

## AHS Board and Executive Expense Report

**Name** Richard Dicerni  
**Title** AHS Board Member  
**Location** Ontario

Expenses submitted during the month of November 2019

Travel (1)										
MMM-YY	Source Document	Purpose	Airfare	Meals	Accommodation	Other Travel	Total Travel	Professional Development (2)	Working Sessions Hosting and Hospitality (3)	Other (4)
Nov-19	Expense Claim	Meetings	1,409	42		207	1,658			
Nov-19	Direct Bill	Meetings			379		379			
<b>Total</b>			\$ 1,409	\$ 42	\$ 379	\$ 207	\$ 2,037	\$ -	\$ -	\$ -

**Total for the Month** \$ 2,037

Maximum daily single meal expense claimed in the month \$ 21  
 Maximum daily base hotel rate claimed in the month \$ 169  
 Non economy air travel in the month \$ -

### 1) Travel expenses

Includes local and out of province/country travel expenses. Other travel includes items such as taxis, parking mileage, car rental and other expenses related to travel.

### 2) Professional Development

Includes conference, seminar and course registration fees and material

### 3) Hosting and Hospitality expenses

Hospitality and Hosting expenses may be incurred to advance AHS' mission, vision and values. For example, may include working lunches with staff and prospective employees meetings with government officials, dignitaries, public interest groups, donors other public or private organizations.

### 4) Other

Other expenses include expenses incurred in the normal course of business that are required for work purposes. May include small item technology purchases, books, etc.

### 5) Remuneration, Allowances Reported in the Financial Statements

Car allowance, honoraria, meeting fees, and any other employment benefits reported in the annual financial statements are excluded from this report.

Employee # [REDACTED]

AHS - AP Processing - Internal Use Only	
Voucher #	
Naming Convention:	
T4A/NR Applicable? - If yes, indicate line & amt	

## BOARD MEMBER EXPENSE CLAIM FORM

<b>SECTION 1: PAYEE INFORMATION</b>					
Name:	Richard Dicerni			Expense Period Month:	Nov-19
Address:	[REDACTED]	City:	[REDACTED]		
Province:	[REDACTED]	Postal Code:	[REDACTED]	Country:	Canada
Reason for Expense	Attended Board and Public Board Meetings on November 28, 2019.				

<b>SECTION 2: FINANCE CODING &amp; TOTAL CLAIM</b>					
Description	Corp/BU/Org	Location (If applicable)	Functional Centre/Primary	Expense/Secondary Acct	Total (Note: This column will auto fill)
Meals (A)	101	0005	71110300000	45000000	\$41.50 ✓
Travel Exp (B+C+E)	101	0005	71110300000	62212000	\$1,616.19 ✓
Other (D)	101	0005	71110300000	41090000	\$0.00
<b>TOTAL AMOUNT PAYABLE BY ACCOUNTS PAYABLE</b>					<b>\$1,657.69</b> ✓

<b>SECTION 3: AUTHORIZATION</b>			
I attest that I have read and understand the Government of Alberta's Travel, Meal and Hospitality Expenses Policy, and confirm expenses being claimed are in compliance with such policy to the best of my understanding and belief.			
I attest the expenses enclosed in this claim are for valid business purposes for Alberta Health Services Board and that this claim has not been previously claimed by me or on my behalf from Alberta Health Services or any other Organization.			
I attest that expenses submitted in this claim have been incurred by using a cost effective method, otherwise rationale and supporting analysis is provided below.			
Claimant (Print Name)	Signature: I, by signing this form, attest that I am compliant to all the above statements	Date	Phone#
Richard Dicerni	<i>Please See attached email for approval</i>	Jan. 13/20	[REDACTED]

I attest that I have read and understand the Government of Alberta's Travel, Meal and Hospitality Expenses Policy, and confirm expenses being claimed are in compliance with such policy to the best of my understanding and belief.	
I attest the expenses enclosed in this claim are for valid business purposes for Alberta Health Services Board and that this claim has not been previously claimed by the claimant or on their behalf from Alberta Health Services or any other Organization.	
I attest that expenses submitted in this claim have been incurred by using a cost effective method, otherwise rationale and supporting analysis is provided below.	
Approved by (Print Name)	Position Title/Program Group
David Weyant, Q.C.	Board Chair
Signature: I, by signing this form, attest that I am compliant with all the above statements	Date
<i>[Signature]</i>	Feb 12, 2020

Health and Personal information on this form is collected by AHS under the authority of section 20(b) of the Health Information Act (HIA) and sections 33(c) and 34(2) of the Freedom of Information and Protection of Privacy (FOIP) Act, respectively, for the purpose of administering AHS Procure to Pay program.

**For payment please submit to:**  
14<sup>th</sup> Floor, North Tower, Seventh Street Plaza, 10030 - 107 St, Edmonton AB T5J 3E4, Attention: Jennifer Hamstra

*Jan. 14, 2020*

Created: November  
Rev 12 eff Jun : *Deborah Rhodes*  
Deborah Rhodes, VP Corporate Services & CFO

**Carry forward from Section 1**

<b>Name:</b>	Richard Dicerni	<b>Expense Period Month:</b>	Nov-19
--------------	-----------------	------------------------------	--------

Completion of the "cost effective method used" Column is required. If you select "No" in this column, Further Explanation is Required in the "Rationale is Required" section below

**Rationale is Required for expenses that are not Cost Effective:** (supporting analysis and documentation must be attached to this form)

**SECTION 4A: BOARD MEMBER - TRAVEL EXPENSE CLAIM**

The Board Members follow the Government of Alberta (GOA) Travel, Meal and Hospitality Expenses Policy

Note: For meal allowances outside Canada, the GOA policy redirects to the National Joint Council (NJC) travel directive for rates (Appendix C for USA, Appendix D for International).

