

AHS Board and Executive Expense Report

Name: Jack Mintz
Title: AHS Board Member
Location: Calgary

Expenses approved during the month of December 2022

			Travel (1)							
Approved MMM-YY	Source Document	Purpose	Airfare	Meals	Accommodation	Other Travel	Total Travel	Professional Development (2)	Working Sessions Hosting and Hospitality (3)	Other (4)
Dec-22	P-Card	Meetings				105	105			
	Expense Claim	Meetings					-			
	Direct Bill	Meetings					-			
Total			\$ -	\$ -	\$ -	\$ 105	\$ 105	\$ -	\$ -	\$ -

**Total for
the Month** \$ 105

Maximum daily single meal expense claimed in the month \$ -
Maximum daily base hotel rate claimed in the month \$ -
Non economy air travel in the month \$ -

1) Travel expenses

Includes local and out of province/country travel expenses. Other travel includes items such as taxis, parking mileage, car rental and other expenses related to travel.

2) Professional Development

Includes conference, seminar and course registration fees and material

3) Hosting and Hospitality expenses

Hospitality and Hosting expenses may be incurred to advance AHS' mission, vision and values. For example, may include working lunches with staff and prospective employees meetings with government officials, dignitaries, public interest groups, donors other public or private organizations.

4) Other

Other expenses include expenses incurred in the normal course of business that are required for work purposes. May include small item technology purchases, books, etc.

Car allowance and any other employment benefits reported in the annual financial statements are excluded from this report

AHS Executive Expenses Report P-Card

Claimant Name	Claimant Title	Claimant Location	Expense Claim Total								
MINTZ, JACK	AHS Board Member	Calgary	\$ 105.43								
Expense Date	Business reason	Expense Location	Expense Type	Amount	From Location	To Location	Justification	# of days	# of Attendees	Attendee Name(s)	Trip Distance
6/1/2022	AHS Board Meeting June 1, 2022 at Southport Tower	AB - Local	Taxi	\$ 43.13	Kensington Inn	Southport Tower	Transportation of Jack Mintz from Kensington Inn to Southport Tower (June 1, 2022). Expense has not been claimed previously. Checker Cabs has been contacted multiple times and unable to provide receipt. Items charged to Executive Assistant's P-Card on behalf of Board Member	1			
6/2/2022	AHS Board Meeting June 1, 2022 at Southport Tower	AB - Local	Taxi	\$ 62.30	Southport Tower	Kensington Inn	Transportation of Jack Mintz from Southport Tower to Kensington Inn (June 1, 2022). Expense has not been claimed previously. Checker Cabs has been contacted multiple times and unable to provide receipt. Items charged to Executive Assistant's P-Card on behalf of Board Member	1			
Approver(s) for the claim	Approval Status	Approval Date									
Approval kept on file	Approve	6-Dec-22									