

## AHS Board and Executive Expense Report

**Name** David Carpenter  
**Title** AHS Board Member  
**Location** Edmonton

Expenses submitted during the month of December 2015

### Travel (1)

MMM-YY	Source Document	Purpose	Airfare	Meals	Accommodation	Other Travel	Total Travel	Professional Development (2)	Working Sessions Hosting and Hospitality (3)	Other (4)
Nov-15	Expense Claim	Orientation & Meetings	543	21	168	155	887			
Dec-15	Expense Claim	Meetings		12		243	255			
<b>Total</b>			\$ 543	\$ 33	\$ 168	\$ 398	\$ 1,142	\$ -	\$ -	\$ -

**Total for the Month**      \$      1,142

Maximum daily single meal expense claimed in the month	\$      21
Maximum daily base hotel rate claimed in the month	\$     149
Non economy air travel in the month	\$       -

### 1) Travel expenses

Includes local and out of province/country travel expenses. Other travel includes items such as taxis, parking mileage, car rental and other expenses related to travel.

### 2) Professional Development

Includes conference, seminar and course registration fees and material

### 3) Hosting and Hospitality expenses

Hospitality and Hosting expenses may be incurred to advance AHS' mission, vision and values. For example, may include working lunches with staff and prospective employees meetings with government officials, dignitaries, public interest groups, donors other public or private organizations.

### 4) Other

Other expenses include expenses incurred in the normal course of business that are required for work purposes. May include small item technology purchases, books, etc.

### 5) Remuneration, Allowances Reported in the Financial Statements

Car allowance, honoraria, meeting fees, and any other employment benefits reported in the annual financial statements are excluded from this report.

<b>AHS - AP Processing - Internal Use Only</b>
Voucher #
Naming Convention:
T4A/NR Applicable? - If yes, indicate line & amt

## BOARD MEMBER REMUNERATION AND EXPENSE CLAIM FORM

### SECTION 1: PAYEE INFORMATION

Name:	David Carpenter	Expense Period Month:	Nov-Dec 2015
Address:	[REDACTED]	City:	Lethbridge
Province:	AB	Postal Code:	[REDACTED]
		Country:	Canada
Reason for Expense	Attendance at Board Meeting - December 01, 2015.		

### SECTION 2: FINANCE CODING & TOTAL CLAIM

Description	Corp/BU/Org	Location (If applicable)	Functional Centre/Primary	Expense/Secondary Acct	Total (Note: This column will auto fill)
Meals (A)	101	0005	71110300000	45000000	\$20.75
Travel Exp (B+C+E)	101	0005	71110300000	62212000	\$865.39
Other (D)	101	0005	71110300000	41090000	\$0.00
<b>TOTAL AMOUNT PAYABLE BY ACCOUNTS PAYABLE</b>					<b>\$886.14</b>

### SECTION 3: AUTHORIZATION

I attest that I have read and understand all applicable policies that pertain to these expenses, and confirm expenses being claimed are in compliance with such policies.

I attest the expenses enclosed in this claim are for valid business purposes for Alberta Health Services Board and that this claim has not been previously claimed by me or on my behalf from Alberta Health Services or any other Organization.

I attest that expenses submitted in this claim have been incurred by using a cost effective method, otherwise rationale and supporting analysis is provided below.

Claimant (Print Name)	Signature: I, by signing this form, attest that I am compliant to all the above statements	Date	Phone#
David Carpenter	<i>[Signature]</i>	1-Dec-15	[REDACTED]

I attest that I have read and understand all applicable policies of that pertain to these expenses, and confirm expenses being claimed are in compliance with such policies.

I attest the expenses enclosed in this claim are for valid business purposes for Alberta Health Services Board and that this claim has not been previously claimed by the claimant or on their behalf from Alberta Health Services or any other Organization.

I attest that expenses submitted in this claim have been incurred by using a cost effective method, otherwise rationale and supporting analysis is provided below.