Date	Description: (include purpose of trip, mode of travel, starting point, details of expenditure)	Cost Effective method used?	Meal (Allowance OR Receipt)( A )				Accommodation ( B )	Transportation (Flight, Car Rental, Fuel, Parking, Taxi) ( C )	Other (Itemize) ( D )	Mileage km ( E )
			Allowance Within Canada		With Receipt or Allowance Outside Canada					
			Meal Type	Allowance	Meal Type	Amount				
22-Nov-2019	Due to last minute board changes; costs associated with changing to an earlier flight for board member to arrive in Edm earlier on Nov 27.	Yes					\$642.97			
27-Nov-2019	Taxi from residence to Ottawa Airport to travel to Edmonton to attend November Board Meetings.	Yes					\$31.74			
27-Nov-2019	Flight from Ottawa to Edmonton and return to attend November Board Meetings.	Yes					\$766.28			
27-Nov-2019	Taxi from YEG to hotel and dinner per diem. Attended Board & Public Board Meeting on November 28, 2019 in Edmonton	Yes	D-\$20.75	\$20.75			\$60.00			
28-Nov-2019	Taxi from hotel to SSP and breakfast and dinner per diems. Attended Board & Public Board Meeting on November 28, 2019 in Edmonton	Yes	D-\$20.75	\$20.75			\$9.00			
29-Nov-2019	Taxi from hotel to YEG. Attended Board & Public Board Meeting on November 28, 2019 in Edmonton	Yes					\$56.20			
29-Nov-2019	Taxi from Ottawa Airport to residence. Attended Board & Public Board Meeting on November 28, 2019 in Edmonton	Yes					\$50.00			
<b>Total: (amount auto fills to page 1)</b>			\$41.50		\$0.00	\$0.00	\$1,616.19	\$0.00	0.00	

<b>BOARD MEMBER Mileage Rate</b>	0.505	<b>Total Mileage</b>	\$ -
----------------------------------	-------	----------------------	------



Passenger: Dicerni Richardmr (ADT)

Booking Reference: [REDACTED]

Ticket number: [REDACTED]

Air Canada Reservations, 1-888-247-2262

Issuing date: Nov-22, 2019

## ELECTRONIC TICKET RECEIPT

This is your Itinerary/Receipt. You must bring it with you to the airport for check-in and we recommend you keep a copy for your records. Please also take the time to review it as it contains the general conditions of carriage and applicable tariffs that apply to the tickets, bookings and air services detailed below, as well as baggage, dangerous goods and other important information related to your trip.

NOTE: You may be receiving this Itinerary Electronic Ticket Receipt due to a change in your itinerary. Please contact the Air Canada Contact Centre immediately if you have any questions concerning any schedule change.

From	To	Flight	Departure	Arrival
OTTAWA, Macdonald Cartier Intl (YOW)	TORONTO, Lester B. Pearson Intl (YYZ) Terminal: 1	AC475	18:30 Tuesday 26 Nov 2019	19:45 Tuesday 26 Nov 2019
Fare: Flex, H Fare basis: H1WLCFL Booking status: RQ Frequent flyer number: [REDACTED]	Operated by: AIR CANADA Aircraft type: Embraer 190 Number of stops: 0			Cabin: Economy Duration: 01:15 Seat:
TORONTO, Lester B. Pearson Intl (YYZ) Terminal: 1	EDMONTON, Edmonton Intl (YEG)	AC1585	21:00 Tuesday 26 Nov 2019	23:15 Tuesday 26 Nov 2019
Fare: Flex, H Fare basis: H1WLCFL Booking status: RQ Frequent flyer number: [REDACTED]	Operated by: AIR CANADA ROUGE Aircraft type: Airbus Industrie A319 Number of stops: 0			Cabin: Economy Rouge Duration: 04:15 Seat:
EDMONTON, Edmonton Intl (YEG)	TORONTO, Lester B. Pearson Intl (YYZ) Terminal: 1	AC162	07:15 Friday 29 Nov 2019	12:55 Friday 29 Nov 2019
Fare: Flex, H Fare basis: H1ZLCFL Booking status: OK Frequent flyer number: [REDACTED]	Operated by: AIR CANADA Aircraft type: Embraer 190 Number of stops: 0			Cabin: Economy Duration: 03:40 Seat: 14F

OK = Confirmed

### Carry-on Baggage

On flights operated by Air Canada, Air Canada Rouge or Air Canada Express, you may carry with you in the cabin 1 standard item (max. 23 x 40 x 55 cm [9 x 15.5 x 21.5]) and 1 personal item (max. size: 16x 33 x43 cm [6 x 13 x17 in]). Your carry-on baggage must be light enough that you can store in the overhead bin unassisted. See our complete carry-on baggage policy.

