

AHS Board and Executive Expense Report

Name Penny Rae

Title Chief Information Officer

Location Calgary

Expenses submitted during the month of February 2019

							Travel (1)								
MMM-YY	Source Document	Purpose	Δiι	fare	Me	eals	Accommodation	Other Travel	Tot Trav		Professional Development (2)	Se: Host Hos	orking ssions ing and pitality (3)	Oth	
	Document	i di posc	All	iuic	1-10	uis	Accommodation	Havei	IIu	VCI	(2)			(7	
Feb-19 Feb-19 Feb-19	P-Card Expense Claim Direct Billing	Meetings Meetings Meetings		895		130		302 924	1	302 1,054 895			1,418		
Total			\$	895	\$	130	\$ -	\$ 1,226	\$ 2	2,251	\$ -	\$	1,418	\$	

Total for

the Month \$ 3,669

Maximum daily single meal expense claimed in the month \$ 24 Maximum daily base hotel rate claimed in the month \$ - Non economy air travel in the month \$ -

1) Travel expenses

Includes local and out of province/country travel expenses. Other travel includes items such as taxis, parking mileage, car rental and other expenses related to travel.

2) Professional Development

Includes conference, seminar and course registration fees and material

3) Hosting and Hospitality expenses

Hospitality and Hosting expenses may be incurred to advance AHS' mission, vision and values. For example, may include working lunches with staff and prospective employees meetings with government officials, dignitaries, public interest groups, donors other public or private organizations.

4) Other

Other expenses include expenses incurred in the normal course of business that are required for work purposes. May include small item technology purchases, books, etc.

5) Remuneration, Allowances Reported in the Financial Statements

Car allowance, honoraria, meeting fees, and any other employment benefits reported in the annual financial statements are excluded from this report.

AHS Public Disclosure P-Card

Claimant Name	Claimant Title	Claimant Location	Expense Claim Total										
RAE, PENELOPE JANE	Chief Information Officer	Calgary	\$ 1,720.48										
Expense Date	Business reason		Expense Location	Expense Type	Am	ount	From Location	To Location		# of days	# of Attendees	Attendee Name(s)	Trip Distance
1/22/2019	Parking at CN Towe person meeting and Build celebration.		AB - Local	Parking - Lot or Parkade	\$	19.95			Parking at CN Tower for G5 in-person meeting and 2018 Build session.	1			
1/28/2019	Transportation to Y 8153 return flight t 3:40pm following E Education Graduati	o Calgary at xec	AB - Local	Taxi	\$	61.00	CN Tower Edmonton	Edmonton International Airport	Transportation to YEG for AC 8153 return flight to Calgary at 3:40pm following Exec Education Graduation and Launch.	1			
1/28/2019	Parking for day at Y to Edmonton for Ex Education Graduati Launch.	ec	AB - Local	Parking - Lot or Parkade	\$	29.35			Parking for day at YYC for trip to Edmonton for Exec Education Graduation and Launch.	1			
2/1/2019	Transportation from CN Tower to attend CIO and Managers	d full-day	AB - Local	Taxi	\$	58.00	Edmonton International Airport	CN Tower Edmonton	Transportation from YEG to CN Tower to attend full-day CIO and Managers meeting.	1			
2/1/2019	Transportation to Y 902 to Calgary @ 5 following CIO Mana meeting at CN Tow	:00pm agers	AB - Local	Taxi	\$	61.00	CN Tower Edmonton	Edmonton International Airport	Transportation to YEG for WJ 902 to Calgary @ 5:00pm following CIO Managers meeting at CN Tower.	1			
2/1/2019	Parking at YYC for t Edmonton to atten Managers meeting Tower.	d CIO	AB - Local	Parking - Lot or Parkade	\$	29.35			Parking at YYC for trip to Edmonton to attend CIO Managers meeting at CN Tower.	1			
2/2/2019	Catering for CIO Ma meeting in Edmont supporting docume attached (WSA and list)	on, ents	AB - Local	Working Session	\$	703.23			Catering for CIO Managers meeting in Edmonton, supporting documents attached (WSA and attendee list)	1	56	List of attendees on file	
2/4/2019	Parking at South He Campus to attend a Managers meeting session.	all-day CIO	AB - Local	Parking - Lot or Parkade	\$	14.25			Parking at South Health Campus to attend all-day CIO Managers meeting Calgary session.	1			

