

AHS Board and Executive Expense Report

Name David Carpenter
Title AHS Board Member
Location Edmonton

Expenses submitted during the month of April 2019

			Travel (1)					Working Sessions Hosting and Hospitality		
MMM-YY	Source Document	Purpose	Airfare	Meals	Accommodation	Other Travel	Total Travel	Professional Development (2)	Hosting and Hospitality (3)	Other (4)
Apr-19	P-Card	Meetings				66	66			
Apr-19	Expense Claim	Meetings	795	95	592	254	1,736			
Total			\$ 795	\$ 95	\$ 592	\$ 320	\$ 1,802	\$ -	\$ -	\$ -

Total for the Month \$ 1,802

Maximum daily single meal expense claimed in the month \$ 21
 Maximum daily base hotel rate claimed in the month \$ 219
 Non economy air travel in the month \$ -

1) Travel expenses

Includes local and out of province/country travel expenses. Other travel includes items such as taxis, parking mileage, car rental and other expenses related to travel.

2) Professional Development

Includes conference, seminar and course registration fees and material

3) Hosting and Hospitality expenses

Hospitality and Hosting expenses may be incurred to advance AHS' mission, vision and values. For example, may include working lunches with staff and prospective employees meetings with government officials, dignitaries, public interest groups, donors other public or private organizations.

4) Other

Other expenses include expenses incurred in the normal course of business that are required for work purposes. May include small item technology purchases, books, etc.

5) Remuneration, Allowances Reported in the Financial Statements

Car allowance, honoraria, meeting fees, and any other employment benefits reported in the annual financial statements are excluded from this report.

AHS Public Disclosure P-Card

Claimant Name	Claimant Title	Claimant Location	Expense Claim Total								
David Carpenter	AHS Board Member	Lethbridge	\$ 66.00								
Expense Date	Business reason	Expense Location	Expense Type	Amount	From Location	To Location	Justification	# of days	# of Attendees	Attendee Name(s)	Trip Distance
4/10/2019	Edmonton - Taxi from SSP to YEG - Chaired Finance Committee and Audit & Risk Committee Meetings on April 10, 2019	AB - Other Zones	Taxi	\$ 66.00	SSP	EIA	Items charged to Executive Assistant's May 2019 P-Card on behalf of David Carpenter	1			
Approver(s) for the claim		Approval Status	Approval Date								
Signature kept on file		Approve									

ATS GROUP
4608 101 ST NW
7809897099
EDMONTON AB

CARD [REDACTED]
CARD TYPE MASTERCARD
DATE 2019/05/08
TIME 0265 12:59:33
INVOICE # [REDACTED]
RECEIPT NUMBER [REDACTED]

PURCHASE
TOTAL

\$262.00

MasterCard
[REDACTED]

APPROVED

AUTH# [REDACTED]
THANK YOU

CARDHOLDER COPY

IMPORTANT - RETAIN THIS
COPY FOR YOUR RECORDS

From [REDACTED]
To [REDACTED]
Time [REDACTED]
Date ③ April 10 - David Carpenter SSP & EN \$66
Trip Amount [REDACTED]
Driver Name [REDACTED]
Car Number [REDACTED]
GST Total = \$ 262



Employee # [REDACTED]

AHS - AP Processing - Internal Use Only	
Voucher #	
Naming Convention:	
T4/ANR Applicable? - If yes, indicate line & amt	

BOARD MEMBER EXPENSE CLAIM FORM

SECTION 1: PAYEE INFORMATION

Name:	David Carpenter		Expense Period Month:	Apr-19
Address:	[REDACTED]	City:	Lethbridge	
Province:	[REDACTED]	Postal Code:	[REDACTED]	Country: Canada
Reason for Expense	All the below expenses are based on: Chaired Finance Committee and Audit & Risk Committee Meetings on April 10, 2019 in Edmonton. Attended Private and Public Board Meetings on April 25, 2019 in Edmonton.			

SECTION 2: FINANCE CODING & TOTAL CLAIM

Description	Corp/BU/O ID	Location (if applicable)	Functional Centre/Primary	Expense/Secondary Acct	Total (Note: This column will auto fill)
Meals (A)	101	0005	71110300000	45000000	\$94.60 ✓
Travel Exp (B+C+E)	101	0005	71110300000	62212000	\$1,640.93 ✓
Other (D)	101	0005	71110300000	41090000	\$0.00
TOTAL AMOUNT PAYABLE BY ACCOUNTS PAYABLE					\$1,735.53 ✓

SECTION 3: AUTHORIZATION

I attest that I have read and understand the Government of Alberta's Travel, Meal and Hospitality Expenses Policy, and confirm expenses being claimed are in compliance with such policy to the best of my understanding and belief.