### Checked Baggage

Please see below for details on the bags you plan on checking at the baggage counter.

YOWYEG

1st Checked Bag: Free of Charge UPTO50LB 23KG AND62LI 158LCM

Name of the carrier whose baggage rules apply: AIR CANADA

YEGYYZ

1st Checked Bag: Free of Charge UPTO50LB 23KG AND62LI 158LCM

Name of the carrier whose baggage rules apply: AIR CANADA

For travel within Canada or between Canada and the United States, a Canadian tax of \$3.00 CAD may apply to baggage fees. For travel between Canada or the United States and Mexico, the Dominican Republic and Barbados, an applicable local sales tax of \$4.00 CAD may apply to baggage fees. For all other itineraries to/from Mexico, the Dominican Republic and Barbados as well as itineraries to/from South America, an applicable local sales tax of \$21.00 CAD may apply to baggage fees. All above tax amounts are based on the maximum applicable tax amounts per itinerary type. Actual amounts may vary and will be charged in the currency used in your departure airport. Tax amounts are subject to change without notice by local government.

### Currency

Fee amounts are displayed in the currency of the first departure city on your ticket. On the day of travel, applicable fees will be assessed in the local currency of the country/region you are travelling from. Certain exceptions may apply where the departure airport does not charge in local currency. The currency exchange rate will be determined by the date of travel.

### Stopovers

Checked baggage fees may be reassessed when itineraries include an enroute stopover of more than 24 hours.

Note: If you **exceed your baggage allowance** (in number, size and/or weight), additional checked baggage charges will apply. The policy and fees will be those of the carrier identified in the checked baggage information section.

[View Air Canada's checked baggage policy](#)

[View the checked baggage policies of Air Canada's codeshare and interline partners](#)

### Baggage Allowance for Altitude and Star Alliance Members

Baggage check-in must occur with Air Canada, Air Canada Express (flights operated by Jazz, Sky Regional, Air Georgian, Exploits Valley Air) or Air Canada Rouge. Air Canada Altitude status level must be valid at time of check-in to qualify for waiver of charges related to baggage.

Frequent Flyer Status	Economy Class	Premium Economy	Business Class
Altitude Super Elite 100k, Elite 75k, Elite 50k & Elite 35k	3 bags 32kg (70lb)	3 bags 32kg (70lb)	3 bags 32kg (70lb)
Altitude Prestige 25k	2 bags 23kg (50lb)	2 bags 23kg (50lb)	3 bags 32kg (70lb)
Star Alliance Gold	As per fare paid + 1 additional bag 23kg (50lb)	As per fare paid + 1 additional bag 23kg (50lb)	As per fare paid + 1 additional bag 32kg (70lb)
Star Alliance Silver	As per fare paid 23kg (50lb)	As per fare paid 23kg (50lb)	As per far paid 32kg (70lb)

### Fare rules Summary

Voluntary changes to your itinerary may require the payment of additional fees and fare upgrades. If you are travelling on a non-refundable ticket, Air Canada will be unable to make exceptions in the event of an unexpected trip cancellation or medical emergency. We recommend the purchase of travel insurance. Tickets are non transferable.

Seat selection charges are per passenger and apply to each individual one-way flight segment in your itinerary. Flight segments are identified by a change in flight number, with each new flight number representing a flight segment. Taxes are not included.

Please note that you may be moved from your selected seat without notice in the event of an involuntary schedule or airport change (e.g. flight disruption, cancellation), to accommodate a passenger with a disability, or for any other reason that requires Air Canada to move you prior to departure or during the flight. If you are moved from your seat for one of these reasons, you may request a refund

## FARE DETAILS

Form of payment:		<b>Air Transportation Charges:</b>	CAD 1286.00
Endorsements:	CAD1286.00 NONREF-BG AC	<b>Taxes, Fees and Charges:</b>	
		Harmonized Sales Tax - Canada - 100092287 RT0001(RC)	CAD 41.08
		Air Travellers Security Charge - Canada(CA)	CAD PD 14.25
		Harmonized Sales Tax - Canada - 100092287 RT0001(RC)	CAD PD 131.46
		Airport Improvement Fee - Canada(SQ)	CAD PD 30.00
		Airport Improvement Fee - Canada(SQ)	CAD PD 27.00
		Goods and Services Tax - Canada - 100092287 RT0001(XG)	CAD PD 1.50
		<b>Total Amount:</b>	<b>CAD 357.08A</b>

## GENERAL CONDITIONS OF CARRIAGE

1. You must obtain your boarding pass and check in any baggage by the check-in deadline . Additionally, you must be available for boarding at the boarding gate by the boarding gate deadline. Failure to respect check-in and boarding gate deadlines may result in the reassignment of any pre-reserved seats, the cancellation of reservations, and/or ineligibility for denied boarding compensation.

