

AHS Board and Executive Expense Report

Name Catherine MacNeill
Title: Corporate Secretary & Legal Counsel
Location Calgary

Expenses submitted during the month of November 2018

Travel (1)										
MMM-YY	Source Document	Purpose	Airfare	Meals	Accommodation	Other Travel	Total Travel	Professional Development (2)	Working Sessions Hosting and Hospitality (3)	Other (4)
Nov-18	Expense Claim	Meetings		281	852	227	1,360	63		59
Nov-18	Direct Billing	Meetings				412	412			
Total			\$ -	\$ 281	\$ 852	\$ 639	\$ 1,772	\$ 63	\$ -	\$ 59

Total for the Month \$ 1,894

Maximum daily single meal expense claimed in the month \$ 24
 Maximum daily base hotel rate claimed in the month \$ 159
 Non economy air travel in the month \$ -

1) Travel expenses

Includes local and out of province/country travel expenses. Other travel includes items such as taxis, parking mileage, car rental and other expenses related to travel.

2) Professional Development

Includes conference, seminar and course registration fees and material

3) Hosting and Hospitality expenses

Hospitality and Hosting expenses may be incurred to advance AHS' mission, vision and values. For example, may include working lunches with staff and prospective employees meetings with government officials, dignitaries, public interest groups, donors other public or private organizations.

4) Other

Other expenses include expenses incurred in the normal course of business that are required for work purposes. May include small item technology purchases, books, etc.

5) Remuneration, Allowances Reported in the Financial Statements

Car allowance, honoraria, meeting fees, and any other employment benefits reported in the annual financial statements are excluded from this report.

AHS Public Disclosure Expense Claims

Claimant Name	Claimant Title	Claimant Location	Expense Claim Total								
MACNEILL, CATHERINE	Corporate Secretary & Legal Counsel	Calgary	\$ 1,481.79								
Expense Date	Business reason	Expense Location	Expense Type	Amount	From Location	To Location	Justification	# of days	# of Attendees	Attendee Name(s)	Trip Distance
11/1/2018	Course fee for ICD session - Engagement with First Nations and Economic Reconciliation	AB - Local	Courses and Professional Development	\$ 63.00			Course fee for ICD session - Engagement with First Nations and Economic Reconciliation	1			
11/6/2018	Notary Public Seal - Province of Alberta	AB - Local	Supplies General Office	\$ 59.50			Notary Public Seal - Province of Alberta	1			
11/20/2018	Travel to Edmonton for AHS Board meetings	AB - Local	Taxi	\$ 33.12	Home	Red Arrow	Travel to Edmonton for AHS Board meetings	1			
11/20/2018	To attend AHS Board Meetings in Edmonton	AB - Other Zones	Meals Per Diem	\$ 24.00			To attend AHS Board Meetings in Edmonton Dinner \$24.00	1			
11/21/2018	To attend AHS Board Meetings in Edmonton	AB - Other Zones	Meals Per Diem	\$ 47.50			To attend AHS Board Meetings in Edmonton Bfast \$10.50 Lunch \$13.00 Dinner \$24.00	1			
11/22/2018	To attend AHS Board Meetings in Edmonton	AB - Other Zones	Meals Per Diem	\$ 34.50			To attend AHS Board Meetings in Edmonton Bfast \$10.50 Dinner \$24.00	1			
11/22/2018	Travel to Edmonton for AHS Board meetings	AB - Local	Taxi	\$ 35.04	Red Arrow	Home	Travel to Edmonton for AHS Board meetings	1			
11/22/2018	To attend AHS Board meetings in Edmonton	AB - Other Zones	Accommodations	\$ 340.64			To attend AHS Board meetings in Edmonton	2			
11/26/2018	Travel to Edmonton for APL Board Meetings	AB - Local	Taxi	\$ 32.70	Red Arrow	Home	Travel to Edmonton for APL Board Meetings	1			
11/26/2018	Travel to Edmonton for APL Board Meetings	AB - Local	Taxi	\$ 31.20	Home	Red Arrow	Travel to Edmonton for APL Board Meetings	1			

