	\$ 1,104	\$ -	\$ -	\$ -

**Total for the Month**      \$      1,104

Maximum daily single meal expense claimed in the month      \$      24  
 Maximum daily base hotel rate claimed in the month              \$      -  
 Non economy air travel in the month                                      \$      -

### 1) Travel expenses

Includes local and out of province/country travel expenses. Other travel includes items such as taxis, parking mileage, car rental and other expenses related to travel.

### 2) Professional Development

Includes conference, seminar and course registration fees and material

### 3) Hosting and Hospitality expenses

Hospitality and Hosting expenses may be incurred to advance AHS' mission, vision and values. For example, may include working lunches with staff and prospective employees meetings with government officials, dignitaries, public interest groups, donors other public or private organizations.

### 4) Other

Other expenses include expenses incurred in the normal course of business that are required for work purposes. May include small item technology purchases, books, etc.

### 5) Remuneration, Allowances Reported in the Financial Statements

Car allowance, honoraria, meeting fees, and any other employment benefits reported in the annual financial statements are excluded from this report.

## AHS Public Disclosure Expense Claims

Claimant Name	Claimant Title	Claimant Location	Expense Claim Total									
NICHOL, ROWLAND	ACMO, Medical Leadership, Workforce & Medical Affairs	Calgary	\$ 589.86									
Expense Date	Business reason	Expense Location	Expense Type	Amount	From Location	To Location	Justification	# of days	# of Attendees	Attendee Name(s)	Trip Distance	
9/25/2019	Mileage from residence to YYC, return - SOMB Steering Committee Kick Off Meeting in Edmonton		Mileage-Local-Home Zone	\$ 40.40	Residence	YYC return		1			80	
9/25/2019	Taxi from YEG to ATB Place - SOMB Steering Committee Kick Off Meeting in Edmonton	AB - Other Zones	Taxi	\$ 66.00	Edmonton Airport	ATB Place		1				
9/25/2019	Parking - SOMB Steering Committee Kick Off Meeting in Edmonton	AB - Other Zones	Parking - Lot or Parkade	\$ 29.35				1				
9/25/2019	Meals - SOMB Steering Committee Kick Off Meeting in Edmonton	AB - Other Zones	Meals Per Diem	\$ 23.50				1				
9/27/2019	Fuel for rental car to travel to Edmonton for AMA Representative Forum. Turned back midway due to illness	AB - Other Zones	Fuel-Travel and Car Rental	\$ 15.18				1				
10/17/2019	Parking - Patient and Family Advisory Group Meeting in Edmonton	AB - Other Zones	Parking - Lot or Parkade	\$ 35.00				1				
10/17/2019	Meals - Patient and Family Advisory Group Meeting in Edmonton	AB - Other Zones	Meals Per Diem	\$ 34.50				1				
10/17/2019	Mileage from residence to SSP, return - Patient and Family Advisory Group Meeting in Edmonton		Mileage-Local-Home Zone	\$ 345.93	Residence	Edmonton (SSP)	Drove own vehicle as not able to pick up rental and flights prohibitively expensive	1			685	
<b>Approver(s) for the claim</b>		<b>Approval Status</b>		<b>Approval Date</b>								
BELANGER, FRANCOIS		Approve		18-Oct-19								

ATS GROUP  
4608 101 ST NW  
7809897099  
EDMONTON AB

CARD [REDACTED]  
CARD TYPE VISA  
DATE 2019/09/25  
TIME 4066 14:27:15  
INVOICE # [REDACTED]  
RECEIPT NUMBER [REDACTED]

PURCHASE  
TOTAL

\$66.00

VISA CREDIT  
[REDACTED]

APPROVED

AUTH# [REDACTED]

THANK YOU

CARDHOLDER COPY

IMPORTANT - RETAIN THIS  
COPY FOR YOUR RECORDS

RECEIPT  
GST NO. R122556194

TKT NO [REDACTED]  
EXIT No. 44  
IN: 09/25/19 26:40  
OUT: 09/25/19 15:57  
DURATION: 0 09: 17  
PAID: \$ 29.35  
(GST INCLUDED)  
VISA

AUTH. CODE [REDACTED]

REF.

