

## AHS Board and Executive Expense Report

**Name:** Athana Mentzelopoulos  
**Title:** AHS President & CEO  
**Location:** Edmonton  
 Expenses posted during the month of May 2024

Approved MMM-YY	Source Document	Purpose	Travel (1)				Total Travel	Professional Development (2)	Working Sessions Hosting and Hospitality (3)	Other (4)
			Airfare	Meals	Accommodation	Other Travel				
	P-Card	Meetings					-			
May-24	Expense Claim	Meetings		106		177	283			
May-24	Direct Bill	Meetings			162		162			
<b>Total by category</b>			\$ -	\$ 106	\$ 162	\$ 177	\$ 445	\$ -	\$ -	\$ -

**Total  
posted for  
the Month**     \$        445

Maximum daily single meal expense posted in the month     \$        24  
 Maximum daily base hotel rate posted in the month             \$       149  
 Non economy air travel in the month                                 \$        -

### 1) Travel expenses

Includes local and out of province/country travel expenses. Other travel includes items such as taxis, parking mileage, car rental and other expenses related to travel.

### 2) Professional Development

Includes conference, seminar and course registration fees and material

### 3) Hosting and Hospitality expenses

Hospitality and Hosting expenses may be incurred to advance AHS' mission, vision and values. For example, may include working lunches with staff and prospective employees meetings with government officials, dignitaries, public interest groups, donors other public or private organizations.

### 4) Other

Other expenses include expenses incurred in the normal course of business that are required for work purposes. May include membership dues, small item technology purchases, books, etc.

Car allowance and any other employment benefits reported in the annual financial statements are excluded from this report

## AHS Executive Expenses Report Expenses

Claimant Name	Claimant Title	Claimant Location	Expense Claim Total								
MENTZELOPOULOS, ATHANA	AHS President & CEO	Edmonton	\$ 103.95								
Expense Date	Business reason	Expense Location	Expense Type	Amount	From Location	To Location	Justification	# of days	# of Attendees	Attendee Name(s)	Trip Distance
5/12/2024	Lethbridge Site Visit & Tour (May 13)	AB - Other Zones	Taxi	\$ 49.25	Seventh Street Plaza	Edmonton Airport		1			
5/13/2024	Lethbridge Site Visit & Tour (May 13)	AB - Other Zones	Meals Per Diem	\$ 47.50				1			
5/13/2024	Lethbridge Site Visit & Tour (May 13)	AB - Other Zones	Taxi	\$ 7.20	Coast Hotel Lethbridge	Chinook Hospital		1			
Approver(s) for the claim	Approval Status	Approval Date									
Approval kept on file	Approve	17-May-24									


# Lethbridge Site Visit & Tour – May 12-13, 2024

## May 12<sup>th</sup> Transportation from Seventh Street Plaza to Edmonton Airport:

Uber

Total CA\$49.25

May 12, 2024

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*Total*

*CA\$49.25*

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*Trip fare*

*CA\$37.24*

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*Subtotal*

*CA\$37.24*

<i>Airport drop-off fee / Airport pick-up fee</i>	CA\$3.25
<i>Per-Trip Fee</i>	CA\$0.30
<i>Tip</i>	CA\$6.42
<i>GST</i>	CA\$2.04

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### **Payments**



**Mastercard** [REDACTED]

CA\$49.25

5/12/24 8:08 PM

[Visit the trip page](#) for more information, including invoices (where available)

[Switch Payment Method](#)

[Download PDF](#)