I attest the expenses enclosed in this claim are for valid business purposes for Alberta Health Services Board and that this claim has not been previously claimed by me or on my behalf from Alberta Health Services or any other Organization.

I attest that expenses submitted in this claim have been incurred by using a cost effective method, otherwise rationale and supporting analysis is provided below.

Claimant (Print Name)	Signature: I, by signing this form, attest that I am compliant to all the above statements	Date	Phone#
David Carpenter	<i>[Signature]</i>		[REDACTED]

I attest that I have read and understand the Government of Alberta's Travel, Meal and Hospitality Expenses Policy, and confirm expenses being claimed are in compliance with such policy to the best of my understanding and belief.

I attest the expenses enclosed in this claim are for valid business purposes for Alberta Health Services Board and that this claim has not been previously claimed by the claimant or on their behalf from Alberta Health Services or any other Organization.

I attest that expenses submitted in this claim have been incurred by using a cost effective method, otherwise rationale and supporting analysis is provided below.

Approved by (Print Name)	Position Title/Program Group
Linda Hughes	Board Chair
Signature: I, by signing this form, attest that I am compliant with all the above statements	Date
<i>[Signature]</i>	May 13/19

Health and Personal information on this form is collected by AHS under the authority of section 20(b) of the Freedom of Information and Protection of Privacy (FOIP) Act, respectively, for the purpose of

[Signature]
 Deborah Rhodes, VP Corporate Services & CFO

For payment please submit to:

14th Floor, North Tower, Seventh Street Plaza, 10030 - 107 St, Edmonton AB T5J 3E4, Attention: Jennifer Hamstra

Carry forward from Section 1

Name:	David Carpenter	Expense Period Month:	Apr-19
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Completion of the "cost effective method used" Column is required. If you select "No" in this column, Further Explanation is Required in the "Rationale is Required" section below

Rationale is Required for expenses that are not Cost Effective: (supporting analysis and documentation must be attached to this form)

SECTION 4A: BOARD MEMBER - TRAVEL EXPENSE CLAIM

The Board Members follow the Government of Alberta (GOA) Travel, Meal and Hospitality Expenses Policy
Note: For meal allowances outside Canada, the GOA policy redirects to the National Joint Council (NJC) travel directive for rates (Appendix C for USA, Appendix D for International).

Date	Description: (include purpose of trip, mode of travel, starting point, details of expenditure)	Cost Effective method used?	Meal (Allowance OR Receipt)(A)				Accommodation (B)	Transportation (Flight, Car Rental, Fuel, Parking, Taxi) (C)	Other (Itemize) (D)	Mileage km (E)
			Allowance Within Canada		With Receipt or Allowance Outside Canada					
			Meal Type	Allowance	Meal Type	Amount				
9-Apr-2019	Mileage from residence to YQL and return to chair the Finance and Audit & Risk Committee Meetings on April 10, 2019 in Edmonton.	Yes							40	
9-Apr-2019	Parking at YQL to attend the above meetings.	Yes					\$16.00	✓		
9-Apr-2019	Flight from YQL to YEG and return on April 10, 2019.	Yes					\$375.11	✓		
9-Apr-2019	Taxi from YEG to hotel.	Yes					\$60.00	✓		
9-Apr-2019	1 night accommodation.	Yes	D-\$20.75	\$20.75	✓	\$167.28		✓		
10-Apr-2019	ETS Fare from hotel to SSP.	Yes					\$3.50	✓		
10-Apr-2019	Per diem.	Yes	D-\$20.75	\$20.75	✓					
24-Apr-2019	Mileage from residence to YQL and return to attend Private and Public Board Meetings on April 25, 2019 in Edmonton.	Yes							40	
24-Apr-2019	Parking at YQL to attend the above meeting.	Yes					\$24.00	✓		
24-Apr-2019	Flight from YQL to YEG and return on April 26, 2019.	Yes					\$420.26	✓		
Total: (amount auto fills to page 1)			\$41.50	✓	\$0.00	\$167.28	\$898.87	\$0.00	80.00	