Approved by (Print Name)	Position Title/Program Group
Linda Hughes	Board Chair
Signature: I, by signing this form, attest that I am compliant with all the above statements	Date
<i>[Signature]</i>	Dec. 10/15

Health and Personal information on this form is collected by AHS under the authority of section 20(b) of the Health Information Act of Privacy (FOIP) Act, respectively, for the purpose of administering AH and Protection

For payment please submit to: Deborah Rhodes Dec. 31/15  
 14<sup>th</sup> Floor, North Tower, Seventh Street Plaza, 10030 - 107 St, Edmonton  
 Deborah Rhodes, VP Corporate Services & CFO  
 Position #: [REDACTED] DOFA Level: [REDACTED]



Itinerary/Receipt

Your booking is confirmed. Please print/retain this page for your financial records (e.g. for taxation, expense claim or payment card reconciliation purposes). We thank you for choosing Air Canada and look forward to welcoming you on board.

Passengers Mr David Carpenter					Air Transp. Charges	
					0.00	
					Options	
					0.00	
					Taxes, fees and charges	
					0.00	
					Extras (Change Fee)	
					52.50	
					<b>Grand Total</b>	
					<b>\$52.50</b>	
					Canadian dollars	

Flight	From	To	Departure	Arrival
AC7218	Lethbridge (YQL)	Edmonton (YEG)	15:00	18:49
AC8172	- Connection in Calgary -		Sun 29-Nov 2015	Sun 29-Nov 2015
AC8151	Edmonton (YEG)	Lethbridge (YQL)	15:30	18:57
AC7219	- Connection in Calgary -		Tue 01-Dec 2015	Tue 01-Dec 2015

Your booking is confirmed. Please print/retain this page for your financial records (e.g. for taxation, expense claim or payment card reconciliation purposes). We thank you for choosing Air Canada and look forward to welcoming you on board.



*ORIGINAL*  
 4274  
 480.11  
 63.00  
 CHANGE TO SKIP MINISTER MEETINGS  
 AIR CANADA  
 543.11 ✓

Booking Information

Booking Reference: [REDACTED]  
 Electronic Ticketing confirmed. This is your official itinerary/receipt.  
 Main Contact: Mr David Carpenter  
 Mobile: [REDACTED]  
 Home: [REDACTED]  
 Work: [REDACTED]

Customer Care  
 Air Canada  
 1-888-247-2262  
 Flight Arrivals and Departures  
 1-888-422-7533

**November 30, 2015 (\$543.11)**

- Flight from YQL to YEG to attend Board Orientation in Edmonton (cost includes change fees as meeting with Minister cancelled on November 30, 2015).

Flight Itinerary

Flight	From	To	Stops	Duration	Aircraft	Fare Type	Meal
AC7218 <sup>1</sup> 321L	Lethbridge (YQL)	Calgary (YYC)	0	3hr49	BEH	Flex, G	MON 12:50, 13:39 SEAT 1A
AC8172 <sup>2</sup> 814D	Calgary (YYC)	Edmonton, Edmonton Int'l (YEG)	0		DH3	Flex, G	MON 14:25, 15:19 SEAT 2B
AC8151 <sup>2</sup>	Edmonton, Edmonton Int'l (YEG)	Calgary (YYC)	0	3hr27	DH4	Flex, G	SEAT 1C
AC7219 <sup>1</sup>	Calgary (YYC)	Lethbridge (YQL)	0		BEH	Flex, G	SEAT 1A

Operated by:  
<sup>1</sup> Air Canada Express - Air Georgian  
<sup>2</sup> Air Canada Express - Jazz

Passenger Information

1: Mr David Carpenter : Adult (16+), Ticket Number: [REDACTED]  
 Air Canada - Aeroplan : [REDACTED] Meal Preference: None  
 Payment Card: [REDACTED] Special Needs: None  
 Seat Selection: AC7218 1A, AC8172 1C (Preferred), AC8151 1C (Preferred), AC7219 1A

Congratulations on your selection of a Preferred seat. Please read the Terms and conditions.