### Within Canada

When you should check in: 90 minutes  
Check-in / baggage drop-off ends: 45 minutes  
Boarding Gate Deadline: 15 minutes

### To/From the US

When you should check in: 120 minutes  
Check-in / baggage drop-off ends: 60 minutes  
Boarding Gate Deadline: 15 minutes

### International (including Mexico and the Caribbean)

When you should check in: 120 minutes  
Check-in / baggage drop-off ends: 60 minutes  
Boarding Gate Deadline: 15 minutes

### From Algiers (Algeria), Casablanca (Morocco) and Tel Aviv (Israel)

When you should check in: 180 minutes  
Check-in / baggage drop-off ends: 60 minutes  
Boarding Gate Deadline: 30 minutes

\$357.08 – Cost to change original flight plus  
\$56.50 change fee

2. Although reconfirmation of flights is not required, we strongly recommend that you check your flight status online at aircanada.com or by calling our flight information system at 1-888-422-7533 prior to your departure.
3. Advance seat assignments are not guaranteed and may change without notice. If your pre-assigned seat is unavailable, we will try to accommodate you in a comparable seat in the same class of service and will refund any applicable fees.
4. Any travel credit banked for unused tickets is non-transferable: when the credit is redeemed, it must be used by the same person whose name appears on the original ticket.
5. Air Canada will cancel any purchased ticket and provide a full refund without penalty up to 24 hours after purchase. Beyond 24 hours, voluntary changes to your itinerary may require the payment of additional fees and fare upgrades. If you are travelling



# AIR CANADA

Passenger: Dicerni Richardmr (ADT)

Booking Reference [REDACTED]

Ticket number [REDACTED]

Air Canada Reservations, 1-888-247-2262  
Issuing date: Nov-22, 2019

## TRAVEL OPTIONS

Document Number: [REDACTED]  
In connection with: [REDACTED]

Booking Reference: [REDACTED]  
Issuing date: Nov-22, 2019

Coupon	Service	Present To
1	Penalty Fee	Air Canada
Non-refundable		
Non-exchangeable		
Consumed at issuance		

Form of payment:	[REDACTED]	Fee:	CAD 50.00
	242825	Tax and Other charges:	
		Harmonized Sales Tax - Canada -	CAD 6.50
		100092287 RT0001(RC)	
		Total Amount:	CAD 56.50

## GENERAL CONDITIONS OF CARRIAGE

1. You must obtain your boarding pass and check in any baggage by the check-in deadline . Additionally, you must be available for boarding at the boarding gate by the boarding gate deadline. Failure to respect check-in and boarding gate deadlines may result in the reassignment of any pre-reserved seats, the cancellation of reservations, and/or ineligibility for denied boarding compensation.

### Within Canada

When you should check in: 90 minutes  
Check-in / baggage drop-off ends: 45 minutes  
Boarding Gate Deadline: 15 minutes

### To/From the US

When you should check in: 120 minutes  
Check-in / baggage drop-off ends: 60 minutes  
Boarding Gate Deadline: 15 minutes

### International (including Mexico and the Caribbean)

When you should check in: 120 minutes  
Check-in / baggage drop-off ends: 60 minutes  
Boarding Gate Deadline: 15 minutes

### From Algiers (Algeria), Casablanca (Morocco) and Tel Aviv (Israel)

When you should check in: 180 minutes  
Check-in / baggage drop-off ends: 60 minutes  
Boarding Gate Deadline: 30 minutes

2. Although reconfirmation of flights is not required, we strongly recommend that you check your flight status online at aircanada.com or by calling our flight information system at 1-888-422-7533 prior to your departure.



# AIR CANADA



Passenger: Dicerni Richardmr (ADT)

Booking Reference: [REDACTED]

Ticket number: [REDACTED]

Air Canada Reservations, 1-888-247-2262  
Issuing date: Nov-22, 2019

## ELECTRONIC TICKET RECEIPT

This is your Itinerary/Receipt. You must bring it with you to the airport for check-in and we recommend you keep a copy for your records. Please also take the time to review it as it contains the general conditions of carriage and applicable tariffs that apply to the tickets, bookings and air services detailed below, as well as baggage, dangerous goods and other important information related to your trip.

NOTE: You may be receiving this Itinerary Electronic Ticket Receipt due to a change in your itinerary. Please contact the Air Canada Contact Centre immediately if you have any questions concerning any schedule change.

From	To	Flight	Departure	Arrival
OTTAWA, Macdonald Cartier Intl (YOW)	TORONTO, Lester B. Pearson Intl (YYZ) Terminal: 1	AC447	10:00 Tuesday 26 Nov 2019	11:12 Tuesday 26 Nov 2019
Fare: Flex, M Fare basis: M0ZLCFL Booking status: OK Frequent flyer number: [REDACTED]	Operated by: AIR CANADA Aircraft type: Embraer 190 Number of stops: 0			Cabin: Business Class Duration: 01:12 Seat: 01A
Special Service Request	EUPG - - CONFIRMED			
TORONTO, Lester B. Pearson Intl (YYZ) Terminal: 1	EDMONTON, Edmonton Intl (YEG)	AC1575	12:35 Tuesday 26 Nov 2019	14:45 Tuesday 26 Nov 2019
Fare: Flex, M Fare basis: M0ZLCFL Booking status: OK Frequent flyer number: [REDACTED]	Operated by: AIR CANADA ROUGE Aircraft type: Boeing 767-300/300Er Number of stops: 0			Cabin: Business Rouge Duration: 04:10 Seat: 01C
Special Service Request	EUPG - - CONFIRMED			
EDMONTON, Edmonton Intl (YEG)	TORONTO, Lester B. Pearson Intl (YYZ) Terminal: 1	AC162	07:15 Friday 29 Nov 2019	12:55 Friday 29 Nov 2019
Fare: Flex, H Fare basis: H1ZLCFL Booking status: OK Frequent flyer number: [REDACTED]	Operated by: AIR CANADA Aircraft type: Embraer 190 Number of stops: 0			Cabin: Economy Duration: 03:40 Seat: 14F