AHS Public Disclosure P-Card

Claimant Name	Claimant Title	Claimant Location	Expense Claim Total									
RAE, PENELOPE JANE	Chief Information Officer	Calgary	\$ 1,720.48									
Expense Date	Business reason		Expense Location	Expense Type	Amount	From Location	To Location	Justification	# of days	# of Attendees	Attendee Name(s)	Trip Distance
2/5/2019	Catering for CIO Ma meeting at South H Campus supporting documents attache attendee list)	ealth	AB - Local	Working Session	\$ 715.00			Catering for CIO Managers meeting at South Health Campus supporting documents attached (WSA, attendee list)	1	75	List of attendees on file	
2/15/2019	Parking at YYC to at AMA/AHS/AH CIS so the Calgary Airport Hotel.	ession at	AB - Local	Parking - Lot or Parkade	\$ 29.35			Parking at YYC to attend AMA/AHS/AH CIS session at the Calgary Airport Marriott Hotel.	1			
Approver(s) fo	r the claim	Approval S	Status	Approval Date						-	•	•
RHODES, DEBC	DRAH	Approve		27-Feb-19								



PARICHO

GST #818783089

Co-op Taxi Line (780) 425 - 2525 www.co-optaxi.com

TRANSACTION RECORD

Terminal Driver 19/01/28

14;26;21

Card : Mastercard CHIP CARD

Ref Auth

FARE	:	\$ 55.00
TIP	:	\$ 6.00
TOTAL	:	\$ 61.00

APPROVED - THANK YOU (01 - 027)

IMPORTANT: Retain this copy for your records

Customer Copy

Thank you for choosing Co-op taxi

RECEIPT GST NO. R122556194

Dine# #2935

TKT NO: A2
EXIT No. A2
IN: 01/28/19 05:52
OUT: 01/28/19 16:39
DURATION: 0 10: 47
PAID: \$ 29.35
(GST INCLUDED)
MASTERCARD
AUTH. CODE
REF.

THANK YOU FOR

OO FIYYYC



Date: Feb. 1/19. Cab 100 \$5.8 000

From: Days forwar

To: Airport

DATE & AMOUNT SHOWN ON THIS CARD ARE CORRECT
Airport Discount & Long Trips
PETER'S TAXI: 780-945-9955 • Edmonton, AB

June #4 #5800 AIRPORT TAXI SERVICE 4608 101 ST. (7808907070) EDMONTON AB

CARD TYPE

MASTERCARD

DATE TIME 2019/02/01

I I IVIE

0100 09:16:29

INVOICE #

_

RECEIPT NUMBER

PURCHASE

AMOUNT

\$55.00

TIP

\$6.00

TOTAL

\$61.00

Mastercard



APPROVED

AUTH#

THANK YOU

CARDHOLDER COPY

IMPORTANT - RETAIN THIS COPY FOR YOUR RECORDS

Dure#E \$61.00

RECEIPT GST NO. R122556194

TKT NO EXIT NO, A4
IN: 02/01/19 05:50
OUT: 02/01/19 17:35
DURATION: 0 11: 45
PAID: \$ 29.35
(GST INCLUDED)

MASTERCARD

ADIM, CODE REF.

THANK YOU FOR

Of FIYYYC



Dure#6 152935

Ne#7 #703,23 Pg+



Order No

Date: Fri, Feb 01, 2019

Store Code: CY Store: Courtvard

Catering - CONFIRMATION = Billing/Client Information

Credit Card: MSTR/ Pre-Auth #: Client: Client Phone:

Delivery Information

Delivery: 02/01/2019 (11:30 - 11:45 AM)

Alberta Health Services 10004 104 Avenue NW 27th Floor Edmonton, AB T5J 0K1

Phone: (780) 289-7859 Number of Guests: 53

Order Note: You will need to gain access to the 27th floor by calling Tracy Robar on cell phone: 780-289-7859.

