

Official Administrator and Executive Expense Report

Name Dr. Carl Amrhein
Title Official Administrator
Location Edmonton

Expenses submitted during the month of January 2015

			Travel (1)					Professional Development (2)	Working Sessions Hosting and Hospitality (3)	Other (4)
Month-Year	Source Document	Purpose	Airfare	Meals	Accommodation	Other Travel	Total Travel			
Jan-15	Expense Claim	Meetings		68		315	383			
Jan-15	Direct Billing	Meetings	1780				1780			
Total			\$ 1,780	\$ 68	\$ -	\$ 315	\$ 2,163	\$ -	\$ -	\$ -

Total for the Month \$ 2,163

Maximum daily single meal expense claimed in the month \$ 36 2 people
 Maximum daily base hotel rate claimed in the month \$ -
 Non economy air travel in the month \$ -

1) Travel expenses

Includes local and out of province/country travel expenses. Other travel includes items such as taxis, parking mileage, car rental and other expenses related to travel.

2) Professional Development

Includes conference, seminar and course registration fees and material

3) Hosting and Hospitality expenses

Hospitality and Hosting expenses may be incurred to advance AHS' mission, vision and values. For example, may include working lunches with staff and prospective employees meetings with government officials, dignitaries, public interest groups, donors other public or private organizations.

4) Other

Other expenses include expenses incurred in the normal course of business that are required for work purposes. May include small item technology purchases, books, etc.

Car allowance and any other employment benefits reported in the annual financial statements are excluded from this report



AHS - AP Processing - Internal Use Only	
Voucher #	
Naming Convention:	
T4A/NR Applicable? - If yes, indicate line & amt	

OFFICIAL ADMINISTRATOR AND COMMITTEE MEMBER REMUNERATION AND EXPENSE CLAIM FORM

SECTION 1: PAYEE INFORMATION					
Name:	Dr. Carl G. Amrhein	Vendor# (if known)		Expense Period Month:	Jan-15
Address:	[REDACTED]	City:	Edmonton	Province:	AB
Postal Code:	[REDACTED]	Country:	Canada	Phone #:	[REDACTED]
Reason for Expense &/or Business Case	Expenses incurred in relation to my work as Official Administrator of Alberta Health Services and filed in accordance with the Public Service Relocation and Employment Expenses Regulation.				

SECTION 2: FINANCE CODING & TOTAL CLAIM					
Description	Corp/BU/Org	Location (if applicable)	Functional Centre/Primary	Expense/Secondary Acct	Total (Note: This column will auto fill)
Meals (A)	101	0005	71110300000	45000000	\$67.76
Travel Exp (B+C+E)	101	0005	71110300000	62212000	\$315.00
Other (D)	101	0005	71110300000	41090000	\$0.00
TOTAL PAYMENT					\$382.76

Rationale is Required for expenses that are not Cost Effective: (supporting analysis and documentation must be attached to this form)

SECTION 3: AUTHORIZATION			
I attest that I have read and understand all applicable policies of Alberta Health Services that pertain to these expenses, and confirm expenses being claimed are in compliance with such policies.			
I attest the expenses enclosed in this claim are for valid business purposes for Alberta Health Services and that this claim has not been previously claimed by me or on my behalf from Alberta Health Services or any other Organization.			
I attest that expenses submitted in this claim have been incurred by using a cost effective method, otherwise rationale and supporting analysis is provided above.			
Claimant (Print Name)	Signature	Date	Phone#
Carl G Amrhein	[Signature]	14 April 2014	

I attest that I have read and understand all applicable policies of Alberta Health Services that pertain to these expenses, and confirm expenses being claimed are in compliance with such policies.			
I attest the expenses enclosed in this claim are for valid business purposes for Alberta Health Services and that this claim has not been previously claimed by the claimant or on their behalf from Alberta Health Services or any other Organization.			
I attest that expenses submitted in this claim have been incurred by using a cost effective method, otherwise rationale and supporting analysis is provided above.			
Approved by (Print Name)	Position Title/Program Group	Date	Phone#
Christine Couture	Deputy Secretary to Cabinet / Deputy Clerk, Exec Council	April 20/14	[REDACTED]
Signature: I, by signing this form, attest that I am compliant with all the above statements	DOFA Level	Position#	
[Signature]			

- 1) All cheques and attachments will be mailed out by Accounts Payable. Cheques will NOT be pulled and returned to departments for mailing.
- 2) Non-compliant and incomplete/improperly authorized payment requisitions will be returned without processing.

