

AHS Board and Executive Expense Report

Name David Carpenter
Title AHS Board Member
Location Edmonton

Expenses submitted during the month of June 2018

		Travel (1)								
MMM-YY	Source Document	Purpose	Airfare	Meals	Accommodation	Other Travel	Total Travel	Professional Development (2)	Working Sessions Hosting and Hospitality (3)	Other (4)
Jun-18	Expense Claim	Meetings	457	53	167	202	879			
Total			\$ 457	\$ 53	\$ 167	\$ 202	\$ 879	\$ -	\$ -	\$ -

Total for the Month \$ 879

Maximum daily single meal expense claimed in the month \$ 21
 Maximum daily base hotel rate claimed in the month \$ 149
 Non economy air travel in the month \$ -

1) Travel expenses

Includes local and out of province/country travel expenses. Other travel includes items such as taxis, parking mileage, car rental and other expenses related to travel.

2) Professional Development

Includes conference, seminar and course registration fees and material

3) Hosting and Hospitality expenses

Hospitality and Hosting expenses may be incurred to advance AHS' mission, vision and values. For example, may include working lunches with staff and prospective employees meetings with government officials, dignitaries, public interest groups, donors other public or private organizations.

4) Other

Other expenses include expenses incurred in the normal course of business that are required for work purposes. May include small item technology purchases, books, etc.

5) Remuneration, Allowances Reported in the Financial Statements

Car allowance, honoraria, meeting fees, and any other employment benefits reported in the annual financial statements are excluded from this report.



Employee # [Redacted]

AHS - AP Processing - Internal Use Only	
Voucher #	
Naming Convention:	
T4A/NR Applicable? - If yes, indicate line & amt	

BOARD MEMBER EXPENSE CLAIM FORM

SECTION 1: PAYEE INFORMATION					
Name:	David Carpenter			Expense Period Month:	Jun-18
Address:	[Redacted]	City:	[Redacted]		
Province:	[Redacted]	Postal Code:	[Redacted]	Country:	[Redacted]
Reason for Expense	Attended Budget Forecasting Meeting with Alberta Health and Alberta Health Services staff on June 25, 2018 in Edmonton.				

SECTION 2: FINANCE CODING & TOTAL CLAIM					
Description	Corp/BU/O ID	Location (if applicable)	Functional Centre/Primary	Expense/ Secondary Acct	Total (Note: This column will auto fill)
Meals (A)	101	0005	71110300000	45000000	\$53.10 ✓
Travel Exp (B+C+E)	101	0005	71110300000	62212000	\$826.58 ✓
Other (D)	101	0005	71110300000	41090000	\$0.00
TOTAL AMOUNT PAYABLE BY ACCOUNTS PAYABLE					\$879.68 ✓ <i>JDH</i>

SECTION 3: AUTHORIZATION			
I attest that I have read and understand the Government of Alberta's Travel, Meal and Hospitality Expenses Policy, and confirm expenses being claimed are in compliance with such policy to the best of my understanding and belief.			
I attest the expenses enclosed in this claim are for valid business purposes for Alberta Health Services Board and that this claim has not been previously claimed by me or on my behalf from Alberta Health Services or any other Organization.			
I attest that expenses submitted in this claim have been incurred by using a cost effective method, otherwise rationale and supporting analysis is provided below.			
Claimant (Print Name)	Signature: I, by signing this form, attest that I am compliant to all the above statements	Date	Phone#
David Carpenter	<i>David Carpenter</i>	6/29/18	[Redacted]

I attest that I have read and understand the Government of Alberta's Travel, Meal and Hospitality Expenses Policy, and confirm expenses being claimed are in compliance with such policy to the best of my understanding and belief.			
I attest the expenses enclosed in this claim are for valid business purposes for Alberta Health Services Board and that this claim has not been previously claimed by the claimant or on their behalf from Alberta Health Services or any other Organization.			
I attest that expenses submitted in this claim have been incurred by using a cost effective method, otherwise rationale and supporting analysis is provided below.			
Approved by (Print Name)	Position Title/Program Group		
Linda Hughes	Board Chair		
Signature: I, by signing this form, attest that I am compliant with all the above statements	Date		
<i>Linda Hughes</i>	July 4/18		

Health and Personal information on this form is collected by AHS under the authority of section 20(b) of the Information and Protection of Privacy (FOIP) Act, respectively, for the purposes of:

Deborah Rhodes
Deborah Rhodes, VP Corporate Services & CFO
Position #: [Redacted] DOFA Level: [Redacted]

For payment please submit to:
14th Floor, North Tower, Seventh Street Plaza, 10030 - 107 St, Edmonton AB T5J 3E4, Attention: Jennifer Hamstra

Carry forward from Section 1

Name:	David Carpenter	Expense Period Month:	Jun-18
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Completion of the "cost effective method used" Column is required. If you select "No" in this column, Further Explanation is Required in the "Rationale is Required" section below

Rationale is Required for expenses that are not Cost Effective: (supporting analysis and documentation must be attached to this form)

SECTION 4A: BOARD MEMBER - TRAVEL EXPENSE CLAIM

The Board Members follow the Government of Alberta (GOA) Travel, Meal and Hospitality Expenses Policy

Note: For meal allowances outside Canada, the GOA policy redirects to the National Joint Council (NJC) travel directive for rates (Appendix C for USA, Appendix D for International).