AHS Public Disclosure Expense Claims

Claimant Name	Claimant Title	Claimant Location	Expense Claim Total								
MACNEILL, CATHERINE	Corporate Secretary & Legal Counsel	Calgary	\$ 1,481.79								
Expense Date	Business reason	Expense Location	Expense Type	Amount	From Location	To Location	Justification	# of days	# of Attendees	Attendee Name(s)	Trip Distance
11/26/2018	To attend APL Board Meetings in Edmonton	AB - Other Zones	Meals Per Diem	\$ 47.50			To attend APL Board Meetings in Edmonton Bfast \$10.50 Lunch \$13.00 Dinner \$24.00	1			
11/27/2018	To attend AHS Board Meetings in Edmonton	AB - Other Zones	Meals Per Diem	\$ 24.00			To attend AHS Board Meetings in Edmonton Dinner \$24.00	4			
11/27/2018	To attend AHS Board Meetings in Edmonton	AB - Other Zones	Meals Per Diem	\$ 34.50			To attend AHS Board Meetings in Edmonton Bfast \$10.50 Dinner \$24.00	4			
11/27/2018	To attend AHS Board Meetings in Edmonton	AB - Other Zones	Meals Per Diem	\$ 34.50			To attend AHS Board Meetings in Edmonton Bfast \$10.50 Dinner \$24.00	4			
11/27/2018	To attend AHS Board Meetings in Edmonton	AB - Other Zones	Meals Per Diem	\$ 34.50			To attend AHS Board Meetings in Edmonton Bfast \$10.50 Dinner \$24.00	4			
11/27/2018	Travel to Edmonton for AHS Board meetings	AB - Local	Taxi	\$ 30.96	Home	Red Arrow	Travel to Edmonton for AHS Board meetings	1			
11/27/2018	Parking to attend ICD Course	AB - Local	Parking - Lot or Parkade	\$ 29.40			Parking to attend ICD Course	1			
11/30/2018	Travel to Edmonton for AHS Board Meetings	AB - Local	Taxi	\$ 34.27	Red Arrow	Home	Travel to Edmonton for AHS Board Meetings	1			
11/30/2018	To attend AHS Board Meetings in Edmonton	AB - Other Zones	Accommodations	\$ 510.96			To attend AHS Board Meetings in Edmonton	3			
Approver(s) for the claim		Approval Status	Approval Date								
GIESBRECHT, TINA		Approve	5-Dec-18								

Sign Out

Institute of Corporate Directors
2701-250 Yonge Street, Toronto, ON M5B 2L7

Order Number: [REDACTED]
 Order Date: 11/1/2018
 Payment Method: Master Card [REDACTED]
 Name on Card: Catherine MacNeill

Item	Quantity	Price	Total
Engagement with First Nations and Economic Reconciliation - Ms Catherine A. MacNeill When: 11/27/2018 - 11/27/2018 Where: Calgary Petroleum Club Devonian Room 319 5 Avenue SW Calgary, AB	1	60.00	60.00

Item	60.00
Total	
Shipping	0.00
Handling	0.00
GST	3.00
Transaction Grand Total	63.00

A confirmation is being sent to [REDACTED]

Send another copy to [REDACTED] SEND



CALGARY STAMP & STENCIL CORP.

A4, 624 BEAVERDAM ROAD NE
CALGARY, ALBERTA T2K 4W6

Phone: (403) 228-9004 Fax: (403) 245-5233

Invoice inquiries: admin@calgarystamp.ca

Order desk: service@calgarystamp.ca

INVOICE

Invoice No.: [REDACTED]

Date: 11/03/18

CSS Order #

Page: 1

Sold to:

ALBERTA HEALTH SERVICES (CALGARY WEST)
ACCOUNTS PAYABLE
PO BOX 1600
EDMONTON, ALBERTA T5J 2N9
Email Invoice

Ship to:

ALBERTA HEALTH SERVICES (CALGARY WEST)
10301 Southport Lane SW
Calgary, AB T2W 1S7

redteamc_po@ahs.ca



SONIC

Quantity	Description	Base Price	Disc %	Unit Price	Amount
1	Sonic Courier Delivery Zone 4	10.00		10.00	10.00
1	Notary Public Seal. Pocket Seal version. Province of Alberta. CATHERINE A. MACNEILL E - GST exempt GST Exempt	49.50		49.50	49.50

