

# **AHS Board and Executive Expense Report**

Name: Janice Stewart

**Title:** Chief Zone Officer, Central Zone

**Location:** Red Deer

Expenses approved during the month of May 2021

				Travel (1)										
Approved MMM-YY	Source Document	Purpose	Airfa	are	Meals	Accor	nmodation	Othe Trav		Total Trave		Professional Development (2)	Working Sessions Hosting and Hospitality (3)	Other (4)
May-21	P-Card Expense Claim Direct Bill	Meetings Meetings Meetings							67		- 67 -			
Total			\$	-	\$	- \$	-	\$	67	\$	67	\$ -	\$ -	\$ -

Total for the Month \$ 67

Maximum daily single meal expense claimed in the month \$ - Maximum daily base hotel rate claimed in the month \$ - Non economy air travel in the month \$ -

### 1) Travel expenses

Includes local and out of province/country travel expenses. Other travel includes items such as taxis, parking mileage, car rental and other expenses related to travel.

## 2) Professional Development

Includes conference, seminar and course registration fees and material

#### 3) Hosting and Hospitality expenses

Hospitality and Hosting expenses may be incurred to advance AHS' mission, vision and values. For example, may include working lunches with staff and prospective employees meetings with government officials, dignitaries, public interest groups, donors other public or private organizations.

#### 4) Othe

Other expenses include expenses incurred in the normal course of business that are required for work purposes. May include small item technology purchases, books, etc.

Car allowance and any other employment benefits reported in the annual financial statements are excluded from this report

# **AHS Executive Expenses Report Expenses**

Claimant Name	Claimant Title	Claimant	Expense	Ī							
		Location	Claim Total								
STEWART, JANICE D	Chief Zone Officer, Central Zone	Red Deer	\$ 66.66								
Expense Date	Business reason	Expense	Expense	Amount	From Location	To Location	Justification	# of days	# of	Attendee	Trip Distance
		Location	Туре						Attendees	Name(s)	
4/30/2021	Travel to Olds H&CC for AH		Mileage-	\$ 66.6	6 43 Michener	Olds Hospital and		1			132
	Announcement (MDR Upgrades)		Local-Home		Bend, Red	Care Centre, 3901 57					
			Zone		Deer, AB	Ave, Olds, AB					
Approver(s) for the	Approval Status	Approval Date					1		ı	1	1
claim											
GORDON, DEBORAH	Approve	26-May-21									