Additional amount payable and/or refund - Summary

	Additional charges
<b>Passenger Type</b>	<b>Adult</b>
<b>Air Transportation Charges</b>	
Air Transportation Charges (including surcharges)	0.00
<b>Extras (Change Fee)</b>	
Change Fee	50.00
Canada Goods and Services Tax (GST/HST #10009-2287 RT0001)	2.50
<b>Total Extras (Change Fee)</b>	<b>52.50</b>
Number of passengers	x 1
<b>Total with options</b>	<b>52.50</b>
<b>Grand Total - Canadian dollars</b>	<b>\$52.50</b>

**Payment Information**

Credit/Debit Card [REDACTED] Amount paid: \$52.50

The following amount (tax inclusive) will appear on your credit card or debit card statement:

- Air Canada: \$52.50 (Change Fee per ticket)

Ticket number(s): [REDACTED]

**Fare Rules****Departing Flight** Lethbridge (YQL) To Edmonton (YEG) - Flex**Return Flight** Edmonton (YEG) To Lethbridge (YQL) - Flex• **Changes:**

- Prior to day of departure - **Change fee** per direction, per passenger, is \$50 CAD plus applicable taxes and any additional fare difference. **Changes** can be made up to 2 hours prior to departure.
- **Same-day confirmed changes** at check-in or at the airport are permitted at a flat fee of \$75 CAD/USD per direction, per passenger (subject to availability). Same-day flights only.
- **Same-day standby** is available: on flights between Toronto and Montreal or Ottawa, on flights between Calgary, Edmonton and Vancouver, as well as on flights between Toronto Pearson (YYZ) and LaGuardia (LGA), John F. Kennedy (JFK) or Newark (EWR) airports (connecting flights excluded).
- Flights can only be used in sequence from the place of departure specified on the itinerary.

• **Cancellations:**

- Tickets are **non-refundable** and **non-transferable**.
- **Cancellations** can be made up to 45 minutes prior to departure.
- Provided the original booking is cancelled prior to the original flight departure, the value of the unused ticket can be applied within a one year period from date of issue of the original tickets to the value of a new ticket subject to the change fee per direction, per passenger, plus applicable taxes and any additional fare difference, subject to availability and advance purchase requirements. The new outbound travel date must commence within a one year period from the original date of ticket issuance. If the fare for the new journey is lower, any residual amount will be forfeited.
- Customers who **no-show** their flight will forfeit the fare paid.
- **Complimentary advance standard seat selection** on Air Canada and Air Canada Express (operated by Jazz), subject to availability.
- Air Canada will provide a full refund without penalty when you cancel a **new ticket** (i.e. when a new booking is made and you are assigned a booking reference) within 24 hours of purchase.
- Flights operated by Air Canada: earn 100% Aeroplan Miles (Altitude Qualifying Miles)
- Read complete fare rules applicable to this fare.

**Baggage Allowance and Fees**

Prepare your checked and carry-on baggage with the help of our Baggage Guide .

**Carry-on Baggage**

When your flight is operated by Air Canada, Air Canada rouge or Air Canada Express, you are entitled to 1 standard item (max. size: 23 x 40 x 55 cm [9 x 15.5 x 21.5 in]) and 1 personal item (max. size: 16 x 33 x 43 cm [6 x 13 x 17 in]). Maximum weight for each item is 10 kg (22 lb). View more details.

**Checked Baggage**

Please see below for details on the bags you plan to check in at the baggage counter.

