

## AHS Board and Executive Expense Report

**Name** David Carpenter  
**Title** AHS Board Member  
**Location** Edmonton

Expenses submitted during the month of March 2017

Travel (1)										
MMM-YY	Source Document	Purpose	Airfare	Meals	Accommodation	Other Travel	Total Travel	Professional Development (2)	Working Sessions Hosting and Hospitality (3)	Other (4)
Mar-17	Expense Claim	Meetings	2,384	203	1,004	784	4,375			
<b>Total</b>			\$ 2,384	\$ 203	\$ 1,004	\$ 784	\$ 4,375	\$ -	\$ -	\$ -

**Total for the Month** \$ 4,375

Maximum daily single meal expense claimed in the month \$ 21  
 Maximum daily base hotel rate claimed in the month \$ 149  
 Non economy air travel in the month \$ -

### 1) Travel expenses

Includes local and out of province/country travel expenses. Other travel includes items such as taxis, parking mileage, car rental and other expenses related to travel.

### 2) Professional Development

Includes conference, seminar and course registration fees and material

### 3) Hosting and Hospitality expenses

Hospitality and Hosting expenses may be incurred to advance AHS' mission, vision and values. For example, may include working lunches with staff and prospective employees meetings with government officials, dignitaries, public interest groups, donors other public or private organizations.

### 4) Other

Other expenses include expenses incurred in the normal course of business that are required for work purposes. May include small item technology purchases, books, etc.

### 5) Remuneration, Allowances Reported in the Financial Statements

Car allowance, honoraria, meeting fees, and any other employment benefits reported in the annual financial statements are excluded from this report.

Employee # [REDACTED]



AHS - AP Processing - Internal Use Only	
Voucher #	
Naming Convention:	
T4A/NR Applicable? - If yes, indicate line & amt	

### BOARD MEMBER EXPENSE CLAIM FORM

**SECTION 1: PAYEE INFORMATION**

Name:	David Carpenter		Expense Period Month:	Feb-Mar 2017
Address:	[REDACTED]	City:	[REDACTED]	
Province:	[REDACTED]	Postal Code:	[REDACTED]	Country: Canada
Reason for Expense	Attendance at Community Engagement Committee Meeting on February 9, 2017; Board Meeting on March 01, 2017; and meeting with Chief Audit Executive, Internal Audit & ERM, Ronda White on March 2, 2017 in Edmonton.			

**SECTION 2: FINANCE CODING & TOTAL CLAIM**

Description	Corp/BU/Org	Location (if applicable)	Functional Centre/Primary	Expense/Secondary Acct	Total (Note: This column will auto fill)
Meals (A)	101	0005	71110300000	45000000	\$85.45 ✓
Travel Exp (B+C+E)	101	0005	71110300000	62212000	\$2,138.26 [REDACTED] ✓
Other (D)	101	0005	71110300000	41090000	\$0.00
<b>TOTAL AMOUNT PAYABLE BY ACCOUNTS PAYABLE</b>					\$2,223.71 [REDACTED] ✓

**SECTION 3: AUTHORIZATION**

I attest that I have read and understand all applicable policies that pertain to these expenses, and confirm expenses being claimed are in compliance with such policies.  
 I attest the expenses enclosed in this claim are for valid business purposes for Alberta Health Services Board and that this claim has not been previously claimed by me or on my behalf from Alberta Health Services or any other Organization.  
 I attest that expenses submitted in this claim have been incurred by using a cost effective method, otherwise rationale and supporting analysis is provided below.

Claimant (Print Name)	Signature: I, by signing this form, attest that I am compliant to all the above statements	Date	Phone#
David Carpenter	[Signature]	Mar 23 / 17	[REDACTED]

I attest that I have read and understand all applicable policies of that pertain to these expenses, and confirm expenses being claimed are in compliance with such policies.  
 I attest the expenses enclosed in this claim are for valid business purposes for Alberta Health Services Board and that this claim has not been previously claimed by the claimant or on their behalf from Alberta Health Services or any other Organization.  
 I attest that expenses submitted in this claim have been incurred by using a cost effective method, otherwise rationale and supporting analysis is provided below.

Approved by (Print Name)	Position Title/Program Group
Linda Hughes	Board Chair
Signature: I, by signing this form, attest that I am compliant with all the above statements	Date
[Signature]	Mar 29 / 17

Health and Personal information on this form is collected by AHS under the authority of section 7 of Privacy (FOIP) Act, respectively for

For paym: Deborah Rhodes  
 Deborah Rhodes, VP Corporate Services & CFO  
 Position #: [REDACTED] DOFA Level: [REDACTED] Date: March 27/17

**Carry forward from Section 1**

<b>Name:</b>	David Carpenter	<b>Expense Period Month:</b>	Feb-Mar 2017
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Completion of the "cost effective method used" Column is required. If you select "No" in this column, Further Explanation is Required in the "Rationale is Required" section below

**Rationale is Required for expenses that are not Cost Effective:** (supporting analysis and documentation must be attached to this form)

**SECTION 4A: BOARD MEMBER - TRAVEL EXPENSE CLAIM**

The Board Members follow the Government of Alberta (GOA) Travel, Meal and Hospitality Expenses Policy

**Note:** For meal allowances outside Canada, the GOA policy redirects to the National Joint Council (NJC) travel directive for rates (Appendix C for USA, Appendix D for International).

