

## AHS Board and Executive Expense Report

**Name:** Mauro Chies

**Title:** VP Cancer Care Alberta and Clinical Support Services

**Location:** Edmonton

Expenses approved during the month of November 2021

| Travel (1)         |                    |          |         |       |               |                 |                 |                                    |  |              |  |
|--------------------|--------------------|----------|---------|-------|---------------|-----------------|-----------------|------------------------------------|--|--------------|--|
| Approved<br>MMM-YY | Source<br>Document | Purpose  | Airfare | Meals | Accommodation | Other<br>Travel | Total<br>Travel | Professional<br>Development<br>(2) | Working<br>Sessions<br>Hosting and<br>Hospitality<br>(3) | Other<br>(4) |  |
|                    | P-Card             | Meetings |         |       |               |                 | -               |                                    |  |              |  |
| Nov-21             | Expense Claim      | Meetings |         |       |               |                 | -               | 160                                | 410  |              |  |
|                    | Direct Bill        | Meetings |         |       |               |                 | -               |                                    |  |              |  |
| <b>Total</b>       |                    |          | \$ -    | \$ -  | \$ -          | \$ -            | \$ -            | \$ 160                             | \$ 410   | \$ -         |  |

**Total for  
the Month** \$ 570

Maximum daily single meal expense claimed in the month \$ -  
 Maximum daily base hotel rate claimed in the month \$ -  
 Non economy air travel in the month \$ -

### 1) Travel expenses

Includes local and out of province/country travel expenses. Other travel includes items such as taxis, parking mileage, car rental and other expenses related to travel.

### 2) Professional Development

Includes conference, seminar and course registration fees and material

### 3) Hosting and Hospitality expenses

Hospitality and Hosting expenses may be incurred to advance AHS' mission, vision and values. For example, may include working lunches with staff and prospective employees meetings with government officials, dignitaries, public interest groups, donors other public or private organizations.

### 4) Other

Other expenses include expenses incurred in the normal course of business that are required for work purposes. May include small item technology purchases, books, etc.

Car allowance and any other employment benefits reported in the annual financial statements are excluded from this report

## AHS Executive Expenses Report Expenses

| Claimant Name             | Claimant Title  | Claimant Location | Expense Claim Total |           |               |             |               |           |                |                   |               |
|---------------------------|---|-------------------|---------------------|-----------|---------------|-------------|---------------|-----------|----------------|-------------------|---------------|
| CHIES, MAURO A            | VP Cancer Care Alberta and Clinical Support Services      | Edmonton          | \$ 409.88           |           |               |             |               |           |                |                   |               |
| Expense Date              | Business reason   | Expense Location  | Expense Type        | Amount    | From Location | To Location | Justification | # of days | # of Attendees | Attendee Name(s)  | Trip Distance |
| 11/9/2021                 | Catering - Day 1 RAD Negotiations (lunch + Coffee for 12) | AB - Local        | Working Session     | \$ 211.94 |               |             |               | 1         | 12             | see attached list |               |
| 11/10/2021                | Catering - Day 2 RAD Negotiations (lunch + Coffee for 11) | AB - Local        | Working Session     | \$ 197.94 |               |             |               | 1         | 11             | see attached list |               |
| Approver(s) for the claim | Approval Status   | Approval Date     |                     |           |               |             |               |           |                |                   |               |
| YIU, VERNA                | Approve   | 10-Nov-21         |                     |           |               |             |               |           |                |                   |               |

# A CAPPELLA

CATERING CO.

12105-120 Avenue  
Edmonton, Alberta T5L 4K4  
Phone: 780.454.2642 Fax: 780.454.2748  
Emergency Pager: 780.901.5053  
GST Registration #R133907790

## INVOICE

Event Date: 11/09/21  
Invoice #: [REDACTED]

Sold To: Alberta Health Services

Contact Name: [REDACTED]

Phone Number: [REDACTED]

Email Address: [REDACTED]

### DELIVERY ADDRESS

Site Name: Seventh Street Plaza  
Site Address: 10030 - 107 Street, Edmonton, Alberta

### DESCRIPTION

Guest Count: 12  
Type: Cold Lunch

|       |                                       |                   |
|-------|---------------------------------------|-------------------|
| 1     | Coffee, 12 cups @ \$12.50             | \$12.50           |
| 12    | Boxed Lunch, Name Labels @ \$14.00    | \$168.00          |
| 12    | Disposable Cup Coffee @ \$0.12        | \$1.44            |
| 1     | Edmonton Delivery/Retrieval @ \$30.00 | \$30.00           |
| <hr/> |                                       |                   |
|       | Subtotal                              | \$211.94          |
|       | Gratuity                              | \$0.00            |
| 5%    | Taxes                                 | \$0.00            |
|       | Total                                 | \$211.94          |
| <hr/> |                                       |                   |
|       | Paid                                  | \$211.94          |
|       | Balance                               | <del>\$0.00</del> |

