

AHS Board and Executive Expense Report

Name: Brenda Hubley
Title: Chief Program Officer, CancerCare AB
Location: Edmonton
 Expenses approved during the month of October 2021

Travel (1)										
Approved MMM-YY	Source Document	Purpose	Airfare	Meals	Accommodation	Other Travel	Total Travel	Professional Development (2)	Working Sessions Hosting and Hospitality (3)	Other (4)
	P-Card	Meetings					-			
Oct-21	Expense Claim	Membership Dues					-			450
Oct-21	Direct Bill	Meetings	377				377			
Total			\$ 377	\$ -	\$ -	\$ -	\$ 377	\$ -	\$ -	\$ 450

**Total for
the Month** \$ 827

Maximum daily single meal expense claimed in the month \$ -
 Maximum daily base hotel rate claimed in the month \$ -
 Non economy air travel in the month \$ -

1) Travel expenses

Includes local and out of province/country travel expenses. Other travel includes items such as taxis, parking mileage, car rental and other expenses related to travel.

2) Professional Development

Includes conference, seminar and course registration fees and material

3) Hosting and Hospitality expenses

Hospitality and Hosting expenses may be incurred to advance AHS' mission, vision and values. For example, may include working lunches with staff and prospective employees meetings with government officials, dignitaries, public interest groups, donors other public or private organizations.

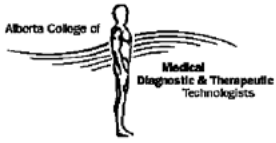
4) Other

Other expenses include expenses incurred in the normal course of business that are required for work purposes. May include small item technology purchases, books, etc.

Car allowance and any other employment benefits reported in the annual financial statements are excluded from this report

AHS Executive Expenses Report Expenses

Claimant Name	Claimant Title	Claimant Location	Expense Claim Total								
HUBLEY, BRENDA	Chief Program Officer CancerControl Alberta	Edmonton	\$ 450.00								
Expense Date	Business reason	Expense Location	Expense Type	Amount	From Location	To Location	Justification	# of days	# of Attendees	Attendee Name(s)	Trip Distance
10/8/2021	AB College of Medical Diagnostic & Therapeutic Technologists - Jan 1 - Dec 31 2022	AB - Local	Membership Dues	\$ 450.00				1			
Approver(s) for the claim	Approval Status	Approval Date									
CHIES, MAURO	Approve	12-Oct-21									



OFFICIAL TAX RECEIPT
Retain for your records

Suite 800, 4445 Calgary Trail
Edmonton, AB T6H 5R7

Invoice #: [REDACTED]
Date: 08-Oct-2021

Brenda Hubley
[REDACTED]

Registrant #: [REDACTED]
Register: [REDACTED]
Effective: 01-Jan-2022 to 31-Dec-2022

Description	Total	Tax Deductible
College Fee	\$450.00	✓
Total:	\$450.00	
Tax Deductible Total:	\$450.00	
Amount Paid:	\$450.00	

Payments:

Date	Status	Amount	Reference
08-Oct-2021	Approved	\$450.00	[REDACTED]

Expense Report Direct Bill Summary

Purpose of This Form:

The purpose of this form is to report expenses incurred on behalf of a designated Executive or an AHS Board Member and paid for by a third party vendor. The information will be used for Public Disclosure reporting.

Expenses Paid Directly to Third Party Vendors:

AHS may have established accounts with certain vendors used to book travel and other expenses that are billed directly to AHS.

Examples include but are not limited to hotels, travel agencies, car rental agencies, conferences, courses and expenses reimbursed from a petty cash fund.

It is mandatory to include in monthly reports these expenses that pertain to each member. AHS is required to disclose expenses for all applicable receipts and back up must be attached.