Date	Description: (include purpose of trip, mode of travel, starting point, details of expenditure)	Cost Effective method used?	Meal (Allowance OR Receipt)(A)				Accommodation (B)	Transportation (Flight, Car Rental, Fuel, Parking, Taxi) (C)	Other (Itemize) (D)	Mileage km (E)
			Allowance Within Canada		With Receipt or Allowance Outside Canada					
			Meal Type	Allowance	Meal Type	Amount				
8-Feb-2017	Mileage from residence to YQL and return on February 9, 2017.	Yes							40 ✓	
8-Feb-2017	Parking at YQL.	Yes					\$16.00	✓		
8-Feb-2017	Flight from YQL to Edmonton to attend Community Engagement Committee Meeting in Edmonton and return on February 9, 2017.	Yes	D-\$20.75	\$20.75	✓		\$703.76	✓		
8-Feb-2017	Taxi from YEG to Union Bank Inn and return to attend Community Engagement Meeting on February 9, 2017.	Yes					\$151.80	✓		
8-Feb-2017	One night accommodation to attend Community Engagement Meeting on February 9, 2017.	Yes				\$167.28	✓			
9-Feb-2017	ETS Fare from hotel to SSP.	Yes	L-\$11.60	\$11.60	✓		\$3.25	✓		



28-Feb-2017	Mileage from residence to YQL and return on March 02, 2017.	Yes							40 ✓
28-Feb-2017	Parking at YQL.	Yes					\$20.00	✓	

<b>Total: (amount auto fills to page 1)</b>			\$32.35		\$0.00	\$167.28	\$894.81	\$0.00	80.00
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<b>BOARD MEMBER Mileage Rate</b>	0.505	<b>Total Mileage</b>	\$ 40.40
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**Carry forward from Section 1**

<b>Name:</b>	David Carpenter	<b>Expense Period Month:</b>	Feb-Mar 2017
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Completion of the "cost effective method used" Column is required. If you select "No" in this column, Further Explanation is Required in the "Rationale is Required" section below

**Rationale is Required for expenses that are not Cost Effective:** (supporting analysis and documentation must be attached to this form)

**SECTION 4B: BOARD MEMBER - TRAVEL EXPENSE CLAIM**

The Board Members follow the Government of Alberta (GOA) Travel, Meal and Hospitality Expenses Policy

**Note:** For meal allowances outside Canada, the GOA policy redirects to the National Joint Council (NJC) travel directive for rates (Appendix C for USA, Appendix D for International).

Date	Description: (include purpose of trip, mode of travel, starting point, details of expenditure)	Cost Effective method used?	Meal (Allowance OR Receipt)( A )				Accommodation ( B )	Transportation (Flight, Car Rental, Fuel, Parking, Taxi) ( C )	Other (Itemize) ( D )	Mileage km ( E )
			Allowance Within Canada		With Receipt or Allowance Outside Canada					
			Meal Type	Allowance	Meal Type	Amount				
28-Feb-2017	Flight from YQL to Edmonton to attend Board Meeting on March 01, 2017.	Yes					\$546.26	✓		
28-Feb-2017	Taxi from YEG to Union Bank Inn and return on March 02, 2017.	Yes					\$145.20	✓		
28-Feb-2017	Two nights accommodation to attend Board Meeting on March 1, 2017.	Yes	D-\$20.75	\$20.75	✓	\$334.56	✓			
1-Mar-2017	ETS Fare from hotel to SSP.	Yes					\$3.25	✓		
1-Mar-2017	ETS Fare from SSP to hotel.	Yes	D-\$20.75	\$20.75	✓		\$3.25	✓		
2-Mar-2017	ETS Fare from hotel to SSP.	Yes	L-\$11.60	\$11.60	✓		\$3.25	✓		
<b>Total: (amount auto fills to page 1)</b>			\$53.10		\$0.00	\$334.56	\$701.21	\$0.00	0.00	

<b>BOARD MEMBER Mileage Rate</b>	0.505	<b>Total Mileage</b>	\$ -
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County of Lethbridge

Airport Parking

GST #106989023

Space # : [REDACTED]

Transaction #: [REDACTED]

Date : FEB/8/17 ✓

Time : 12:06 PM

Paid : \$16.00 ✓

Card : [REDACTED]

Parking Expires At:

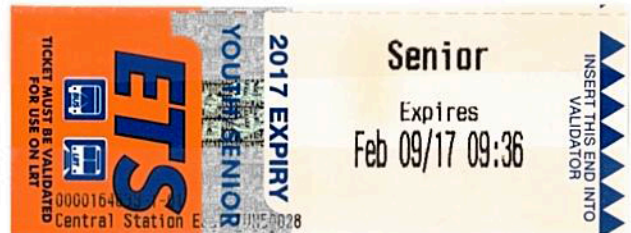
**FEB/10/17**

**12:06 PM**

Please Retain Ticket.

Lock your vehicle and  
secure all valuables.

RECEIPT PARKING RECEIPT PARKING RECEIPT PARKING RECEIPT



\$3.25 ✓

(1)

Itinerary/Receipt

Your booking is confirmed. Please print/retain this page for your financial records (e.g. for taxation, expense claim or payment card reconciliation purposes). We thank you for choosing Air Canada and look forward to welcoming you on board.

Passengers Mr David Carpenter

Flight	From	To	Departure	Arrival	Air Transp. Charges	
AC7216	Lethbridge (YQL)	Edmonton (YEG)	13:05	16:07		14.00
AC8152	- Connection in Calgary -		Wed 08-Feb 2017	Wed 08-Feb 2017	Options	0.00
					Taxes, fees and charges	0.70
AC8149	Edmonton (YEG)	Lethbridge (YQL)	13:35	17:05	Extras (Change Fee)	157.50
AC7217	- Connection in Calgary -		Thu 09-Feb 2017	Thu 09-Feb 2017	<b>Grand Total</b>	<b>\$172.20</b>
					Canadian dollars	

Your booking is confirmed. Please print/retain this page for your financial records (e.g. for taxation, expense claim or payment card reconciliation purposes). We thank you for choosing Air Canada and look forward to welcoming you on board.



ORIGINAL COST  
FOR HPAB  
ORIENTATION

531.56  
703.76

AIR CANADA 

(2)

Booking Information

Booking Reference: 

Customer Care

Air Canada  
1-888-247-2262

Electronic Ticketing confirmed. This is your official itinerary/receipt.

