

AHS Board and Executive Expense Report

Name: Penny Rae

Title: Chief Information Officer

Location: Calgary

Expenses approved during the month of November 2022

			Travel (1)							
Approved MMM-YY	Source Document	Purpose	Airfare	Meals	Accommodation	Other Travel	Total Travel	Professional Development (2)	Working Sessions Hosting and Hospitality (3)	Other (4)
Nov-22	P-Card	Meetings			323	37	360			
Nov-22	Expense Claim	Meetings		154		936	1,089			
	Direct Bill	Meetings					-			
Total			\$ -	\$ 154	\$ 323	\$ 972	\$ 1,449	\$ -	\$ -	\$ -

**Total for
the Month** \$ 1,449

Maximum daily single meal expense claimed in the month \$ 24

Maximum daily base hotel rate claimed in the month \$ 149

Non economy air travel in the month \$ -

1) Travel expenses

Includes local and out of province/country travel expenses. Other travel includes items such as taxis, parking mileage, car rental and other expenses related to travel.

2) Professional Development

Includes conference, seminar and course registration fees and material

3) Hosting and Hospitality expenses

Hospitality and Hosting expenses may be incurred to advance AHS' mission, vision and values. For example, may include working lunches with staff and prospective employees meetings with government officials, dignitaries, public interest groups, donors other public or private organizations.

4) Other

Other expenses include expenses incurred in the normal course of business that are required for work purposes. May include small item technology purchases, books, etc.

Car allowance and any other employment benefits reported in the annual financial statements are excluded from this report

AHS Executive Expenses Report P-Card

Claimant Name	Claimant Title	Claimant Location	Expense Claim Total								
RAE, PENELOPE JANE	Chief Information Officer	Calgary	\$ 360.09								
Expense Date	Business reason	Expense Location	Expense Type	Amount	From Location	To Location	Justification	# of days	# of Attendees	Attendee Name(s)	Trip Distance
8/24/2022	Aug 24, 2022 overnight stay in Edmonton to conduct interviews for Technology Services Senior Operating Director.	AB - Other Zones	Accommodations	\$ 167.28				1			
8/24/2022	Parking overnight on Aug 23 at the Delta in Edmonton to conduct Technology Services Senior Operating Director interviews.	AB - Other Zones	Parking - Lot or Parkade	\$ 36.75				1			
9/15/2022	Sept 14, 2022 overnight stay for speaking engagement at 21st Annual Alberta Network for Health eXchange Summer (ANHIX) Symposium at the Ranch Golf & Country Club.	AB - Other Zones	Accommodations	\$ 156.06				1			
Approver(s) for the claim	Approval Status	Approval Date									
CHILTON, SEAN	Approve	8-Nov-22									



10222 - 102 Street, Edmonton, Alberta T5J 4C5
Tel: 780-429-3900 Fax: 780-421-3259

Mrs Penelope Rae
Canada

Room: [REDACTED]
Folio: [REDACTED]
Cashier: [REDACTED]
Arrival: 08-23-22
Departure: 08-24-22

Date	Description	Additional Information	Charges	Credits
08-23-22	Room Charge		149.00	
08-23-22	Rooms - GST		7.67	
08-23-22	Rooms - Tourism Levy		6.14	
08-23-22	Rooms - Destination Marketing Fee (DM)		4.47	
08-23-22	Weekday Parking		35.00	
08-23-22	Parking GST		1.75	
08-24-22	[REDACTED]			204.03

GST Summary	
Registration No:	878578491
Room	7.67
F&B	0.00
Other	12.36
Total	20.03

Total	204.03	204.03
Balance Due	0.00	CDN

Guest Signature: _____

I agree that my liability for this bill is not waived and I agree to be held personally liable in the event that the indicated person, company, or association fails to pay for any part of or the full amount of these charges.