Direct Bill Report

- Enter all items related to expenses incurred while conducting AHS business and paid for via a third party vendor (i.e. accommodations, airline tickets, car rentals, hosting events and working sessions)
- Enter all expenses pertaining to professional development such as conferences and courses, etc.
- Enter all expenses paid by AHS not mentioned above.
- Copies of invoices and other relevant back up must be attached, approvals for hosting events/working sessions that exceeds \$600 must be provided.
- Information will be used for reporting purposes only.
- A personal cheque must be attached to cover expenses deemed ineligible.
- Indicate whether you have expenses to report in this section for this reporting period: NO

Name : Brenda Hubley	Reporting Period for the Month of : Oct-21
-----------------------------	---

DD-MMM-YYYY	Payment Method	Category	Description/Purpose of the Expense	Name of Vendor	Amount Paid
9/16/2021	Direct Billing	Airline Ticket	Invoice No [REDACTED] A/C Flight Edmonton to Calgary Round Trip Sept 16, 2021 - Cancer Care Alberta Leadership meetings	Vision Travel	\$377.25
	Direct Billing	Choose from Drop-down List		Vision Travel	\$
	Direct Billing	Choose from Drop-down List		Vision Travel	\$
	Direct Billing	Choose from Drop-down List		Vision Travel	\$
	Direct Billing	Choose from Drop-down List		Vision Travel	\$
Total Paid in the Month					\$ 377.25



Vision Travel DT Ontario-West Inc
 9929 - 108th Street NW
 Edmonton AB T5K 1G8
 780-459-6661
 800-459-6634

www.dt.ca
 GST Reg : 723782728 RT 0001

E-Ticket Receipt

Ticket Number: [REDACTED]
 Invoice: [REDACTED]
 Sales Person: [REDACTED]

Issuing Airline: AC
 Agency Ref.: [REDACTED]
 IATA Number: [REDACTED]

Issued: 12Aug21
 Customer Number: [REDACTED]
 Customer Ref.: N/A

Passenger(s): HUBLEY/BRENDA MS

AIR - Thursday, September 16 2021	
Air Canada Flight [REDACTED] Economy Class - Seat 02A (Non smoking, Window, Chargeable) Confirmed	
Depart	Arrive
Edmonton, Alberta Edmonton International Airport 07:30 AM Thursday, September 16 2021	Calgary, Alberta Calgary International Airport 08:23 AM Thursday, September 16 2021
Duration:	0 hour(s) and 53 minute(s) Non-stop
Status:	Confirmed
Operated By:	AIR CANADA EXPRESS - JAZZ
FF Number:	[REDACTED] - HUBLEY/BRENDA MS - please reconfirm at check-in
Online Check In:	Available 24 hours prior
Baggage Allowance:	1 Piece(s)
Remarks:	PLEASE CHECK IN WITH AIR CANADA EXPRESS - JAZZ
Fare Basis:	[REDACTED]
Not Valid Before:	16Sep
Not Valid After:	16Sep

AIR - Thursday, September 16 2021	
Air Canada Flight [REDACTED] Economy Class - Seat 02A (Non smoking, Window, Chargeable) Confirmed	
Depart	Arrive
Calgary, Alberta Calgary International Airport 07:10 PM Thursday, September 16 2021	Edmonton, Alberta Edmonton International Airport 08:01 PM Thursday, September 16 2021
Duration:	0 hour(s) and 51 minute(s) Non-stop
Status:	Confirmed
Operated By:	AIR CANADA EXPRESS - JAZZ
FF Number:	[REDACTED] - HUBLEY/BRENDA MS - please reconfirm at check-in
Online Check In:	Available 24 hours prior
Baggage Allowance:	1 Piece(s)
Remarks:	PLEASE CHECK IN WITH AIR CANADA EXPRESS - JAZZ
Fare Basis:	[REDACTED]
Not Valid Before:	16Sep
Not Valid After:	16Sep

Fare

Form of payment:	Credit Card CA-XXXXXXXXXXXX
Endorsements / restrictions:	NONE
Fare calculation:	AC ONLY/AB HEALTH SERVICES CO F/R124072513 16SEP YEA AC YYC Q13.00Q3.00 133.00AC YEA Q13.00Q3.00 133.00CAD298.00E ND
Fare:	CAD 377.25
Equivalent amount paid:	

Positive identification required for airport check in**Notice:**

Transportation and other services provided by the carrier are subject to conditions of contract and other important notices. Please ensure that you have received these notices, and if not, contact the travel agent or issuing carrier to obtain a copy prior to the commencement of your trip.

If the passenger journey involves an ultimate destination or stop in a country other than the country of departure, the Warsaw Convention may be applicable. This convention governs and on most cases limits the liability of carriers for death or personal injury and in respect of loss of, or damage to baggage.