OK = Confirmed

### Carry-on Baggage

On flights operated by Air Canada, Air Canada Rouge or Air Canada Express, you may carry with you in the cabin 1 standard item (max. 23 x 40 x 55 cm [9 x 15.5 x 21.5]) and 1 personal item (max. size: 16x 33 x43 cm [6 x 13 x17 in]). Your carry-on baggage must be light enough that you can store in the overhead bin unassisted. See our complete carry-on baggage policy.



### Checked Baggage

Please see below for details on the bags you plan on checking at the baggage counter.

YOWYEG

1st Checked Bag: Free of Charge UPTO50LB 23KG AND62LI 158LCM

Name of the carrier whose baggage rules apply: AIR CANADA

YEGYYZ

1st Checked Bag: Free of Charge UPTO50LB 23KG AND62LI 158LCM

Name of the carrier whose baggage rules apply: AIR CANADA

For travel within Canada or between Canada and the United States, a Canadian tax of \$3.00 CAD may apply to baggage fees. For travel between Canada or the United States and Mexico, the Dominican Republic and Barbados, an applicable local sales tax of \$4.00 CAD may apply to baggage fees. For all other itineraries to/from Mexico, the Dominican Republic and Barbados as well as itineraries to/from South America, an applicable local sales tax of \$21.00 CAD may apply to baggage fees. All above tax amounts are based on the maximum applicable tax amounts per itinerary type. Actual amounts may vary and will be charged in the currency used in your departure airport. Tax amounts are subject to change without notice by local government.

### Currency

Fee amounts are displayed in the currency of the first departure city on your ticket. On the day of travel, applicable fees will be assessed in the local currency of the country/region you are travelling from. Certain exceptions may apply where the departure airport does not charge in local currency. The currency exchange rate will be determined by the date of travel.

### Stopovers

Checked baggage fees may be reassessed when itineraries include an enroute stopover of more than 24 hours.

Note: If you **exceed your baggage allowance** (in number, size and/or weight), additional checked baggage charges will apply. The policy and fees will be those of the carrier identified in the checked baggage information section.

[View Air Canada's checked baggage policy](#)

[View the checked baggage policies of Air Canada's codeshare and interline partners](#)

### Baggage Allowance for Altitude and Star Alliance Members

Baggage check-in must occur with Air Canada, Air Canada Express (flights operated by Jazz, Sky Regional, Air Georgian, Exploits Valley Air) or Air Canada Rouge. Air Canada Altitude status level must be valid at time of check-in to qualify for waiver of charges related to baggage.

Frequent Flyer Status	Economy Class	Premium Economy	Business Class
Altitude Super Elite 100k, Elite 75k, Elite 50k & Elite 35k	3 bags 32kg (70lb)	3 bags 32kg (70lb)	3 bags 32kg (70lb)
Altitude Prestige 25k	2 bags 23kg (50lb)	2 bags 23kg (50lb)	3 bags 32kg (70lb)
Star Alliance Gold	As per fare paid + 1 additional bag 23kg (50lb)	As per fare paid + 1 additional bag 23kg (50lb)	As per fare paid + 1 additional bag 32kg (70lb)
Star Alliance Silver	As per fare paid 23kg (50lb)	As per fare paid 23kg (50lb)	As per far paid 32kg (70lb)

### Fare rules Summary

Voluntary changes to your itinerary may require the payment of additional fees and fare upgrades. If you are travelling on a non-refundable ticket, Air Canada will be unable to make exceptions in the event of an unexpected trip cancellation or medical emergency. We recommend the purchase of travel insurance. Tickets are non transferable.

Seat selection charges are per passenger and apply to each individual one-way flight segment in your itinerary. Flight segments are identified by a change in flight number, with each new flight number representing a flight segment. Taxes are not included.

Please note that you may be moved from your selected seat without notice in the event of an involuntary schedule or airport change (e.g. flight disruption, cancellation), to accommodate a passenger with a disability, or for any other reason that requires Air Canada to move you prior to departure or during the flight. If you are moved from your seat for one of these reasons, you may request a refund

## FARE DETAILS

<b>Form of payment:</b>	████████████████████	<b>Air Transportation Charges:</b>	CAD 1439.00
	225006	<b>Taxes, Fees and Charges:</b>	
<b>Endorsements:</b>	CAD1439.00 NONREF-BG AC	Harmonized Sales Tax - Canada -	CAD 19.89
		100092287 RT0001(RC)	
		Air Travellers Security Charge - Canada(CA)	CAD PD 14.25
		Harmonized Sales Tax - Canada -	CAD PD 172.54
		100092287 RT0001(RC)	
		Airport Improvement Fee - Canada(SQ)	CAD PD 30.00
		Airport Improvement Fee - Canada(SQ)	CAD PD 27.00
		Goods and Services Tax - Canada -	CAD PD 1.50
		100092287 RT0001(XG)	
		<b>Total Amount:</b>	<b>CAD 172.89A</b>

## GENERAL CONDITIONS OF CARRIAGE

1. You must obtain your boarding pass and check in any baggage by the check-in deadline . Additionally, you must be available for boarding at the boarding gate by the boarding gate deadline. Failure to respect check-in and boarding gate deadlines may result in the reassignment of any pre-reserved seats, the cancellation of reservations, and/or ineligibility for denied boarding compensation.

