

AHS Board and Executive Expense Report

Name: Penny Rae
Title: Chief Information Officer
Location: Calgary
 Expenses approved during the month of September 2022

			Travel (1)							
Approved MMM-YY	Source Document	Purpose	Airfare	Meals	Accommodation	Other Travel	Total Travel	Professional Development (2)	Working Sessions Hosting and Hospitality (3)	Other (4)
Sep-22	P-Card	Meetings					-			808
Sep-22	Expense Claim	Meetings		37		340	377			
Sep-22	Direct Bill	Meetings			126		126			
Total			\$ -	\$ 37	\$ 126	\$ 340	\$ 503	\$ -	\$ -	\$ 808

**Total for
the Month** \$ 1,311

Maximum daily single meal expense claimed in the month \$ 24
 Maximum daily base hotel rate claimed in the month \$ 119
 Non economy air travel in the month \$ -

1) Travel expenses

Includes local and out of province/country travel expenses. Other travel includes items such as taxis, parking mileage, car rental and other expenses related to travel.

2) Professional Development

Includes conference, seminar and course registration fees and material

3) Hosting and Hospitality expenses

Hospitality and Hosting expenses may be incurred to advance AHS' mission, vision and values. For example, may include working lunches with staff and prospective employees meetings with government officials, dignitaries, public interest groups, donors other public or private organizations.

4) Other

Other expenses include expenses incurred in the normal course of business that are required for work purposes. May include small item technology purchases, books, etc.

Car allowance and any other employment benefits reported in the annual financial statements are excluded from this report

AHS Executive Expenses Report P-Card

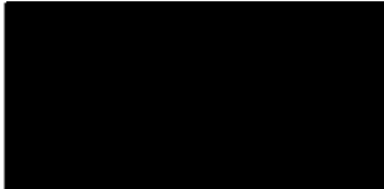
Claimant Name	Claimant Title	Claimant Location	Expense Claim Total								
RAE, PENELOPE JANE	Chief Information Officer	Calgary	\$ 808.01								
Expense Date	Business reason	Expense Location	Expense Type	Amount	From Location	To Location	Justification	# of days	# of Attendees	Attendee Name(s)	Trip Distance
6/29/2022	Subscription to Mentimeter (June 29, 2022 - June 29, 2023) - a survey software used in a variety of ways for various meetings in IT and the Digital Health Environment.	AB - Other Zones	Subscriptions	\$ 396.41				1			
7/22/2022	Yearly professional fees paid till Feb 2023 for Professional Engineers and Geoscientists of Alberta (APEGA).	AB - Other Zones	Membership Dues	\$ 411.60				1			
Approver(s) for the claim	Approval Status	Approval Date									
CHILTON, SEAN A	Approve	7-Sep-22									

Receipt

Invoice number [REDACTED]
Receipt number [REDACTED]
Date paid June 29, 2022
Payment method [REDACTED]

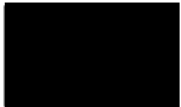
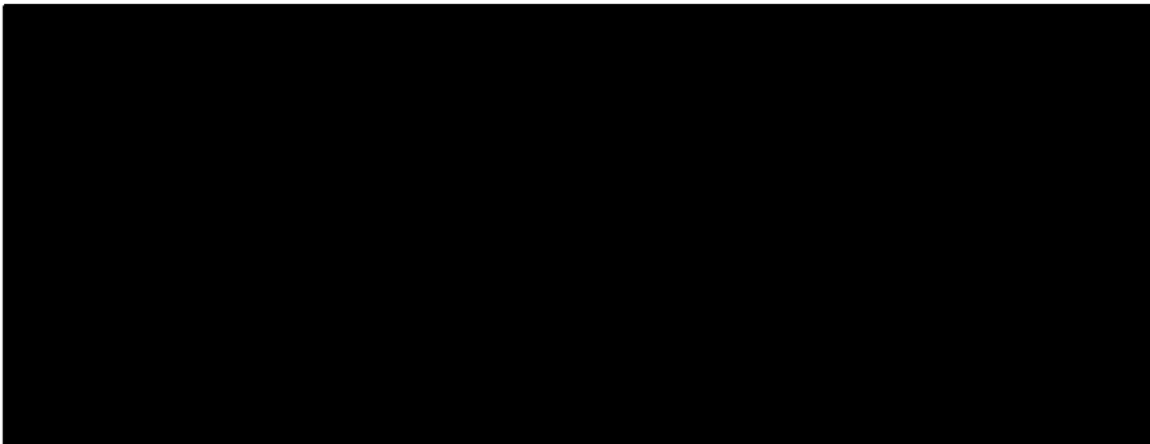
Mentimeter AB (publ)
Tulegatan 11
SE-113 86 Stockholm
Sweden
hello@mentimeter.com
SE VAT SE556892550601

