

AHS Board and Executive Expense Report

Name Dr. David Zygun
Title Zone Medical Director, Edmonton Zone
Location Edmonton
 Expenses submitted during the month of April 2019

MMM-YY	Source Document	Purpose	Airfare	Meals	Accommodation	Other Travel	Total Travel	Professional Development (2)	Working Sessions Hosting and Hospitality (3)	Other (4)
Apr-19	Direct Billing	Meetings	668				668			
Total			\$ 668	\$ -	\$ -	\$ -	\$ 668	\$ -	\$ -	\$ -

Total for the Month \$ 668

Maximum daily single meal expense claimed in the month \$ 24
 Maximum daily base hotel rate claimed in the month \$ 199
 Non economy air travel in the month \$ -

1) Travel expenses

Includes local and out of province/country travel expenses. Other travel includes items such as taxis, parking mileage, car rental and other expenses related to travel.

2) Professional Development

Includes conference, seminar and course registration fees and material

3) Hosting and Hospitality expenses

Hospitality and Hosting expenses may be incurred to advance AHS' mission, vision and values. For example, may include working lunches with staff and prospective employees meetings with government officials, dignitaries, public interest groups, donors other public or private organizations.

4) Other

Other expenses include expenses incurred in the normal course of business that are required for work purposes. May include small item technology purchases, books, etc.

5) Remuneration, Allowances Reported in the Financial Statements

Car allowance, honoraria, meeting fees, and any other employment benefits reported in the annual financial statements are excluded from this report.

Expense Report Direct Bill Summary

Purpose of This Form:

The purpose of this form is to report expenses incurred on behalf of a designated Executive or an AHS Board Member and paid for by a third party vendor. The information will be used for Public Disclosure reporting.

Expenses Paid Directly to Third Party Vendors:

AHS may have established accounts with certain vendors used to book travel and other expenses that are billed directly to AHS.

Examples include but are not limited to hotels, travel agencies, car rental agencies, conferences, courses and expenses reimbursed from a petty cash fund.

It is mandatory to include in monthly reports these expenses that pertain to each member. AHS is required to disclose expenses for all applicable receipts and back up must be attached.

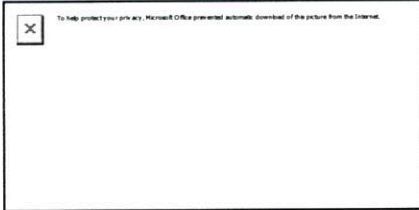
Direct Bill Report

- Enter all items related to expenses incurred while conducting AHS business and paid for via a third party vendor (i.e. accommodations, airline tickets, car rentals, hosting events and working sessions)
- Enter all expenses pertaining to professional development such as conferences and courses, etc.
- Enter all expenses paid by AHS not mentioned above.
- Copies of invoices and other relevant back up must be attached, approvals for hosting events/working sessions that exceeds \$600 must be provided.
- Information will be used for reporting purposes only.
- A personal cheque must be attached to cover expenses deemed ineligible.
- Indicate whether you have expenses to report in this section for this reporting period: YES

Name : DAVID ZYGUN	Reporting Period for the Month of : Apr-19
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DD-MMM-YYYY	Payment Method	Category	Description/Purpose of the Expense	Name of Vendor	Amount Paid
15-Mar-19	Direct Billing	Airline Ticket	CSPL Physician Conference, Montreal	Vision Travel	\$668.45
	Direct Billing	Choose from Drop-down List		Vision Travel	\$
	Direct Billing	Choose from Drop-down List		Vision Travel	\$
	Direct Billing	Choose from Drop-down List		Vision Travel	\$
	Direct Billing	Choose from Drop-down List		Vision Travel	\$
	Direct Billing	Choose from Drop-down List		Vision Travel	\$
Total Paid in the Month					\$ 668.45

From: tripinfo@visiontravel.ca
Sent: Friday, March 15, 2019 11:02 AM
To: [REDACTED]
Subject: Invoice and Itinerary for ZYGUN/DAVID DR - 23April19 - Vision Travel Locator: [REDACTED]



Vision Travel DT Ontario-West Inc
[REDACTED], Canada,
www.visiontravel.ca
GST Reg : 723782728 RT 0001

Invoice/Itinerary

Invoice: [REDACTED]
Issued: 15 March 2019

Agency Ref.: [REDACTED]
Sales Person: [REDACTED]

Customer Number: [REDACTED]
Customer Ref.: [REDACTED]

ALBERTA HEALTH SERVICES
10030 - 107 STREET
EDMONTON AB
T5J 3E4

Passenger(s): ZYGUN/DAVID DR

Disclaimer: It is your responsibility to carefully review this itinerary immediately upon receipt and notify us if there are any discrepancies.

AIR - Tuesday, April 23 2019

[Add To Calendar](#)

Air Canada Flight AC332 Economy Class

Depart	Edmonton, Alberta Weather Edmonton International Airport 12:00 PM Tuesday, April 23 2019	Arrive	Montreal, Quebec Weather Pierre Elliott Trudeau International Airport 06:00 PM Tuesday, April 23 2019
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Duration: 4 hour(s) and 0 minute(s) Non-stop
Status: Confirmed - Air Canada Booking Reference: [REDACTED]
Online Check In: Available 24 hours prior - [click here](#)
E Upgrade: For Eligible Flight - Aeroplan Members [click here](#)

Remarks: SEAT 24D
PLEASE CHECK IN WITH AIR CANADA
SEAT 25D

Air Canada Flight AC333 Economy Class

Depart	Montreal, Quebec Weather	Arrive	Edmonton, Alberta Weather
	Pierre Elliott Trudeau International Airport		Edmonton International Airport
	06:30 PM Sunday, April 28 2019		08:57 PM Sunday, April 28 2019

Duration: 4 hour(s) and 27 minute(s) Non-stop
 Status: Confirmed - Air Canada Booking Reference: [REDACTED]
 Online Check In: Available 24 hours prior - [click here](#)
 E Upgrade: For Eligible Flight - Aeroplan Members [click here](#)

Remarks: SEAT 20D
 PLEASE CHECK IN WITH AIR CANADA
 SEAT 21D

Invoice Details

Transaction	Document / Booking Number	Base Fare	Other Tax	GST/HST	QST	Total
Invoice Number	[REDACTED]					
Vendor AC AIR CANADA	[REDACTED]	538.00	74.96	0.00	2.99	615.95
				Billed to:	[REDACTED]	
Vendor ACSEAT ACSEAT	[REDACTED]	52.50	0.00	0.00	0.00	52.50
				Billed to:	[REDACTED]	
	Totals:	590.50	74.96	0.00	2.99	668.45
				Total Credit Card Billing:		668.45
				Balance Due:		0.00