

AHS Board and Executive Expense Report

Name Dr. Kathryn Todd
Title VP System Innovations & Programs
Location Edmonton
 Expenses submitted during the month of February 2020

Travel (1)										
MMM-YY	Source Document	Purpose	Airfare	Meals	Accommodation	Other Travel	Total Travel	Professional Development (2)	Working Sessions Hosting and Hospitality (3)	Other (4)
Feb-20	Expense Claim	Meetings			216	228	444			
Feb-20	Direct Billing	Meetings	269				269			
Total			\$ 269	\$ -	\$ 216	\$ 228	\$ 713	\$ -	\$ -	\$ -

Total for the Month \$ 713

Maximum daily single meal expense claimed in the month \$ -
 Maximum daily base hotel rate claimed in the month \$ 189
 Non economy air travel in the month \$ -

1) Travel expenses

Includes local and out of province/country travel expenses. Other travel includes items such as taxis, parking mileage, car rental and other expenses related to travel.

2) Professional Development

Includes conference, seminar and course registration fees and material

3) Hosting and Hospitality expenses

Hospitality and Hosting expenses may be incurred to advance AHS' mission, vision and values. For example, may include working lunches with staff and prospective employees meetings with government officials, dignitaries, public interest groups, donors other public or private organizations.

4) Other

Other expenses include expenses incurred in the normal course of business that are required for work purposes. May include small item technology purchases, books, etc.

5) Remuneration, Allowances Reported in the Financial Statements

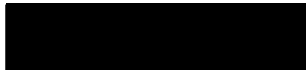
Car allowance, honoraria, meeting fees, and any other employment benefits reported in the annual financial statements are excluded from this report.

AHS Public Disclosure Expense Claims

Claimant Name	Claimant Title	Claimant Location	Expense Claim Total									
TODD, KATHRYN	VP System Innovations & Programs	Edmonton	\$ 444.03									
Expense Date	Business reason	Expense Location	Expense Type	Amount	From Location	To Location	Justification	# of days	# of Attendees	Attendee Name(s)	Trip Distance	
1/28/2020	HOTEL - Board Retreat in Calgary	AB - Other Zones	Accommodations	\$ 216.37				1				
1/28/2020	TAXI - Calgary Airport to Hotel Kensington Calgary (Shared ride with Deb Gordon) - Board Retreat in Calgary	AB - Other Zones	Taxi	\$ 50.26	Calgary Airport	Kensington Hotel Calgary		1				
1/28/2020	TAXI (Round Trip) - Home to YEG & YEG to Home - Board Retreat in Calgary (Taxi shared with Deb Gordon)	AB - Local	Taxi	\$ 153.40	Home	YEG (Return)		1				
2/10/2020	PARKING - GOA Meetings downtown Edmonton (HIDGC, Chief of Staff/Assoc. Minister)	AB - Local	Parking - Lot or Parkade	\$ 24.00				1				
Approver(s) for the claim		Approval Status		Approval Date								
YIU, VERNA		Approve		25-Feb-20								



Dr. Kathryn Todd



Room Number :

Arrival Date : 28-01-20

Departure Date : 29-01-20

Page : 1 of 1

Folio Number :

Confirmation :

Cashier :

INFORMATION INVOICE

Company Name : Alberta Health Services

Group :

A/R Number :

GST No. : 894582667RT0001 29-01-20

Date	Description	Charges	Credits
28-01-20	Room Charge	189.05	
28-01-20	Service & Marketing Fee	9.45	
28-01-20	Alberta Tourism Levy	7.94	
28-01-20	GST	9.93	
29-01-20	Visa		296.52
Total		296.52	296.52
Room GST	9.93	Balance 0.00 CAD	
F&B GST	0.00		
Other GST	0.00		
Total GST	9.93		

\$216.37

** Claiming \$216.37*

I agree that I am personally liable for the final disposition and payment of any services rendered or goods supplied by Hotel Arts Kensington and further authorize the use of my credit card to facilitate full payment. I accept responsibility in the event the indicated third-party, company or association fails to render full payment of this account, and also for any loss or damage to the premises or its contents.