### Within Canada

When you should check in: 90 minutes  
Check-in / baggage drop-off ends: 45 minutes  
Boarding Gate Deadline: 15 minutes

### To/From the US

When you should check in: 120 minutes  
Check-in / baggage drop-off ends: 60 minutes  
Boarding Gate Deadline: 15 minutes

### International (including Mexico and the Caribbean)

When you should check in: 120 minutes  
Check-in / baggage drop-off ends: 60 minutes  
Boarding Gate Deadline: 15 minutes

### From Algiers (Algeria), Casablanca (Morocco) and Tel Aviv (Israel)

When you should check in: 180 minutes  
Check-in / baggage drop-off ends: 60 minutes  
Boarding Gate Deadline: 30 minutes

\$172.89 – Cost to change flight second time plus  
\$56.50 change fee.

2. Although reconfirmation of flights is not required, we strongly recommend that you check your flight status online at [aircanada.com](http://aircanada.com) or by calling our flight information system at 1-888-422-7533 prior to your departure.
3. Advance seat assignments are not guaranteed and may change without notice. If your pre-assigned seat is unavailable, we will try to accommodate you in a comparable seat in the same class of service and will refund any applicable fees.
4. Any travel credit banked for unused tickets is non-transferable: when the credit is redeemed, it must be used by the same person whose name appears on the original ticket.
5. Air Canada will cancel any purchased ticket and provide a full refund without penalty up to 24 hours after purchase. Beyond 24 hours, voluntary changes to your itinerary may require the payment of additional fees and fare upgrades. If you are travelling



# AIR CANADA

Passenger: Dicerni Richardmr (ADT)

Booking Reference [REDACTED]

Ticket number [REDACTED]

Air Canada Reservations, 1-888-247-2262

Issuing date: Nov-22, 2019

## TRAVEL OPTIONS

Document Number [REDACTED]

Booking Reference [REDACTED]

In connection with: [REDACTED]

Issuing date: Nov-22, 2019

Coupon Service

Present To

1 Penalty Fee  
Non-refundable  
Non-exchangeable  
Consumed at issuance

Air Canada

Form of payment:

[REDACTED]  
225006

Fee:

CAD 50.00

Tax and Other charges:

Harmonized Sales Tax - Canada -  
100092287 RT0001(RC)

CAD 6.50

Total Amount:

CAD 56.50

## GENERAL CONDITIONS OF CARRIAGE

1. You must obtain your boarding pass and check in any baggage by the check-in deadline . Additionally, you must be available for boarding at the boarding gate by the boarding gate deadline. Failure to respect check-in and boarding gate deadlines may result in the reassignment of any pre-reserved seats, the cancellation of reservations, and/or ineligibility for denied boarding compensation.

### Within Canada

When you should check in: 90 minutes

Check-in / baggage drop-off ends: 45 minutes

Boarding Gate Deadline: 15 minutes

### To/From the US

When you should check in: 120 minutes

Check-in / baggage drop-off ends: 60 minutes

Boarding Gate Deadline: 15 minutes

### International (including Mexico and the Caribbean)

When you should check in: 120 minutes

Check-in / baggage drop-off ends: 60 minutes

Boarding Gate Deadline: 15 minutes

### From Algiers (Algeria), Casablanca (Morocco) and Tel Aviv (Israel)

When you should check in: 180 minutes

Check-in / baggage drop-off ends: 60 minutes

Boarding Gate Deadline: 30 minutes

2. Although reconfirmation of flights is not required, we strongly recommend that you check your flight status online at aircanada.com or by calling our flight information system at 1-888-422-7533 prior to your departure.

From: Uber Receipts [uber.canada@uber.com](mailto:uber.canada@uber.com)  
Subject: Your Wednesday morning trip with Uber  
Date: Nov 27, 2019 at 09:13:10  
To: [REDACTED]

Uber

Total: **CA\$31.74**  
Wed, Nov 27, 2019

Thanks for riding,  
**Richard**

We hope you enjoyed your ride  
this morning.



**Total**

**CA\$31.74**

---

Trip Fare	CA\$21.84
Subtotal	CA\$21.84
HST	CA\$3.65
Tolls, Surcharges, and Fees 	CA\$6.25



[REDACTED] Switch

CA\$31.74

A temporary hold of CA\$31.74 was placed on your payment method [REDACTED] at the start of the trip. This is not a charge and has or will be removed. It should disappear from your bank statement shortly. [Learn More](#)

# Itinerary / Receipt

Your booking is confirmed. Thank you for choosing Air Canada.

