

## AHS Board and Executive Expense Report

**Name:** Penny Rae

**Title:** Chief Information Officer

**Location:** Calgary

Expenses approved during the month of October 2020

Travel (1)										
Approved MMM-YY	Source Document	Purpose	Airfare	Meals	Accommodation	Other Travel	Total Travel	Professional Development (2)	Working Sessions Hosting and Hospitality (3)	Other (4)
	P-Card	Meetings								
Oct-20	Expense Claim	Meetings								412
	Direct Bill	Meetings					-			
<b>Total</b>			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	412

**Total for  
the Month** \$ 412

Maximum daily single meal expense claimed in the month \$ -

Maximum daily base hotel rate claimed in the month \$ -

Non economy air travel in the month \$ -

### 1) Travel expenses

Includes local and out of province/country travel expenses. Other travel includes items such as taxis, parking mileage, car rental and other expenses related to travel.

### 2) Professional Development

Includes conference, seminar and course registration fees and material

### 3) Hosting and Hospitality expenses

Hospitality and Hosting expenses may be incurred to advance AHS' mission, vision and values. For example, may include working lunches with staff and prospective employees meetings with government officials, dignitaries, public interest groups, donors other public or private organizations.

### 4) Other

Other expenses include expenses incurred in the normal course of business that are required for work purposes. May include small item technology purchases, books, etc.

Car allowance and any other employment benefits reported in the annual financial statements are excluded from this report

# AHS Executive Expenses Report Expenses

Claimant Name	Claimant Title	Claimant Location	Expense Claim Total								
RAE, PENELOPE JANE	Chief Information Officer	Calgary	\$ 411.60								
Expense Date	Business reason	Expense Location	Expense Type	Amount	From Location	To Location	Justification	# of days	# of Attendees	Attendee Name(s)	Trip Distance
9/1/2020	Membership Dues - Association of Professional Engineers and Geoscientists of Alberta - Sep 1 2020 to Aug 31 2021	AB - Local	Membership Dues	\$ 411.60				1			
Approver(s) for the claim	Approval Status	Approval Date									
CHILTON, SEAN	APPROVE	28-Oct-20									

# OFFICIAL RECEIPT

For Membership Dues

Retain for Income Tax Purposes

GST# 106728603

For: **Penny Rae**

Member No: [REDACTED]

Receipt No. [REDACTED]

Receipt Date: **September 01, 2020**

Amount: **\$392.00**  
GST: **\$19.60**

Valid Dates: **September 01, 2020 to August 31, 2021**

Total: **\$411.60**



The Association of Professional  
Engineers and Geoscientists of Alberta

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