Guest Signature: _____

Jan 28 - Taxi
(Calgary airport to Hotel)

* Shared
Ride
w/ Deb Gordon

Jan 29 - Taxi
Home to Edmonton Airport
(Round-Trip)
* Shared Ride w/ Deb Gordon

ASSOCIATED CAB
ALLIED LIMOUSIN
307-41 AVENUE NE
CALGARY AB T2E 2N4
(403) 299-1111
CAR#1303

SALE

MID: [REDACTED]
TID: [REDACTED] RE: [REDACTED]
Batch #: [REDACTED] SEQ: [REDACTED]
01/28/20 18:24:57
APPR CODE: [REDACTED]
VISA [REDACTED]

AMOUNT \$43.70
TIP \$6.56
TOTAL \$50.26

00 - APPROVED - 001

VISA CREDIT

[REDACTED]

THANK YOU

CUSTOMER COPY

ATS GROUP
4608 101 ST NW
7809897099
EDMONTON AB

CARD [REDACTED]
CARD TYPE VISA
DATE 2020/01/29
TIME 5689 21:40:25
INVOICE # [REDACTED]
RECEIPT NUMBER [REDACTED]

PURCHASE
AMOUNT \$130.00
TIP \$23.40
TOTAL

\$153.40

VISA CREDIT

[REDACTED]

APPROVED

AUTH# [REDACTED]
THANK YOU

CARDHOLDER COPY

IMPORTANT - RETAIN THIS
COPY FOR YOUR RECORDS

Parking downtown Edmonton
Feb 10
- GOA mtya

ATB PLACE
GST: 887315639RT001
RECEIPT CI

IN: 10.02.20 08:49
PAY: 10.02.20 12:33
AMOUNT: \$ 24.00

Feb 10 2020 12:33 pm

TRANSACTION RECORD

Card Number: [REDACTED]
Card Type: VISA
Card Entry: CHIP
Trans Type: PURCHASE
Amount: \$24.00

Auth #: [REDACTED]
Sequence #: [REDACTED]
Reference #: [REDACTED]
Term ID: [REDACTED]
Date: 20/02/10
Time: 12:33:19

APPROVED

BY ENTERING A VERIFIED
PIN, CARDHOLDER
AGREES TO PAY ISSUER
SUCH TOTAL IN
ACCORDANCE WITH ISSUERS
AGREEMENT WITH
CARDHOLDER

Application Label: VISA
CREDIT

[REDACTED]

Expense Report Direct Bill Summary

Purpose of This Form:

The purpose of this form is to report expenses incurred on behalf of a designated Executive or an AHS Board Member and paid for by a third party vendor. The information will be used for public disclosure reporting.

Expenses Paid Directly to Third Party Vendors:

AHS may have established accounts with certain vendors used to book travel and other expenses that are billed directly to AHS.

Examples include but are not limited to hotels, travel agencies, car rental agencies, conferences, courses and expenses reimbursed from a petty cash fund. It is mandatory to include in monthly reports these expenses that pertain to each member. AHS is required to disclose expenses for all applicable receipts and back up must be attached.

Direct Bill Report

- Enter all items related to expenses incurred while conducting AHS business and paid for via a third party vendor (i.e. accommodations, airline tickets, car rentals, hosting events and working sessions)
- Enter all expenses pertaining to professional development such as conferences and courses, etc.
- Enter all expenses paid by AHS not mentioned above.
- Copies of invoices and other relevant back up must be attached, approvals for hosting events/working sessions that exceeds \$600 must be provided.
- Information will be used for reporting purposes only.
- A personal cheque must be attached to cover expenses deemed ineligible.
- Indicate whether you have expenses to report in this section for this reporting period: YES

Name : Dr. Kathryn Todd	Reporting Period for the Month of : Feb-20
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DD-MMM-YYYY	Payment Method	Category	Description/Purpose of the Expense	Name of Vendor	Amount Paid
28-Jan-2020	Direct Billing	Airline Ticket	FLIGHT - Edmonton to Calgary (return - Jan 28-29, 2020). Board Retreat in Calgary.	Marlin Travel	268.71
Total Paid in the Month					\$ 268.71



Vision Travel DT Ontario-West Inc
 9929 - 108 St.
 Edmonton, AB
 T5K 1G8
 (780) 425-8611 1-866-425-8611

www.visiontravel.ca
 GST Reg : 723782728 RT 0001

Invoice/Itinerary

Invoice: [REDACTED]
 Issued: 21 January 2020

Agency Ref.: [REDACTED]
 Sales Person: [REDACTED]

Customer Number: [REDACTED]
 Customer Ref.: [REDACTED]

ALBERTA HEALTH SERVICES
 10030 107 STREET
 EDMONTON AB
 T5J 3E4

Passenger(s): TODD/KATHRYN DR

Disclaimer: It is your responsibility to carefully review this itinerary immediately upon receipt and notify us if there are any discrepancies.