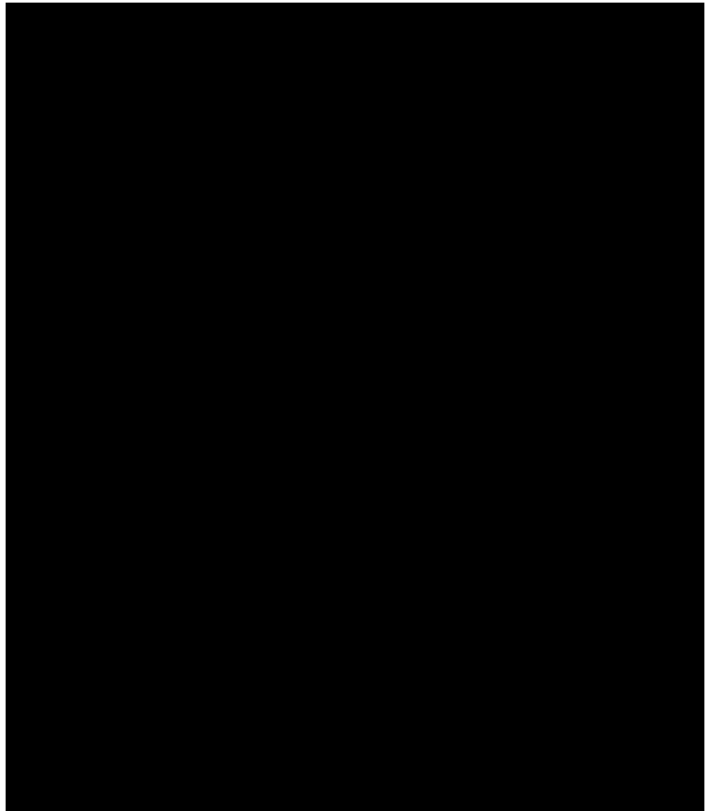
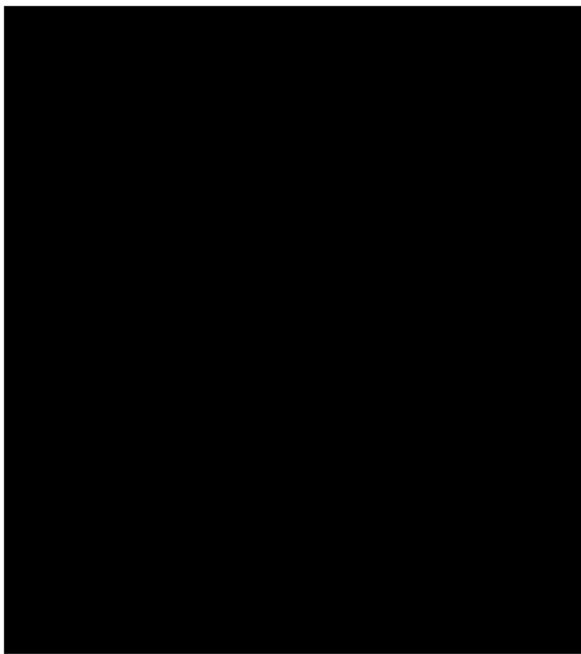
**You rode with** [REDACTED]

4.98★ Rating



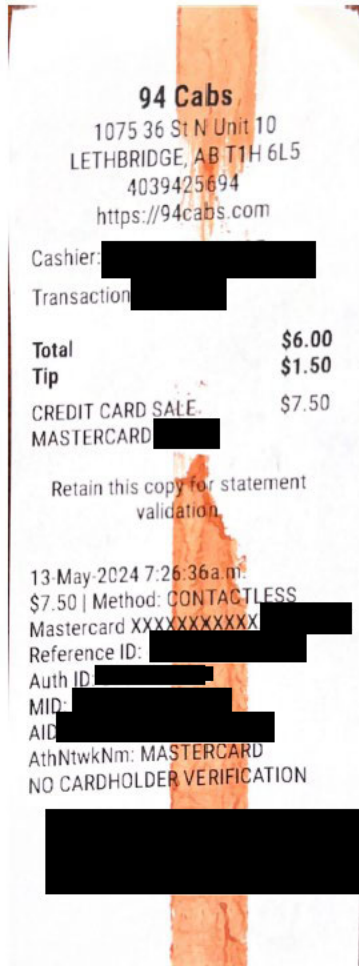
Has passed a multi-step safety screen

**UberX** 30.07 kilometers | 31 min



**May 13<sup>th</sup> Transportation from Coast Lethbridge Hotel to Chinook Hospital:**

**NOTE: The taxi receipt for \$7.50 has a tip amount over the allowable 20%. The total being claims has been reduced to \$7.20 to align with the AHS Travel Policy – \$7.20 (\$6 fare+\$1.20 tip).**



## AHS Executive Expenses Report Expenses

Claimant Name	Claimant Title	Claimant Location	Expense Claim Total								
MENTZELOPOULOS, ATHANA	AHS President & CEO	Edmonton	\$ 179.47								
Expense Date	Business reason	Expense Location	Expense Type	Amount	From Location	To Location	Justification	# of days	# of Attendees	Attendee Name(s)	Trip Distance
4/30/2024	Dr. William Cochrane Health System Innovation Award ceremony and luncheon & various meetings in Calgary	AB - Other Zones	Meals Per Diem	\$ 58.50				2			
4/30/2024	Dr. William Cochrane Health System Innovation Award ceremony and luncheon & various meetings in Calgary	AB - Other Zones	Taxi	\$ 55.00	Calgary airport	Hotel - Sandman Downtown Calgary		1			
5/1/2024	Dr. William Cochrane Health System Innovation Award ceremony and luncheon & various meetings in Calgary	AB - Other Zones	Taxi	\$ 65.96	Downtown Calgary - 525 5 ave SW	Calgary Airport		1			
Approver(s) for the	Approval Status	Approval Date									
Approval kept on file	Approve	7-May-24									

