

## AHS Board and Executive Expense Report

**Name:** Colleen Turner  
**Title:** VP Community Engagement & Communications  
**Location:** Edmonton  
 Expenses approved during the month of June 2021

			Travel (1)						Working Sessions Hosting and Hospitality (3)	
Approved MMM-YY	Source Document	Purpose	Airfare	Meals	Accommodation	Other Travel	Total Travel	Professional Development (2)		Other (4)
Jun-21	P-Card	Meetings					-			210
	Expense Claim	Meetings					-			
Jun-21	Direct Bill	Meetings	(512)				(512)			
<b>Total</b>			<u>\$ (512)</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ (512)</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 210</u>

**Total for  
the Month** \$ (302)

Maximum daily single meal expense claimed in the month \$ -  
 Maximum daily base hotel rate claimed in the month \$ -  
 Non economy air travel in the month \$ -

### 1) Travel expenses

Includes local and out of province/country travel expenses. Other travel includes items such as taxis, parking mileage, car rental and other expenses related to travel.

### 2) Professional Development

Includes conference, seminar and course registration fees and material

### 3) Hosting and Hospitality expenses

Hospitality and Hosting expenses may be incurred to advance AHS' mission, vision and values. For example, may include working lunches with staff and prospective employees meetings with government officials, dignitaries, public interest groups, donors other public or private organizations.

### 4) Other

Other expenses include expenses incurred in the normal course of business that are required for work purposes. May include small item technology purchases, books, etc.

Car allowance and any other employment benefits reported in the annual financial statements are excluded from this report

## AHS Executive Expenses Report P-Card

Claimant Name	Claimant Title	Claimant Location	Expense Claim Total									
TURNER, COLLEEN	VP Community Engagement & Communications	Calgary	\$ 209.98									
Expense Date	Business reason	Expense Location	Expense Type	Amount	From Location	To Location	Justification	# of days	# of Attendees	Attendee Name(s)	Trip Distance	
2/26/2021	Calgary Herald ePaper annual subscription from Feb. 2021 to Feb. 2022	AB - Other Zones	Subscriptions	\$ 104.99								
2/26/2021	Edmonton Journal ePaper annual subscription Feb. 2021 to Feb. 2022	AB - Other Zones	Subscriptions	\$ 104.99								
Approver(s) for the claim	Approval Status	Approval Date										
YIU, VERNA	Approve	7-Jun-21										

# Receipt

Qualified Canadian Journalism Organization:  
Postmedia Network Inc.  
365 Bloor Street East  
Toronto, Ontario  
M4W 3L4

26 Feb 2021  
Colleen Turner

Subscription Plan:

## Edmonton Journal ePaper Annual

Price:	CAD \$99.99
Tax:	CAD \$5.00
<b>Total Amount:</b>	<b>CAD \$104.99</b>

### Billing Information

Colleen Turner

# Receipt

Qualified Canadian Journalism Organization:  
Postmedia Network Inc.  
365 Bloor Street East  
Toronto, Ontario  
M4W 3L4  
[REDACTED]

26 Feb 2021  
Colleen Turner([REDACTED])  
[REDACTED]

Subscription Plan:

## Calgary Herald ePaper Annual

Price:	CAD \$99.99
Tax:	CAD \$5.00
<b>Total Amount:</b>	<b>CAD \$104.99</b>

### Billing Information

[REDACTED]  
Colleen Turner  
[REDACTED]

## Expense Report Direct Bill Summary

### Purpose of This Form:

The purpose of this form is to report expenses incurred on behalf of a designated Executive or an AHS Board Member and paid for by a third party vendor. The information will be used for Public Disclosure reporting.

### Expenses Paid Directly to Third Party Vendors:

AHS may have established accounts with certain vendors used to book travel and other expenses that are billed directly to AHS.

Examples include but are not limited to hotels, travel agencies, car rental agencies, conferences, courses and expenses reimbursed from a petty cash fund.

It is mandatory to include in monthly reports these expenses that pertain to each member. AHS is required to disclose expenses for all applicable receipts and back up must be attached.

### Direct Bill Report

- Enter all items related to expenses incurred while conducting AHS business and paid for via a third party vendor (i.e. accommodations, airline tickets, car rentals, hosting events and working sessions)
- Enter all expenses pertaining to professional development such as conferences and courses, etc.
- Enter all expenses paid by AHS not mentioned above.
- Copies of invoices and other relevant back up must be attached, approvals for hosting events/working sessions that exceeds \$600 must be provided.
- Information will be used for reporting purposes only.
- A personal cheque must be attached to cover expenses deemed ineligible.
- Indicate whether you have expenses to report in this section for this reporting period: **YES**

<b>Name :</b> Colleen Turner	<b>Reporting Period for the Month of :</b> Jun-21
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DD-MMM-YYYY	Payment Method	Category	Description/Purpose of the Expense	Name of Vendor	Amount Paid
26-Apr-2021	Direct Billing	Choose from Drop-down List	Refund for Ticket [REDACTED] due to COVID-19 Cancellation from March 2020	Vision Travel	-\$537.00
26-Apr-2021	Direct Billing	Choose from Drop-down List	Vision Travel Fee	Vision Travel	\$25.00
	Direct Billing	Choose from Drop-down List		Vision Travel	\$
	Direct Billing	Choose from Drop-down List		Vision Travel	\$
	Direct Billing	Choose from Drop-down List		Vision Travel	\$
<b>Total Paid in the Month</b>					\$ (512.00)

Vision Travel DT Ontario-West Inc. - HST# 723782728  
 700-251 Consumers Rd, Toronto, ON M2J 4R3 - Ph 416 487 5385  
 TICO R50023501 - W50023502

Alberta Health Services  
 [REDACTED]  
 [REDACTED]

Invoice Number : [REDACTED]  
 Issued Date: 26-Apr-2021  
 Agent: [REDACTED]  
 AIR CANADA REFUND  
 AIR CANADA REFUND



Passenger Information

TURNER/COLLEEN MS

PNR Locator : [REDACTED]



Your Flight Selection

Ticket Number (s) / Confirmation Number (s) : [REDACTED]

Departure:				
Arrival:				
Airline:		Flight # :	Class :	Mileage :

Air Fare: \$-462.04      GST/HST: \$0.00      Taxes: \$-74.96      Total Air Fare: \$-537.00



Service Fee Information

PROFESSIONAL FEE      \$25.00      GST/HST:\$0.00      Total : \$25.00

Payment Details

Pay Method	PaymentNumber	Amount Paid
Credit Card	[REDACTED]	\$-537.00
Credit Card	[REDACTED]	\$25.00
		\$0.00

Sub Total (excl. GST): \$-537.00  
 GST Total : \$0.00  
 Service Fee : \$25.00  
 Invoice Total : \$-512.00  
 Amount Paid : \$0.00  
 Balance : \$-512.00