<b>Departing Flight</b> : Lethbridge (YQL) To Edmonton (YEG) - Flex		
<b>Return Flight</b> : Edmonton (YEG) To Lethbridge (YQL) - Flex		
Regular Baggage Allowance	<b>1st bag:</b>	<b>2nd bag:</b>
	<b>Complimentary</b>	<b>\$25.00 CAD</b>
		+ taxes* per direction

**David B. Carpenter**

**From:** Air Canada <confirmation@aircanada.ca>  
**Sent:** Wednesday, November 25, 2015 3:15 PM  
**To:** [REDACTED]  
**Subject:** Air Canada - 30-Nov: Lethbridge - Edmonton (booking ref: [REDACTED]) - booking modified

\*\*\*\*\* PLEASE DO NOT REPLY TO THIS E-MAIL \*\*\*\*\*



## Itinerary/Receipt

**Your booking is confirmed.** Please print/retain this page for your financial records (e.g. for taxation, expense claim or payment card reconciliation purposes). We thank you for choosing Air Canada and look forward to welcoming you on board.

Scan this barcode to check in at any Air Canada check in kiosk.



### Booking Information

**Booking Reference:** [REDACTED]

**Customer Care**  
Air Canada  
1-888-247-2262  
**Flight Arrivals and Departures**  
1-888-422-7533

**Electronic Ticketing confirmed. This is your official itinerary/receipt.**

**Main Contact:**  
Mr David Carpenter

Mobile: [REDACTED]

Home: [REDACTED]

Work: [REDACTED]

#### Online Services

**Manage** my booking online (view/change my booking; select seats\*).

**Select Seats**

**Maple Leaf Lounge | Meal Vouchers | On My Way**

**Alert me** of flight status changes directly to my mobile phone or email.

**Flight Arrivals & Departures** - check online if my flight is on time.

**Check-in online** and print my boarding pass.

\* Can my booking be changed online?

### Flight Itinerary

Flight	From	To	Stops	Duration	Aircraft	Fare Type	Meal
AC7216 <sup>1</sup>	Lethbridge (YQL) Mon 30-Nov 2015 12:50	Calgary (YYC) Mon 30-Nov 2015 13:39	0	2hr29	BEH	Flex, W	
AC8140 <sup>2</sup>	Calgary (YYC) Mon 30-Nov 2015 14:25	Edmonton, Edmonton Int'l (YEG) Mon 30-Nov 2015 15:19	0		DH4	Flex, W	
AC8151 <sup>2</sup>	Edmonton, Edmonton Int'l (YEG)	Calgary (YYC) Tue 01-Dec 2015 16:24	0	3hr27	DH4	Flex, G	

	Tue 01-Dec 2015 15:30				
AC7219 <sup>1</sup>	<b>Calgary (YYC)</b> Tue 01-Dec 2015 18:10	<b>Lethbridge (YQL)</b> Tue 01-Dec 2015 18:57	0	BEH	Flex, G

Operated by:

<sup>1</sup> Air Canada Express - Air Georgian

<sup>2</sup> Air Canada Express - Jazz

### Passenger Information

<b>1: Mr David Carpenter : Adult (16+), Ticket Number</b> [REDACTED]			
Air Canada - Aeroplan :	[REDACTED]	Meal Preference :	None
Payment Card :	[REDACTED]	Special Needs :	None
Seat Selection :	AC7216 <b>1A</b> , AC8140 , AC8151 <b>1C (Preferred)</b> , AC7219 <b>1A</b>		

### Additional amount payable and/or refund - Summary

	Additional charges
Passenger Type	Adult
<b>Air Transportation Charges</b>	
Air Transportation Charges (including surcharges)	10.00
<b>Taxes, Fees and Charges</b>	
Canada Goods and Services Tax (GST/HST #10009-2287 RT0001)	0.50
Total Additional Fare	10.50
<b>Extras (Change Fee)</b>	
Change Fee	50.00
Canada Goods and Services Tax (GST/HST #10009-2287 RT0001)	2.50
Total Extras (Change Fee)	52.50
Number of passengers	x 1
Total with options	63.00
<b>Grand Total - Canadian dollars</b>	<b>\$63.00</b>

### Payment Information

**Credit/Debit Card** [REDACTED] - Amount paid: **\$63.00**

The following amount (tax inclusive) will appear on your credit card or debit card statement:

Air Canada: \$10.50

Air Canada: \$52.50 (Change Fee per ticket)

Ticket number(s) [REDACTED]

### enRoute City Guide

## Edmonton

Sitting on the 53rd parallel, Edmonton is the most northern city in the Americas with a population of over one million. Though it does feel northerly, it doesn't feel particularly crowded, maybe because it straddles the North Saskatchewan River to create the largest urban green space in North America...

