

AHS Board and Executive Expense Report

Name: Dr David Zygun

Title: Associate Chief Medical Officer Strategic Clinical Networks (Interim)

Location: Edmonton

Expenses approved during the month of July 2022

			Travel (1)					
Approved Source MMM-YY Documen	Airfare	Meals	Accommodation	Other Travel	Total Travel	Professional Development (2)	Working Sessions Hosting and Hospitality (3)	Other (4)
P-Card Jul-22 Expense Cla Direct Bill					- - -		613	
Total	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 613	\$ -

Total for

the Month \$ 613

Maximum daily single meal expense claimed in the month \$ - Maximum daily base hotel rate claimed in the month \$ - Non economy air travel in the month \$ -

1) Travel expenses

Includes local and out of province/country travel expenses. Other travel includes items such as taxis, parking mileage, car rental and other expenses related to travel.

2) Professional Development

Includes conference, seminar and course registration fees and material

3) Hosting and Hospitality expenses

Hospitality and Hosting expenses may be incurred to advance AHS' mission, vision and values. For example, may include working lunches with staff and prospective employees meetings with government officials, dignitaries, public interest groups, donors other public or private organizations.

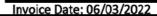
4) Other

Other expenses include expenses incurred in the normal course of business that are required for work purposes. May include small item technology purchases, books, etc.

Car allowance and any other employment benefits reported in the annual financial statements are excluded from this report

AHS Executive Expenses Report Expenses

Claimant Name	Claimant Title	Claimant Location	Expense Claim Total								
ZYGUN, DAVID	Associate Chief Medical Officer Strategic Clinical Networks (Interim)	Edmonton	\$ 612.90								
Expense Date	Business reason	Expense Location	Expense Type	Amount	From Location	To Location	Justification	# of days	# of Attendees	Attendee Name(s)	Trip Distance
6/3/2022	Workshop/Strategy Session. Meals & refreshments for Retreat held June 3 for Associate Zone Medical Directors & Co-Directors from Medical affairs	AB - Local	Working Session	\$ 612.90				1		Drs. C. Johnston, K. McLelland, D. Zygun, N. Gibson, T. Graham, C. Majaesic, C. Peterson, C. Sikora, D. Taylor, Stacey Moorehouse, Matthew Smolak, Megan Jamieson, Don Winn,/Tracy Wuest (Facilitator)	
Approver(s) for the claim	Approval Status	Approval Date		•	•		•	•		•	•
BELANGER, FRANCOIS	Approve	24-Jun-22	1								





724167 Alberta Ltd. o/a Bridges Catering 9203 111 Avenue NW Edmonton, Alberta T5G 0A2 780-425-0173 www.bridgescatering.ca

INVOICE TO: Alberta Health Services

Primary Contact	Address	Email Address	Telephone
Additional Contacts	Role	Email Address	Telephone
Dr. David Zygun Alberta Health Services	Billing Contact		

Friday, June 3, 2022 - 8:00am-10:00am - Cold Breakfast						
Description	Qty	Price	Total			
Boardroom Continental	13	\$11.95	\$155.35			
Regular Coffee (per cup)	36	\$2.25	\$81.00			
Hot Water Carafe	1	\$3.00	\$3.00			
Assorted Juice	13	\$1.75	\$22.75			
Special Diet Meal For Colin P. ~ No Fish, No Egg, Breakfast Pastry	1	\$3.00	\$3.00			
Special Diet Meal For Donn W. ~ No Nut Breakfast Pastry & Yogurt Parfait	1	\$5.00	\$5.00			
Eco-Friendly Products ~ Continental Breakfast Supplies	13	\$0.50	\$6.50			
Eco-Friendly Products ~ Coffee Supplies	36	\$0.25	\$9.00			
Delivery	1	\$30.00	\$30.00			

Friday, June 3, 2022 - 11:30am-1:00pm - Cold Lunch						
Description	Qty	Price	Total			
#1 Lighter Fare Sandwich Lunch	13	\$10.95	\$142.35			
Assorted Pop	13	\$1.00	\$13.00			
Regular Coffee (per cup)	24	\$2.25	\$54.00			
Hot Water Carafe	1	\$3.00	\$3.00			
Special Diet Meal For Colin P. $^{\sim}$ No Fish, No Egg, Sandwich and Vegetable & Dip	1	\$5.00	\$5.00			
Special Diet Meal For Donn W. ~ No Nut Sandwich and Vegetable & Dip	1	\$5.00	\$5.00			
Eco-Friendly Products ~ Lunch Supplies	13	\$0.75	\$9.75			
Eco-Friendly Products ~ Coffee Supplies	24	\$0.25	\$6.00			
Delivery	1	\$30.00	\$30.00			

Charges	\$583.70
Subtotal	\$583.70
GST	\$29.20
Balance Due	\$612.90

Billing Notes: Credit Card Saved Bridges Catering GST 5% #890805997RT0001



GST (if applicable)

Total Planned Event Budget

Working Session Pre-Approval Request

In accordance with the <u>Travel, Hospitality & Working Session Expenses Policy #1122</u> this form must be pre-approved for working sessions estimated to cost \$500.00 or more, in accordance with the <u>Delegation of Authority for Financial Commitments "Financial Authorization" Matrix.</u>

Select healthy food and drink choices for working sessions to align with the

Healthy Eating Environment

Eat Smart Meet Smart for planning. policy (#1138). Refer to **Details of Working Session Request** Describe the purpose of the working session Snr. Medical leader/Medical affairs Dyad retreat: reflect on last quarter; build on momentum; set goals; team building Name of Event Date of Request (dd-mmm-yyyy) AZMD Retreat 20-May-2022 Event Lead (Name, Position, Department) Dr. David Zygun, Zone Medical Director, Edmonton Zone Location of Venue Event Date(s) Number of Attendees 14 Conference Room A, Seventh St. Plaza 3-Jun-22 Title/Role Guest Speaker(s) /Facilitators Organization DL Winn & Associates Don Winn Tracey West DL Winn & Associates **Proposed Budget** Venue cost \$0.00 Meals \$406.95 Non- Alcoholic Beverages \$176.75 Other

Authorization						
Name	Position/Title	DOA Level				
Dr. Francois Belanger	Vice President, Quality and CMO	2				

\$583.70