Printed: 01/29/2019 12:05 PM MST Order entered by: Online

Sandwiches & Wraps - Assorted Sandwiches & Wraps

51 Assorted Sandwiches & Wraps Note: 1 person with no dairy or mustard

9.99 509.49

Price Amount

Gluten Free Sandwiches - Gluten Free Sandwiches

2 Assorted Sandwiches (Gluten Free)

23,78 11.89

Note: 1 person no dairy or fresh tomatoes 1 person no gluten no other restrictions

Fruit & Veggie Platters - Fruit & Veggie Platters

4 Seasonal Fruit Platter

39.99

159.96

House Account Remit Address: Press'd The Sandwich Company PO BOX 487 Edmonton Main Edmonton, AB T5J 2K1

If you have any questions or would like to provide credit card information please contact (780) 782 8177

Thank	you	for	ordering	from	Press'd!

Subtotal:	693.23
Delivery Fee:	10.00
Estimated Tax (5%):	35.16
Estimated Total:	738.39
I	

Your order provided by Press'd Courtyard | 11214 Jasper Ave | Edmonton, AB (Legal Name: Press'd Courtyard Inc. GST# 822722005) (If paying by cheque please refer to 'House Account Remit Address' information above)

Powered by MonkeyMedia Software 💖

Email attached to support juture creat un lieu of linadvertenly Changing GST. Total changed to coud \$ 703.23. Kgf.

Alberta Health Services South Campus

RECEIPT

************ ENTRY DATE/TIME: 04/02/19 07:24 PAY DATE/TIME: 04/02/19 14:40 PARK-DUR,: HRS:MIN 0:07:16

*********** ALLOWED EXIT TO: 05.02.19 07:39 ****** PAID: \$ 14.25

MASTER CARD

REF. ******* * Parking Rates * * Are GST Exempt * ******* Please Exit * Site Within 15 Minutes After Payment * Is Made ****** No In/Out Privileges ****** Managed by Alberta * HealthServices * ******* * Have Questions * * Or Concerns? Call Us * 403-956-1090 * ******

RECEIPT GST NO. R122556194

TKT NO EXIT No. IN: 02/15/19 OUT: 02/15/19 15:47 DURATION: 0 08: 00 PAID: \$ 29,35 (GST INCLUDED) MASTERCARD REF. THANK YOU FOR

Of Flyyyc





Invoice No: Invoice Date: Mon, Feb 04, 2019

> Store Code: MN Store: Mission

Catering - INVOICE =

Billing/Client Information

Alberta Health Services 4448 Front Street SE - South Calgary, AB

Billing Phone: (587) 779-5668 Credit Card: MSTR

Pre-Auth

Client

Client Phone:

Delivery Information

Delivery: 02/04/2019 (11:30 - 11:45 AM)

Alberta Health Services

4448 Front Street SE - South Health Campus Hosp

Auditorium Room 280020B Calgary, AB T3M 1M4

Karen Landriault

Phone: (587) 779-5668

Number of Guests: 75

Order Note: Please call me or text me if you need me to meet you at the main doors of the hospital, I can guide you up to the room. I will not have a trolley to load the food on.

Alberta Health Services is GST exempt.

Order entered by: Online

Printed: 02/01/2019 09:51 AM MST

9.99

11.89

Price Amount

669.33

35.67

Sandwiches & Wraps - Assorted Sandwiches & Wraps

67 Assorted Sandwiches & Wraps

Note: Uma Kutty: Vegetarian Syed Tirmizi: Vegetarian Randy White: no bell peppers Niyati

Mehta: no fish, meat, eggs or mayo Donna Barnard: vegetarian

Gluten Free Sandwiches - Gluten Free Sandwiches

3 Assorted Sandwiches (Gluten Free)

Note: Penny Rae: no gluten, no dairy, no fresh tomatoes Lenore Delday: gluten free Carol

Sorenson: gluten free

House Account Remit Address: Press'd The Sandwich Company PO BOX 487 Edmonton Main Edmonton, AB T5J 2K1

If you have any questions or would like to provide credit card information please contact (780) 782 8177

Thank you for ordering from Press'd!