Your booking is confirmed. Booking reference: [REDACTED]

An email booking confirmation has been sent to [REDACTED]

Use your booking reference to retrieve your official Itinerary/Receipt at aircanada.com.

**Passengers** Mr David B Carpenter

Flight	From	To	Departure	Arrival
AC7218	Lethbridge (YQL)	Edmonton (YEG)	15:00	17:54
AC8154	- Connection in Calgary -		Sun 29-Nov 2015	Sun 29-Nov 2015
AC8143	Edmonton (YEG)	Lethbridge (YQL)	12:00	14:35
AC7215	- Connection in Calgary -		Mon 30-Nov 2015	Mon 30-Nov 2015

Air Transp. Charges	348.00
Options	0.00
Taxes, fees and charges	79.61
Travel Insurance	Purchase travel insurance
<b>Grand Total</b>	<b>\$427.61</b>
Canadian dollars	

Your booking is confirmed. Please print/retain this page for your financial records (e.g. for taxation, expense claim or payment card reconciliation purposes). We thank you for choosing Air Canada and look forward to welcoming you on board.



*Seats*

**Booking Information**



Booking Reference: [REDACTED]

**Customer Care**

Electronic Ticketing confirmed. This is your official itinerary/receipt.

**Air Canada**  
1-888-247-2262

Main Contact:  
Mr David B Carpenter

**Flight Arrivals and Departures**  
1-888-422-7533

Mobile: [REDACTED]  
Home: [REDACTED]  
Work: [REDACTED]

**Flight Itinerary**

Flight	From	To	Stops	Duration	Aircraft	Fare Type	Meal
AC7218 <sup>1</sup>	Lethbridge (YQL) Sun 29-Nov 2015 15:00	Calgary (YYC) Sun 29-Nov 2015 15:49	0	2hr54	BEH	Flex, G	
AC8154 <sup>2</sup>	Calgary (YYC) Sun 29-Nov 2015 17:00 <i>8:72</i> <i>1755</i>	Edmonton, Edmonton Int'l (YEG) Sun 29-Nov 2015 17:54 <i>1849</i>	0		DH3	Flex, G	<i>Seat</i>
AC8143 <sup>2</sup>	Edmonton, Edmonton Int'l (YEG) Mon 30-Nov 2015 12:00 <i>1200/1830</i>	Calgary (YYC) Mon 30-Nov 2015 12:54 <i>1230</i>	0	2hr35	DH3	Flex, G	
AC7215 <sup>1</sup>	Calgary (YYC) Mon 30-Nov 2015 13:50	Lethbridge (YQL) Mon 30-Nov 2015 14:35	0		BEH	Flex, G	

Operated by:

- <sup>1</sup> Air Canada Express - Air Georgian
- <sup>2</sup> Air Canada Express - Jazz

**Passenger Information**

1: Mr David B Carpenter : Adult (16+), Ticket Number: [REDACTED]

Air Canada - Aeroplan : [REDACTED] Meal Preference: None  
 Payment Card: [REDACTED] Special Needs: None  
 Seat Selection: AC7218 1A, AC8154 1C (Preferred), AC8143 1C (Preferred), AC7215 1A

Congratulations on your selection of a Preferred seat. Please read the Terms and conditions.

