

AHS Board and Executive Expense Report

Name: Colleen Purdy
Title: VP Corporate Services & Chief Financial Officer
Location: Calgary
 Expenses approved during the month of November 2022

| | | | Travel (1) | | | | | | | |
|--------------------|--------------------|----------|---------------|---------------|---------------|-----------------|-----------------|------------------------------------|--|--------------|
| Approved MMM-YY | Source Document | Purpose | Airfare | Meals | Accommodation | Other Travel | Total Travel | Professional Development (2) | Working Sessions Hosting and Hospitality (3) | Other (4) |
| | P-Card | Meetings | | | | | - | | | |
| Nov-22 | Expense Claim | Meetings | | 238 | 949 | 473 | 1,659 | | | |
| Nov-22 | Direct Bill | Meetings | 278 | | | | 278 | | | |
| Total | | | \$ 278 | \$ 238 | \$ 949 | \$ 473 | \$ 1,937 | \$ - | \$ - | \$ - |

**Total for
the Month** \$ 1,937

Maximum daily single meal expense claimed in the month \$ 24
 Maximum daily base hotel rate claimed in the month \$ 169
 Non economy air travel in the month \$ -

1) Travel expenses

Includes local and out of province/country travel expenses. Other travel includes items such as taxis, parking mileage, car rental and other expenses related to travel.

2) Professional Development

Includes conference, seminar and course registration fees and material

3) Hosting and Hospitality expenses

Hospitality and Hosting expenses may be incurred to advance AHS' mission, vision and values. For example, may include working lunches with staff and prospective employees meetings with government officials, dignitaries, public interest groups, donors other public or private organizations.

4) Other

Other expenses include expenses incurred in the normal course of business that are required for work purposes. May include small item technology purchases, books, etc.

Car allowance and any other employment benefits reported in the annual financial statements are excluded from this report

AHS Executive Expenses Report Expenses

| Claimant Name | Claimant Title | Claimant Location | Expense Claim Total | | | | | | | | |
|---------------------------|---|-------------------|--------------------------|-----------|---------------------|------------------------------------|---------------|-----------|----------------|------------------|---------------|
| PURDY, COLLEEN ANNE | VP Corporate Services & Chief Financial Officer | Calgary | \$ 1,658.85 | | | | | | | | |
| Expense Date | Business reason | Expense Location | Expense Type | Amount | From Location | To Location | Justification | # of days | # of Attendees | Attendee Name(s) | Trip Distance |
| 10/16/2022 | Drove to Edmonton to attend Executive Leadership meetings throughout the week of Oct. 17-21/22 | | Mileage-Other | \$ 156.55 | Calgary Southport | Edmonton Office (7th Street Plaza) | | 1 | | | 310 |
| 10/16/2022 | Attend Executive Leadership meetings. Parking at The Westin Hotel, Edmonton - 4 full days. | AB - Other Zones | Parking - Lot or Parkade | \$ 159.60 | | | | 4 | | | |
| 10/16/2022 | Attend Executive Leadership meetings in Edmonton during October 17-21/22 | AB - Other Zones | Meals Per Diem | \$ 24.00 | | | | 1 | | | |
| 10/16/2022 | Attend Executive Leadership meetings in Edmonton week of Oct. 17-21/22. | AB - Other Zones | Accommodations | \$ 948.65 | | | | 5 | | | |
| 10/17/2022 | Attend Executive Leadership meetings in Edmonton during October 17-21/24 meals per diem for Oct. 17, 18, 19 & 20 | AB - Other Zones | Meals Per Diem | \$ 190.00 | | | | 4 | | | |
| 10/21/2022 | Attended Executive Leadership meetings from Oct.17-21/22 | | Mileage-Other | \$ 156.55 | Edmonton Office SSP | Calgary (Southport) | | 1 | | | 310 |
| 10/21/2022 | Attended Executive Leadership meetings in Edmonton during the week of October 17-21/2022 Breakfast & Lunch per diem for October 21/22 | AB - Other Zones | Meals Per Diem | \$ 23.50 | | | | 1 | | | |
| Approver(s) for the claim | Approval Status | Approval Date | | | | | | | | | |
| CHIES, MAURO A | Approve | 3-Nov-22 | | | | | | | | | |

The Westin Edmonton
 10135 100 St
 Edmonton, AB T5J 0N7
 Canada
 Tel: 780-426-3636 Fax: 780-428-1454