THANK YOU FOR  
YOUR VISIT

YYC CALGARY  
AIRPORT  
AUTHORITY

FlyYYC

FlyYYC

TRANSACTION RECORD

EDMONTON TRAIL ESSO

\*\*\*\*\*  
256 16 AVE NE  
CALGARY AB T2E 1J8

**ESSO EXPRESS PAY**

2019-09-27 10:19:58

TRANS #: [REDACTED]  
STATION#: 00302495  
GST #: R119335453

PUMP 10  
REGLR \$ 15.18  
15.197L AT \$0.999/L

GST INCLUDED \$ 0.72

TOTAL \$ 15.18

TYPE: PURCHASE  
UISA

INVOICE NO: [REDACTED]  
AUTH: [REDACTED]

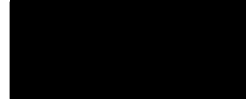
APPROVED - THANK YOU

PC OPTIMUM ID:  
[REDACTED]

BASE PTS EARNED: 150  
PTS  
BONUS PTS EARNED:  
600 PTS  
TOTAL PTS EARNED:  
750 PTS  
PC OPTIMUM BALANCE:  
10,700 PTS  
PC FINANCIAL POINTS  
AWARDED WITHIN 72HRS  
AND ARE NOT PRINTED  
ON RECEIPT. PC  
OPTIMUM INQUIRIES:  
1-866-727-6468  
IMPERIAL INQUIRIES:  
1-800-387-2627

**RECEIPT**  
Impark Lot 02-383

License Plate Number



Expiration Date/Time

**06:00 PM**  
**OCT 17, 20'19**

Purchase Date/Time: 09:02am Oct 17, 2019

Total Parking: \$33.33  
Total GST: \$1.67

Total Due: \$35.00 Rate: \$35 - All Day To 6PM  
Total Paid: \$35.00 Pmt Type: CC (Swipe)

Ticket # [REDACTED]  
S/N # [REDACTED]  
Setting: Lot 383  
Mach Name: Meter 1

[REDACTED] isa

Auth #: [REDACTED]

gst #887315638RT0006  
NO IN AND OUT PRIVILEGES

PT  
RECU DE STATIONNEMENT  
PARKING RECEIPT  
RECU DE STATIONNEMENT  
PARKING RECEIPT

## Expense Report Direct Bill Summary

### Purpose of This Form:

The purpose of this form is to report expenses incurred on behalf of a designated Executive or an AHS Board Member and paid for by a third party vendor. The information will be used for Public Disclosure reporting.

### Expenses Paid Directly to Third Party Vendors:

AHS may have established accounts with certain vendors used to book travel and other expenses that are billed directly to AHS.

Examples include but are not limited to hotels, travel agencies, car rental agencies, conferences, courses and expenses reimbursed from a petty cash fund.

It is mandatory to include in monthly reports these expenses that pertain to each member. AHS is required to disclose expenses for all applicable receipts and back up must be attached.

### Direct Bill Report

- Enter all items related to expenses incurred while conducting AHS business and paid for via a third party vendor (i.e. accommodations, airline tickets, car rentals, hosting events and working sessions)
- Enter all expenses pertaining to professional development such as conferences and courses, etc.
- Enter all expenses paid by AHS not mentioned above.
- Copies of invoices and other relevant back up must be attached, approvals for hosting events/working sessions that exceeds \$600 must be provided.
- Information will be used for reporting purposes only.
- A personal cheque must be attached to cover expenses deemed ineligible.
- Indicate whether you have expenses to report in this section for this reporting period: **YES**