**Purchase Summary**



**Fare Summary**

Passenger Type	Adult
<b>Air Transportation Charges</b>	
Departing Flight - Flex	162.00
Return Flight - Flex	162.00
Surcharges	24.00
<b>Taxes, Fees and Charges</b>	
Canada Airport Improvement Fee	45.00
Canada Goods and Services Tax (GST/HST #10009-2287 RT0001)	20.36
Air Travellers Security Charge (ATSC)	14.25
<b>Total before options (per passenger)</b>	<b>427.61</b>
Number of passengers	x 1
<b>Total with options</b>	<b>427.61</b>
Travel Insurance (declined)	0.00
<b>Grand Total - Canadian dollars</b>	<b>\$427.61</b>

**Payment Information**

**Credit/Debit Card** [REDACTED] - Amount paid: **\$427.61**  
 The following amount (tax inclusive) will appear on your credit card or debit card statement:

- Air Canada: \$427.61 (Air Transp. Charges - per ticket)

Ticket number(s): [REDACTED]

**Fare Rules**

**Departing Flight** Lethbridge (YQL) To Edmonton (YEG) - **Flex**

**Return Flight** Edmonton (YEG) To Lethbridge (YQL) - **Flex**

- Changes:**

- Prior to day of departure - **Change fee** per direction, per passenger, is \$50 CAD plus applicable taxes and any additional fare difference. **Changes** can be made up to 2 hours prior to departure.
- Same-day confirmed changes** at check-in or at the airport are permitted at a flat fee of \$75 CAD/USD per direction, per passenger (subject to availability). Same-day flights only.
- Same-day standby** is available: on flights between Toronto and Montreal or Ottawa, on flights between Calgary, Edmonton and Vancouver, as well as on flights between Toronto Pearson (YYZ) and LaGuardia (LGA), John F. Kennedy (JFK) or Newark (EWR) airports (connecting flights excluded).
- Flights can only be used in sequence from the place of departure specified on the itinerary.

- Cancellations:**

- Tickets are **non-refundable** and **non-transferable**.
- Cancellations** can be made up to 45 minutes prior to departure.
- Provided the original booking is cancelled prior to the original flight departure, the value of the unused ticket can be applied within a one year period from date of issue of the original tickets to the value of a new ticket subject to the change fee per direction, per passenger, plus applicable taxes and any additional fare difference, subject to availability and advance purchase requirements. The new outbound travel date must commence within a one year period from the original date of ticket issuance. If the fare for the new journey is lower, any residual amount will be forfeited.
- Customers who **no-show** their flight will forfeit the fare paid.
- Complimentary advance standard seat selection** on Air Canada and Air Canada Express (operated by Jazz), subject to availability.
- Up to 24 hours after the purchase of a **new ticket**, Air Canada will cancel your ticket and provide a full refund without penalty.
- Flights operated by Air Canada: earn 100% Aeroplan Miles (Altitude Qualifying Miles)
- Read complete fare rules applicable to this fare.

**Baggage Allowance and Fees**

Prepare your checked and carry-on baggage with the help of our [Baggage Guide](#).

**Carry-on Baggage**

When your flight is operated by Air Canada, Air Canada rouge or Air Canada Express, you are entitled to 1 standard item (max. size: 23 x 40 x 55 cm [9 x 15.5 x 21.5 in]) and 1 personal item (max. size: 16 x 33 x 43 cm [6 x 13 x 17 in]). Maximum weight for each item is 10 kg (22 lb). View more details.

**Checked Baggage**

Please see below for details on the bags you plan to check in at the baggage counter.

**Departing Flight** : Lethbridge (YQL) To Edmonton (YEG) - **Flex**  
**Return Flight** : Edmonton (YEG) To Lethbridge (YQL) - **Flex**



Corporate Car Service

2

<p><b>November 30, 2015 (\$151.80)</b></p> <ul style="list-style-type: none"> <li>Taxi from YEG to hotel and return to YEG on December 01, 2015.</li> </ul>
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\$151.80