Flight Arrivals and Departures  
1-888-422-7533

Main Contact:  
Mr David Carpenter

Flight Itinerary

Flight	From	To	Stops	Duration	Aircraft	Fare Type	Meal
AC7216 <sup>1</sup>	Lethbridge (YQL) Wed 08-Feb 2017 13:05	Calgary (YYC) Wed 08-Feb 2017 13:56	0	3hr02	BEH	Flex G	
AC8152 <sup>2</sup>	Calgary (YYC) Wed 08-Feb 2017 15:15	Edmonton, Edmonton Int'l (YEG) Wed 08-Feb 2017 16:07	0		DH4	Flex G	
AC8149 <sup>2</sup>	Edmonton, Edmonton Int'l (YEG) Thu 09-Feb 2017	Calgary (YYC) Thu 09-Feb 2017 14:29	0	3hr30	DH4	Flex G	

Your booking is confirmed. Booking reference: [REDACTED]

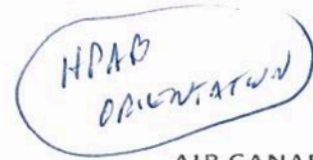
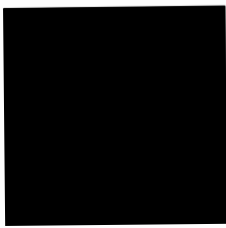
An email booking confirmation has been sent to [REDACTED]

Use your booking reference to retrieve your official Itinerary/Receipt at aircanada.com.

Passengers Mr David B Carpenter

Flight	From	To	Departure	Arrival	Air Transp. Charges	
AC7216	Lethbridge (YQL)	Edmonton (YEG)	13:05	16:05	447.00	
AC8152	- Connection in Calgary -		Wed 30-Nov 2016	Wed 30-Nov 2016	Options	0.00
AC8173	Edmonton (YEG)	Lethbridge (YQL)	19:10	00:20	Taxes, fees and charges	84.56
AC7221	- Connection in Calgary -		Thu 01-Dec 2016	Fri 02-Dec 2016	Travel Insurance	Purchase travel insurance
<b>Grand Total</b>					<b>Canadian dollars</b>	<b>\$531.56</b>

Your booking is confirmed. Please print/retain this page for your financial records (e.g. for taxation, expense claim or payment card reconciliation purposes). We thank you for choosing Air Canada and look forward to welcoming you on board.



Booking Information

Booking Reference: [REDACTED] Customer Care  
 Air Canada  
 1-888-247-2262

Electronic Ticketing confirmed. This is your official itinerary/receipt. Flight Arrivals and Departures  
 1-888-422-7533

Main Contact:  
 Mr David B Carpenter  
 [REDACTED]

Flight Itinerary

Flight	From	To	Stops	Duration	Aircraft	Fare Type	Meal
AC7216 <sup>1</sup>	Lethbridge (YQL)	Calgary (YYC)	0	3hr00	BEH	Flex G	
	Wed 30-Nov 2016 13:05	Wed 30-Nov 2016 13:54					
AC8152 <sup>2</sup>	Calgary (YYC)	Edmonton, Edmonton Int'l (YEG)	0		DH4	Flex G	
	Wed 30-Nov 2016 15:15	Wed 30-Nov 2016 16:05					
AC8173 <sup>3</sup>	Edmonton, Edmonton Int'l (YEG)	Calgary (YYC)	0	5hr10	DH4	Flex G	
	Thu 01-Dec	Thu 01-Dec					

	2016 19:10	2016 20:04			
AC7221 <sup>1</sup>	<b>Calgary (YYC)</b> Thu 01-Dec 2016 23:30	<b>Lethbridge (YQL)</b> Fri 02-Dec 2016 00:20	0	BEH	Flex G

Operated by:  
<sup>1</sup> Air Canada Express - Air Georgian  
<sup>2</sup> Air Canada Express - Jazz

### Passenger Information

1: Mr David B Carpenter : Adult (16+), Ticket Number: [REDACTED]

Air Canada - Aeroplan : [REDACTED] Meal Preference: None  
 Payment Card : [REDACTED] Special Needs: None  
 Seat Selection: AC7216 1A , AC8152 2D (**Preferred**) , AC8173 1C (**Preferred**) , AC7221 1A

Congratulations on your selection of a **Preferred** seat. Please read the **Terms and conditions**

### Purchase Summary

Fare Summary	
Passenger Type	Adult
<b>Air Transportation Charges</b>	
Departing Flight - Flex	209.00
Return Flight - Flex	214.00
Surcharges	24.00
<b>Taxes, Fees and Charges</b>	
Canada Airport Improvement Fee	45.00
Canada Goods and Services Tax (GST/HST #10009-2287 RT0001)	25.31
Air Travellers Security Charge (ATSC)	14.25
Total before options (per passenger)	531.56
Number of passengers	x 1
Total with options	531.56
Travel Insurance (declined)	0.00
<b>Grand Total - Canadian dollars</b>	<b>\$531.56</b>

**Payment Information**

Credit/Debit Card [REDACTED] - Amount paid: \$531.56  
 The following amount (tax inclusive) will appear on your credit card or debit card statement:

- Air Canada: \$531.56 (Air Transp. Charges - per ticket)

Ticket number(s) [REDACTED]

### Fare Rules

Departing Flight Lethbridge (YQL) To Edmonton (YEG) - Flex

Return Flight Edmonton (YEG) To Lethbridge (YQL) - Flex

- Changes:



