

## AHS Board and Executive Expense Report

**Name:** Heidi Overguard  
**Title:** AHS Board Member  
**Location:** Sundre

Expenses approved during the month of March 2021

Approved MMM-YY	Source Document	Purpose	Airfare	Meals	Accommodation	Other Travel	Total Travel	Professional Development (2)	Working Sessions Hosting and Hospitality (3)	Other (4)
<b>Travel (1)</b>										
Mar-21	P-Card	Meetings					-	2,373		
	Expense Claim	Meetings					-			
	Direct Bill	Meetings					-			
<b>Total</b>			\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,373	\$ -	\$ -

**Total for  
the Month** \$ 2,373

Maximum daily single meal expense claimed in the month \$ -  
 Maximum daily base hotel rate claimed in the month \$ -  
 Non economy air travel in the month \$ -

### 1) Travel expenses

Includes local and out of province/country travel expenses. Other travel includes items such as taxis, parking mileage, car rental and other expenses related to travel.

### 2) Professional Development

Includes conference, seminar and course registration fees and material

### 3) Hosting and Hospitality expenses

Hospitality and Hosting expenses may be incurred to advance AHS' mission, vision and values. For example, may include working lunches with staff and prospective employees meetings with government officials, dignitaries, public interest groups, donors other public or private organizations.

### 4) Other

Other expenses include expenses incurred in the normal course of business that are required for work purposes. May include small item technology purchases, books, etc.

Car allowance and any other employment benefits reported in the annual financial statements are excluded from this report

## AHS Executive Expenses Report P-Card

Claimant Name	Claimant Title	Claimant Location	Expense Claim Total								
OVERGUARD, HEIDI	AHS Board Member	Sundre	\$ 2,373.00								
Expense Date	Business reason	Expense Location	Expense Type	Amount	From Location	To Location	Justification	# of days	# of Attendees	Attendee Name(s)	Trip Distance
2/18/2021	Virtual HRC session Apr 15/21 - Board member	ON	Courses and Professional Development	\$ 1,186.50			Items charged to Executive Assistant's February 2021 P-Card on behalf of Heidi Overguard	1			
2/18/2021	Virtual BOS session Apr 8/21 - Board member	ON	Courses and Professional Development	\$ 1,186.50			Items charged to Executive Assistant's February 2021 P-Card on behalf of Heidi Overguard	1			
Approver(s) for the claim	Approval Status	Approval Date									
PURDY, COLLEEN ANNE	Approve	29-Mar-21									



Institute of Corporate Directors  
 Institut des administrateurs de sociétés

# RECEIPT

2701-250 Yonge Street  
 Toronto, ON M5B 2L7

Invoice No. XXXXXXXXXX

Sold To: Ms Heidi Overguard  
 Board Member  
 Alberta Health Services  
 14th Floor North Tower  
 10030 – 107 Street  
 Seventh Street Plaza  
 Edmonton AB T5J 3E4

Ship To: Ms Heidi Overguard  
 Board Member  
 Alberta Health Services  
 14th Floor North Tower  
 10030 – 107 Street  
 Seventh Street Plaza  
 Edmonton AB T5J 3E4

Account No.	Purchase Order No.	Order Date	Order Number	Terms	Invoice Date
187364		2/17/2021	<span style="background-color: black; color: black;">XXXXXXXXXX</span>	Upon Receipt	2/17/2021

Qty	Description	Unit Price	Extended Price
	Virtual BOS 005 Morning Session 9:00AM - 12:00PM EDT VAMBOS005		
	4/8/2021 - 4/8/2021		
1	VAMBOS005/BOSREG VAMBOS005 Course Registration	1,050.00	1,050.00
1	VAMBOS005/DAY2 VAMBOS005 Peer Group Exchange Session		
1	VAMBOS005/MBRREG VAMBOS005 ICD Membership for Course Participants		
GST/HST: 136.50		Total PST/QST: 0.00	

Line Item Total	Other	Tax	Subtotal	Amount Received	Amount Due
1,050.00		136.50	1,186.50	1,186.50	0.00

GST Remittance Number: 12179 8201  
 QST Remittance Number: 1204855478

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 OE1A



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# RECEIPT

2701-250 Yonge Street  
 Toronto, ON M5B 2L7

Invoice No. [REDACTED]

Sold To: Ms Heidi Overguard  
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Ship To: Ms Heidi Overguard  
 Board Member  
 Alberta Health Services  
 14th Floor North Tower  
 10030 – 107 Street  
 Seventh Street Plaza  
 Edmonton AB T5J 3E4

Account No.	Purchase Order No.	Order Date	Order Number	Terms	Invoice Date
[REDACTED]		2/17/2021	158161	Upon Receipt	2/17/2021

Qty	Description	Unit Price	Extended Price
	Virtual HRC 003 Morning Session VAMHRC003  4/15/2021 - 4/15/2021		
1	VAMHRC003/DAY2 VAMHRC003 Peer Group Exchange Session		
1	VAMHRC003/HRCREG VAMHRC003 Course Registration	1,050.00	1,050.00
GST/HST: 136.50		Total PST/QST: 0.00	

Line Item Total	Other	Tax	Subtotal	Amount Received	Amount Due
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