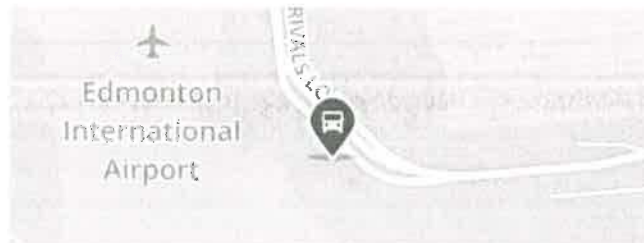


Custom Amount \$132.00

Subtotal \$132.00

Tip \$19.80

Total \$151.80



Corporate Car Service  
Last Location

[Redacted]

AMEX [Redacted] 30/11/2015 [Redacted]

DAVID B CARPENTER  
GST/HST: 884894528

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1455 Market Street, Suite 600, San Francisco,  
CA 94103

[Square Privacy Policy](#)  
Map data and copy; [OpenStreetMap](#) contributors



# UNION BANK INN

A CENTURY OF HISTORY · MODERN RENAISSANCE STYLE

GUEST ACCOUNT

CARPENTER DAVID

ALBERTA HEALTH SERVICES

Arrive 11/30/15 Depart 12/01/15

Room # [REDACTED] Invoice # [REDACTED]

DATE	CLERK	DEPARTMENT	DESCRIPTION	AMOUNT
11/30/15	[REDACTED]	2-Room Charg		149.00
11/30/15	[REDACTED]	41-Tourism Le	On Room Charge	5.96
11/30/15	[REDACTED]	42-DMF		4.47
11/30/15	[REDACTED]	41-Tourism Le	On DMF	0.18
12/01/15	[REDACTED]	93-Amex. Expr		-167.28
			GST On DMF	0.22
			GST On Room Charge	7.45
			<b>Tax Reg. # R897343794</b>	

UNION BANK INN  
10053 JASPER AVENUE  
EDMONTON, AB T5J1S5  
7804233600

Merchant ID: 5764208 Ref #: 002  
Term ID: 002 Clerk ID: 2

Pre-Auth Compl

ANEX Entry Method: Chip

12/01/15 06:50:31

Inv #: [REDACTED] Appr Code: [REDACTED]

Apprvd Batch#: [REDACTED]

Original Pre-Auth Amount: \$ 200.00

**Total: \$ 167.28**

I agree to pay above total amount according to card issuer agreement (Merchant agreement if credit voucher). Retain this copy for statement verification.

Application Label: Visa Credit  
AID: A00000025010001  
TVR: 00 00 00 00 00  
ISI: FB 00

Customer Copy

3

**November 30, 2015 (\$167.28)**

- 1 night accommodation to attend Board Meeting. ✓

**BALANCE DUE** → **0.00**

I agree that my liability for this bill is not waived and agree to be held personally liable in the event that the indicated person, company or association fails to pay for any part or the full amount of these charges.

SIGNATURE

X \_\_\_\_\_

# UNION BANK INN

A CENTURY OF HISTORY · MODERN RENAISSANCE STYLE

10053 Jasper Avenue, Edmonton, AB, Canada T5J 1S5  
Phone: 780.423.3600 • Fax: 780.423.4623

E-mail: info@unionbankinn.com • Web: unionbankinn.com



④



**December 01, 2015 (\$3.20)**

- ETS ticket from hotel to SSP.



AHS - AP Processing - Internal Use Only	
Voucher #	
Number of Vouchers	
Amount Available - If yes, indicate amount	

## BOARD MEMBER EXPENSE CLAIM FORM

SECTION 1: PAYER INFORMATION			
Name	David Carpenter		Expense Period (Mo/Yr)
Address	[Redacted]	City	Lethbridge
Postal Code	[Redacted]	Country	Canada
Reason for Expense	Attendance at Board Meeting - December 14, 2015.		