NOV 05 2018

CALGARY STAMP & STENCIL C
624 BEAVERDAM RD II A4
CALGARY AB T2K4W6
4032289004

Merchant ID: [REDACTED] Ref ID: [REDACTED]
Term ID: [REDACTED]

Sale

MASTERCARD Entry Method: Manual

11/06/18 10:56:54

Inv #: [REDACTED] Appr Code: [REDACTED]

Apprvd Batch#: [REDACTED]

V-Code: MATCH M

Total: \$ 59.50

Customer Copy

CALGARY STAMP & STENCIL CORP. GST: #13439 8643RC

Shipped By: Sonic

Tracking Number:

Comment: NO GOODS RETURNED WITHOUT PRIOR AUTHORIZATION FROM CALGARY STAMP & STENCIL

Total Amount

59.50

Sold By:

Home → Red Arrow

ASSOCIATED CAB
ALLIED LIMOUSIN
307-41 AVENUE NE
CALGARY AB T2E 2N4
(403) 299 1111
CAR#86

SALE

MID: [REDACTED]
TID: [REDACTED] REF#: [REDACTED]
Batch # [REDACTED] SEQ: [REDACTED] 16:13:37
11/20/18
APPR CODE: [REDACTED]
MASTERCARD [REDACTED]

AMOUNT \$27.60
TIP \$5.52
TOTAL \$33.12

00 - APPROVED - 001

CUSTOMER COPY

Red Arrow → Home

ASSOCIATED CAB
307-41 AVENUE NE
CALGARY AB T2E 2N4
(403) 299-1111
CAR#1056

SALE

MID: [REDACTED]
TID: [REDACTED] REF#: [REDACTED]
Batch # [REDACTED] SEQ: [REDACTED] 20:17:06
11/22/18
APPR CODE: [REDACTED]
MASTERCARD [REDACTED]

AMOUNT \$29.20
TIP \$5.84
TOTAL \$35.04

00 - APPROVED - 001

SIGNATURE NOT REQUIRED

MasterCard [REDACTED]

Home → Red Arrow

ASSOCIATED CAB
ALLIED LIMOUSIN
307-41 AVENUE NE
CALGARY AB T2E 2N4
(403) 299-1111
CAR#1388

Red Arrow → Home

CALGARYUNITDCABS#0161
#8 -5660 10TH ST NET2E8W7
CALGARY AB
27041871
QW2704187101

SALE

Batch # [REDACTED] REF#: [REDACTED]
11/26/18 SEQ: [REDACTED] 07:19:51
APPR CODE: [REDACTED]
MASTERCARD [REDACTED]

AMOUNT \$26.00
TIP \$5.20
TOTAL \$31.20

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MasterCard [REDACTED]

THANK YOU

CUSTOMER COPY

11-26-2018 20:24:31
Acct # [REDACTED] C
Exp Date [REDACTED] Card Type MC
Name: MACNEILL/CATHERINE
MasterCard [REDACTED]

Trace # [REDACTED]
Inv. # [REDACTED] RRN [REDACTED]
Auth # [REDACTED]
Sale \$27.50
Tip \$5.20

TOTAL \$32.70

+++++
00 APPROVED-THANK YOU
+++++

Retain this copy for your records
Customer copy

www.calgarycabs.ca
403-777-1111

Parking for ICD
RECEIPT

License Plate Number [REDACTED]

#*Expiration Date/Time*#

09:09 AM
NOV 27, 2018

Purchase Date/Time: 07:09am Nov 27, 2018

Total Parking: \$28.00

Total Federal: \$1.40

Total Due: \$29.40

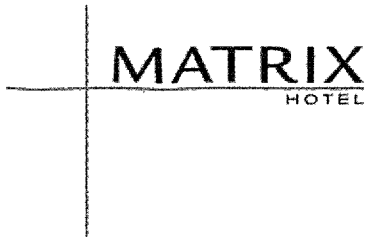
Rate: \$28 - 2 Hours
Pmt Type: CC (Swipe)

Ticket # [REDACTED]
S/N # [REDACTED]
Setting: Lot 175
Mach Name: Lot 175-1

MasterCard [REDACTED]

Auth # [REDACTED]