COLLEEN PURDY

Page Number : 1 Invoice Nbr [REDACTED]
 Guest Number : [REDACTED]
 Folio ID : A
 Arrive Date : 16-OCT-22 20:21
 Depart Date : 21-OCT-22 09:25
 No. Of Guest : 1
 Room Number : [REDACTED]
 Marriott Bonvoy Number : [REDACTED]

Tax Invoice

Tax ID : 777689332RT0001

The Westin Edm [REDACTED]

| Date | Reference | Description | Charges (CAD) | Credits (CAD) |
|-----------|------------|--------------------------|---------------|---------------|
| 16-OCT-22 | [REDACTED] | Room Chrg - Special Corp | 169.00 | |
| 16-OCT-22 | [REDACTED] | GST | 8.70 | |
| 16-OCT-22 | [REDACTED] | DMF | 5.07 | |
| 16-OCT-22 | [REDACTED] | Tour Levy | 6.96 | |
| 16-OCT-22 | [REDACTED] | Parking Self | 38.00 | |
| 16-OCT-22 | [REDACTED] | GST | 1.90 | |
| 17-OCT-22 | [REDACTED] | Room Chrg - Special Corp | 169.00 | |
| 17-OCT-22 | [REDACTED] | GST | 8.70 | |
| 17-OCT-22 | [REDACTED] | DMF | 5.07 | |
| 17-OCT-22 | [REDACTED] | Tour Levy | 6.96 | |
| 17-OCT-22 | [REDACTED] | Parking Self | 38.00 | |
| 17-OCT-22 | [REDACTED] | GST | 1.90 | |
| 18-OCT-22 | [REDACTED] | Room Chrg - Special Corp | 169.00 | |
| 18-OCT-22 | [REDACTED] | GST | 8.70 | |
| 18-OCT-22 | [REDACTED] | DMF | 5.07 | |
| 18-OCT-22 | [REDACTED] | Tour Levy | 6.96 | |
| 18-OCT-22 | [REDACTED] | Parking Self | 38.00 | |
| 18-OCT-22 | [REDACTED] | GST | 1.90 | |
| 19-OCT-22 | [REDACTED] | Room Chrg - Special Corp | 169.00 | |
| 19-OCT-22 | [REDACTED] | GST | 8.70 | |
| 19-OCT-22 | [REDACTED] | DMF | 5.07 | |
| 19-OCT-22 | [REDACTED] | Tour Levy | 6.96 | |
| 19-OCT-22 | [REDACTED] | Parking Self | 38.00 | |
| 19-OCT-22 | [REDACTED] | GST | 1.90 | |
| 20-OCT-22 | [REDACTED] | Room Chrg - Special Corp | 169.00 | |
| 20-OCT-22 | [REDACTED] | GST | 8.70 | |

Continued on the next page

The Westin Edmonton
10135 100 St
Edmonton, AB T5J 0N7
Canada
Tel: 780-426-3636 Fax: 780-428-1454

WESTIN®

HOTELS & RESORTS

COLLEEN PURDY
[REDACTED]

Page Number : 2 Invoice Nbr [REDACTED]
Guest Number : [REDACTED]
Folio ID : A
Arrive Date : 16-OCT-22 20:21
Depart Date : 21-OCT-22 09:25
No. Of Guest : 1
Room Number : [REDACTED]
Marriott Bonvoy Number : [REDACTED]

| Date | Reference | Description | Charges (CAD) | Credits (CAD) |
|-----------|------------|-------------|---------------|---------------|
| 20-OCT-22 | [REDACTED] | DMF | 5.07 | |
| 20-OCT-22 | [REDACTED] | Tour Levy | 6.96 | |
| 21-OCT-22 | [REDACTED] | Visa-6681 | | -1303.10 |

[REDACTED]

** Total 1303.10 -1303.10
*** Balance 0.00

Claiming for parking (\$159.60) & room (\$948.65) only for a total of \$1,108.25

Stay well, no matter where you travel. Reconnect with your well-being and find your next destination at westin.com.

Tell us about your stay. www.westin.com/reviews

[REDACTED]

Expense Report Direct Bill Summary

Purpose of This Form:

The purpose of this form is to report expenses incurred on behalf of a designated Executive or an AHS Board Member and paid for by a third party vendor. The information will be used for Public Disclosure reporting.

Expenses Paid Directly to Third Party Vendors:

AHS may have established accounts with certain vendors used to book travel and other expenses that are billed directly to AHS.

Examples include but are not limited to hotels, travel agencies, car rental agencies, conferences, courses and expenses reimbursed from a petty cash fund.

