

## AHS Board and Executive Expense Report

**Name:** Dr. Matt Parliament

**Title:** Senior Medical Director, CancerControl Alberta

**Location:**

Expenses approved during the month of August 2020

			Travel (1)							
Approved MMM-YY	Source Document	Purpose	Airfare	Meals	Accommodation	Other Travel	Total Travel	Professional Development (2)	Working Sessions Hosting and Hospitality (3)	Other (4)
	P-Card	Meetings					-			
	Expense Claim	Meetings					-			
Aug-20	Direct Bill	Meetings	92				92			
<b>Total</b>			<u>\$ 92</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 92</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

**Total for  
the Month** \$ 92

Maximum daily single meal expense claimed in the month \$ -

Maximum daily base hotel rate claimed in the month \$ -

Non economy air travel in the month \$ -

### 1) Travel expenses

Includes local and out of province/country travel expenses. Other travel includes items such as taxis, parking mileage, car rental and other expenses related to travel.

### 2) Professional Development

Includes conference, seminar and course registration fees and material

### 3) Hosting and Hospitality expenses

Hospitality and Hosting expenses may be incurred to advance AHS' mission, vision and values. For example, may include working lunches with staff and prospective employees meetings with government officials, dignitaries, public interest groups, donors other public or private organizations.

### 4) Other

Other expenses include expenses incurred in the normal course of business that are required for work purposes. May include small item technology purchases, books, etc.

Car allowance and any other employment benefits reported in the annual financial statements are excluded from this report

## Expense Report Direct Bill Summary

**Purpose of This Form:**

The purpose of this form is to report expenses incurred on behalf of a designated Executive or an AHS Board Member and paid for by a third party vendor. The information will be used for Public Disclosure reporting.

**Expenses Paid Directly to Third Party Vendors:**

AHS may have established accounts with certain vendors used to book travel and other expenses that are billed directly to AHS. Examples include but are not limited to hotels, travel agencies, car rental agencies, conferences, courses and expenses reimbursed from a petty cash fund. It is mandatory to include in monthly reports these expenses that pertain to each member. AHS is required to disclose expenses for all applicable receipts and back up must be attached.

### Direct Bill Report

- Enter all items related to expenses incurred while conducting AHS business and paid for via a third party vendor (i.e. accommodations, airline tickets, car rentals, hosting events and working sessions)
- Enter all expenses pertaining to professional development such as conferences and courses, etc.
- Enter all expenses paid by AHS not mentioned above.
- Copies of invoices and other relevant back up must be attached, approvals for hosting events/working sessions that exceeds \$600 must be provided.
- Information will be used for reporting purposes only.
- A personal cheque must be attached to cover expenses deemed ineligible.
- Indicate whether you have expenses to report in this section for this reporting period: **YES**

<b>Name :</b> Dr. Matthew Parliament	<b>Reporting Period for the Month of :</b> June, 2020
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DD-MMM-YYYY	Payment Method	Category	Description/Purpose of the Expense	Name of Vendor	Amount Paid
22-Jun-2020	Direct Billing	Airline Ticket	Invoice No. [REDACTED] Round Trip Edmonton to Calgary - -New Calgary Cancer Centre Campaign Cabinet Meeting Credit used from previous transaction: [REDACTED]	Vision Travel	\$92.48
<b>Total Paid in the Month</b>					<b>\$ 92.48</b>

**From:** [REDACTED]  
**Sent:** Thursday, June 18, 2020 12:52 PM  
**To:** [REDACTED]  
**Subject:** Invoice and Itinerary for PARLIAMENT/MATTHEW DR - 22June20 - Vision Travel Locator: [REDACTED]  
**Attachments:** E-Ticket Receipt 1 - [REDACTED] - June 22 2020 [REDACTED].pdf

Caution - This email came from an external address and may contain unsafe content. Ensure you trust this sender before opening attachments or clicking any links in this message.



Vision Travel DT Ontario-West Inc  
9929 - 108 St.  
Edmonton, AB  
T5K 1G8  
1-833-692-4120 1-866-425-8611

www.visiontravel.ca  
GST Reg : 723782728 RT 0001

## Invoice/Itinerary

Invoice [REDACTED]  
Issued: 18 June 2020

Agency Ref: [REDACTED]  
Sales Person: [REDACTED]

Customer Number: [REDACTED]  
Customer Ref.: [REDACTED]

ALBERTA HEALTH SERVICES  
10030 107 STREET  
EDMONTON AB  
T5J 3E4

Passenger(s): PARLIAMENT/MATTHEW DR

**Disclaimer: It is your responsibility to carefully review this itinerary immediately upon receipt and notify us if there are any discrepancies.**

### Air Passenger Protection Regulations:

As of July 15, 2019, airlines will be required to meet new obligations concerning communication, denied boarding, tarmac delay, baggage and the transportation of musical instruments. For more information visit : <https://rppa-appr.ca>

WS : [www.westjet.com/canadian-passenger-rights](http://www.westjet.com/canadian-passenger-rights)

