

AHS Board and Executive Expense Report

Name Dr. Kathryn Todd
Title VP System Innovations & Programs
Location Edmonton

Expenses submitted during the month of August 2019

			Travel (1)				Working Sessions Hosting and Hospitality			
MMM-YY	Source Document	Purpose	Airfare	Meals	Accommodation	Other Travel	Total Travel	Professional Development (2)	Hosting and Hospitality (3)	Other (4)
Aug-19	Expense Claim	Meetings			200	133	333			
Total			\$ -	\$ -	\$ 200	\$ 133	\$ 333	\$ -	\$ -	\$ -

Total for the Month \$ 333

Maximum daily single meal expense claimed in the month \$ -
 Maximum daily base hotel rate claimed in the month \$ 200
 Non economy air travel in the month \$ -

1) Travel expenses

Includes local and out of province/country travel expenses. Other travel includes items such as taxis, parking mileage, car rental and other expenses related to travel.

2) Professional Development

Includes conference, seminar and course registration fees and material

3) Hosting and Hospitality expenses

Hospitality and Hosting expenses may be incurred to advance AHS' mission, vision and values. For example, may include working lunches with staff and prospective employees meetings with government officials, dignitaries, public interest groups, donors other public or private organizations.

4) Other

Other expenses include expenses incurred in the normal course of business that are required for work purposes. May include small item technology purchases, books, etc.

5) Remuneration, Allowances Reported in the Financial Statements

Car allowance, honoraria, meeting fees, and any other employment benefits reported in the annual financial statements are excluded from this report.

AHS Public Disclosure Expense Claims

Claimant Name	Claimant Title	Claimant Location	Expense Claim Total								
TODD, KATHRYN	VP System Innovations & Programs	Edmonton	\$ 333.19								
Expense Date	Business reason	Expense Location	Expense Type	Amount	From Location	To Location	Justification	# of days	# of Attendees	Attendee Name(s)	Trip Distance
8/20/2019	TAXI from Calgary Airport to Hotel - Hotel Kensington (ARCH Tour & Community Paramedic Ride Along)	AB - Other Zones	Taxi	\$ 50.49	Calgary Airport	Hotel Kensington Calgary		1			
8/20/2019	HOTEL in Calgary - ARCH Tour & Community Paramedic Ride Along	AB - Other Zones	Accommodations	\$ 200.00			Only claiming the maximum allowable for hotels as per AHS Policy.	1			
8/21/2019	TAXI from Hotel to Peter Lougheed Centre (ARCH Tour & Community Paramedic Ride Along)	AB - Other Zones	Taxi	\$ 32.70	Hotel Kensington Calgary	Peter Lougheed Centre		1			
8/21/2019	PARKING at the Edmonton Airport for trip to Calgary (ARCH Tour & Community Paramedic Ride Along)	AB - Local	Parking - Lot or Parkade	\$ 50.00				1			
Approver(s) for the claim		Approval Status		Approval Date							
YIU, VERNA		Approve		25-Sep-19							

from airport
ASSOCIATED CAB
ALLIED LIMOUSIN
307-41 AVENUE NE
CALGARY AB T2E 2N4
(403) 299-1111
CAR#1502

to PIC
Checker Taxi
316 Meridian Rd SE
Calgary, AB
T2A 1X2
(403) 299-9999
www.thecheckergroup.com

GST# R128599776
Edmonton Airports
Can-T5J 2T2 Edmonton
Tax Code CA5%
P3 North C 21/08/19 20:59
Receipt 081561

Short-term parking tkt
DL - No. [REDACTED]
20/08/19 15:59
21/08/19 20:59
Period 1d5h1'
(Tax) \$50.00

SALE

Aug 21, 19 07:55

Total \$50.00
Payment Received
VISA \$50.00

Type: Swiped
Sub Total \$47.62
Tax 5% \$2.38

MID: [REDACTED]
TID: [REDACTED] R [REDACTED]
Batch SEC [REDACTED]
08/20/19 19:59:40
APPR CODE [REDACTED]
VISA [REDACTED]

Car# [REDACTED]
Driver# [REDACTED]
Driver Tax# [REDACTED]
Booking# [REDACTED]

From: [REDACTED]
2019-08-21 7:31:57 AM

To: [REDACTED]
2019-08-21 7:53:18 AM

Flagfall \$3.80
Fare \$24.40
Extras \$0.00
Flat Rate \$0.00
Tip \$4.50
Total + Tip \$32.70
Subtotal \$28.20
Tip \$4.50
Card Charged \$32.70
Tax \$1.34

AMOUNT \$43.90
TAX \$6.59
TOTAL \$50.49

00 - APPROVED - 001

CREDIT

THANK YOU

CUSTOMER COPY

Approval

Card No [REDACTED]
Entry Mode [REDACTED]
Auth ID [REDACTED]

Mode [REDACTED]
AID [REDACTED]
TVR [REDACTED]
IAD [REDACTED]

VISA CREDIT

Verified by PIN
2019-08-21 7:55:20 AM

Thank you for using Checker
Taxi!



Dr. Kathryn Todd

Edmonton, AB
Canada

Room Number : [Redacted]
Arrival Date : 20-08-19
Departure Date : 21-08-19
Page : 1 of 1
Folio Number : [Redacted]
Confirmation : [Redacted]
Cashier : [Redacted]

INFORMATION INVOICE

Company Name : Alberta Health Services
Group :
A/R Number :

GST No. : 894582667RT0001 13-09-19

Date	Description	Charges	Credits
20-08-19	Oxbow - Dinner	34.00	
20-08-19	Oxbow - Wine	14.00	
20-08-19	Oxbow Tips Paid Open Gratuity	10.00	
20-08-19	GST 5 % - Oxbow	2.40	
20-08-19	Room Charge	259.00	
20-08-19	Service & Marketing Fee	12.95	
20-08-19	Alberta Tourism Levy	10.88	
20-08-19	GST	13.60	
21-08-19	F&B CREDIT	-20.00	
21-08-19	Visa [Redacted]		336.83
Total		336.83	336.83

Room GST 13.60
 F&B GST 0.00
 Other GST 0.00
 Total GST 13.6

Balance 0.00 CAD

**Only claiming \$200 of the hotel rate - maximum allowance as per AHS travel policy*

I agree that I am personally liable for the final disposition and payment of any services rendered or goods supplied by Hotel Arts Kensington and further authorize the use of my credit card to facilitate full payment. I accept responsibility in the event the indicated third-party, company or association fails to render full payment of this account, and also for any loss or damage to the premises or its contents.

Guest Signature: _____