Car Service

\$151.80

3

Custom Amount \$132.00

Subtotal \$132.00

Tip \$19.80

Total \$151.80



*Handwritten signature*



Car Service  
Last Location  
780-499-7611

AMEX [REDACTED]  
DAVID B CARPENTER

Feb 8  
2017 at  
5:03  
PM

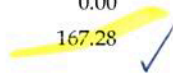


MR DAVID CARPENTER



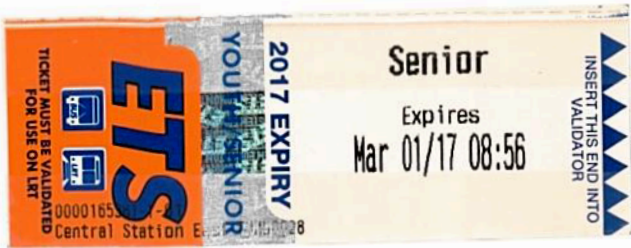
Room	Folio	CheckIn	CheckOut	Balance
[Redacted]	[Redacted]	02/08/2017	02/09/2017	0.00
Master Folio				Government Rate

Date	Room	Description / Voucher	Charges	Credits	Balance
02/08/2017	[Redacted]	Room Taxable	149.00	0.00	149.00
02/08/2017	[Redacted]	DMF - 3%	4.47	0.00	153.47
02/08/2017	[Redacted]	Tourism Levy - 4%	6.14	0.00	159.61
02/08/2017	[Redacted]	GST - 5%	7.67	0.00	167.28
02/09/2017	[Redacted]	American Express	0.00	167.28	0.00
		<b>Balance Due</b>			<b>0.00</b>
<b>Summary and Taxes</b>					
		Taxable Sales	149.00		
		DMF - 3%	4.47		
		Tourism Levy - 4%	6.14		
		GST - 5%	7.67		



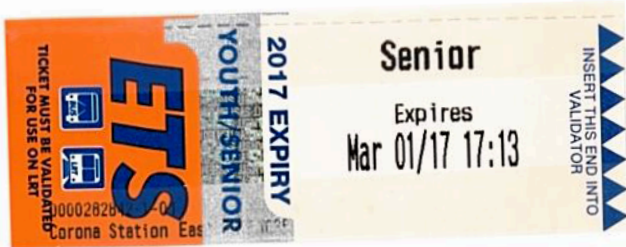
(4)





11

3.25 ✓



12

3.25 ✓



13

3.25 ✓

7

RETAIN STUB AS RECEIPT  
LETHBRIDGE AIRPORT PARKING



DATE 2017 Mar. 02

TIME/HEURE 17:45 STALL/D'EMPLACEMENT# 90

LICENCE #/No DE PLAQUE [Redacted]

AMOUNT PAID/MONTANT PAYE \$20.00 ✓

Your booking is confirmed. Booking reference [REDACTED]

An email booking confirmation has been sent to [REDACTED]

Use your booking reference to retrieve your official Itinerary/Receipt at aircanada.com.

Passengers Mr David B Carpenter

Flight	From	To	Departure	Arrival	Air Transp. Charges	Options	Taxes, fees and charges	Travel Insurance	Grand Total Canadian dollars
AC7216 AC8152	Lethbridge (YQL)	Edmonton (YEG) - Connection in Calgary -	13:05 Tue 28-Feb 2017	16:07 Tue 28-Feb 2017	461.00	0.00	85.26		461.00
AC8149 AC7217	Edmonton (YEG)	Lethbridge (YQL) - Connection in Calgary -	13:35 Thu 02-Mar 2017	17:05 Thu 02-Mar 2017				Purchase travel insurance	85.26
									<b>\$546.26</b>

8

Your booking is confirmed. Please print/retain this page for your financial records (e.g. for taxation, expense claim or payment card reconciliation purposes). We thank you for choosing Air Canada and look forward to welcoming you on board.



Booking Information

Booking Reference: [REDACTED]

Customer Care  
Air Canada  
1-888-247-2262

Electronic Ticketing confirmed. This is your official itinerary/receipt.

Flight Arrivals and Departures  
1-888-422-7533

Main Contact:  
Mr David B Carpenter  
[REDACTED]

Flight Itinerary

Flight	From	To	Stops	Duration	Aircraft	Fare Type	Meal
AC7216 <sup>1</sup>	Lethbridge (YQL) Tue 28-Feb 2017 13:05	Calgary (YYC) Tue 28-Feb 2017 13:56	0	3hr02	BEH	Flex, G	
AC8152 <sup>2</sup>	Calgary (YYC) Tue 28-Feb 2017 15:15	Edmonton, Edmonton Int'l (YEG) Tue 28-Feb 2017 16:07	0		DH4	Flex, G	
AC8149 <sup>3</sup>	Edmonton, Edmonton Int'l (YEG) Thu 02-Mar	Calgary (YYC) Thu 02-Mar	0	3hr30	DH4	Flex, G	

	2017 13:35	2017 14:29			
AC7217 <sup>1</sup>	Calgary (YYC) Thu 02-Mar 2017 16:15	Lethbridge (YQL) Thu 02-Mar 2017 17:05	0	BEH	Flex G

Operated by:  
 1 Air Canada Express - Air Georgian  
 2 Air Canada Express - Jazz

### Passenger Information

1: Mr David B Carpenter : Adult (16+), Ticket Number: [REDACTED]

Air Canada - Aeroplan : [REDACTED] Meal Preference: None  
 Payment Card: [REDACTED] Special Needs: None  
 Seat Selection: AC7216 1A , AC8152 1C (Preferred) ,  
 AC8149 1C (Preferred) , AC7217 1A

Congratulations on your selection of a **Preferred seat**. Please read the **Terms and conditions**

### Purchase Summary

Fare Summary	
Passenger Type	Adult
<b>Air Transportation Charges</b>	
Departing Flight - Flex	216.00
Return Flight - Flex	221.00
Surcharges	24.00
<b>Taxes, Fees and Charges</b>	
Canada Airport Improvement Fee	45.00
Canada Goods and Services Tax (GST/HST #10009-2267 RT0001)	26.01
Air Travellers Security Charge (ATSC)	14.25
Total before options (per passenger)	<b>546.26</b>
Number of passengers	x 1
Total with options	<b>546.26</b>
Travel Insurance (declined)	0.00
<b>Grand Total - Canadian dollars</b>	<b>\$546.26</b>