BOARD MEMBER Mileage Rate	0.505	Total Mileage	\$ 40.40
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Carry forward from Section 1

Name:	David Carpenter	Expense Period Month:	Apr-19
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Completion of the "cost effective method used" Column is required. If you select "No" in this column, Further Explanation is Required in the "Rationale is Required" section below

Rationale is Required for expenses that are not Cost Effective: (supporting analysis and documentation must be attached to this form)

All the below expenses are based on: Chaired Finance Committee and Audit & Risk Committee Meetings on April 10, 2019 in Edmonton. Attended Private and Public Board Meetings on April 25, 2019 in Edmonton

SECTION 4B: BOARD MEMBER - TRAVEL EXPENSE CLAIM

The Board Members follow the Government of Alberta (GOA) Travel, Meal and Hospitality Expenses Policy

Note: For meal allowances outside Canada, the GOA policy redirects to the National Joint Council (NJC) travel directive for rates (Appendix C for USA, Appendix D for International).

Date	Description: (include purpose of trip, mode of travel, starting point, details of expenditure)	Cost Effective method used?	Meal (Allowance OR Receipt)(A)				Accommodation (B)	Transportation (Flight, Car Rental, Fuel, Parking, Taxi) (C)	Other (Itemize) (D)	Mileage km (E)
			Allowance Within Canada		With Receipt or Allowance Outside Canada					
			Meal Type	Allowance	Meal Type	Amount				
24-Apr-2019	Taxi from YEG to hotel.	Yes					\$60.00	✓		
24-Apr-2019	2 nights accommodation.	Yes	D-\$20.75	\$20.75	✓		\$424.38	✓		
25-Apr-2019	Dinner per diem.	Yes	D-\$20.75	\$20.75	✓					
26-Apr-2019	Taxi from hotel to YEG.	Yes	L-\$11.60	\$11.60	✓		\$50.00	✓		
Total: (amount auto fills to page 1)			\$53.10		\$0.00	\$424.38	\$110.00	\$0.00	0.00	

BOARD MEMBER Mileage Rate	0.505	Total Mileage	\$ -
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County of Lethbridge

Airport Parking

GST #106989023

Space # : 85

Transaction #:

Date : APR/9/19

Time : 12:46 PM

Paid : \$16.00 ✓

Card :

Parking Expires At:

APR/11/19

12:46 PM

Please Retain Ticket.
Lock your vehicle and
secure all valuables.

PARKING RECEIPT

PARKING RECEIPT

PARKING RECEIPT

AIRPORT TAXI SERVICE

4608 101 ST.

(7808907070)

EDMONTON AB

CARD

CARD TYPE

VISA

DATE

2019/04/09

TIME

0941 17:40:36

INVOICE #

RECEIPT NUMBER

PURCHASE

AMOUNT

\$55.00

TIP

\$5.00 ✓

TOTAL

\$60.00

VISA

APPROVED

AUTH#

THANK YOU

CARDHOLDER COPY

IMPORTANT - RETAIN THIS
COPY FOR YOUR RECORDS



3.50 ✓



Booking Confirmation

Booking Reference: [REDACTED]

Date of issue: 17 Oct, 2018

This is your Itinerary/Receipt. You must bring it with you to the airport for check-in and we recommend you keep a copy for your records. Please also take the time to review it as it contains the general conditions of carriage and applicable tariffs that apply to the tickets, bookings and air services detailed below, as well as baggage, dangerous goods and other important information related to your trip.

Data Protection Notice Your personal data will be processed in accordance with the applicable carrier's privacy policy and, if your booking is made via a reservation system provider ("GDS"), with its privacy policy. These are available at the IATA Travel Centre website or from the carrier or GDS directly. You should read this documentation, which applies to your booking and specifies, for example, how your personal data is collected, stored, used, disclosed and transferred. We also invite you to view Air Canada's Privacy Policy directly.