Hand Expense



HAMPTON INN AND SUITES EDMONTON WEST
GST #13149920, 18304 100 AVE NW
EDMONTON, AB T5S2V2
Canada
TELEPHONE 780-484-7280 • FAX 780-484-7259
Reservations
www.hilton.com or 1 800 HILTONS

RAE, PENELOPE



Room No: [REDACTED]
Arrival Date: 9/13/2022 3:49:00 PM
Departure Date: 9/14/2022 7:12:00 AM
Adult/Child: [REDACTED]
Cashier ID: [REDACTED]
Room Rate: 139.00
AL: [REDACTED]
HH # [REDACTED]
VAT # [REDACTED]
Folio No/Che: [REDACTED]

Confirmation Number: [REDACTED]

HAMPTON INN AND SUITES EDMONTON WEST 9/26/2022 8:35:00 AM

DATE	DESCRIPTION	Cashier ID	Transaction ID	GUEST CHARGES	CREDIT	BALANCE
9/13/2022	GUEST ROOM	[REDACTED]	[REDACTED]	\$139.00		
9/13/2022	RM - GST TAX	[REDACTED]	[REDACTED]	\$7.16		
9/13/2022	RM - DESTINATION MARKETING FEE	[REDACTED]	[REDACTED]	\$4.17		
9/13/2022	RM - TOURISM LEVY TAX	[REDACTED]	[REDACTED]	\$5.73		
9/14/2022	[REDACTED]	[REDACTED]	[REDACTED]		(\$156.06)	
				BALANCE		\$0.00

EXPENSE REPORT SUMMARY

	9/13/2022	STAY TOTAL	
ROOM AND TAX	\$156.06	\$156.06	
DAILY TOTAL	\$156.06	\$156.06	
RM - TOURISM LEVY TAX		\$139.00	\$5.73
RM - GST TAX		\$139.00	\$7.16
DESTINATION MARKETING FEE		\$139.00	\$4.17
MISC - GST TAX		\$0.00	\$0.00
Total Invoice Amount		\$139.00	\$17.06

AHS Executive Expenses Report Expenses

Claimant Name	Claimant Title	Claimant Location	Expense Claim Total								
RAE, PENELOPE JANE	Chief Information Officer	Calgary	\$ 1,089.07								
Expense Date	Business reason	Expense Location	Expense Type	Amount	From Location	To Location	Justification	# of days	# of Attendees	Attendee Name(s)	Trip Distance
8/23/2022	Aug 23 & 24, 2022 trip to Edmonton to conduct Technology Services Senior Operating Director interviews at CN Tower.	AB - Other Zones	Meals Per Diem	\$ 84.50				2			
8/23/2022	Round trip: Aug 23 & 24, 2022 trip to Edmonton to conduct interviews for Technology Services Senior Operating Director.		Mileage-Other	\$ 318.15	Home	10004 104 Ave NW, Edmonton, AB		2			315
8/29/2022	Same day round trip: to Edmonton to attend retirement celebration for Brent Trombley at CN Tower, also conducted face-to-face direct report meetings with staff		Mileage-Other	\$ 318.15	Home	10004 104 Ave NW, Edmonton, AB		1			630
9/12/2022	Sept 12 & 13, 2022 to Red Deer for Connect Care Direction Setting sessions at Kerry Woods Nature Center.		Mileage-Other	\$ 70.85	Home	6300 45 Ave, Red Deer, AB		2			70.2
9/12/2022	Sept 12-14, 2022 Direction Setting sessions Red Deer, Alberta Network for Health Information eXchange presentation Edmonton.	AB - Other Zones	Meals Per Diem	\$ 69.00				3			
9/13/2022	Sept 13 & 14, 2022, Red Deer to Edmonton to present at Alberta Network for Health eXchange Summer Symposium, return to home base on Sept 14, 2022.		Mileage-Other	\$ 228.42	6300 45 Ave, Red Deer, AB	9574 Pinchback Road, Acheson, AB		1			486
Approver(s) for the claim	Approval Status	Approval Date									
CHILTON, SEAN	Approve	8-Nov-22									