Payment Terms: Visa  
Payment Due Date: 11/08/21

P.O. Number:  
Meeting Organizer:  
Expenditure Type:

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T5L 4K4  
T: 780-454-2642

[www.acappella.ab.ca](http://www.acappella.ab.ca)

TRANSACTION RECORD

-----  
APPROVED  
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| TYPE         | PURCHASE                                 |
|--------------|--|
| ORDER ID     | ██████████                               |
| AMOUNT (CAD) | \$197.94                                 |
| CARD NUM     | **** * 0211 0000 ██████████              |
| ACCOUNT      | VISA                                     |
| DATE         | Nov 09 2021 01:32PM                      |
| REF NUM      | ██ |
| AUTH CODE    | ██████████                               |

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Edmonton, Alberta T5L 4K4  
Phone: 780.454.2642 Fax: 780.454.2748  
Emergency Pager: 780.901.5053  
GST Registration #R133907790

## INVOICE

Event Date: 11/10/21  
Invoice #: [REDACTED]

Sold To: Alberta Health Services

Contact Name: [REDACTED]

Phone Number: [REDACTED]

Email Address: [REDACTED]

### DELIVERY ADDRESS

Site Name: Seventh Street Plaza  
Site Address: 10030 - 107 Street, Edmonton, Alberta

### DESCRIPTION

Guest Count: 11  
Type: Cold Lunch

|          |                                       |          |
|----------|---------------------------------------|----------|
| 1        | Coffee, 12 cups @ \$12.50             | \$12.50  |
| 11       | Boxed Lunch, Name Labels @ \$14.00    | \$154.00 |
| 12       | Disposable Cup Coffee @ \$0.12        | \$1.44   |
| 1        | Edmonton Delivery/Retrieval @ \$30.00 | \$30.00  |
| Subtotal |                                       | \$197.94 |
| Gratuity |                                       | \$0.00   |
| 5%       | Taxes                                 | \$0.00   |
| Total    |                                       | \$197.94 |
| Paid     |                                       | \$197.94 |
| Balance  |                                       | \$0.00   |

Payment Terms: Visa  
Payment Due Date: 11/09/21

P.O. Number:  
Meeting Organizer:  
Expenditure Type:

Hello,

Please see my order in the chart below. We would like **coffee both days (12 cups each day)**. We will also need cups. No other beverages are required. We are happy to receive the lunch boxes and the coffee at the same time in the morning as we have a fridge we can place the lunch boxes in until the group is ready to eat.

**QUESTIONS:**

1. Does the coffee come with milk, cream and sugar? And stir sticks?
2. Confirming that the lunch boxes come with the sides that are listed with the sandwiches. The fruit cocktail and 1 cookie?
3. Is it possible to get the names on each box?

**Additional Details:**

- Main Contact for order details: [REDACTED]
- Onsite contact for day of delivery: [REDACTED]
- Delivery Address: 10030-107 street, Main Floor, Conference Room A Edmonton, AB
  - This is the Alberta Health Services building. It is also called Seventh Street Plaza in Google Maps
- November 9<sup>th</sup> – Day 1 we would like the order dropped off for 9:30 AM
  - If you need to retrieve the coffee carafe, Shenaz Jiwa will be available between 12:00-3:00 PM that same day to hand it back to you.
- November 10<sup>th</sup> – Day 2 we would like the order dropped off for 8:30 AM
  - If you need to retrieve the coffee carafe, Shenaz Jiwa will be available between 12:00-3:00 PM that same day to hand it back to you.
- I would like to make payment by credit card.