GST REG #887315638



MS Catherine Macneill

Room No. [REDACTED]
Arrival : 11-20-18
Departure Date : 11-22-18
Folio No. [REDACTED]
Conf. No. [REDACTED]
P.O. No. :

Company Name: AHS - Vision/Marlin Travel
Group Name:

INVOICE

Date	Description	Charges	Credits
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
11-20-18	Room Revenue	159.00	
11-20-18	Destination Marketing Fee	4.77	
11-20-18	Tourism Levy	6.55	
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
11-21-18	Room Revenue	159.00	
11-21-18	Destination Marketing Fee	4.77	
11-21-18	Tourism Levy	6.55	
11-21-18	Mastercard		407.76

Total Charges 407.76
Total Credits 407.76

Balance 0.00
(36.71)
(30.41)
✓ 340.64
Page No. 1 of 1



Home → Red Arrow

ASSOCIATED CAB
307-41 AVENUE NE
CALGARY AB T2E 2N4
(403) 299-1111
CAR#1309

SALE

Batch #: [REDACTED] REF#: [REDACTED]
11/27/18 SEQ: [REDACTED] 16:06:04
APPR CODE: [REDACTED]
MASTERCARD [REDACTED]

AMOUNT \$25.80
TIP \$5.16
TOTAL \$30.96

00 - APPROVED - 001

MasterCard



Thank You

CUSTOMER COPY

Red Arrow → Home

CALGARY CITY CABS
4852 50 AVE NE UNIT 6
CALGARY, AB T3J4L8
(403) 605-9999
www.calgarycitycabs.org

SALE

Batch #: [REDACTED] REF#: [REDACTED]
11/30/18 SEQ: [REDACTED] 20:49:51
APPR CODE: [REDACTED]
MASTERCARD [REDACTED]

AMOUNT \$29.80
TIP \$4.47
TOTAL \$34.27

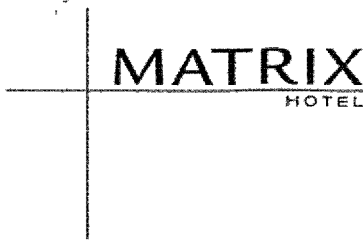
00 - APPROVED - 001

MasterCard



Thank You
Please Come Again

CUSTOMER COPY



MS Catherine Macneill

Room No. [REDACTED]
 Arrival : 11-27-18
 Departure Date : 11-30-18
 Folio No. [REDACTED]
 Conf. No. [REDACTED]
 P.O. No. :

Company Name: AB Health Services
 Group Name:

INVOICE

Date	Description	Charges	Credits
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
11-27-18	Room Revenue	159.00	
11-27-18	Destination Marketing Fee	4.77	
11-27-18	Tourism Levy	6.55	
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
11-28-18	Room Revenue	159.00	
11-28-18	Destination Marketing Fee	4.77	
11-28-18	Tourism Levy	6.55	
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
11-29-18	Room Revenue	159.00	
11-29-18	Destination Marketing Fee	4.77	
11-29-18	Tourism Levy	6.55	
11-29-18	Mastercard		619.14

Total Charges	619.14	
Total Credits		619.14

Balance 0.00

510.96

(35.47) (3.50)
 (30.41) (3.00)
 (35.47) (-.18)
 (-.15)

Executive Expenses Report Direct Billing Summary

Purpose of This Form:

The purpose of this form is to report expenses incurred on behalf of a designated Executive and paid for by a third party vendor. The information will be used for public disclosure reporting.

Expenses Paid Directly to Third Party Vendors:

AHS may have established accounts with certain vendors used to book travel and other expenses that are billed directly to AHS.

Examples include but are not limited to hotels, travel agencies, car rental agencies, conferences, courses and expenses reimbursed from a petty cash fund. It is mandatory to include in monthly reports these expenses that pertain to each member. AHS is required to disclose expenses for all applicable receipts and back up must be attached.