ASSOCIATED CAB  
/ALLIED LIMOUSINE  
307-41 AVENUE N E  
CALGARY, AB T2E2N4  
(403) 299-1199

**SALE**

Batch #: [REDACTED] REF#: [REDACTED]  
04/30/24 SEQ: [REDACTED] 22:09:48  
Invoice #: [REDACTED]  
APPR CODE [REDACTED]  
MASTERCARD  
\*\*\*\*\* [REDACTED] \*\*/\*\*

AMOUNT	\$49.00
TIP	\$6.00
TOTAL	\$55.00

00 - APPROVED - 001

Mastercard



Thank You  
Please Come Again!  
1688

CUSTOMER COPY



# April 30-May 1, 2024 Calgary Expenses

**Uber** Total CA\$65.96  
May 1, 2024

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**Total CA\$65.96**

Trip fare CA\$50.18

Subtotal CA\$50.18

TNC fee recovery surcharge CA\$0.45

Airport Recovery Surcharge CA\$4.00

Tip CA\$8.60

GST CA\$2.73

### Payments

  CA\$57.36  
5/2/24 3:19 AM

  CA\$8.60  
5/2/24 8:48 AM

[Visit the trip page](#) for more information, including invoices (where available)

[Switch Payment Method](#)

## Expense Report Direct Bill Summary

**Purpose of This Form:**

The purpose of this form is to report expenses incurred on behalf of a designated Executive or an AHS Board Member and paid for by a third party vendor. The information will be used for Public Disclosure reporting.

**Expenses Paid Directly to Third Party Vendors:**

AHS may have established accounts with certain vendors used to book travel and other expenses that are billed directly to AHS.

Examples include but are not limited to hotels, travel agencies, car rental agencies, conferences, courses and expenses reimbursed from a petty cash fund.

It is mandatory to include in monthly reports these expenses that pertain to each member. AHS is required to disclose expenses for all applicable receipts and back up must be attached.

### Direct Bill Report

- Enter all items related to expenses incurred while conducting AHS business and paid for via a third party vendor (i.e. accommodations, airline tickets, car rentals, hosting events and working sessions)
- Enter all expenses pertaining to professional development such as conferences and courses, etc.
- Enter all expenses paid by AHS not mentioned above.
- Copies of invoices and other relevant back up must be attached, approvals for hosting events/working sessions that exceeds \$600 must be provided.
- Information will be used for reporting purposes only.
- Refer to Quick Reference Guide for: [Providing a Standard Business Reason\(s\)](#)
- A personal cheque must be attached to cover expenses deemed ineligible.
- Indicate whether you have expenses to report in this section for this reporting period: YES

<b>Name :</b> Athana Mentzelopoulos	<b>Reporting Period for the Month of :</b> May-24
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Invoice Date DD-MMM-YYYY	Payment Method	Category	Business Reason	Name of Vendor	Amount Paid
01-May-2024	Direct Billing	Hotel	Dr. William Cochrane Health System Innovation Award ceremony and luncheon on May 1, 2024 in Calgary	Sandman Hotel Group	\$161.61
	Direct Billing	Choose from Drop-down List		Choose from Drop-down List	
	Direct Billing	Choose from Drop-down List		Choose from Drop-down List	
	Direct Billing	Choose from Drop-down List		Choose from Drop-down List	
	Direct Billing	Choose from Drop-down List		Choose from Drop-down List	
<b>Total Paid in the Month</b>					\$ 161.61



Division of Northland Properties Corporation | Sandman Signature Calgary Downtown Hotel | 888 7th Ave. S.W. | Calgary, AB, T2P 3J3  
Reservations: 1-800-SANDMAN | Telephone: 403-237-8626 | Fax: 403-290-1238 | Email: reservations@sandman.ca

COPY OF INVOICE

Alberta Health Services Function Centre\*  
Box 1600  
Edmonton AB T5J 2N9  
Canada

Mentzelopoulos, Athanasi

Invoice No. [REDACTED]  
Arrival 04/30/24  
Departure 05/01/24  
Page No. 1 of 1  
Folio No. [REDACTED]  
Room No. [REDACTED]  
Conf. No. [REDACTED]  
Po. Number [REDACTED]  
GST No: 12176 7065 RT 0001

Group Code:  
Company Name: Alberta Health Services\*  
Account No. [REDACTED]

Date	Description	Charges CAD	Credits CAD
04/30/24	Government Rate	149.00	
04/30/24	Room - DMF	4.47	
04/30/24	Tourism Levy	6.14	
04/30/24	ECO Fees	2.00	
<b>Total</b>		<b>161.61</b>	<b>0.00</b>
<b>Balance</b>		<b>161.61</b>	<b>CAD</b>
Net Amount		149.00	CAD
Total incl. vat		161.61	CAD