| Name           | Catering Order  |  | Allergies/D<br>Restricti |
|----------------|---|--|--------------------------|
|                | Day 1 – Nov 9 <sup>th</sup><br>Order to be dropped off: <u>9:30 AM</u>  | Day 2 – Nov 10 <sup>th</sup><br>Order to be dropped off: <u>8:30 AM</u>  |                          |
| 1. Mauro Chies | <b>Boxed Lunch:</b> <ul style="list-style-type: none"><li>• Old Fashioned Turkey Sandwich</li><li>• Side Salad</li></ul>    | <b>Boxed Lunch:</b> <ul style="list-style-type: none"><li>• Old Fashioned Turkey Sandwich</li><li>• Side Salad</li></ul> | None                     |
| 2. Mark Joffe  | <b>Boxed Lunch:</b> <ul style="list-style-type: none"><li>• Old Fashioned Turkey <b>Wrap</b></li><li>• Side Salad</li></ul> | <b>Boxed Lunch:</b> <ul style="list-style-type: none"><li>• Reuben <b>Wrap</b></li><li>• Side Salad</li></ul>            | None                     |
| 3. Bill Hondas | <b>Boxed Lunch:</b> <ul style="list-style-type: none"><li>• A Cappella Club</li><li>• Kettle Chips</li></ul>                | <b>Boxed Lunch:</b> <ul style="list-style-type: none"><li>• Reuben Sandwich</li><li>• Kettle Chips</li></ul>             | None                     |
| 4. Jill Curtis | <b>Boxed Lunch:</b> <ul style="list-style-type: none"><li>• A Cappella Club</li><li>• Side Salad</li></ul>                  | <b>Boxed Lunch:</b> <ul style="list-style-type: none"><li>• Rustic Ham Baguette</li><li>• Side Salad</li></ul>           | None                     |

|                     |   |   |      |
|---------------------|---|---|------|
| 5. Peter Froese     | <b>Boxed Lunch:</b> <ul style="list-style-type: none"> <li>• Bella Baguette</li> <li>• Chips</li> </ul>                     | <b>Boxed Lunch:</b> <ul style="list-style-type: none"> <li>• A Cappella Club</li> <li>• Side Salad</li> </ul>                 | None |
| 6. Kristin Long     | <b>Boxed Lunch:</b> <ul style="list-style-type: none"> <li>• California Multigrain</li> <li>• Salad</li> </ul>              | <ul style="list-style-type: none"> <li>• No Order for Day 2</li> </ul>  | None |
| 7. Roy Park         | <b>Boxed Lunch:</b> <ul style="list-style-type: none"> <li>• A Cappella Club</li> <li>• Side Salad</li> </ul>               | <b>Boxed Lunch:</b> <ul style="list-style-type: none"> <li>• Reuben Sandwich</li> <li>• Kettle Chips</li> </ul>               | None |
| 8. Shamir Patel     | <b>Boxed Lunch:</b> <ul style="list-style-type: none"> <li>• Old Fashioned Turkey Sandwich</li> <li>• Side Salad</li> </ul> | <b>Boxed Lunch:</b> <ul style="list-style-type: none"> <li>• Traditional Roast Beef</li> <li>• Side Salad</li> </ul>          | None |
| 9. Lee Doney        | <b>Boxed Lunch:</b> <ul style="list-style-type: none"> <li>• Old Fashioned Turkey Sandwich</li> <li>• Side Salad</li> </ul> | <b>Boxed Lunch:</b> <ul style="list-style-type: none"> <li>• A Cappella Club</li> <li>• Kettle Chips</li> </ul>               | None |
| 10. Jon Rossall     | <b>Boxed Lunch:</b> <ul style="list-style-type: none"> <li>• Old Fashioned Turkey Sandwich</li> <li>• Salad</li> </ul>      | <b>Boxed Lunch:</b> <ul style="list-style-type: none"> <li>• A Cappella Club</li> <li>• Kettle Chips</li> </ul>               | None |
| 11. Will Fong       | <b>Boxed Lunch:</b> <ul style="list-style-type: none"> <li>• A Cappella Club</li> <li>• Side Salad</li> </ul>               | <b>Boxed Lunch:</b> <ul style="list-style-type: none"> <li>• Old Fashioned Turkey Sandwich</li> <li>• Kettle Chips</li> </ul> | None |
| 12. Ron Van Vliet   | <b>Boxed Lunch:</b> <ul style="list-style-type: none"> <li>• A Cappella Club</li> <li>• Side Salad</li> </ul>               | <b>Boxed Lunch:</b> <ul style="list-style-type: none"> <li>• Roast Beef Sandwich</li> <li>• Kettle Chips</li> </ul>           | None |
| 13. John Carscadden | <ul style="list-style-type: none"> <li>• NO FOOD FOR JOHN PLEASE</li> </ul>   |   |      |

Thanks!

**Executive Administrative Coordinator**

Office of Mauro Chies, Vice President, Cancer Care Alberta & Clinical Support Services  
Office of Dr. Kathryn Todd, Vice President, Provincial Clinical Excellence

Phone:

E-Mail:

Alberta Health Services

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TRANSACTION RECORD

-----  
APPROVED  
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| TYPE                | PURCHASE                                 |
|---------------------|--|
| ORDER ID            | ██████████                               |
| AMOUNT (CAD)        | \$211.94                                 |
| CARD NUM<br>ACCOUNT | **** *<br>VISA ██████████                |
| DATE                | Nov 08 2021 01:39PM                      |
| REF NUM             | ██ |
| AUTH CODE           | ██████████                               |

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OIE2636077 = \$409.88



### Working Session Pre-Approval Request

In accordance with [Travel, Hospitality & Working Session Expenses Policy #1122](#) this form must be pre-approved for working sessions estimated to cost \$500.00 or more, in accordance with the [Delegation of Authority for Financial Commitments "Financial Authorization" Matrix](#).