Direct Bill Report

- Enter all items related to expenses incurred while conducting AHS business and paid for via a third party vendor (i.e. accommodations, airline tickets, car rentals, hosting events and working sessions)
- Enter all expenses pertaining to professional development such as conferences and courses, etc.
- Enter all expenses paid by AHS not mentioned above.
- Copies of invoices and other relevant back up must be attached, approvals for hosting events/working sessions that exceeds \$600 must be provided.
- Information will be used for reporting purposes only.
- A personal cheque must be attached to cover expenses deemed ineligible.
- Indicate whether you have expenses to report in this section for this reporting period: YES

Name : Catherine MacNeill	Reporting Period for the Month of : Nov-18
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DD-MMM-YY	Payment Method	Category	Description/Purpose of the Expense	Name of Vendor	Amount Paid
20-Nov-18	Direct Billing	Other Transportation	Red Arrow from Calgary to Edmonton and Return (November 22) to attend AHS Board Meetings	Marlin Travel	137.52
26-Nov-18	Direct Billing	Other Transportation	Red Arrow from Calgary to Edmonton and Return to attend APL Board Meetings	Marlin Travel	137.52
27-Nov-18	Direct Billing	Other Transportation	Red Arrow from Calgary to Edmonton and Return (November 30) to attend AHS Board Meetings	Marlin Travel	137.52
	Direct Billing	Choose from Drop-down List		Marlin Travel	
	Direct Billing	Choose from Drop-down List		Marlin Travel	-
Total Paid in the Month					\$ 412.56

From: Red Arrow Reservations <itinerary@redarrow.ca>
Sent: Tuesday, July 03, 2018 10:14 AM
To: [REDACTED]
Subject: Red Arrow Itinerary/Receipt

INVOICE



2018-07-03

You can reach us at:

ALBERTA HEALTH SERVICES - VISION TRAVEL
 10030 107 STREET
 EDMONTON, AB T5J 3E4

Corporate Sales

ORDER#	ORDERED	CUSTOMER#	P.O.	GROUP NAME	DEPARTING	RETURNING	SALES REP	SALES AGENT
[REDACTED]	2018-07-03	[REDACTED]			2018-11-20	2018-11-22	-	Website User

Travellers:

Macneill/catherine

PRODUCT DESCRIPTION	DURATION	OCCUPANCY	QTY	PRICE/UNIT	BILLED
CEEXP 16:30. Assigned to: 12A Departs Calgary (CALTO / CTO 205 9 Ave SE) at 16:30 on 2018-11-20. Arrives Edmonton (EDMTO / ETO 10014 104 St) at 19:50 on 2018-11-20. (3 hrs 20 mins)	3 hrs 20 mins	Adult	1	\$ 72.38	\$ 68.76
ECEXP 16:30. Assigned to: 12A Departs Edmonton (EDMTO / ETO 10014 104 St) at 16:30 on 2018-11-22. Arrives Calgary (CALTO / CTO 205 9 Ave SE) at 19:50 on 2018-11-22. (3 hrs 20 mins)	3 hrs 20 mins	Adult	1	\$ 72.38	\$ 68.76

Base Price: \$ 144.76

Discounts: \$ 7.24

Service Charges: \$ 0.00

Invoice Total: \$ 137.52

Payments Received: \$ 137.52

Balance Due: \$ 0.00

Payments Received

DATE	GUEST	REFERENCE	AMOUNT
2018-07-03	ALBERTA HEALTH SERVICES	MasterCard [REDACTED]	\$ 137.52

**PLEASE NOTE THAT A PAPER TICKET IS NOT REQUIRED FOR CHECK-IN.
PLEASE CHECK IN 15 MINUTES PRIOR TO DEPARTURE**

TERMS: DUE UPON RECEIPT GST# BN139981476 Please note that the maximum luggage allowance per person is 4 pieces including carry on bags, and stowed luggage underneath the coach. Carry on bags include purses, backpacks and laptop bags. Additional luggage will incur additional fees. If you wish to time change, date change, or cancel for a full refund – 30 minutes notice prior to A.M departures; 3 hours notice prior to P.M. departures must be given. December 15 - January 5 to cancel or make any changes to a reservation we require 24 hours notice. Failure to provide proper notice makes the trip non refundable & will result in an additional change fee for a date / time change. Failure to arrive on time or no showing for your departure will result in forfeit of full fare unless rebooked within 30 days for a change fee. **Red Arrow will not be responsible for the loss of or damage to checked luggage in excess of stated maximum liability. In addition, Red Arrow does not accept liability to loss of or damage to unchecked baggage carried on board. For the full policy, please visit www.redarrow.ca or view the policy posted on our information boards at our Ticket Offices** **Red Arrow reserves the right to check I.D. or perform carry-on baggage checks at any time** Corporate Billing Accounts: Payment due 30 days after completion of trip.