Bill to
Penelope Rae, Alberta Health
Services



\$299.88 paid on June 29, 2022

Description	Qty	Unit price	Amount
Pro	1		
Unit price Jun 29, 2022 – Jun 29, 2023	1	\$299.88	\$299.88
	Subtotal		\$299.88
	Total		\$299.88
	Amount paid		\$299.88



Receipt [REDACTED]

Payment Date: 22 JUL 2022

Member Info

Member Name: Penny Rae
Member ID: [REDACTED]
Member Type: Professional Member

Receipt Details

Membership Dues - PMEM	\$392.00
Shipping	\$0.00
GST 5% (#106728603)	\$19.60
Order Total	\$411.60
Payment Amount	\$411.60

Payment Information

Credit Card Reference Transaction

[REDACTED]

This receipt can be used for income tax purposes, only Membership Dues + GST is eligible.

The Association of Professional Engineers and Geoscientists of Alberta (APEGA)

1500 Tower One, 10060 Jasper Avenue NW, Edmonton, AB T5J 4A2

GST Registration #106728603

AHS Executive Expenses Report Expenses

Claimant Name	Claimant Title	Claimant Location	Expense Claim Total								
RAE, PENELOPE JANE	Chief Information Officer	Calgary	\$ 376.50								
Expense Date	Business reason	Expense Location	Expense Type	Amount	From Location	To Location	Justification	# of days	# of Attendees	Attendee Name(s)	Trip Distance
8/15/2022	Aug 15, 2022 while at the UofA for consultation with New South Wales, Australia staff on Connect Care.	AB - Other Zones	Meals Per Diem	\$ 37.00				1			
8/15/2022	Parking at Campus Tower Parkade to attend all-day session with New South Wales for their Connect Care consultation.	AB - Other Zones	Parking - Lot or Parkade	\$ 21.35				1			
8/15/2022	Aug 15, 2022 while attending the UofA for consultation with New South Wales, Australia staff on Connect Care.		Mileage-Other	\$ 318.15	Home	8440 112 Street NW, Edmonton, AB		1			630
Approver(s) for the claim	Approval Status	Approval Date									
CHILTON, SEAN A	Approve	7-Sep-22									



You're all set!