It is mandatory to include in monthly reports these expenses that pertain to each member. AHS is required to disclose expenses for all applicable receipts and back up must be attached.

Direct Bill Report

- Enter all items related to expenses incurred while conducting AHS business and paid for via a third party vendor (i.e. accommodations, airline tickets, car rentals, hosting events and working sessions)
- Enter all expenses pertaining to professional development such as conferences and courses, etc.
- Enter all expenses paid by AHS not mentioned above.
- Copies of invoices and other relevant back up must be attached, approvals for hosting events/working sessions that exceeds \$600 must be provided.
- Information will be used for reporting purposes only.
- Refer to Quick Reference Guide for: [Providing a Standard Business Reason\(s\)](#)
- A personal cheque must be attached to cover expenses deemed ineligible.
- Indicate whether you have expenses to report in this section for this reporting period: YES

| | |
|-----------------------------|---|
| Name : Colleen Purdy | Reporting Period for the Month of : Nov-22 |
|-----------------------------|---|

| Invoice Date DD-MMM-YYYY | Payment Method | Category | Business Reason | Name of Vendor | Amount Paid |
|--------------------------------|----------------|----------------------------|--|-----------------------------------|-------------|
| 14-Sep-22 | Direct Billing | Airline Ticket | Attended The One CPA Conference in Vancouver. Return Airline ticket was changed as an earlier flight was required to attend an important in person meeting @ Southport (Calgary) | Vision Travel DT Ontario-West Inc | \$277.68 |
| | Direct Billing | Choose from Drop-down List | | Choose from Drop-down List | |
| | Direct Billing | Choose from Drop-down List | | Choose from Drop-down List | |
| | Direct Billing | Choose from Drop-down List | | Choose from Drop-down List | |
| | Direct Billing | Choose from Drop-down List | | Choose from Drop-down List | |
| Total Paid in the Month | | | | | \$ 277.68 |



Vision Travel DT Ontario-West Inc
9929 - 108th Street
Edmonton AB T5K 1G8
833-692-4120

www.dt.ca
GST Reg : 723782728 RT 0001

Invoice/Itinerary

Invoice [REDACTED]
Issued: 12 September 2022

Agency Ref. [REDACTED]
Sales Person [REDACTED]

Customer Number [REDACTED]
Customer Ref.: N/A

ALBERTA HEALTH SERVICES
[REDACTED]

Passenger(s): PURDY/COLLEEN MS

Disclaimer: It is your responsibility to carefully review this itinerary immediately upon receipt and notify us if there are any discrepancies.

Important COVID Information Related To Your Travels:

Starting 20Jun22, vaccination will no longer be required to board a plane or train in Canada. .

For complete details click [here](#)

For complete Canadian Government details on COVID-19 vaccinated travellers entering Canada – click [here](#)

Please [click here](#) upon receipt of your itinerary for important COVID-related traveller information including COVID vaccination/test/quarantine requirements, transit restrictions, etc. We strongly recommend you continue to come back to this information regularly in advance of and during travel as requirements could change.

Protective face coverings may be required at various stages of travel. Travellers are responsible to familiarize themselves with requirements for their airlines, airports and destination cities.

WestJet Flight [REDACTED] **Economy Class**

Depart Vancouver, British Columbia [Weather](#) Arrive Calgary, Alberta [Weather](#)
 Vancouver International Calgary International Airport
 09:00 AM Wednesday, September 14 2022 11:23 AM Wednesday, September 14 2022

Duration: 1 hour(s) and 23 minute(s) Non-stop
 Status: Confirmed - WestJet Booking Reference: [REDACTED]
 Online Check In: Available 24 hours prior - [click here](#)
 Baggage Allowance: 1 Piece(s)

Invoice Details

| Transaction | Document / Booking Number | Base Fare | Other Tax | GST/HST | QST | Total |
|-------------------------|---------------------------|------------|------------|------------|-----------------------------------|------------|
| Invoice Number: | [REDACTED] | [REDACTED] | [REDACTED] | [REDACTED] | [REDACTED] | [REDACTED] |
| WestJet Ticket Exchange | [REDACTED] | [REDACTED] | [REDACTED] | [REDACTED] | [REDACTED] | 277.68 |
| | | | | | Original ticket: [REDACTED] | |
| Totals: | | 0.00 | 0.00 | 0.00 | 0.00 | 277.68 |
| | | | | | Total Credit Card Billing: | 277.68 |
| | | | | | Balance Due: | 0.00 |