**Payment Information**

Credit/Debit Card [REDACTED] - Amount paid: \$546.26  
 The following amount (tax inclusive) will appear on your credit card or debit card statement:

- Air Canada: \$546.26 (Air Transp. Charges - per ticket)

Ticket number(s): [REDACTED]

### Fare Rules

Departing Flight Lethbridge (YQL) To Edmonton (YEG) - Flex

Return Flight Edmonton (YEG) To Lethbridge (YQL) - Flex

- Changes:



1315863 ALBERTA Ltd. Corporate Transport

\$145.20

9

Custom Amount \$132.00

Subtotal \$132.00  
Tip \$13.20

Total \$145.20 ✓

*rely*



1315863 ALBERTA Ltd. Corporate Transport  
3515-113B Street  
Edmonton, AB T6J1L6  
780-910-1750

AMEX [REDACTED] (Swipe)  
DAVID B CARPENTER

Feb 28  
2017 at  
4:34  
PM

# UNION BANK INN

## BOUTIQUE HOTEL

10053 Jasper Avenue  
 Edmonton, AB T5J 1S5  
 P.780.423.3600 F.780.423.4623  
 reservations@unionbankinn.com

10

MR DAVID CARPENTER



Room	Folio	CheckIn	CheckOut	Balance
[Redacted]	[Redacted]	02/28/2017	03/02/2017	0.00
Master Folio				

Date	Room	Description/ Voucher	Charges	Credits	Balance
02/28/2017	[Redacted]	Room Taxable	149.00	0.00	149.00
02/28/2017	[Redacted]	DMF - 3%	4.47	0.00	153.47
02/28/2017	[Redacted]	Tourism Levy - 4%	6.14	0.00	159.61
02/28/2017	[Redacted]	GST - 5%	7.67	0.00	167.28
03/01/2017	[Redacted]	Room Taxable	149.00	0.00	316.28
03/01/2017	[Redacted]	DMF - 3%	4.47	0.00	320.75
03/01/2017	[Redacted]	Tourism Levy - 4%	6.14	0.00	326.89
03/01/2017	[Redacted]	GST - 5%	7.67	0.00	334.56
03/02/2017	[Redacted]	American Express [Redacted]	0.00	334.56	0.00
		<b>Balance Due</b>			<b>0.00</b>
<b>Summary and Taxes</b>					
		Taxable Sales	298.00		
		DMF - 3%	8.94		
		Tourism Levy - 4%	12.28		
		GST - 5%	15.34		





*Employee #* [Redacted]

AHS - AP Processing - Internal Use Only	
Voucher #	
Naming Convention:	
T4/ANR Applicable? - If yes, indicate line & amt	

## BOARD MEMBER EXPENSE CLAIM FORM

<b>SECTION 1: PAYEE INFORMATION</b>					
Name:	David Carpenter			Expense Period Month:	Mar-17
Address:	[Redacted]	City:	[Redacted]		
Province:	[Redacted]	Postal Code:	[Redacted]	Country:	Canada
Reason for Expense	Attendance at Quality and Safety Committee Meeting on March 20, 2017 in Edmonton; Finance Committee Meeting on March 27, 2017 (attended via videoconference); Board Meeting on March 29, 2017 and RAH Tour and Meeting with Wisdom Council on March 30, 2107 in Edmonton.				

<b>SECTION 2: FINANCE CODING &amp; TOTAL CLAIM</b>					
Description	Corp/BU/Org	Location (if applicable)	Functional Centre/Primary	Expense/Secondary Acct	Total (Note: This column will auto fill)
Meals (A)	101	0005	71110300000	45000000	\$117.80 ✓
Travel Exp (B+C+E)	101	0005	71110300000	62212000	\$2,033.71 ✓
Other (D)	101	0005	71110300000	41090000	\$0.00
<b>TOTAL AMOUNT PAYABLE BY ACCOUNTS PAYABLE</b>					<b>\$2,151.51</b> ✓

<b>SECTION 3: AUTHORIZATION</b>			
I attest that I have read and understand all applicable policies that pertain to these expenses, and confirm expenses being claimed are in compliance with such policies.			
I attest the expenses enclosed in this claim are for valid business purposes for Alberta Health Services Board and that this claim has not been previously claimed by me or on my behalf from Alberta Health Services or any other Organization.			
I attest that expenses submitted in this claim have been incurred by using a cost effective method, otherwise rationale and supporting analysis is provided below.			
Claimant (Print Name)	Signature: I, by signing this form, attest that I am compliant to all the above statements	Date	Phone#
David Carpenter	<i>[Signature]</i>	Apr. 4/17	[Redacted]

I attest that I have read and understand all applicable policies of that pertain to these expenses, and confirm expenses being claimed are in compliance with such policies.	
I attest the expenses enclosed in this claim are for valid business purposes for Alberta Health Services Board and that this claim has not been previously claimed by the claimant or on their behalf from Alberta Health Services or any other Organization.	
I attest that expenses submitted in this claim have been incurred by using a cost effective method, otherwise rationale and supporting analysis is provided below.	
Approved by (Print Name)	Position Title/Program Group
Linda Hughes	Board Chair
Signature: I, by signing this form, attest that I am compliant with all the above statements	Date
<i>[Signature]</i>	April 5/17

Health and Personal information on this form is collected by AHS under the authority of section 20(b) of Privacy (FOIP) Act, respectively for the pu

**For payment**  
 14<sup>th</sup> Floor, North Tower, Seventh Street Plaza, 10030 - *Deborah Rhodes*  
 Deborah Rhodes, VP Corporate Services & CFO  
 Position # [Redacted] DOFA Level: [Redacted] Date: *Apr. 5/17*



**Carry forward from Section 1**

Name: **David Carpenter** Expense Period Month: **Mar-17**

Completion of the "cost effective method used" Column is required. If you select "No" in this column, Further Explanation is Required in the "Rationale is Required" section below

**Rationale is Required for expenses that are not Cost Effective:** (supporting analysis and documentation must be attached to this form)

**SECTION 4A: BOARD MEMBER - TRAVEL EXPENSE CLAIM**

The Board Members follow the Government of Alberta (GOA) Travel, Meal and Hospitality Expenses Policy

Note: For meal allowances outside Canada, the GOA policy redirects to the National Joint Council (NJC) travel directive for rates (Appendix C for USA, Appendix D for International).