### IMPORTANT COVID-19 INFO::

Transport Canada is requiring travelers to wear protective face coverings at various stages of their air travel journey. Many airlines have made this as a mandatory practice as an additional safe guard for customers and crew. Please see full details here <https://www.canada.ca/en/transport-canada/news/2020/04/new-measures-introduced-for-non-medical-masks-or-face-coverings-in-the-canadian-transportation-system.html>



AIR - Monday, June 22 2020

[Add To Calendar](#)

**WestJet Flight WS3348 Economy Class**

<b>Depart</b>	Edmonton, Alberta <a href="#">Weather</a> Edmonton International Airport 12:00 PM Monday, June 22 2020	<b>Arrive</b>	Calgary, Alberta <a href="#">Weather</a> Calgary International Airport 12:55 PM Monday, June 22 2020
---------------	--	---------------	--

Duration: 0 hour(s) and 55 minute(s) Non-stop  
 Status: Confirmed - WestJet Booking Reference: [REDACTED]  
 Operated By: WESTJET ENCORE  
 FF Number: [REDACTED] PARLIAMENT/MATTHEW DR - please reconfirm at check-in  
 Online Check In: Available 24 hours prior - [click here](#)

Remarks: PLEASE CHECK IN WITH WESTJET ENCORE

AIR - Monday, June 22 2020

[Add To Calendar](#)

**WestJet Flight WS3137 Economy Class**

<b>Depart</b>	Calgary, Alberta <a href="#">Weather</a> Calgary International Airport 08:00 PM Monday, June 22 2020	<b>Arrive</b>	Edmonton, Alberta <a href="#">Weather</a> Edmonton International Airport 08:53 PM Monday, June 22 2020
---------------	--	---------------	--

Duration: 0 hour(s) and 53 minute(s) Non-stop  
 Status: Confirmed - WestJet Booking Reference: [REDACTED]  
 Operated By: WESTJET ENCORE  
 FF Number: [REDACTED] PARLIAMENT/MATTHEW DR - please reconfirm at check-in  
 Online Check In: Available 24 hours prior - [click here](#)

Remarks: PLEASE CHECK IN WITH WESTJET ENCORE

**Invoice Details**

Transaction	Document / Booking Number	Base Fare	Other Tax	GST/HST	QST	Total
Additional Collection:	[REDACTED]	92.48	0.00	0.00	0.00	92.48
<b>Totals:</b>		<b>92.48</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>92.48</b>
<b>Balance Due:</b>						<b>0.00</b>



Vision Travel DT Ontario-West Inc  
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GST Reg : 723782728 RT 0001

## E-Ticket Receipt

Ticket Number: [REDACTED] Issuing Airline: WS Issued: 18Jun20  
Invoice: [REDACTED] Agency Ref.: [REDACTED] Customer Number: [REDACTED]  
Sales Person: [REDACTED] IATA Number: [REDACTED] Customer Ref.: N/A

Passenger(s): PARLIAMENT/MATTH

AIR - Monday, June 22 2020	
<b>WestJet Flight WS3348 Economy Class - Seat Assigned at Check-in</b>	
Depart	Edmonton, Alberta Edmonton International Airport 12:00 PM Monday, June 22 2020
Arrive	Calgary, Alberta Calgary International Airport 12:55 PM Monday, June 22 2020
Duration:	0 hour(s) and 55 minute(s) Non-stop
Status:	Confirmed - WestJet Booking Reference [REDACTED]
Operated By:	WESTJET ENCORE
FF Number:	[REDACTED] PARLIAMENT/MATTHEW DR - please reconfirm at check-in
Online Check In:	Available 24 hours prior
Remarks:	PLEASE CHECK IN WITH WESTJET ENCORE
Fare Basis:	QA5D0LEM
Not Valid Before:	22Jun
Not Valid After:	22Jun

AIR - Monday, June 22 2020	
<b>WestJet Flight WS3137 Economy Class - Seat Assigned at Check-in</b>	
Depart	Calgary, Alberta Calgary International Airport 08:00 PM Monday, June 22 2020
Arrive	Edmonton, Alberta Edmonton International Airport 08:53 PM Monday, June 22 2020
Duration:	0 hour(s) and 53 minute(s) Non-stop
Status:	Confirmed - WestJet Booking Reference: [REDACTED]
Operated By:	WESTJET ENCORE
FF Number:	[REDACTED] PARLIAMENT/MATTHEW DR - please reconfirm at check-in
Online Check In:	Available 24 hours prior
Remarks:	PLEASE CHECK IN WITH WESTJET ENCORE
Fare Basis:	[REDACTED]
Not Valid Before:	22Jun
Not Valid After:	22Jun

**Fare**

Form of payment:	Credit Card CA [REDACTED]
Endorsements / restrictions:	NONE
Fare calculation:	
Fare:	CAD 412.92
Equivalent amount paid:	

**Positive identification required for airport check in****Notice:**

Transportation and other services provided by the carrier are subject to conditions of contract and other important notices. Please ensure that you have received these notices, and if not, contact the travel agent or issuing carrier to obtain a copy prior to the commencement of your trip.

If the passenger journey involves an ultimate destination or stop in a country other than the country of departure, the Warsaw Convention may be applicable. This convention governs and on most cases limits the liability of carriers for death or personal injury and in respect of loss of, or damage to baggage.