Subtotal:	705.00
Delivery Fee:	10.00
Tax:	0.00
Total:	715.00

*Tax Exempt (123456789)

Your order provided by Press'd Mission | 1820 4 Street SW | Calgary, AB (Legal Name: Bhagawati Foods Inc. GST# 2020686388) (If paying by cheque please refer to 'House Account Remit Address' information above)

AHS Public Disclosure Expense Claims

Claimant Name	Claimant Title	Claimant Location	Expense Claim Total									
RAE, PENELOPE JANE	Chief Information Officer	Calgary	\$ 1,052.65									
Expense Date	Business reason		Expense Location	Expense Type	Amount	From Location	To Location	Justification	_	# of Attendees	Attendee Name(s)	Trip Distance
1/22/2019	Return trip to Edmonton to and 2018 Build Team celeb CN Tower.			Mileage-Local- Home Zone	\$ 310.58	Home	CN Tower Edmonton	Return trip to Edmonton to attend G5 and 2018 Build Team session at CN Tower.	1			615
1/22/2019	Return trip to Edmonton fo person and 2018 Build Tear celebration. Departure to E at 6:30am, return to Calgar 5:00pm.	n dmonton	AB - Local	Meals Per Diem	\$ 47.50			Return trip to Edmonton for G5 in- person and 2018 Build Team session. Departure to Edmonton at 6:30am, return to Calgary at 5:00pm.	1			
1/25/2019	Return trip to Edmonton to AH/AHS Workshop hosted I			Mileage-Local- Home Zone	\$ 310.58	Home	10025 Jasper Avenue, Edmonton	Return trip to Edmonton to attend AH/AHS Workshop hosted by AH.	2			307.5
1/25/2019	Trip to Edmonton to attend workshop. Depart Calgary J 6:30am, depart Edmonton 4:00pm.	an 25 @	AB - Local	Meals Per Diem	\$ 47.50			Trip to Edmonton to attend AH/AHS workshop. Depart Calgary Jan 25 @ 6:30am, depart Edmonton Jan 26 at 4:00pm.	1			
1/26/2019	Trip to Edmonton to attend workshop. Depart Calgary J 6:30am, depart Edmonton 4:00pm.	an 25 @	AB - Local	Meals Per Diem	\$ 34.50			Trip to Edmonton to attend AH/AHS workshop. Depart Calgary Jan 25 @ 6:30am, depart Edmonton Jan 26 at 4:00pm.	1			
2/12/2019	Return trip to Renaissance A Hotel Edmonton to attend S Leaders Meeting, passenge Kathol.	Senior		Mileage-Local- Home Zone	\$ 301.99	Home	4236-36 Street East, Edmonton	Return trip to Renaissance Airport Hotel Edmonton to attend Senior Leaders Meeting, passenger Barb Kathol.	1			598
Approver(s) fo	or the claim	Approval	Status	Approval Date		I	1	<u> </u>				

27-Feb-19

Approve

RHODES, DEBORAH



Expense Report Direct Bill Summary

Purpose of This Form:

Name:

The purpose of this form is to report expenses incurred on behalf of a designated Executive or an AHS Board Member and paid for by a third party vendor. The information will be used for Public Disclosure reporting.

Expenses Paid Directly to Third Party Vendors:

AHS may have established accounts with certain vendors used to book travel and other expenses that are billed directly to AHS.

Examples include but are not limited to hotels, travel agencies, car rental agencies, conferences, courses and expenses reimbursed from a petty cash fund. It is mandatory to include in monthly reports these expenses that pertain to each member. AHS is required to disclose expenses for all applicable receipts and back up must be attached.

Direct Bill Report

- Enter all items related to expenses incurred while conducting AHS business and paid for via a third party vendor (i.e. accommodations, airline tickets, car rentals, hosting events and working sessions)
- Enter all expenses pertaining to professional development such as conferences and courses, etc.
- Enter all expenses paid by AHS not mentioned above.
- Copies of invoices and other relevant back up must be attached, approvals for hosting events/working sessions that exceeds \$600 must be provided.
- · Information will be used for reporting purposes only.
- A personal cheque must be attached to cover expenses deemed ineligible.