Date	Description: (include purpose of trip, mode of travel, starting point, details of expenditure)	Cost Effective method used?	Meal (Allowance OR Receipt)(A)				Accommodation (B)	Transportation (Flight, Car Rental, Fuel, Parking, Taxi) (C)	Other (Itemize) (D)	Mileage km (E)
			Allowance Within Canada		With Receipt or Allowance Outside Canada					
			Meal Type	Allowance	Meal Type	Amount				
19-Mar-2017	Mileage from residence to YQL and return on March 20, 2017.	Yes							40	
19-Mar-2017	Parking at YQL.	Yes					\$16.00	✓		
19-Mar-2017	Flight from YQL to Edmonton and return to attend Quality and Safety Committee Meeting on March 20, 2017.	Yes	D-\$20.75	\$20.75	✓		\$572.51	✓		
19-Mar-2017	Taxi from YEG to Union Bank Inn and return to attend Quality & Safety Committee Meeting on March 20, 2017.	Yes					\$145.20	✓		
19-Mar-2017	One night accommodation to attend Quality & Safety Committee Meeting on March 20, 2017.	Yes				\$167.28	✓			
20-Mar-2017	ETS Fare from hotel to SSP.	Yes	LD-\$32.35	\$32.35	✓		\$3.25	✓		
27-Mar-2017	Mileage from residence to Chinook Regional Hospital in Lethbridge to attend Finance Committee Meeting via videoconference and parking.	Yes					\$8.50	✓	10	
28-Mar-2017	Mileage from residence to YQL and return on March 30, 2017.	Yes							40	
28-Mar-2017	Parking at YQL.	Yes					\$24.00	✓		
28-Mar-2017	Flight from YQL to YEG and return to attend Board Meeting on March 29 and tour of RAH and meet the Wisdom Council on March 30, 2017.	Yes					\$562.01	✓		
<b>Total: (amount auto fills to page 1)</b>			\$53.10		\$0.00	\$167.28	\$1,331.47	\$0.00	90.00	

**BOARD MEMBER Mileage Rate** 0.505 **Total Mileage** \$ 45.45

**Carry forward from Section 1**

Name:	David Carpenter	Expense Period Month:	Mar-17
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Completion of the "cost effective method used" Column is required. If you select "No" in this column, Further Explanation is Required in the "Rationale is Required" section below

**Rationale is Required for expenses that are not Cost Effective:** (supporting analysis and documentation must be attached to this form)

**SECTION 4B: BOARD MEMBER - TRAVEL EXPENSE CLAIM**

The Board Members follow the Government of Alberta (GOA) Travel, Meal and Hospitality Expenses Policy

**Note:** For meal allowances outside Canada, the GOA policy redirects to the National Joint Council (NJC) travel directive for rates (Appendix C for USA, Appendix D for International).

Date	Description: (include purpose of trip, mode of travel, starting point, details of expenditure)	Cost Effective method used?	Meal (Allowance OR Receipt)( A )				Accommodation ( B )	Transportation (Flight, Car Rental, Fuel, Parking, Taxi) ( C )	Other (Itemize) ( D )	Mileage km ( E )
			Allowance Within Canada		With Receipt or Allowance Outside Canada					
			Meal Type	Allowance	Meal Type	Amount				
9 28-Mar-2017	Taxi from YEG to SSP to work out of Edmonton office and return on March 30, 2017.	Yes	L-\$11.60	\$11.60	✓		\$145.20	✓		
10 28-Mar-2017	Two nights accommodation to attend Board Meeting on March 29, 2017 and Tour of RAH and meet Wisdom Council on March 30, 2017.	Yes	D-\$20.75	\$20.75	✓	\$334.56	✓			
11 28-Mar-2017	ETS fare from SSP to Union Bank Inn.	Yes					\$3.25	✓		
12 29-Mar-2017	ETS fare from hotel to SSP to hotel.	Yes	D-\$20.75	\$20.75	✓		\$3.25	✓		
13 30-Mar-2017	ETS fare from hotel to SSP.	Yes	L-\$11.60	\$11.60	✓		\$3.25	✓		
<b>Total: (amount auto fills to page 1)</b>			\$64.70		\$0.00	\$334.56	\$154.95	\$0.00	0.00	

<b>BOARD MEMBER Mileage Rate</b>	0.505	<b>Total Mileage</b>	\$ -
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THIS IS YOUR RECEIPT THIS IS YOUR RECEIPT THIS IS YOUR RECEIPT THIS IS YOUR RECEIPT

County of Lethbridge  
Airport Parking  
GST #106989023

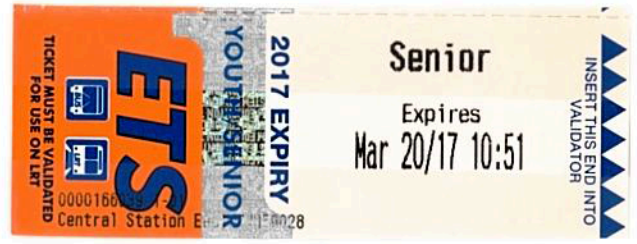
Space # : 86  
Transaction #:

Date : MAR/19/17 ✓  
Time : 02:38 PM  
Paid : \$16.00  
Card :

Parking Expires At:  
**MAR/21/17**  
**02:38 PM**

Please Retain Ticket.  
Lock your vehicle and  
secure all valuables.