If you wish to change or cancel your booking, please contact a Passenger Experience Representative at 1-800-232-1958.

Thank you for booking with Red Arrow Motorcoach. We appreciate your business!

Our Core Values: Safety | Customer Service | Resourcefulness | Integrity | Positive Attitude | Team Work | Loyalty | Accountability | Respect | Dedication

ALBERTA HEALTH SERVICES - VISION TRAVEL
 10030 107 STREET
 EDMONTON , AB T5J 3E4

You can reach us at:

Corporate Sales

ORDER#	ORDERED	CUSTOMER#	P.O.	GROUP NAME	DEPARTING	RETURNING	SALES REP	SALES AGENT
	2018-11-06				2018-11-26	2018-11-26	-	Website User

Travellers:

MacNeill/Catherine

PRODUCT DESCRIPTION	DURATION	OCCUPANCY	QTY	PRICE/UNIT	BILLED
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CALEDM 08:00.	3 hrs 50 mins	Adult	1	\$ 72.38	\$ 68.76
Assigned to: 12C Departs Calgary (CALTO / CTO 205 9 Ave SE) at 08:00 on 2018-11-26. Arrives Edmonton (EDMTO / ETO 10014 104 St) at 11:50 on 2018-11-26. (3 hrs 50 mins)					

ECEXP 16:30.	3 hrs 20 mins	Adult	1	\$ 72.38	\$ 68.76
Assigned to: 12A Departs Edmonton (EDMTO / ETO 10014 104 St) at 16:30 on 2018-11-26. Arrives Calgary (CALTO / CTO 205 9 Ave SE) at 19:50 on 2018-11-26. (3 hrs 20 mins)					

Base Price: \$ 144.76

Discounts: \$ 7.24

Service Charges: \$ 0.00

Invoice Total: \$ 137.52

Payments Received: \$ 137.52

Balance Due: \$ 0.00

Payments Received

DATE	GUEST	REFERENCE	AMOUNT
2018-11-06	Catherine MacNeill	MasterCard	\$ 137.52

ALBERTA HEALTH SERVICES - VISION TRAVEL
 10030 107 STREET
 EDMONTON , AB T5J 3E4

You can reach us at:

Corporate Sales

ORDER#	ORDERED	CUSTOMER#	P.O.	GROUP NAME	DEPARTING	RETURNING	SALES REP	SALES AGENT
	2018-07-03				2018-11-27	2018-11-30	-	Website User

Travellers:

macneill/catherine

PRODUCT DESCRIPTION	DURATION	OCCUPANCY	QTY	PRICE/UNIT	BILLED
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CEEXP 16:30.	3 hrs 20 mins	Adult	1	\$ 72.38	\$ 68.76
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Assigned to: 12A
 Departs Calgary (CALTO / CTO 205 9 Ave SE) at 16:30 on 2018-11-27.
 Arrives Edmonton (EDMTO / ETO 10014 104 St) at 19:50 on 2018-11-27. (3 hrs 20 mins)

ECEXP 16:30.	3 hrs 20 mins	Adult	1	\$ 72.38	\$ 72.38
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Assigned to: 08C
 Departs Edmonton (EDMTO / ETO 10014 104 St) at 16:30 on 2018-11-30.
 Arrives Calgary (CALTO / CTO 205 9 Ave SE) at 19:50 on 2018-11-30. (3 hrs 20 mins)

Payments Received

DATE	GUEST	REFERENCE	AMOUNT
2018-07-03	ALBERTA HEALTH SERVICES	MasterCard	\$ 137.52

Remaining Payments

INSTALLMENT	AMOUNT	DATE DUE
Full Payment	\$ 3.62	2018-07-03

Base Price: \$ 144.76

Discounts: \$ 3.62

Service Charges: \$ 0.00

Invoice Total: \$ 141.14

Payments Received: \$ 137.52

Balance Due: \$ 3.62