SECTION 2: FINANCE CODING & TOTAL CLAIM					
Description	Accounting Code	Location (if applicable)	Functional Classification	Expense Secondary Acct	Total (Note: This column will auto fill)
Meals (A)	101	0005	71110300000	45000000	\$11.60
Travel Exp (B+C+E)	101	0005	71110300000	62212000	\$243.25
Other (D)	101	0005	71110300000	41090000	\$0.00
<b>TOTAL AMOUNT PAYABLE BY ACCOUNTS PAYABLE</b>					<b>\$254.85</b>

SECTION 3: AUTHORIZATION			
I attest that I have read and understand all applicable policies that pertain to these expenses, and confirm expenses being claimed are in compliance with such policies.			
I attest the expenses enclosed in this claim are for valid business purposes for Alberta Health Services Board and that this claim has not been previously claimed by me or on my behalf from Alberta Health Services or any other Organization.			
I attest that expenses submitted in this claim have been incurred by using a cost effective method, otherwise rationale and supporting analysis is provided below.			
Claimant (Print Name)	Signature	Date	Phone
David Carpenter	<i>[Signature]</i>		[Redacted]

I attest that I have read and understand all applicable policies of that pertain to these expenses, and confirm expenses being claimed are in compliance with such policies.	
I attest the expenses enclosed in this claim are for valid business purposes for Alberta Health Services Board and that this claim has not been previously claimed by the claimant or on their behalf from Alberta Health Services or any other Organization.	
I attest that expenses submitted in this claim have been incurred by using a cost effective method, otherwise rationale and supporting analysis is provided below.	
Approved by (Print Name)	Position Title/Program Group
Linda Hughes	Board Chair
Signature	Date
<i>[Signature]</i>	Jan 5/16

Health and Personal information on this form is collected by AHS under the authority of section 20(b) of the Health Information Act (HIA) and sections 33(c) and 34(2) of the Freedom of Information and Protection of Privacy (FOIP) Act, respectively, for the purpose of administering AHS Procure to Pay program.

For payment please submit to:  
14<sup>th</sup> Floor, North Tower, Seventh Street Plaza, 10030 - 107 St, Edmonton AB T5J 3E4, Attention: Jennifer Hamstra

**Carry forward from Section 1**

<b>Name:</b>	David Carpenter	<b>Expense Period Month:</b>	42339
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Completion of the "cost effective method used" Column is required. If you select "No" in this column, Further Explanation is Required in the "Rationale is Required" section below

**Rationale is Required for expenses that are not Cost Effective:** (supporting analysis and documentation must be attached to this form)

**SECTION 4A: BOARD MEMBER - TRAVEL EXPENSE CLAIM**

Date	Description: (include purpose of trip, mode of travel, starting point, details of expenditure)	Cost Effective method used?	Meal (Allowance OR Receipt)( A )				Accommodation ( B )	Transportation (Flight, Car Rental, Fuel, Parking, Taxi) ( C )	Other (Itemize) ( D )	Mileage km ( E )
			Allowance		With Receipt					
			Meal Type	Allowance	Meal Type	With Receipt				
30-Nov-15	Mileage from residence to Airport to attend Board Meeting on December 1, 2015 and parking.	Yes					\$16.00		20	
1-Dec-15	Mileage from Airport to residence.	Yes							20	
14-Dec-15	Mileage from residence to Southport in Calgary to attend Board Meeting and return.	Yes							410	
14-Dec-15	Lunch per diem.	Yes	L-\$11.60	\$11.60						
<b>Total: (amount auto fills to page 1)</b>			\$11.60		\$0.00	\$0.00	\$16.00	\$0.00	450.00	

<b>BOARD MEMBER Mileage Rate</b>	<b>0.505</b>	<b>Total Mileage</b>	<b>\$ 227.25</b>
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For payment please submit to:


14<sup>th</sup> Floor, North Tower, Seventh Street Plaza, 10030 - 107 St, Edmonton AB T5J 3E4, Attention: Jennifer Hamstra

RETAIN STUB AS RECEIPT  
LETHBRIDGE AIRPORT PARKING



DATE 1 DEC 2015

TIME/HEURE 1900 STALL/D'EMPLACEMENT# 

LICENCE #/No DE PLAQUE 

AMOUNT PAID/MONTANT PAYE 16.00 CASH  3734