**Please bring your itinerary-receipt to the airport.**

## Main Contact Information

**Booking reference:** XXXXXXXXXX

**Name:** Mr Richard Dicerni  
**E-mail:** XXXXXXXXXX  
**Payment:** XXXXXXXXXX

**Customer Care**  
**Air Canada Reservations**  
 1-888-247-2262

**Air Canada Flight Information**  
 1-888-422-7533  
[International Reservations](#)

Alert me of flight changes  
[Flight notification](#)

## Flight Itinerary

Flight	From	To	Aircraft	Cabin (Booking class)	Status
AC451	Ottawa (YOW)	Toronto Pearson (YYZ)	E90	Economy Flex (L)	Confirmed
	Wed 27-Nov 2019 12:00	Wed 27-Nov 2019 13:12 - TERMINAL T1			
Seat number(s) requested: 12D					
AC169	Toronto Pearson (YYZ)	Edmonton International (YEG)	320	Economy Flex (L)	Confirmed
	Wed 27-Nov 2019 14:30 - TERMINAL T1	Wed 27-Nov 2019 16:45			
Seat number(s) requested: 12D					
AC358	Edmonton International (YEG)	Ottawa (YOW)	320	Economy Flex (A)	Confirmed
	Fri 29-Nov 2019 09:00	Fri 29-Nov 2019 14:48			
Seat number(s) requested: 12D					

## Passenger Information

**Passenger:** 1      Mr Richard Dicerni

Ticket number: [REDACTED]

Frequent Flyer Pgm: Air Canada Aeroplan

Program number: [REDACTED]

**Purchase Summary**

**Passenger: 1 Ticket number** [REDACTED]

<b>Date of issue</b>	16-Oct 2019
<b>Fare Amount in Canadian dollars:</b>	609.00
<i>(including <u>navigational &amp; other charges</u>)</i>	
<b>Taxes, Fees &amp; Charges</b>	
Air Travellers Security Charge (CA)	14.25
Canada Goods and Services Tax (GST/HST #10009-2287 RT0001) (XG)	1.50
Combined Taxes *see fare calculation below (XT)	141.53
<b>Total Fare in Canadian dollars:</b>	766.28

Ticket particularities:  
AC ONLY/NONREF/CHGE FEE  
-BG:AC

\*Fare calculation:  
27NOV19YOW AC X/YTO AC YEA Q18.00R302.00AC YOW  
Q18.00R271.00CAD609.00 END ROE1.00 XT84.53RC57.00SQ

Canadian tax registration numbers:  
XG Canada Goods and Services Tax (GST/HST #10009-2287 RT0001)  
RC Canada Harmonized Sales Tax (GST/HST #10009-2287 RT0001)  
XQ Canada Quebec Sales Tax (QST #1000-043-172 TQ1991)

**Fare Rules Summary**

- Air Canada will cancel any purchased ticket and provide a full refund without penalty up to 24 hours after purchase. Beyond 24 hours, voluntary changes to your itinerary may require the payment of additional fees and fare upgrades. If you are travelling on a non-refundable ticket, we won't be able to make exceptions in the event of an unexpected trip cancellation or medical emergency. We recommend the purchase of travel insurance.
- Tickets are non transferable.
- Seat selection charges are per passenger and apply to each individual one-way flight segment in your itinerary. Flight segments are identified by a change in flight number, with each new flight number representing a flight segment. Taxes are not included.

**Seat Assignment and Flight Confirmation**

- Please note that you may be moved from your selected seat without notice in the event of an involuntary schedule or airport change (e.g. flight disruption, cancellation), to accommodate a passenger with a disability, to ensure a child is seated with a parent, guardian or tutor, or for any other reason that requires Air Canada to move you prior to departure or during the flight. If you are moved from your seat for one of these reasons, you may request a refund for your seat charges. We invite you to read additional [terms and conditions](#) related to seat selection.
- Flight schedules are subject to change. While we make every attempt to notify passengers of changes to the itinerary, it is imperative that you reconfirm your own flights prior to departure. It is strongly recommended that you provide us with an e-mail

GREATER EDMONTON TAXI  
SERVICE  
10135 31 AVE NW  
EDMONTON AB

CARD [REDACTED]  
CARD TYPE AMEX  
DATE 2019/11/27  
TIME 1391 15:16:21  
INVOICE # [REDACTED]  
RECEIPT NUMBER [REDACTED]

PURCHASE  
AMOUNT \$55.00  
TIP \$5.00  
TOTAL \$60.00

AMERICAN EXPRESS  
[REDACTED]

APPROVED

AUTH# [REDACTED]  
THANK YOU

CARDHOLDER COPY

IMPORTANT - RETAIN THIS  
COPY FOR YOUR RECORDS

YELLOW CAB 780.462.3456  
BARREL TAXI 780.489.7777  
EDMTAXI.COM  
GST 100403070

GREATER EDMONTON TAXI  
SERVICE  
10135 31 AVE NW  
EDMONTON AB

CARD [REDACTED]  
CARD TYPE AMEX  
DATE 2019/11/29  
TIME 1365 06:04:21  
INVOICE # [REDACTED]  
RECEIPT NUMBER [REDACTED]

PURCHASE  
AMOUNT \$51.20  
TIP \$5.00  
TOTAL \$56.20

AMERICAN EXPRESS  
[REDACTED]