RECEIPT THIS IS YOUR RECEIPT THIS IS YOUR RECEIPT THIS IS YOUR RECEIPT



5

3.25 ✓


1

AIR CANADA   
YOUR BOOKING IS  
CONFIRMED

*pick up  
5 PM @ SSP  
mon 20  
D*



2

Booking Reference 

Travel booked/ticket issued on: 20 January 2017

### Passengers

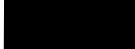


Mr. David B Carpenter

Ticket Number



Aeroplan



Depart	Travel Options	Seats
	YQ none	AC7218 1A AC8154 2D
Return		
	YQ none	AC8173 1C AC7221 1A

 Depart

Economy Flex

Sunday  
19 Mar, 2017

15:35  
**Lethbridge**  
(YQL), Canada



16:26  
**Calgary**  
Calgary Intl. (YYC), Canada

 **0 hr 51**  
AC7218 Operated by Air Canada Express - Air Georgian 1900D |  
Flex, G

17:00  
**Calgary**  
 Calgary Intl. (YYC), Canada



17:52  
**Edmonton**  
 Edmonton Intl. (YEG), Canada

**0 hr 52**  
 AC8154 Operated by Air Canada Express - Jazz Q400 |  
 Flex, G

Return

Economy Flex

Monday  
 20 Mar, 2017

19:10  
**Edmonton**  
 Edmonton Intl. (YEG),  
 Canada



20:04  
**Calgary**  
 Calgary Intl. (YYC), Canada

**0 hr 54**  
 AC8173 Operated by Air Canada Express - Jazz Q400 |  
 Flex, G

23:30  
**Calgary**  
 Calgary Intl. (YYC), Canada



00:20 +1 Day  
**Lethbridge**  
 (YQL), Canada

**0 hr 50**  
 AC7221 Operated by Air Canada Express - Air Georgian 1900D |  
 Flex, G

Purchase summary

1 Adult



Air Transportation Charges

Base Fare 452.00

Surcharges 34.00



Taxes, fees and charges

Goods and Services Tax - Canada no. 100092287 RT0001	27.26
Air Travellers Security Charge	14.25
Airport Improvement Fee - Canada	45.00
<b>Total before options</b> (per passenger)	<b>572<sup>51</sup></b>
Number of passengers	x1
<b>Total</b>	<b>572<sup>51</sup></b>
GRAND TOTAL - Canadian dollars	<b>\$572<sup>51</sup></b>



CANADA, U.S.: 1 (888) 247-2262





3

1315863 ALBERTA Ltd. Corporate Transport

\$145.20

Custom Amount \$132.00

Subtotal \$132.00  
Tip \$13.20

Total \$145.20 ✓



1315863 ALBERTA Ltd. Corporate Transport  
3515-113B Street  
Edmonton, AB T6J1L6  
780-910-1750

AMEX [redacted] (Swipe)  
DAVID [redacted] CARPENTER

Mar 19 •  
2017 at  
9:09  
PM

# UNION BANK INN

## BOUTIQUE HOTEL

10053 Jasper Avenue  
 Edmonton, AB T5J 1S5  
 P.780.423.3600 F.780.423.4623  
 reservations@unionbankinn.com

GST: 897343794RT0001

MR DAVID CARPENTER



Room	Folio	CheckIn	CheckOut	Balance
[Redacted]	[Redacted]	03/19/2017	03/20/2017	0.00
Master Folio				

Direct Bill: ALBERTA HEALTH SERVI

Date	Room	Description / Voucher	Charges	Credits	Balance
03/19/2017	[Redacted]	Room Taxable	149.00	0.00	149.00
03/19/2017	[Redacted]	DMF - 3%	4.47	0.00	153.47
03/19/2017	[Redacted]	Tourism Levy - 4%	6.14	0.00	159.61
03/19/2017	[Redacted]	GST - 5%	7.67	0.00	167.28
03/20/2017	[Redacted]	American Express [Redacted]	0.00	167.28	0.00
		<b>Balance Due</b>			0.00

**Summary and Taxes**

Taxable Sales	149.00
DMF - 3%	4.47
Tourism Levy - 4%	6.14
GST - 5%	7.67

(4)

Customer Signature: \_\_\_\_\_  
 Thank You for Joining us, The Union Bank Inn,  
 Alberta's Original Boutique Hotel



ALBERTA HEALTH SERVICES  
CHINOOK REGIONAL HOSPITAL  
PARKING SERVICES  
960 19 STREET S  
LETHBRIDGE AB

Rcpt# [REDACTED]  
03/27/17 16:08 L# 1 A# 1 Txn# 171  
03/27/17 11:04 In 03/27/17 16:08 Out  
IkL# [REDACTED]  
CRH \$ 8.50  
Total Fee \$ 8.50  
AMLX \$ 8.50-

Approval No. [REDACTED]  
Reference No. [REDACTED]  
Change Due \$ 0.00  
DRIVE SAFELY  
COMMENTS OR CONCERNS?  
403-388-6754  
parkingsouth@ahs.ca

P2 P0F 3301

County of Lethbridge

Airport Parking

GST #106989023

Space # : 90

Transaction #:  
[REDACTED]

Date : MAR/28/17

Time : 09:36 AM

Paid : \$24.00

Card : [REDACTED]

Parking Expires At:

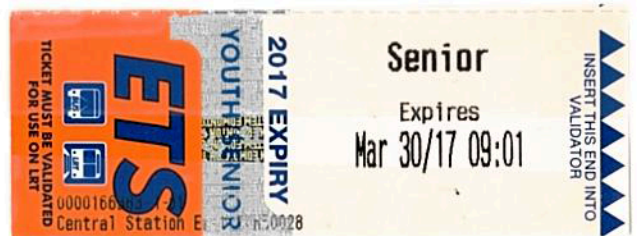
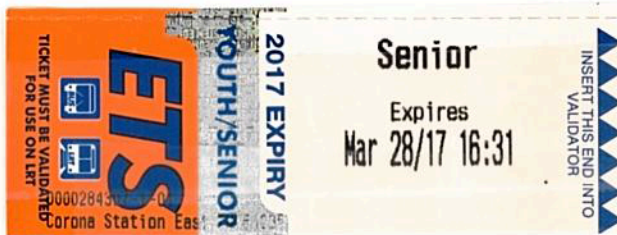
**MAR/31/17**  
**09:36 AM**

Please Retain Ticket.  
Lock your vehicle and  
secure all valuables.