<b>Name :</b>	Dr. Rollie Nichol	<b>Reporting Period for the Month of :</b>	Oct-19
---------------	-------------------	--	--------

DD-MMM-YYYY	Payment Method	Category	Description/Purpose of the Expense	Name of Vendor	Amount Paid
25-Sep-2019	<b>Direct Billing</b>	<b>Airline Ticket</b>	Air Canada - Calgary to Edmonton, return - SOMB Steering Committee Meeting (Sept 25)	<b>Vision Travel</b>	\$470.71
26-Sep-2019	<b>Direct Billing</b>	<b>Car Rental</b>	Enterprise Rent A Car to travel from Calgary to Edmonton - AMA Representative Forum September 27 and 28 - Turned back midway due to illness	<b>Vision Travel</b>	\$43.01
	<b>Direct Billing</b>	<b>Airline Ticket</b>		<b>Vision Travel</b>	
	<b>Direct Billing</b>	<b>Airline Ticket</b>		<b>Vision Travel</b>	
	<b>Direct Billing</b>	<b>Airline Ticket</b>		<b>Vision Travel</b>	
<b>Total Paid in the Month</b>					\$ 513.72



Vision Travel DT Ontario-West Inc  
9929 - 108 St.  
Edmonton, AB  
T5K 1G8  
(780) 425-8611 1-866-425-8611

www.visiontravel.ca  
GST Reg : 723782728 RT 0001

## Invoice/Itinerary

Invoice: [REDACTED]  
Issued: 16 September 2019

Agency Ref.: [REDACTED]  
Sales Person: [REDACTED]

Customer Number: [REDACTED]  
Customer Ref.: [REDACTED]

ALBERTA HEALTH SERVICES  
10030 107 STREET  
EDMONTON AB  
T5J 3E4

Passenger(s): NICHOL/ROWLAND DR

**Disclaimer:** It is your responsibility to carefully review this itinerary immediately upon receipt and notify us if there are any discrepancies.

### Air Passenger Protection Regulations:

As of July 15, 2019, airlines will be required to meet new obligations concerning communication, denied boarding, tarmac delay, baggage and the transportation of musical instruments. For more information visit : <https://rppa-appr.ca>

AC : <https://www.aircanada.com/ca/en/aco/home/legal/conditions-carriage-tariffs.html>

AIR - Wednesday, September 25 2019		<a href="#">Add To Calendar</a>	
<b>Air Canada Flight AC8130 Economy Class - Seat 05C (Non smoking, Chargeable) Confirmed</b>			
<b>Depart</b>	Calgary, Alberta Calgary International Airport 07:25 AM Wednesday, September 25 2019	<b>Arrive</b>	Edmonton, Alberta Edmonton International Airport 08:19 AM Wednesday, September 25 2019
<b>Duration:</b>	0 hour(s) and 54 minute(s) Non-stop		
<b>Status:</b>	Confirmed - Air Canada Booking Reference: [REDACTED]		
<b>Operated By:</b>	AIR CANADA EXPRESS - JAZZ		
<b>FF Number:</b>	[REDACTED] - NICHOL/ROWLAND DR - please reconfirm at check-in		
<b>Online Check In:</b>	Available 24 hours prior - <a href="#">click here</a>		
<b>Remarks:</b>	PLEASE CHECK IN WITH AIR CANADA EXPRESS - JAZZ		

**AIR - Wednesday, September 25 2019**[Add To Calendar](#)**Air Canada Flight AC8151 Economy Class**

<b>Depart</b>	Edmonton, Alberta Edmonton International Airport 03:25 PM Wednesday, September 25 2019	<b>Arrive</b>	Calgary, Alberta Calgary International Airport 04:18 PM Wednesday, September 25 2019
---------------	--	---------------	--