Select healthy food and drink choices for working sessions to align with the [Healthy Eating Environment](#) policy (#1138). Refer to [Eat Smart Meet Smart](#) for planning.

| Details of Working Session Request                               |            |                                     |                     |
|--|------------|-------------------------------------|---------------------|
| Describe the purpose of the working session                      |            |                                     |                     |
| AHS Radiologist Contract Negotiations in Edmonton                |            |                                     |                     |
| Name of Event  |            | Date of Request <i>(dd-mm-yyyy)</i> |                     |
| AHS Radiologist Contract Negotiations                            |            | 1-Nov-2021                          |                     |
| Event Lead <i>(Name, Position, Department)</i>                   |            |                                     |                     |
| Mauro Chies, VP, Cancer Care Alberta & Clinical Support Services |            |                                     |                     |
| Location of Venue  |            | Event Date(s)                       | Number of Attendees |
| Edmonton, Seventh Street Plaza                                   |            | Nov 9-10                            | 13                  |
| Guest Speaker(s) / Facilitators                                  | Title/Role | Organization                        |                     |
|  |            |                                     |                     |
|  |            |                                     |                     |
|  |            |                                     |                     |
|  |            |                                     |                     |
|  |            |                                     |                     |
| Proposed Budget  |            |                                     |                     |
| Venue cost   |            |                                     |                     |
| Meals  |            | \$409.88                            |                     |
| Non-Alcoholic Beverages  |            |                                     |                     |
| Other <input type="text"/>                                       |            |                                     |                     |
| GST (if applicable)  |            |                                     |                     |
| <b>Total Planned Event Budget</b>                                |            | <b>\$409.88</b>                     |                     |

## AHS Executive Expenses Report Expenses

| Claimant Name             | Claimant Title  | Claimant Location | Expense Claim Total                  |           |               |             |               |           |                |                  |               |  |
|---------------------------|---|-------------------|--------------------------------------|-----------|---------------|-------------|---------------|-----------|----------------|------------------|---------------|--|
| CHIES, MAURO A            | VP Cancer Care Alberta and Clinical Support Services  | Edmonton          | \$                                   | 160.00    |               |             |               |           |                |                  |               |  |
| Expense Date              | Business reason                                       | Expense Location  | Expense Type                         | Amount    | From Location | To Location | Justification | # of days | # of Attendees | Attendee Name(s) | Trip Distance |  |
| 11/30/2021                | CCHL Membership January 01, 2022 to December 31, 2022 | AB - Local        | Courses and Professional Development | \$ 160.00 |               |             |               | 1         |                |                  |               |  |
| Approver(s) for the claim | Approval Status                                       | Approval Date     |                                      |           |               |             |               |           |                |                  |               |  |
| YIU, VERNA                | Approve   | 30-Nov-21         |                                      |           |               |             |               |           |                |                  |               |  |



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Total: \$160.00 Total Paid: \$160.00 Outstanding: \$0.00 of 4 Invoices found, displaying all Invoices.

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CANADIAN COLLEGE OF  
HEALTH LEADERS  
COLLÈGE CANADIEN DES  
LEADERS EN SANTÉ

# INVOICE

Number  
Numéro [REDACTED]  
Page: 1  
Date: 11/30/2021 10:37

**Sold to:**  
**Vendu à:**  
Alberta Health Services  
Mauro Chies  
[REDACTED]

| Reference<br>Référence | Customer No.<br>Client | Ship Via<br>Par l'intermédiaire de | Terms Code<br>Limites |
|------------------------|------------------------|------------------------------------|-----------------------|
|                        | [REDACTED]             |                                    | ON RECEIPT            |

| Description/Comments                | Amount<br>Montant |
|-------------------------------------|-------------------|
| CCHL Member 01/01/2022 - 01/01/2023 |                   |
| Annual Fee - \$0.00 Initial Load    | \$0.00            |
| Late fee - \$0.00 No Late Fee       | \$0.00            |
| Tax Exempt on \$0.00                | \$0.00            |
| Total                               | \$0.00            |
| Total Paid                          | \$0.00            |

**Remit to /  
Remis:**

**Canadian College of Health Leaders /  
Collège canadien des leaders en santé**  
150, rue Isabella Street, Suite/bureau 1102  
Ottawa, ON K1S 1V7  
Canada

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