START DATE

8:27AM
Mon, Aug 15

END DATE

6:00PM
Mon, Aug 15

LOCATION

**Campus Tower Parkade - 11147 87 Avenue,
Edmonton
Zone 71062
Operated by Precise ParkLink (West) Ltd.**

VEHICLE PLATE



INVOICE #



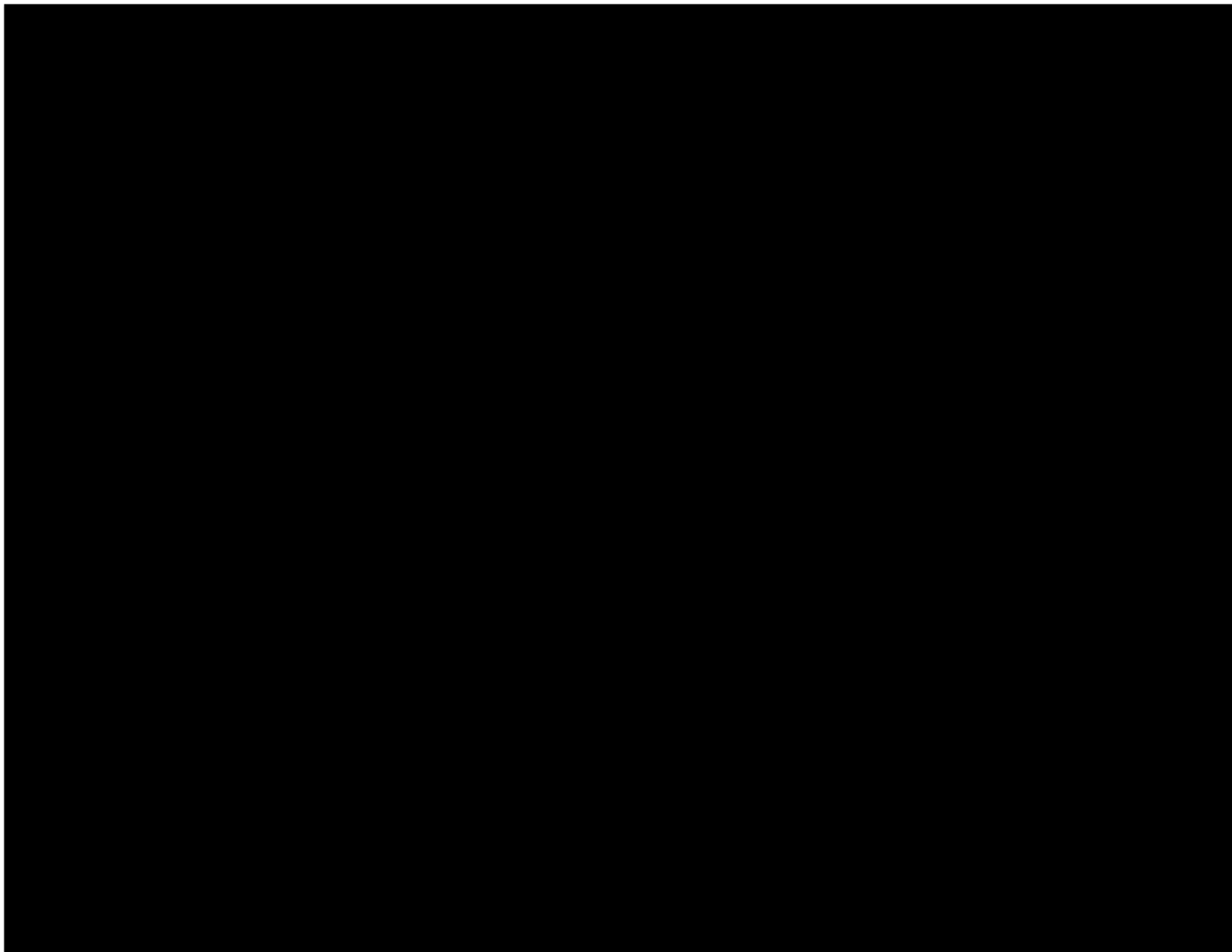
PAYMENT

\$21.35



PAYMENT DATE

Mon, Aug 15



Expense Report Direct Bill Summary

Purpose of This Form:

The purpose of this form is to report expenses incurred on behalf of a designated Executive or an AHS Board Member and paid for by a third party vendor. The information will be used for Public Disclosure reporting.

Expenses Paid Directly to Third Party Vendors:

AHS may have established accounts with certain vendors used to book travel and other expenses that are billed directly to AHS.

Examples include but are not limited to hotels, travel agencies, car rental agencies, conferences, courses and expenses reimbursed from a petty cash fund.

It is mandatory to include in monthly reports these expenses that pertain to each member. AHS is required to disclose expenses for all applicable receipts and back up must be attached.

Direct Bill Report

- Enter all items related to expenses incurred while conducting AHS business and paid for via a third party vendor (i.e. accommodations, airline tickets, car rentals, hosting events and working sessions)
- Enter all expenses pertaining to professional development such as conferences and courses, etc.
- Enter all expenses paid by AHS not mentioned above.
- Copies of invoices and other relevant back up must be attached, approvals for hosting events/working sessions that exceeds \$600 must be provided.
- Information will be used for reporting purposes only.
- Refer to Quick Reference Guide for: [Providing a Standard Business Reason\(s\)](#)
- A personal cheque must be attached to cover expenses deemed ineligible.
- Indicate whether you have expenses to report in this section for this reporting period: YES

Name : Penny Rae	Reporting Period for the Month of : Sep-22
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Invoice Date DD-MMM-YYYY	Payment Method	Category	Business Reason	Name of Vendor	Amount Paid
12-Sep-22	Direct Billing	Hotel	Overnight stay for Sept 12 & 13, 2022 Direction Setting Sessions in Red Deer.	Vision Travel DT Ontario-West Inc	\$126.14
	Direct Billing	Choose from Drop-down List		Choose from Drop-down List	
	Direct Billing	Choose from Drop-down List		Choose from Drop-down List	
	Direct Billing	Choose from Drop-down List		Choose from Drop-down List	
	Direct Billing	Choose from Drop-down List		Choose from Drop-down List	
Total Paid in the Month					\$ 126.14



Alberta Health Services
P.O. Box 1600
Edmonton AB T5J 2N9
Canada

Penny, Rae

INVOICE

Membership No. :



Room No. :
Arrival : 09-12-22
Departure : 09-13-22
Page No. : 1 of 1
Folio No. :
Conf. No. :
Cashier No. :
Invoice No. :

09-14-22 09:24:45 AM EST

Date	Text	Charges	Credits
09-12-22	Room	119.00	
09-12-22	GST Tax	5.95	
09-12-22	Tourism Levy	4.76	
09-12-22	Destination Marketing Fee	2.38	
09-14-22	GST Tax	-5.95	
	GSt.exempt		
Total		126.14	0.00
Balance			126.14

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Thank You For Staying With Us

I agree that my liability for this bill is not waived and agree to be held personally responsible in the event that the indicated person, company or association fails to pay for any portion or the full amount of these charges.

Guest Signature _____

Radisson Hotel Red Deer
6500 67 Street
Red Deer, AB T4P 1A2
Telephone: (403) 342-6567 Fax: (403) 343-3600
GST #R121526081