Date	Description: (include purpose of trip, mode of travel, starting point, details of expenditure)	Cost Effective method used?	Meal (Allowance OR Receipt)(A)				Accommodation (B)	Transportation (Flight, Car Rental, Fuel, Parking, Taxi) (C)	Other (Itemize) (D)	Mileage km (E)	
			Allowance Within Canada		With Receipt or Allowance Outside Canada						
			Meal Type	Allowance	Meal Type	Amount					
24-Jun-2018	Taxi from residence to YQL to attend Budget Forecasting Meeting with AH and AHS Staff on June 25, 2018.	Yes					\$40.00	✓			
24-Jun-2018	Flight from YQL to YEG; Budget Forecasting Meeting & return on June 25th; plus change fee as meeting rescheduled from June 4th.	Yes					\$457.01	✓			
24-Jun-2018	Taxi from YEG to hotel.	Yes					\$60.00	✓			
24-Jun-2018	1 night accommodation.	Yes	D-\$20.75	\$20.75	✓	\$167.28	✓				
25-Jun-2018	ETS Fare hotel to SSP to drop off expenses.	Yes	L-\$11.60	\$11.60	✓		\$3.25	✓			
25-Jun-2018	Taxi from ATB Place to YEG.	Yes	D-\$20.75	\$20.75	✓		\$56.60	✓			
26-Jun-2017	Taxi from YQL to residence.	Yes					\$42.44	✓			
Total: (amount auto fills to page 1)			\$53.10	✓	\$0.00	\$167.28	✓	\$659.30	✓	\$0.00	0.00

BOARD MEMBER Mileage Rate	0.505	Total Mileage	\$ -
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Charge / Receipt _____

Amount \$40.00 ✓

Driver 22A Date JUNE 24/18

From _____

To AIRPORT

Signature [Signature]

Fifth Avenue CABS **403-381-1111**

GREATER EDMONTON TAXI
SERVICE
10135 31 AVE NW
EDMONTON AB

CARD [REDACTED]
CARD TYPE [REDACTED] AMEX
DATE 2018/06/24
TIME 935^{PM} 20:31:17
INVOICE # [REDACTED]
RECEIPT NUMBER [REDACTED]

PURCHASE
AMOUNT \$55.00
TIP \$5.00
TOTAL

\$60.00 ✓

AMERICAN EXPRESS
[REDACTED]

APPROVED
AUTH# [REDACTED]
THANK YOU

CARDHOLDER COPY

IMPORTANT - RETAIN THIS
COPY FOR YOUR RECORDS

YELLOW CAB 780.462.3456
BARREL TAXI 780.489.7777
EDMTAXI.COM
GRT 100403070



YOUR BOOKING IS CONFIRMED



Booking Reference [REDACTED]

Booking date:12 April 2018
Date of issue:28 May 2018

Passengers

David Carpenter

Seats

Ticket Number



AC7218 1A
AC8164 1C

Aeroplan



AC8155 1D
AC7221 1A

Depart



Sunday
24 Jun, 2018

15:30
Lethbridge
(YQL), Canada



16:23
Calgary
Calgary Intl. (YYC), Canada

0 hr 53
AC7218 Economy (T)
Operated by Air Canada Express - Air Georgian 1900D

18:35
Calgary
Calgary Intl. (YYC), Canada



19:29
Edmonton
Edmonton Intl. (YEG), Canada


0 hr 54
 AC8164 Economy (T)
 Operated by Air Canada Express - Jazz Dash 8-300

 Return

Economy - Flex

Monday
25 Jun, 2018

20:00
Edmonton
 Edmonton Intl. (YEG), Canada



20:58
Calgary
 Calgary Intl. (YYC), Canada


0 hr 58
 AC8155 Economy (T)
 Operated by Air Canada Express - Jazz Dash 8-300

23:55
Calgary
 Calgary Intl. (YYC), Canada



00:47 +1 Day
Lethbridge
 (YQL), Canada


0 hr 52
 AC7221 Economy (T)
 Operated by Air Canada Express - Air Georgian 1900D

Purchase summary

Additional Charges

1 Adult

 **Change Fee**

Change Fee 100.00

Goods and Services Tax - Canada no. 100092287 RT0001 5.00

GRAND TOTAL - Canadian dollars **\$105.00**

ORIGINAL

352.01

457.01





YOUR BOOKING IS CONFIRMED



Booking Reference [REDACTED]