Penelope Rae, CIO

Indicate whether you have expenses to report in this section for this reporting period:

YES

January 21 - February 20, 2019

DD-MMM-YYYY	Payment Method	Category	Description/Purpose of the Expense	Name of Vendor	Amo	unt Paid
28-Jan-19	Direct Billing	Airline Ticket	To Edmonton for Executive Education	Vision Travel		\$226.20
28-Jan-19	Direct Billing	Airline Ticket	Return to Calgary following Edmonton Executive Education	Vision Travel	•	\$240.48
1-Feb-19	Direct Billing	Airline Ticket	To Edmonton for all-day Managers meeting	Vision Travel		\$214.38
1-Feb-19	Direct Billing	Airline Ticket	Return to Calgary following all-day Managers meeting	Vision Travel		\$214.3
<u> </u>	Direct Billing	Choose from Drop-down List		Vision Travel	\$	
otal Paid in th	e Month				\$	895.44

Reporting Period for the Month of:



Vision Travel DT Ontario-West Inc

, , Canada

www.visiontravel.ca GST Reg: 723782728 RT 0001

E-Ticket Receipt

Ticket Number: Invoice: Sales Person:

Issuing Airline: WS
Agency Ref.:
IATA Number:

Issued: 23Jan19
Customer Number
Customer Ref.: N/A

Passenger(s):

RAE/PENELOPE MRS

AIR - Monday, Janu	ary 28 2019		
WestJet Flight WS33	95 Economy Class - Seat Assig	ned at Check-	in
Depart Calgary,	Alberta	Arrive	Edmonton, Alberta
Calgary In	nternational Airport		Edmonton International Airport
07:00 AM	Monday, January 28 2019		08:05 AM Monday, January 28 2019
Duration:	1 hour(s) and 5 minute(s) Nor	n-stop	
Status:	Confirmed - WestJet Booking	Reference:	
Operated By:	WESTJET ENCORE		
FF Number:	RAE/PENELOP	E MRS - plea	se reconfirm at check-in
Online Check In:	Available 24 hours prior		
Baggage Allowance:	0 Piece(s)		
Remarks:	PLEASE CHECK IN WITH W	ESTJET ENC	CORE
Fare Basis:	QA3D0ELS		
Not Valid Before:	28Jan		
Not Valid After:	28Jan		

Fare

Form of payment: Endorsements / Credit Card

restrictions: Fare calculation:

Fare: CAD 226.20

Equivalent amount paid:

Positive identification required for airport check in

Notice:

Transportation and other services provided by the carrier are subject to conditions of contract and other important notices. Please ensure that you have received these notices, and if not, contact the travel agent or issuing carrier to obtain a copy prior to the commencement of your trip.

If the passenger journey involves an ultimate destination or stop in a country other than the country of departure, the Warsaw Convention may be applicable. This convention governs and on most cases limits the liability of carriers for death or personal injury and in respect of loss of, or damage to baggage.



Vision Travel DT Ontario-West Inc.

, , Canada

www.visiontravel.ca

GST Reg: 723782728 RT 0001

E-Ticket Receipt

Ticket Number: Invoice: Sales Person:

Issuing Airline: AC Agency Ref. IATA Number

Issued: 23Jan19 Customer Number: Customer Ref.: N/A

Passenger(s):

RAE/PENELOPEMRS

	Flight AC8153 Economy Class - Seat Assignmenton, Alberta		Calgary, Alberta
	n International Airport		Calgary International Airport
	1 Monday, January 28 2019		04:35 PM Monday, January 28 2019
Duration:	0 hour(s) and 55 minute(s) Nor	n-stop	
Status:	Confirmed - Air Canada Bookir	g Reference	
Operated By:	AIR CANADA EXPRESS - JAZ	Z	
FF Number:	- RAE/PENELOPE	MRS - plea	ase reconfirm at check-in
Online Check In:	Available 24 hours prior		
Baggage Allowance:	0 Piece(s)		***
Remarks:	PLEASE CHECK IN WITH AIR	CANADA E	EXPRESS - JAZZ
Fare Basis:	Q3ZLATG		
Not Valid Before:	28Jan		
Not Valid After:	28Jan		

Fare

Form of payment: Endorsements /

Credit Card NONE

restrictions:

AC ONLY-NONREF-CHGFEE AB HEAL TH SERVICES COF 28JAN YEA AC YYC Fare calculation:

Q9.00Q3.00 191.00CAD203.00END

Fare: CAD 240.48

Equivalent amount paid:

Positive identification required for airport check in

Notice:

Transportation and other services provided by the carrier are subject to conditions of contract and other important notices. Please ensure that you have received these notices, and if not, contact the travel agent or issuing carrier to obtain a copy prior to the commencement of your trip.