Health and Personal information on this form is collected by AHS under the authority of section 20(b) of the Health Information Act (HIA) and sections 33(c) and 34(2) of the Freedom of Information and Protection of Privacy (FOIP) Act, respectively, for the purpose of administering AHS Procure to Pay program. For more information, questions or concern about the collection, use or disclosure of your health personal information, please contact Mark Palka, Director Accounts Payable at 780-735-0506 or email: Mark.Palka@albertahealthservices.ca

For payment please submit to the Official Administrator office:
14th Floor, North Tower, Seventh Street Plaza, 10030 - 107 St, Edmonton AB T5J 3E4, Attention: Von Whiting

Carry forward from Section 1

Name:	Dr. Carl G. Amrhein	Vendor# (if known)	Expense Period Month:	
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Completion of the "cost effective method used" Column is required. If you select "No" in this column, Further Explanation is Required in the "Rationale is Required" section above

SECTION 4A: OFFICIAL ADMINISTRATOR & COMMITTEE MEMBER - TRAVEL EXPENSE CLAIM

Date	Description: (include purpose of trip, mode of travel, starting point, details of expenditure)	Cost Effective method used?	Meal (Allowance OR Receipt)(A)				Accommodation (B)	Transportation (Flight, Car Rental, Fuel, Parking, Taxi) (C)	Other (Itemize) (D)	Mileage km (E)	Payroll Only OA Committee Meeting Fee (F)
			Allowance		With Receipt						
			Meal Type	Allowance	Meal Type	With Receipt					
9-Jan-15	Parking re: breakfast meeting with Greg Eberhart (AB College Pharmacies) (MacEwan University)	Yes					\$10.00				
9-Jan-15	Breakfast: Carl Amrhein and Greg Eberhart (AB College Pharmacies) (Madison's Grill)	Yes			B	\$31.78					
10-Jan-15	Cab from YYC to Sheraton Cavalier Hotel re: AHS Cancer Provincial Advisory Council meeting (Checker Cab)	Yes					\$40.00				
14-Jan-15	Day parking at YEG re: trip to High Level for Provincial HAC meetings (Edmonton Airports)	Yes					\$25.00				
27-Jan-15	Valet parking re: presentation at U of C School of Public Policy conference (Fairmont Hotel Macdonald)	Yes					\$25.00				
30-Jan-15	Cab from YYC to AHS Southport office for meetings (Allied Limousine)	Yes					\$100.00				
30-Jan-15	Lunch: Carl Amrhein and Dru Marshall (University of Calgary) (Redwater Rustic Grille)	Yes			L	\$35.98					
30-Jan-15	Cab from University of Calgary to YYC (Allied Limousine)	Yes					\$90.00				
30-Jan-15	Day parking at YEG re: trip to Calgary for meetings (Edmonton Airports)	Yes					\$25.00				
Total: (amount auto fills to page 1)			\$0.00			\$67.76	\$0.00	\$315.00	\$0.00	0.00	\$0.00

OA COMMITTEE MEMBER Mileage Rate	0.505	Total Mileage	\$ -
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For payment please submit to the Official Administrator office:

14th Floor, North Tower, Seventh Street Plaza, 10030 - 107 St, Edmonton AB T5J 3E4, Attention: Von Whiting

RECEIPT
MacEwan University
Alberta College 3

Thank you

License Plate Number

Expiration Date/Time

09:09 AM
JAN 09, 2015

Purchase Date/Time: 07:09am Jan 09, 2015
Total Due: \$10.00 Rate: \$10 for 2hrs or less
Payment Type: Card

Ticket # [redacted]
S/N #: 500013240864
Setting: Alberta College 3
Mach Name: Alberta College 3

[redacted] MasterCard

Parking Services
GST #R107448219
Ph# 780-497-5875

Parking

RECEIPT PARKING RECEIPT PARKING RECEIPT PARKING RECEIPT PARKING RECEIPT

MADISON'S GRILL
10053-Jasper Ave
Edmonton, Alberta
780-401-2222

Serve [redacted] 01/09/2015
Table [redacted] 8:28 AM
Guests [redacted]

Coffee Tea (2 @3.75)	7.50
Organic Hot Oatmeal (2 @9.00)	18.00
Subtotal	25.50
GST Exclusive Tax	1.28
Total	26.78

Balance Due 26.78

GRATUITY : 5

TOTAL : _____

SIGNATURE : 3178

ROOM #: _____

PRINT NAME _____

THANK YOU
Please Come Again Soon
GST #R897343794

*Breakfast: Carl Amrhein
Greg Eberhart (AB College
Pharmacia)*

Driver # [Signature] Car # [Redacted]
To: Sheraton Cavalier
From: AIRPORT
Date: Jan 10/15 Amount: 40/-
GST# _____
PACC Airport to Sheraton Cavalier

Cab from Calgary airport
to Sheraton Cavalier Hotel
Re: AHS Cancer Provincial
Advisory Council

GST# R128599776

Edmonton Airports

Can-T5J 2T2 Edmonton
Tax Code CA5%

POF 1st Fl 14/01/15 18:59
Receipt

Short-term parking tkt
DL - No. 032861
14/01/15 07:35
15/01/15 07:34
Period 1d0h0'
(Tax)

Total	\$25.00
Payment Received	\$25.00

Auth	0013
Type	swiped
Sub Total	\$23.81
Tax 5%	\$1.19

01416473 - 1/1

Parking @ YEG
re: trip to High Level
for Provincial HAC mtgs.

Valet
Parking
Jan 27/15
\$2500

Leah
Doorman

USC West Coast Event

Thank You for choosing Airport to
ALLIED LIMOUSINE ~~ATS~~ Southport

for all your transportation needs.

Visit our counter at the
Calgary International Airport
International Arrival Door.



Chauffeur _____ Date Jan 30, 15
Car # _____ Amount \$100.00
GST Included # _____

Valet parking @
Hotel Macdonald
re: UofC School
of Public Policy
conference

Cab from Calgary
airport to ATS
Southport office

2

Redwater Rustic
Grille Stadium Plaza

1935 Uxbridge Dr. NW
Calgary, Alberta
Tel: (403) 220-0222
Check # [REDACTED]

Server [REDACTED] Date: 01/30/2015
Table [REDACTED] Time: 13:34

1	Bowl Tomato Corn Sou	6.95
1	Pop	2.95
1	Pepper Dip	11.95
1	Half Romaine Hearts	7.95

SUB-TOTAL: 29.80
GST: 1.49

TOTAL: 31.29
=====

Join us every Tuesday
for premium wine selections
\$20 TUESDAY
www.redwatergrille.com

GST # 587684799

1935 UXBRIDGE DRIVE NW
CALGARY AB

CARD [REDACTED]
CARD TYPE MASTERCARD
DATE 2015/01/30
TIME 3830 13:35:38
SERVR ID [REDACTED]
CHECK # [REDACTED]
TABLE # [REDACTED]
RECEIPT NUMBER [REDACTED]

PURCHASE
AMOUNT \$31.29
TIP \$4.69
TOTAL

\$35.98

MasterCard
A0000000041010
FB67BC27DB483052
0000008000-E800
21AF3FAABE9973D

APPROVED

AUTH# [REDACTED] 01-027
THANK YOU

CARDHOLDER COPY

IMPORTANT - RETAIN THIS
COPY FOR YOUR RECORDS

Carl + Drew Marshall

Lunch: Carl Amrhein

Drew Marshall, UofC.

ALLIED LIMO/ASSOCIATED
307 41 AVENUE NE T2E2N4
CALGARY AB
21640631

|||| PURCHASE ||||

01-30-2015 14:37:50
Acct # [REDACTED] C
Exp Date [REDACTED] Card Type MC
Name: CARL G AMRHEIN
A0000000041010 MasterCard

Trace # [REDACTED]

Inv [REDACTED]
Auth [REDACTED] RRN 001003540

Total \$90.00

(00) APPROVED-THANK YOU

Retain this copy for your records
Customer copy

GST# R128599776

Edmonton Airports

Can-T5J 2T2 Edmonton
Tax Code CA5%

POF 1st Fl 30/01/15 17:43
Receipt [REDACTED]

Short-term parking tkt
DL - No. [REDACTED]
30/01/15 05:07
31/01/15 05:06
Period 1d0h0'
(Tax) \$25.00

Total \$25.00

Payment Received
MC [REDACTED] \$25.00

Auth: [REDACTED]
Type: Swiped

013266A2 - 1/1

Sub Total \$23.81
Tax 5% \$1.19

Cab from uofc
to Calgary airport

Parking @ Edmonton
airport

Executive Expenses Report Direct Billing Summary

Purpose of This Form:

The purpose of this form is to report expenses incurred on behalf of a designated Executive and paid for by a third party vendor. The information will be used for public disclosure reporting.

Expenses Paid Directly to Third Party Vendors

AHS may have established accounts with certain vendors used to book travel and other expenses that are billed directly to AHS. Examples include but are not limited to hotels, travel agencies, car rental agencies, conferences, courses and expenses reimbursed from a petty cash fund. It is mandatory to include in monthly reports these expenses that pertain to each member. AHS is required to disclose expenses for all applicable receipts and back up must be attached.

Direct Bill Report

- Enter all items related to expenses incurred while conducting AHS business and paid for via a third party vendor (i.e. hotel accommodation, airline tickets, car rental, hosting events and working sessions).
- Enter all expenses pertaining to professional development such as conferences and courses, etc.
- Enter all other expenses paid by AHS not mentioned above
- Copies of invoices and other relevant back up must be attached including approvals for working sessions/hosting events
- Information will be used for reporting purposes only
- A personal cheque must be attached to cover expenses deemed ineligible
- Indicate whether you have expenses to report in this section for this reporting period: Yes No

Name: Carl Amrhein

Reporting Period for the Month of: January 2015

Date	Payment Method	Category	Description/Purpose for Expense	Name of Vendor Paid	Amount Paid
2015-01-06	Direct Billing	Transportation	Attendance at Provincial HAC meetings in High Level (see supporting documentation)	Marlin Travel	\$852.00
2015-01-07	Direct Billing	Transportation	Attendance at meetings in Fort McMurray (see supporting documentation)	Marlin Travel	\$314.96

2015-01-19	Direct Billing	Transportation	Attendance at meetings in Calgary (see supporting documentation)	Marlin Travel	\$89.00
2015-01-20	Direct Billing	Transportation	Attendance at Provincial HAC meetings in Grande Prairie (see supporting documentation)	Marlin Travel	\$394.96
2015-01-28	Direct Billing	Transportation	Attendance at meetings in Calgary (see supporting documentation)	Marlin Travel	\$129.00
Total Paid in the Month					\$1,779.92



eTicket Receipt

Prepared For
AMRHEIN/CARL MR

RESERVATION CODE	[REDACTED]
ISSUE DATE	[REDACTED]
TICKET NUMBER	[REDACTED]
ISSUING AIRLINE	CENTRAL MOUNTAIN AIR
ISSUING AGENT	Central Mountain Air/RJI

Itinerary Details

TRAVEL DATE	AIRLINE	DEPARTURE	ARRIVAL	OTHER NOTES
14Jan	CENTRAL MOUNTAIN AIR 9M 771	EDMONTON INTL AB, CANADA Time 9:30am	HIGH LEVEL AB, CANADA Time 11:10am	Class ECONOMY Seat Number CHECK-IN REQUIRED Baggage Allowance 2PC Booking Status OK TO FLY Fare Basis [REDACTED] Not Valid Before [REDACTED] Not Valid After 14 JAN
14Jan	CENTRAL MOUNTAIN AIR 9M 772	HIGH LEVEL AB, CANADA Time 4:50pm	EDMONTON INTL AB, CANADA Time 6:20pm	Class ECONOMY Seat Number CHECK-IN REQUIRED Baggage Allowance 2PC Booking Status OK TO FLY Fare Basis [REDACTED] Not Valid Before 14 JAN Not Valid After 14 JAN

Payment/Fare Details

Form of Payment	CREDIT CARD - MASTERCARD [REDACTED]
Endorsement / Restrictions	NONE
Fare Calculation Line	YEA 9M YOJ Q12.00 357.00 9M YEA Q12.00 441.00CAD822.00END
Fare	CAD 822.00
Taxes/Fees/Carrier-Imposed Charges	CAD 30.00 SQ (AIF - CANADA EXCEPT [REDACTED])
Total Fare	CAD 852.00

Positive identification required for airport check in

Notice:

PASSENGERS ON A JOURNEY INVOLVING AN ULTIMATE DESTINATION OR A STOP IN A COUNTRY

MARLIN TRAVEL
O-O PERCY HUNT TRAVELGROUP INC
MAIN FLOOR, 9929 108TH ST.
EDMONTON, AB T5K 1G8
GST Reg#: 885101915

Branch: [REDACTED]
Agent: [REDACTED]

To: ALBERTA HEALTH SERVICES
SUITE 800, NORTH TOWER
10030-107 ST
EDMONTON AB
CA T5J 3E4

Invoice Number: [REDACTED]
Date: January 7, 2015
Page: 1/2
Our Reference: [REDACTED]
Your Reference: [REDACTED]

INVOICE

For

DR CARL G AMRHEIN

Tuesday, January 20, 2015

Air

WESTJET AIRLINES
From: EDMONTON INTL AB
To: FT MCMURRAY
Stops: 0 Arrival: 20Jan15

Flight: 139 G CLASS
06:30 AM Equipment: 73W
07:40 AM

Mile(s) Flown: 240

Air

WESTJET AIRLINES
From: FT MCMURRAY
To: EDMONTON INTL AB
Stops: 0 Arrival: 20Jan15

Flight: 444 G CLASS
04:50 PM Equipment: 736
05:48 PM

Mile(s) Flown: 240

Cost:

TKT [REDACTED] E-TKT [REDACTED]	216.00
	Tax: 98.96
	Ticket Total: 314.96

Total:

Grand Total:	314.96
Less Credit Card Payments:	314.96
Credit / Balance Due To This Invoice:	0.00
Total Balance Due:	0.00

MARLIN TRAVEL
O-O PERCY HUNT TRAVELGROUP INC
MAIN FLOOR, 9929 108TH ST.
EDMONTON, AB T5K 1G8
GST Reg#: 885101915

Branch: [REDACTED]
Agent: [REDACTED]

To: ALBERTA HEALTH SERVICES
SUITE 800, NORTH TOWER
10030-107 ST
EDMONTON AB
CA T5J 3E4

Invoice Number: [REDACTED]
Date: January 19, 2015
Page: 1/2
Our Reference: [REDACTED]
Your Reference: [REDACTED]

INVOICE

For

DR CARL G AMRHEIN

Thursday, January 29, 2015

 Air

WESTJET AIRLINES
From: EDMONTON INTL AB
To: CALGARY AB
Stops: 0 Arrival: 29Jan15

Flight: 461 M CLASS
12:15 PM Equipment: 736
01:05 PM

Mile(s) Flown: 163

Friday, January 30, 2015

 Air

WESTJET AIRLINES
From: CALGARY AB
To: EDMONTON INTL AB
Stops: 0 Arrival: 30Jan15

Flight: 255 M CLASS
04:35 PM Equipment: 73W
05:26 PM

Mile(s) Flown: 163

Cos	[REDACTED]		
TKT	[REDACTED]	E-TKT EXCHANGED	[REDACTED]
			89.00

Total:

Grand Total:	89.00
Less Credit Card Payments:	89.00
Credit / Balance Due To This Invoice:	0.00
Total Balance Due:	0.00

MARLIN TRAVEL
O-O PERCY HUNT TRAVELGROUP INC
MAIN FLOOR, 9929 108TH ST.
EDMONTON, AB T5K 1G8
GST Reg#: 885101915

Branch: [REDACTED]
Agent: [REDACTED]

To: ALBERTA HEALTH SERVICES
SUITE 800, NORTH TOWER
10030-107 ST
EDMONTON AB
CA T5J 3E4

Invoice Number: [REDACTED]
Date: January 20, 2015
Page: 1/2
Our Reference: [REDACTED]
Your Reference: [REDACTED]

INVOICE

For
DR CARL G AMRHEIN

Monday, February 2, 2015

 **Air**

WESTJET AIRLINES
From: EDMONTON INTL AB
To: GRANDE PRAIRIE
Stops: 0 **Arrival:** 02Feb15
WESTJET ENCO

Flight: 3250 M CLASS
07:17 AM **Equipment:** DH4
08:35 AM

Mile(s) Flown: 247

 **Air**

WESTJET AIRLINES
From: GRANDE PRAIRIE
To: EDMONTON INTL AB
Stops: 0 **Arrival:** 02Feb15
WESTJET ENCO

Flight: 3292 M CLASS
09:41 PM **Equipment:** DH4
10:50 PM

Mile(s) Flown: 247

Cost:

TKT- [REDACTED] E-TKT [REDACTED] 306.00
Tax: 88.96
Ticket Total: 394.96

Total:

Grand Total: 394.96
Less Credit Card Payments: 394.96
Credit / Balance Due To This Invoice: 0.00
Total Balance Due: 0.00

MARLIN TRAVEL
O-O PERCY HUNT TRAVELGROUP INC
MAIN FLOOR, 9929 108TH ST.
EDMONTON, AB T5K 1G8
GST Reg#: 885101915

Branch: [REDACTED]
Agent: [REDACTED]

To: ALBERTA HEALTH SERVICES
SUITE 800, NORTH TOWER
10030-107 ST
EDMONTON AB
CA T5J 3E4

Invoice Number: [REDACTED]
Date: January 28, 2015
Page: 1/2
Our Reference: [REDACTED]
Your Reference: [REDACTED]

INVOICE

For
DR CARL G AMRHEIN

Friday, January 30, 2015

 **Air**

WESTJET AIRLINES
From: EDMONTON INTL AB
To: CALGARY AB
Stops: 0 Arrival: 30Jan15

Flight: 238 Q CLASS
06:30 AM Equipment: 73W
07:28 AM

Mile(s) Flown: 163

 **Air**

WESTJET AIRLINES
From: CALGARY AB
To: EDMONTON INTL AB
Stops: 0 Arrival: 30Jan15

Flight: 255 Q CLASS
04:35 PM Equipment: 73W
05:26 PM

Mile(s) Flown: 163

Cost:
TKT-[REDACTED] E-TKT EXCHANGED [REDACTED] 129.00
Total:

Grand Total: 129.00
Less Credit Card Payments: 129.00
Credit / Balance Due To This Invoice: 0.00
Total Balance Due: 0.00