Travel booked/ticket issued on: 13 April 2018

Passengers

David B Carpenter

Ticket Number



Aeroplan



Seats

AC7216	1A
AC8150	1C
AC8155	1C
AC7221	1A

*For Adv Budget
Investing
Money*

*2DE 20th Floor A/D
Plus
10025 JASPER
STOP AT RECEPTION DESK
TO GET VISITOR
PASS*

Depart



Sunday
03 Jun, 2018
21

13:30
Lethbridge
(YQL), Canada



14:21
Calgary
Calgary Intl. (YYC), Canada

0 hr 51
AC7216 Economy (T)
Operated by Air Canada Express - Air Georgian 1900D

15:40
Calgary
Calgary Intl. (YYC), Canada



16:30
Edmonton
Edmonton Intl. (YEG), Canada


0 hr 50
 AC8150 Economy (T)
 Operated by Air Canada Express - Jazz Q400

 Return

Economy Flex

Monday
04 Jun, 2018

20:00
Edmonton
 Edmonton Intl. (YEG), Canada



20:52
Calgary
 Calgary Intl. (YYC), Canada


0 hr 52
 AC8155 Economy (T)
 Operated by Air Canada Express - Jazz Q400

23:45
Calgary
 Calgary Intl. (YYC), Canada



00:36 **+1 Day**
Lethbridge
 (YQL), Canada


0 hr 51
 AC7221 Economy (T)
 Operated by Air Canada Express - Air Georgian 1900D

Purchase summary

1 Adult



Air Transportation Charges

Base Fare - Departing Flight - Economy Flex	126.00
Base Fare - Return Flight - Economy Flex	126.00
Surcharges	24.00



Taxes, fees and charges

Goods and Services Tax - Canada no. 100092287 RT0001	16.76
Air Travellers Security Charge	14.25

Airport Improvement Fee - Canada

45.00

GRAND TOTAL - Canadian dollars

\$352.01



CANADA, U.S.: 1 (888) 247-2262

 **AIR CANADA**

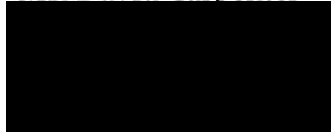
A STAR ALLIANCE MEMBER 



10053 Jasper Avenue
 Edmonton, AB T5J 1S5
 P.780.423.3600 F.780.423.4623
 reservations@unionbankinn.com

GST: 897343794RT0001

MR David Carpenter



Room	Folio	CheckIn	CheckOut	Balance
[Redacted]	[Redacted]	06/24/2018	06/25/2018	0.00
Master Folio				

Date	Room	Description / Voucher	Charges	Credits	Balance
06/24/2018	[Redacted]	Room Taxable	149.00	0.00	149.00
06/24/2018	[Redacted]	DMF - 3%	4.47	0.00	153.47
06/24/2018	[Redacted]	Tourism Levy - 4%	6.14	0.00	159.61
06/24/2018	[Redacted]	GST - 5%	7.67	0.00	167.28
06/25/2018	[Redacted]	American Express [Redacted]	0.00	167.28	0.00
		Balance Due			0.00

Summary and Taxes	
Taxable Sales	149.00
DMF - 3%	4.47
Tourism Levy - 4%	6.14
GST - 5%	7.67

Customer Signature: _____
 Thankyou for Choosing the Union Bank Inn

To JENNIFER

From DAVID

Please Acknowledge By E-mail.

A

▲ ▲ ▲ ▲
INSERT THIS END SIDE UP

Senior Expires Jun 25/18 11:32

TICKET MUST BE VALIDATED FOR USE ON LRT...
2019 EXPIRY

Youth Senior

ETS

\$3.25 ✓

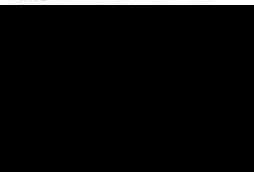
GREATER EDMONTON TAXI
SERVICE
10135 31 AVE NW
EDMONTON AB

CARD [REDACTED]
CARD TYPE AMEX
DATE 2018/06/25
TIME 3373 15:32:13
INVOICE # [REDACTED]
RECEIPT NUMBER [REDACTED]

PURCHASE AMOUNT \$51.60
TIP \$5.00
TOTAL

\$56.60 ✓

AMERICAN EXPRESS



APPROVED

AUTH# [REDACTED]
THANK YOU

CARDHOLDER COPY

IMPORTANT - RETAIN THIS
COPY FOR YOUR RECORDS

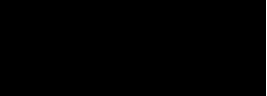
YELLOW CAB 780.462.3456
BARREL TAXI 780.489.7777
EDMTAXI.COM
GRT 100403070

ROYAL TAXI LTD
238 128 ST NORTH
LETHBRIDGE, AB T1H 2K7
(403)328-5333

Merchant ID: [REDACTED]
Term ID: [REDACTED]

Purchase

AMERICAN EXPRESS



Entry Method: CHIP
Batch#: [REDACTED]
06/26/18 01:06:38

Ref# [REDACTED]
Inv #: [REDACTED] Appr Code: [REDACTED]

Amount: \$ 36.90
Tip: \$ 5.54
Total: \$ 42.44 ✓

Customer Copy