- Depart

Economy - Flex

Tuesday
09 Apr, 2019

13:20
Lethbridge
(YQL), AB



14:13
Calgary
Calgary Int. (YYC), AB

AC7216

0hr53
Economy L
Operated by: Air Canada Express - Air Georgian | 1900D

Layover in Calgary

1hr07

Tuesday
09 Apr, 2019

15:20
Calgary
Calgary Int. (YYC), AB



16:10
Edmonton
Edmonton Int. (YEG), AB

AC8150

0hr50
Economy L
Operated by: Air Canada Express - Jazz | Q400

Total duration

2hr50

- Return

Economy - Flex

Wednesday
10 Apr, 2019

15:40
Edmonton
Edmonton Int. (YEG), AB



16:30
Calgary
Calgary Int. (YYC), AB

AC8153

0hr50
Economy T
Operated by: Air Canada Express - Jazz | CRJ900 | Wi-Fi

Layover in Calgary

1hr30

Wednesday
10 Apr, 2019

18:00
Calgary
Calgary Int. (YYC), AB



18:53
Lethbridge
(YQL), AB

AC7219

0hr53
Economy T
Operated by: Air Canada Express - Air Georgian | 1900D

Total duration

3hr13

Passengers

David B Carpenter

Ticket Number

Air Canada - Aeroplan

Seats

AC7216 1A

AC8150 1C

AC8153 12C

AC7219 1A



Purchase summary

American Express

Amount paid: \$375.11

Tax information

GST/HST no. 10009-2287 RT0001

\$17.86

1 adult

Air Transportation Charges

Base Fare - Depart - Economy - Flex

130.00

Base Fare - Return - Economy - Flex

139.00

Surcharges

24.00

Taxes, fees and charges

Goods and Services Tax - Canada no. 100092287 RT0001

17.86

Air Travellers Security Charge - Canada

14.25

Airport Improvement Fee - Canada

50.00

Total airfare and taxes before options

\$375¹¹

GRAND TOTAL (Canadian dollars)

\$375¹¹



Check-in and boarding gate deadlines

Within Canada

90

minutes

Recommended check-in time

You should check in no later than the times indicated at left. This will ensure you have plenty of time to check in, drop off your checked bags and pass through security.

45

minutes¹

Check-in and baggage drop-off deadline

You must have checked in, obtained your boarding pass and deposited all checked bags at the baggage drop-off counter before the end of the check-in period for your flight.

15

minutes

Boarding gate deadline

You must be present at the boarding gate before it closes.

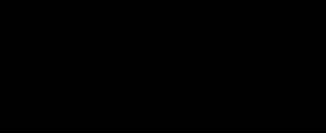
1. From Toronto City Airport (YTZ) - Check-in and baggage drop-off deadline: 20 minutes.



10053 Jasper Avenue
 Edmonton, AB T5J 1S5
 P.780.423.3600 F.780.423.4623
 reservations@unionbankinn.com

GST: 897343794RT0001

MR David Carpenter



Room	Folio	CheckIn	CheckOut	Balance
[Redacted]	[Redacted]	04/09/2019	04/10/2019	0.00
Master Folio				

Date	Room	Description/ Voucher	Charges	Credits	Balance
04/09/2019	[Redacted]	Room Taxable	149.00	0.00	149.00
04/09/2019	[Redacted]	DMF - 3%	4.47	0.00	153.47
04/09/2019	[Redacted]	Tourism Levy - 4%	6.14	0.00	159.61
04/09/2019	[Redacted]	GST - 5%	7.67	0.00	167.28
04/10/2019	[Redacted]	American Express [Redacted] AP: 822331	0.00	167.28	0.00
		Balance Due			0.00

Summary and Taxes

Taxable Sales	149.00
DMF - 3%	4.47
Tourism Levy - 4%	6.14
GST - 5%	7.67

Customer Signature: _____
 Thankyou for Choosing the Union Bank Inn

County of Lethbridge

Airport Parking

GST #106989023

Space # : 34

Transaction #:

Date : APR/24/19
Time : 12:32 PM

Paid : \$24.00

Card

Parking Expires At:

APR/27/19

12:32 PM

Please Retain Ticket.
Lock your vehicle and
secure all valuables.

PARKING RECEIPT

PARKING RECEIPT

PARKING RECEIPT

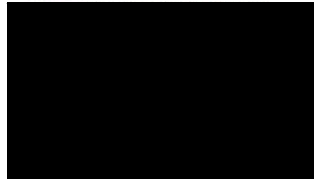
GREATER EDMONTON TAXI
SERVICE
10135 31 AVE NW
EDMONTON AB

CARD [REDACTED]
CARD TYPE AMEX
DATE 2019/04/24
TIME 9842 17:06 19
INVOICE # [REDACTED]
RECEIPT NUMBER [REDACTED]