THIS IS YOUR RECEIPT

THIS IS YOUR RECEIPT

7



11

13

12

3.25

Limo Pick up  
at 7 ST PLAZA  
@ 11:30  
Wed 30  
D

AIR CANADA   
YOUR BOOKING IS  
CONFIRMED



8

Booking Reference 

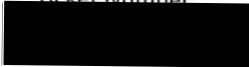
Travel booked/ticket issued on: 20 January 2017

### Passengers



Mr. David B Carpenter

Ticket Number



Association



Depart	Travel Options	Seats
	YQ none	AC7214 1A AC8142 1C
Return	YQ none	AC8149 1C AC7217 1A

 Depart

Economy Flex

Tuesday  
28 Mar, 2017

10:10  
Lethbridge  
(YQL), Canada



11:01  
Calgary  
Calgary Intl. (YYC), Canada

 0 hr 51  
AC7214 Operated by Air Canada Express - Air Georgian 1900D |  
Flex, G

12:05  
**Calgary**  
Calgary Intl. (YYC), Canada



12:57  
**Edmonton**  
Edmonton Intl. (YEG), Canada

**0 hr 52**  
AC8142 Operated by Air Canada Express - Jazz Q400 |  
Flex, G

Return

Economy Flex

Thursday  
30 Mar, 2017

13:35  
**Edmonton**  
Edmonton Intl. (YEG),  
Canada



14:29  
**Calgary**  
Calgary Intl. (YYC), Canada

**0 hr 54**  
AC8149 Operated by Air Canada Express - Jazz Q400 |  
Flex, G

16:15  
**Calgary**  
Calgary Intl. (YYC), Canada



17:05  
**Lethbridge**  
(YQL), Canada

**0 hr 50**  
AC7217 Operated by Air Canada Express - Air Georgian 1900D |  
Flex, G

Purchase summary

1 Adult



Air Transportation Charges

Base Fare 452.00

Surcharges 24.00



Taxes, fees and charges

Goods and Services Tax - Canada no. 100092287 RT0001	26.76
Air Travellers Security Charge	14.25
Airport Improvement Fee - Canada	45.00
<b>Total before options</b> (per passenger)	<b>562<sup>01</sup></b>
Number of passengers	<b>x1</b>
<b>Total</b>	<b>562<sup>01</sup></b>
GRAND TOTAL - Canadian dollars	<b>\$562<sup>01</sup></b>



CANADA, U.S.: 1 (888) 247-2262





1315863 ALBERTA Ltd. Corporate Transport

9

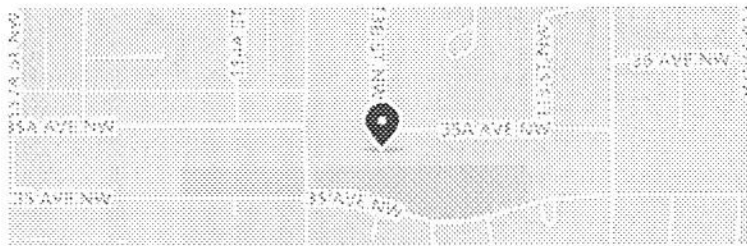
\$145.20

Custom Amount \$132.00

Subtotal \$132.00  
Tip \$13.20

Total \$145.20 ✓

102



1315863 ALBERTA Ltd. Corporate Transport  
3515-113B Street  
Edmonton, AB T6J1L6  
780-910-1750

AMEX (Swipe)  
DAVID B CARPENTER

28/03/2017,  
13:10

# UNION BANK INN

## BOUTIQUE HOTEL

10053 Jasper Avenue  
 Edmonton, AB T5J 1S5  
 P.780.423.3600 F.780.423.4623  
 reservations@unionbankinn.com

10

GST: 897343794RT0001

MR DAVID CARPENTER



Room	Folio	CheckIn	CheckOut	Balance
[Redacted]	[Redacted]	03/28/2017	03/30/2017	0.00

Master Folio

Direct Bill: ALBERTA HEALTH SERVI

Date	Room	Description/ Voucher	Charges	Credits	Balance
03/28/2017	[Redacted]	Room Taxable	149.00	0.00	149.00
03/28/2017	[Redacted]	DMF - 3%	4.47	0.00	153.47
03/28/2017	[Redacted]	Tourism Levy - 4%	6.14	0.00	159.61
03/28/2017	[Redacted]	GST - 5%	7.67	0.00	167.28
03/29/2017	[Redacted]	Room Taxable	149.00	0.00	316.28
03/29/2017	[Redacted]	DMF - 3%	4.47	0.00	320.75
03/29/2017	[Redacted]	Tourism Levy - 4%	6.14	0.00	326.89
03/29/2017	[Redacted]	GST - 5%	7.67	0.00	334.56
03/30/2017	[Redacted]	American Express - [Redacted]	0.00	334.56	0.00
		<b>Balance Due</b>			<b>0.00</b>

**Summary and Taxes**

Taxable Sales	298.00
DMF - 3%	8.94
Tourism Levy - 4%	12.28
GST - 5%	15.34



Customer Signature: \_\_\_\_\_  
 Thank You for Joining us, The Union Bank Inn,  
 Alberta's Original Boutique Hotel