If the passenger journey involves an ultimate destination or stop in a country other than the country of departure, the Warsaw Convention may be applicable. This convention governs and on most cases limits the liability of carriers for death or personal injury and in respect of loss of, or damage to baggage.



Vision Travel DT Ontario-West Inc

, , Canada

www.visiontravel.ca

GST Reg: 723782728 RT 0001

E-Ticket Receipt

Ticket Number:
Invoice:
Sales Person:

Issuing Airline: WS
Agency Ref.:
IATA Number:

Issued: 23Jan19
Customer Number:
Customer Ref.: N/A

Passenger(s):

RAE/PENELOPE MRS

WestJet Flight W	S3395 Economy Class - Seat Assig					
Depart Calga	y, Alberta	Arrive	Edmonton, Alberta			
Calga	y International Airport		Edmonton International Airport			
07:00	AM Friday, February 1 2019		08:05 AM Friday, February 1 2019			
Duration:	1 hour(s) and 5 minute(s) No	n-stop				
Status:	Confirmed - WestJet Booking	Reference				
Operated By:	WESTJET ENCORE					
FF Number:	- RAE/PENELOF	PE MRS - plea	ase reconfirm at check-in			
Online Check In:	Available 24 hours prior	· · · · · · · · · · · · · · · · · · ·				
Baggage Allowanc	e: 0 Piece(s)					
Remarks:	PLEASE CHECK IN WITH W	ESTJET ENG	CORE			
Fare Basis:	NA7D0ELS					
Not Valid Before:	01Feb					
Not Valid After:	01Feb					

Fare

Form of payment: Credit Card
Endorsements / NONE

restrictions: Fare calculation:

Fare: CAD 214.38

Equivalent amount paid:

Positive identification required for airport check in

Notice:

Transportation and other services provided by the carrier are subject to conditions of contract and other important notices. Please ensure that you have received these notices, and if not, contact the travel agent or issuing carrier to obtain a copy prior to the commencement of your trip.

If the passenger journey involves an ultimate destination or stop in a country other than the country of departure, the Warsaw Convention may be applicable. This convention governs and on most cases limits the liability of carriers for death or personal injury and in respect of loss of, or damage to baggage.

Invoice/Itinerary

Invoice: 124 January 2019

Agency Ref.: Sales Person:

Customer Number: Customer Ref.:

ALBERTA HEALTH SERVICES 10030 - 107 STREET EDMONTON AB T5J 3E4 Passenger(s):

RAE/PENELOPE MRS

214.38

0.00

Disclaimer: It is your responsibility to carefully review this itinerary immediately upon receipt and notify us if there are any discrepancies.

AIR <i>-</i> Friday	, Febi	ruary 1 2019 (Flown)				Add To C	alendar
WestJet Flig	ght WS	3352 Economy Class					
E	Edmonton, Alberta <u>Weather</u> Edmonton International Airpo 04:00 PM Friday, February 1			Arrive	Calgary, Alberta <u>Weather</u> Calgary International Airport 05:00 PM Friday, February 1 2019		
Duration: Status: Operated By: FF Number: Online Check Baggage Allo		1 hour(s) and 0 mi Confirmed - West WEST.IET ENCOI RAE Available 24 hours 0 Piece(s)	Jet Booking RE /PENELOPE	Reference:	ase reconfi	rm at check-in	
Invoice Det	ails						
Transaction	_	Document / Booking Number	Base Fare	Other Tax	GST/HST	QST	Tota
Invoice Nun WestJet	nber		164.90	49.48	0.00	0.00 Billed to:	214.3

49.48

Totals:

164.90

0.00

0.00

Balance Due: