

## AHS Board and Executive Expense Report

**Name:** Brenda Hubley  
**Title:** Chief Program Officer Cancer Care Alberta  
**Location:** Edmonton  
 Expenses approved during the month of February 2023

Approved MMM-YY	Source Document	Purpose	Airfare	Meals	Accommodation	Other Travel	Total Travel	Professional Development (2)	Working Sessions Hosting and Hospitality (3)	Other (4)
<b>Travel (1)</b>										
Feb-23	P-Card	Meetings					-			248
	Expense Claim	Meetings					-			
	Direct Bill	Meetings					-			
<b>Total</b>			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 248

**Total for  
the Month** \$ 248

Maximum daily single meal expense claimed in the month \$ -  
 Maximum daily base hotel rate claimed in the month \$ -  
 Non economy air travel in the month \$ -

### 1) Travel expenses

Includes local and out of province/country travel expenses. Other travel includes items such as taxis, parking mileage, car rental and other expenses related to travel.

### 2) Professional Development

Includes conference, seminar and course registration fees and material

### 3) Hosting and Hospitality expenses

Hospitality and Hosting expenses may be incurred to advance AHS' mission, vision and values. For example, may include working lunches with staff and prospective employees meetings with government officials, dignitaries, public interest groups, donors other public or private organizations.

### 4) Other

Other expenses include expenses incurred in the normal course of business that are required for work purposes. May include small item technology purchases, books, etc.

Car allowance and any other employment benefits reported in the annual financial statements are excluded from this report

## AHS Executive Expenses Report P-Card

Claimant Name	Claimant Title	Claimant Location	Expense Claim Total								
HUBLEY, BRENDA	Chief Program Officer CancerControl Alberta	Edmonton	\$ 247.82								
Expense Date	Business reason	Expense Location	Expense Type	Amount	From Location	To Location	Justification	# of days	# of Attendees	Attendee Name(s)	Trip Distance
1/14/2023	Annual subscription to Mentimeter; an interactive presentation software - polls, quizzes, Word Cloud and more - Jan 15, 2023 – Jan 15, 2024	AB - Local	Subscriptions	\$247.82				1			
Approver(s) for the claim	Approval Status	Approval Date									
VRETENAR, ROBERT A	Approve	25-Jan-23									

# Receipt



Invoice number [REDACTED]  
Receipt number [REDACTED]  
Date paid January 15, 2023  
Payment method Mastercard - [REDACTED]

Mentimeter AB (publ)  
Tulegatan 11  
SE-113 86 Stockholm  
Sweden  
hello@mentimeter.com  
SE VAT SE556892550601

Bill to  
[REDACTED]

## \$179.88 paid on January 15, 2023

Description	Qty	Unit price	Amount
<b>Educational Pro</b> Jan 15, 2023 – Jan 15, 2024	1	\$179.88	\$179.88
<b>Subtotal</b>			<b>\$179.88</b>
<b>Total</b>			<b>\$179.88</b>
<b>Amount paid</b>			<b>\$179.88</b>

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Reverse charge Art 44 VAT-Dir applies for companies within EU.  
Sales to non-EU countries are exempt from VAT acc to VAT-Dir.

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