Air Passenger Protection Regulations:

As of July 15, 2019, airlines will be required to meet new obligations concerning communication, denied boarding, tarmac delay, baggage and the transportation of musical instruments. For more information visit : <https://rppa-appr.ca>

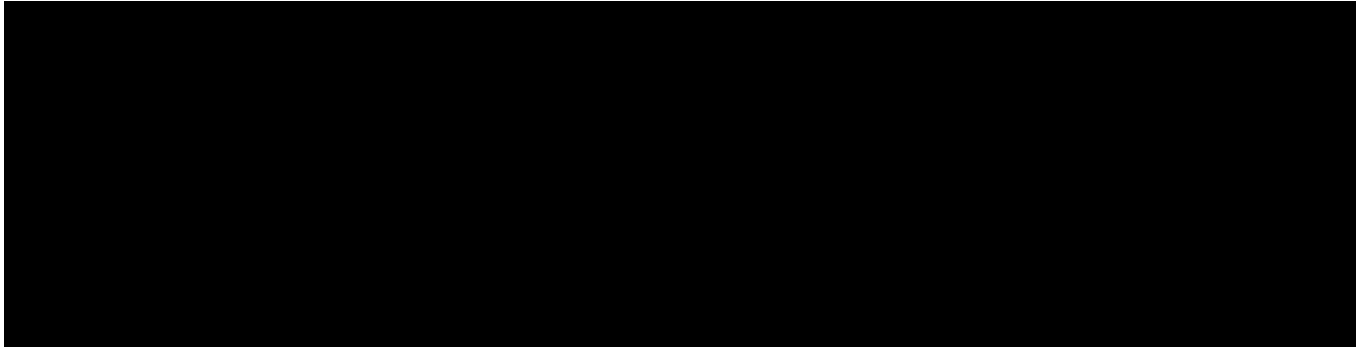
AC : <https://www.aircanada.com/ca/en/aco/home/legal/conditions-carriage-tariffs.html>

AIR - Tuesday, January 28 2020		Add To Calendar	
Air Canada Flight AC8155 Economy Class			
Depart	Edmonton, Alberta Edmonton International Airport 04:45 PM Tuesday, January 28 2020	Arrive	Calgary, Alberta Calgary International Airport 05:40 PM Tuesday, January 28 2020
Duration:	0 hour(s) and 55 minute(s) Non-stop		
Status:	Confirmed		
Operated By:	AIR CANADA EXPRESS - JAZZ		
Online Check In:	Available 24 hours prior - click here		
Remarks:	SEAT 2D AIR CAN LOCATOR [REDACTED] PLEASE CHECK IN WITH AIR CANADA EXPRESS - JAZZ		

AIR - Wednesday, January 29 2020[Add To Calendar](#)**Air Canada Flight AC8158 Economy Class**

Depart	Calgary, Alberta Calgary International Airport 07:40 PM Wednesday, January 29 2020	Arrive	Edmonton, Alberta Edmonton International Airport 08:34 PM Wednesday, January 29 2020
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Duration:	0 hour(s) and 54 minute(s) Non-stop
Status:	Confirmed
Operated By:	AIR CANADA EXPRESS - JAZZ
Online Check In:	Available 24 hours prior - click here
Remarks:	SEAT 3C PLEASE CHECK IN WITH AIR CANADA EXPRESS - JAZZ

**Invoice Details**

Transaction	Document / Booking Number	Base Fare	Other Tax	GST/HST	QST	Total
Invoice Number:	██████████					
Vendor AC AIR CANADA	██████████	68.71	0.00	0.00	0.00	68.71
				Billed to: ██████████		
Vendor WEBSAV AIR CANADA	██████████	200.00	0.00	0.00	0.00	200.00
				Billed to: ██████████		
Totals:		268.71	0.00	0.00	0.00	268.71
				Total Credit Card Billing:		268.71
				Balance Due:		0.00