APPROVED

AUTH# [REDACTED]  
THANK YOU

CARDHOLDER COPY

IMPORTANT - RETAIN THIS  
COPY FOR YOUR RECORDS

YELLOW CAB 780.462.3456  
BARREL TAXI 780.489.7777  
EDMTAXI.COM  
GST 100403070

AEROFLEET SERVICES  
2601 MATHESON BOULEVARD E  
MISSISSAUGA ON  
1800.268.0905  
CAR#88

SALE

Clerk [REDACTED]  
TID: [REDACTED] REF# [REDACTED]  
Balcl [REDACTED] SEQ: [REDACTED]  
11:29/19 14:01:30

Invoice #: 2  
APPR CODE: [REDACTED]  
AMERICAN EXPRESS  
[REDACTED]

AMOUNT \$45.00  
TIP \$5.00  
TOTAL \$50.00

APPROVED

AMERICAN EXPRESS  
[REDACTED]

BY ENTERING A VERIFIED PIN  
CARDHOLDER AGREES TO PAY ISSUER  
SUCH TOTAL IN  
ACCORDANCE WITH ISSUER'S  
AGREEMENT  
WITH CARDHOLDER

Thank You  
Please Come Again

CUSTOMER COPY

**YELLOW CAB**

780.462.3456

call or text your address to book your cab

GST# \_\_\_\_\_

Date: NOV 28

Amount: 9.00

Driver: SUFI

Car#: 307

From: \_\_\_\_\_

To: \_\_\_\_\_

10135-31 Avenue, Edmonton, AB T6N 1C2



## Expense Report Direct Bill Summary

**Purpose of This Form:**

The purpose of this form is to report expenses incurred on behalf of a designated Executive or an AHS Board Member and paid for by a third party vendor. The information will be used for Public Disclosure reporting.

**Expenses Paid Directly to Third Party Vendors:**

AHS may have established accounts with certain vendors used to book travel and other expenses that are billed directly to AHS.

Examples include but are not limited to hotels, travel agencies, car rental agencies, conferences, courses and expenses reimbursed from a petty cash fund. It is mandatory to include in monthly reports these expenses that pertain to each member. AHS is required to disclose expenses for all applicable receipts and back up must be attached.

### Direct Bill Report

- Enter all items related to expenses incurred while conducting AHS business and paid for via a third party vendor (i.e. accommodations, airline tickets, car rentals, hosting events and working sessions)
- Enter all expenses pertaining to professional development such as conferences and courses, etc.
- Enter all expenses paid by AHS not mentioned above.
- Copies of invoices and other relevant back up must be attached, approvals for hosting events/working sessions that exceeds \$600 must be provided.
- Information will be used for reporting purposes only.
- A personal cheque must be attached to cover expenses deemed ineligible.
- Indicate whether you have expenses to report in this section for this reporting period: YES

<b>Name :</b> Richard Dicerni	<b>Reporting Period for the Month of :</b> Nov-19
-------------------------------	---

DD-MMM-YYYY	Payment Method	Category	Description/Purpose of the Expense	Name of Vendor	Amount Paid
27-Nov-19	Direct Billing	Hotel	Two nights accommodation to attend Board and Public Board Meetings on November 28, 2019 in Edmonton.	Vision Travel	\$379.46
	Direct Billing	Choose from Drop-down List		Choose from Drop-down List	
	Direct Billing	Choose from Drop-down List		Vision Travel	\$
	Direct Billing	Choose from Drop-down List		Vision Travel	\$
	Direct Billing	Choose from Drop-down List		Vision Travel	\$
	Direct Billing	Choose from Drop-down List		Vision Travel	\$
<b>Total Paid in the Month</b>					<b>\$ 379.46</b>



The Westin Edmonton  
 10135 100 St  
 Edmonton, AB T5J 0N7  
 Canada  
 Tel: 780-426-3636 Fax: 780-428-1454



RICHARD DICERNI

Page Number : 1 Invoice Nbr : [REDACTED]  
 Guest Number : [REDACTED]  
 Folio ID : [REDACTED]  
 Arrive Date : 27-NOV-19 15:23  
 Depart Date : 29-NOV-19 12:17  
 No. Of Guest : 1  
 Room Number : [REDACTED]  
 Marriott Bonvoy Number : [REDACTED]  
 AR Account : [REDACTED]

Copy Invoice

Tax ID : 815461330RT0001  
 The Westin Edm YEGWI DEC-13-2019 14:22 [REDACTED]

Date	Reference	Description	Charges (CAD)	Credits (CAD)
27-NOV-19	[REDACTED]	Room Chrg - Special Corp	169.00	
27-NOV-19	[REDACTED]	GST	8.70	
27-NOV-19	[REDACTED]	DMF	5.07	
27-NOV-19	[REDACTED]	Tour Levy	6.96	
28-NOV-19	[REDACTED]	Room Chrg - Special Corp	169.00	
28-NOV-19	[REDACTED]	GST	8.70	
28-NOV-19	[REDACTED]	DMF	5.07	
28-NOV-19	[REDACTED]	Tour Levy	6.96	
29-NOV-19	[REDACTED]	Direct Bill		-379.46
		** Total	379.46	-379.46
		*** Balance	0.00	

STAY LONGER - Enjoy more time to explore your destination with the benefits of Westin Weekend, from extended breakfast hours to late Sunday checkouts. Book your next Westin Weekend at [westin.com/weekend](http://westin.com/weekend)  
 Tell us about your stay. [www.westin.com/reviews](http://www.westin.com/reviews)

Continued on the next page