PURCHASE
AMOUNT \$55.00
TIP \$5.00
TOTAL

\$60.00

AMERICAN EXPRESS



APPROVED

AUTH# [REDACTED]
THANK YOU

CARDHOLDER COPY

IMPORTANT - RETAIN THIS
COPY FOR YOUR RECORDS

YELLOW CAB 780.462.3456
BARREL TAXI 780.489.7777
EDMTAXI.COM
GST 100403070



AIR CANADA
YOUR BOOKING IS CONFIRMED



Booking Reference:

Travel booked/ticket issued on: 29 March 2019

Passengers

Mr. David B
Carpenter

Seats

Ticket Number

AC7216	1A
AC8150	1C
AC8143	1C
AC7215	1A

Aeroplan

Depart

Economy - Flex

Wednesday
24 Apr, 2019

13:20
Lethbridge
(YQL), Canada



14:13
Calgary
Calgary Int. (YYC), Canada

AC7216

0 hr 53
Economy (T)
Operated by Air Canada Express - Air Georgian 1900D

15:20
Calgary
Calgary Int. (YYC), Canada



16:10
Edmonton
Edmonton Int. (YEG), Canada

0 hr 50
AC8150 Economy (T)
Operated by Air Canada Express - Jazz Q400

Return

Economy - Flex

Friday
26 Apr, 2019

12:25
Edmonton
Edmonton Int. (YEG), Canada



13:17
Calgary
Calgary Int. (YYC), Canada

0 hr 52
AC8143 Economy (T)
Operated by Air Canada Express - Jazz Q400

14:05
Calgary
Calgary Int. (YYC), Canada



14:58
Lethbridge
(YQL), Canada

0 hr 53
AC7215 Economy (T)
Operated by Air Canada Express - Air Georgian 1900D

Purchase summary

1 Adult



Air Transportation Charges

Base Fare - Departing Flight - Economy - Flex	151.00
Base Fare - Return Flight - Economy - Flex	161.00
Surcharges	24.00



Taxes, fees and charges

Goods and Services Tax - Canada no. 100092287 RT0001	20.01
Air Travellers Security Charge - Canada	14.25
Airport Improvement Fee - Canada	50.00
GRAND TOTAL - Canadian dollars	\$420²⁶



CANADA, U.S.: 1 (888) 247-2262

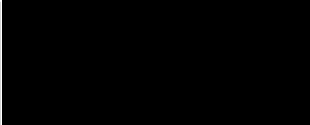




10053 Jasper Avenue
 Edmonton, AB T5J 1S5
 P.780.423.3600 F.780.423.4623
 reservations@unionbankinn.com

GST: 897343794RT0001

MR David Carpenter



Room	Folio	CheckIn	CheckOut	Balance
[REDACTED]	[REDACTED]	04/24/2019	04/26/2019	0.00
Master Folio				

Date	Room	Description / Voucher	Charges	Credits	Balance
04/24/2019	[REDACTED]	Room Taxable	159.00	0.00	159.00
04/24/2019	[REDACTED]	DMF - 3%	4.77	0.00	163.77
04/24/2019	[REDACTED]	Tourism Levy - 4%	6.55	0.00	170.32
04/24/2019	[REDACTED]	GST - 5%	8.19	0.00	178.51
04/25/2019	[REDACTED]	Room Taxable	219.00	0.00	397.51
04/25/2019	[REDACTED]	DMF - 3%	6.57	0.00	404.08
04/25/2019	[REDACTED]	Tourism Levy - 4%	9.02	0.00	413.10
04/25/2019	[REDACTED]	GST - 5%	11.28	0.00	424.38
04/26/2019	[REDACTED]	American Express [REDACTED] AP: 889136	0.00	424.38	0.00
		Balance Due			0.00

Summary and Taxes

Taxable Sales	378.00
DMF - 3%	11.34
Tourism Levy - 4%	15.57
GST - 5%	19.47

Co-op Taxi Line
(780)425-2525
www.co-optaxi.com

TRANSACTION RECORD

Terminal [REDACTED]
Driver [REDACTED]
19/04/26 10:27:57

Card : [REDACTED]
VISA

Ref # [REDACTED]
Auth # [REDACTED]

		PURCHASE
FARE	: \$	45.00
TIP	: \$	5.00

TOTAL	: \$	50.00

APPROVED - THANK YOU
(01-027)
NO SIGNATURE TRANSACTION

IMPORTANT: Retain this
copy for your records

Merchant Copy

Thank you for choosing
Co-op taxi