

## AHS Board and Executive Expense Report

**Name:** Dean Olmstead  
**Title:** Chief Program Officer Capital Management  
**Location:** Edmonton  
 Expenses approved during the month of November 2022

Approved MMM-YY	Source Document	Purpose	Airfare	Meals	Accommodation	Other Travel	Total Travel	Professional Development (2)	Working Sessions Hosting and Hospitality (3)	Other (4)
<b>Travel (1)</b>										
Nov-22	P-Card	Meetings			281		281			
Nov-22	Expense Claim	Meetings				298	298			
	Direct Bill	Meetings					-			
<b>Total</b>			\$ -	\$ -	\$ 281	\$ 298	\$ 579	\$ -	\$ -	\$ -

**Total for  
the Month** \$ 579

Maximum daily single meal expense claimed in the month \$ -  
 Maximum daily base hotel rate claimed in the month \$ 250  
 Non economy air travel in the month \$ -

### 1) Travel expenses

Includes local and out of province/country travel expenses. Other travel includes items such as taxis, parking mileage, car rental and other expenses related to travel.

### 2) Professional Development

Includes conference, seminar and course registration fees and material

### 3) Hosting and Hospitality expenses

Hospitality and Hosting expenses may be incurred to advance AHS' mission, vision and values. For example, may include working lunches with staff and prospective employees meetings with government officials, dignitaries, public interest groups, donors other public or private organizations.

### 4) Other

Other expenses include expenses incurred in the normal course of business that are required for work purposes. May include small item technology purchases, books, etc.

Car allowance and any other employment benefits reported in the annual financial statements are excluded from this report

## AHS Executive Expenses Report P-Card

Claimant Name	Claimant Title	Claimant Location	Expense Claim Total								
OLMSTEAD, DEAN	Chief Program Officer Capital Management	Edmonton	\$ 281.18								
Expense Date	Business reason	Expense Location	Expense Type	Amount	From Location	To Location	Justification	# of days	# of Attendees	Attendee Name(s)	Trip Distance
10/5/2022	Trip to Calgary - AHS Exec Education Cohort 8 Presentations	AB - Other Zones	Accommodations	\$ 281.18			Presentations were at U of C downtown campus - when booking the hotel all room rates in the area were over the \$200/day rate	1			
Approver(s) for the claim	Approval Status	Approval Date									
PURDY, COLLEEN	Approve	8-Nov-22									



INVOICE

Dean Olmstead

Print Date 10-05-22  
 Room No. [REDACTED]  
 Arrival 10-04-22  
 Departure 10-05-22  
 Page No. 1 of 2  
 Folio No. [REDACTED]  
 Invoice No. [REDACTED]  
 Conf. No. [REDACTED]  
 Cashier no. [REDACTED]  
 Reference [REDACTED]

GST No: 121767065 RT 0001

Group Code:  
 Company Name:  
 Account No.

Date	Description	Charges CAD	Credits CAD
10-04-22	Room Charge	250.45	
10-04-22	Room - DMF	7.51	
10-04-22	Tourism Levy	10.32	
10-04-22	Room - GST	12.90	
10-05-22	[REDACTED]		281.18
<b>Total</b>		<b>281.18</b>	<b>281.18</b>
<b>Balance</b>		<b>0.00</b>	<b>CAD</b>
Net Amount		250.45	CAD
Room - GST		12.90	CAD
Tourism Levy		10.32	CAD
Room - DMF		7.51	CAD
		0.00	CAD
<b>Total incl. vat</b>		<b>281.18</b>	<b>CAD</b>

I agree to be personally liable should the indicated company or person fail to pay for any part of the total charges.

## AHS Executive Expenses Report Expenses

Claimant Name	Claimant Title	Claimant Location	Expense Claim Total								
OLMSTEAD, DEAN	Chief Program Officer Capital Management	Edmonton	\$ 297.95								
Expense Date	Business reason	Expense Location	Expense Type	Amount	From Location	To Location	Justification	# of days	# of Attendees	Attendee Name(s)	Trip Distance
10/4/2022	Round trip to attend AHS Executive Education Cohort 8 presentations		Mileage-Other	\$ 297.95	Edmonton	Calgary		1			590
Approver(s) for the claim	Approval Status	Approval Date									
PURDY, COLLEEN	Approve	8-Nov-22									