**Duration:** 0 hour(s) and 53 minute(s) Non-stop  
**Status:** Confirmed - Air Canada Booking Reference: [REDACTED]  
**Operated By:** AIR CANADA EXPRESS - JAZZ  
**FF Number:** [REDACTED] NICHOL/ROWLAND DR - please reconfirm at check-in  
**Online Check In:** Available 24 hours prior - [click here](#)  
**Baggage Allowance:** 0 Piece(s)

**Invoice Details**

Transaction	Document / Booking Number	Base Fare	Other Tax	GST/HST	QST	Total
Invoice Number Air Canada	[REDACTED]	225.00	37.12	13.11	0.00	275.23
					Billed to:	[REDACTED]
Invoice Number Air Canada	[REDACTED]	158.00	37.48	0.00	0.00	195.48
					Billed to:	[REDACTED]
	<b>Totals:</b>	<b>383.00</b>	<b>74.60</b>	<b>13.11</b>	<b>0.00</b>	<b>470.71</b>
					<b>Total Credit Card Billing:</b>	<b>470.71</b>
					<b>Balance Due:</b>	<b>0.00</b>

**From:** Rollie Nichol  
**Sent:** Friday, September 27, 2019 1:37 PM  
**To:** [REDACTED]  
**Subject:** Fwd: ENTERPRISE RENTAL AGREEMENT [REDACTED]

R Nichol  
Sent from my iPhone

Begin forwarded message:

**From:** "Customerservice@enterprise.com" <Customerservice@enterprise.com>  
**Date:** September 27, 2019 at 11:38:52 MDT  
**To:** Rollie Nichol [REDACTED]  
**Subject:** ENTERPRISE RENTAL AGREEMENT [REDACTED]

Caution - This email came from an external address and may contain unsafe content. Ensure you trust this sender before opening attachments or clicking any links in this message.

**ENTERPRISE RENT A CAR, 1036 - 9 AVENUE SW, CALGARY, AB T2P1L9 (403) 212-5232**

**RENTAL AGREEMENT REF#**  
[REDACTED]

**RENTER**  
NICHOL, ROWLAND

**DATE & TIME OUT**  
26/09/2019 04:19 PM  
**DATE & TIME IN**  
27/09/2019 11:38 AM

**BILLING CYCLE**  
24-HOUR

**VEH #1 2019 VOLK JETT 14CL**  
VIN: [REDACTED]  
LIC# [REDACTED]  
KM DRIVEN 126

**RATE SOURCE ACCOUNT**  
ALBERTA HEALTH SERVICES

**BILL TO ACCOUNT**  
ALBERTA HEALTH SERVICES  
ATTN: UNKNOWN  
PO BOX 1600  
EDMONTON, AB T5T2N9

**CLAIM INFO**  
101000071110000012  
INSURED: 101000071110000012

**SUMMARY OF CHARGES**

Charge Description	Date	Quantity	Per	Rate	Total
TIME & DISTANCE	26/09 - 27/09	1	DAY	\$40.00	\$40.00
REFUELING CHARGE	26/09 - 27/09				\$0.00
<b>Subtotal:</b>					<b>\$40.00</b>

**Taxes & Surcharges**

GOODS AND SERVICES TAX	26/09 - 27/09			5%	\$2.05
VEHICLE LICENSE FEE RECOVERY	26/09 - 27/09	1	DAY	\$0.96	\$0.96
<b>Total Charges:</b>					<b>\$43.01</b>

**Bill-To / Deposits**

**ALBERTA HEALTH SERVICES**

TIME & DISTANCE	26/09 - 27/09	1	DAY		
REFUELING CHARGE	26/09 - 27/09				
GOODS AND SERVICES TAX	26/09 - 27/09		PERCENT	5%	
VEHICLE LICENSE FEE RECOVERY	26/09 - 27/09	1	DAY		
<b>Subtotal:</b>					<b>-\$43.01</b>

**Total Amount Due** **\$0.00**

**PAYMENT INFORMATION**

**AMOUNT PAID** **TYPE** **CREDIT CARD NUMBER**