

## AHS Board and Executive Expense Report

**Name** Andrea Beckwith-Ferraton  
**Title** Chief Ethics & Compliance Officer  
**Location** Calgary

Expenses submitted during the month of October 2019

Travel (1)										
MMM-YY	Source Document	Purpose	Airfare	Meals	Accommodation	Other Travel	Total Travel	Professional Development (2)	Working Sessions Hosting and Hospitality (3)	Other (4)
Oct-19	Expense Claim	Meetings		45	176	80	301			
Oct-19	Direct Billing	Meetings				138	138			
<b>Total</b>			\$ -	\$ 45	\$ 176	\$ 218	\$ 439	\$ -	\$ -	\$ -

**Total for the Month**      \$        439

Maximum daily single meal expense claimed in the month      \$        24  
 Maximum daily base hotel rate claimed in the month            \$        165  
 Non economy air travel in the month                                    \$        -

### 1) Travel expenses

Includes local and out of province/country travel expenses. Other travel includes items such as taxis, parking mileage, car rental and other expenses related to travel.

### 2) Professional Development

Includes conference, seminar and course registration fees and material

### 3) Hosting and Hospitality expenses

Hospitality and Hosting expenses may be incurred to advance AHS' mission, vision and values. For example, may include working lunches with staff and prospective employees meetings with government officials, dignitaries, public interest groups, donors other public or private organizations.

### 4) Other

Other expenses include expenses incurred in the normal course of business that are required for work purposes. May include small item technology purchases, books, etc.

### 5) Remuneration, Allowances Reported in the Financial Statements

Car allowance, honoraria, meeting fees, and any other employment benefits reported in the annual financial statements are excluded from this report.

## AHS Public Disclosure Expense Claims

Claimant Name	Claimant Title	Claimant Location	Expense Claim Total									
BECKWITH-FERRATON, ANDREA	Chief Ethics & Compliance Officer	Calgary	\$ 301.46									
Expense Date	Business reason	Expense Location	Expense Type	Amount	From Location	To Location	Justification	# of days	# of Attendees	Attendee Name(s)	Trip Distance	
10/9/2019	Taxi from residence to Red Arrow - meetings regarding case file with employee, leadership team and Governance Committee in Edmonton	AB - Local	Taxi	\$ 41.91	Residence	Red Arrow		1				
10/9/2019	Meals - meetings regarding case file with employee, leadership team and Governance Committee in Edmonton	AB - North Zone	Meals Per Diem	\$ 10.50				1				
10/10/2019	Meals - meetings regarding case file with employee, leadership team and Governance Committee in Edmonton	AB - North Zone	Meals Per Diem	\$ 34.50				1				
10/9/2019	Accommodations in Edmonton - meetings regarding case file with employee, leadership team and Governance Committee	AB - North Zone	Accommodations	\$ 176.75				1				
10/10/2019	Taxi from Red Arrow to residence- meetings regarding case file with employee, leadership team and Governance Committee in Edmonton	AB - Local	Taxi	\$ 37.80	Red Arrow	Residence		1				
<b>Approver(s) for the claim</b>		<b>Approval Status</b>		<b>Approval Date</b>								
GILCHRIST, TODD		Approve		18-Oct-19								

**From:** Uber Receipts <uber.canada@uber.com>  
**Sent:** Thursday, October 10, 2019 7:51 AM  
**To:** Andrea Beckwith-Ferraton  
**Subject:** Thanks for tipping! We've updated your Wednesday morning trip receipt

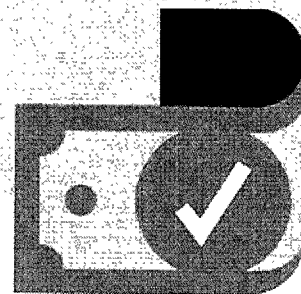
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Uber

Total: CA\$41.91  
Wed, Oct 09, 2019

Thanks for tipping,  
Andrea

Thanks for tipping! We've updated  
your Wednesday morning trip  
receipt



**Total** CA\$41.91

Base Fare	CA\$3.45
Time	CA\$7.88
Distance	CA\$19.47
Subtotal	CA\$30.80

Booking Fee 	CA\$3.90
TNC fee recovery surcharge 	CA\$0.45
GST	CA\$1.76
Tip	CA\$5.00

Amount Charged

 	CA\$36.91
 	CA\$5.00

[Visit the trip page](#) for more information, including invoices (where available)

You rode with David



4.93 ★ Rating

David is known for:

Excellent Service

TNDL License Number: None



Every rideshare trip in Calgary is insured for a covered auto accident by Intact. Learn more.

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**Andrea Beckwithferraton**

Room No. [REDACTED]  
 Arrival : 10-09-19  
 Departure Date : 10-10-19  
 Folio No. [REDACTED]  
 Conf. No. [REDACTED]  
 P.O. No. :

Company Name: AB Health  
 Group Name:

**INFORMATION INVOICE**

Date	Description	Charges	Credits
10-09-19	Room Revenue	165.00	
10-09-19	Destination Marketing Fee	4.95	
10-09-19	Tourism Levy	6.80	
10-10-19	Visa [REDACTED]		215.83
10-10-19	visa [REDACTED] two bills [REDACTED]		-39.08

<b>Total Charges</b>	176.75	
<b>Total Credits</b>		176.75
<b>Balance</b>		<b>0.00</b>

Merchant ID [REDACTED]  
 Transaction ID [REDACTED]  
 Approval Code [REDACTED]  
 Approval Amount 215.83

Credit Card # [REDACTED]  
 Capture Method Swiped  
 Transaction Amount 215.83

Merchant ID [REDACTED]  
 Transaction ID [REDACTED]  
 Approval Code [REDACTED]  
 Approval Amount -39.08

Credit Card # [REDACTED]  
 Capture Method Manual  
 Transaction Amount -39.08

DELTA CAB Ltd.  
Calgary  
403 278-9999

Terminal [REDACTED]  
Driver [REDACTED]  
09/10/18 20:30:38

SALE HAC [REDACTED]  
[REDACTED]

Interac  
F800

VERIFIED BY PIN  
[REDACTED]  
[REDACTED]

		PURCHASE
TEND	: \$	32.80
TIP	: \$	5.00
-----		
TOTAL	: \$	37.80

GST/HST #: 1234567890  
APPROVED - THANK YOU  
(00-001)

IMPORTANT: Retain this  
copy for your records

Merchant Copy

## Expense Report Direct Bill Summary

**Purpose of This Form:**

The purpose of this form is to report expenses incurred on behalf of a designated Executive or an AHS Board Member and paid for by a third party vendor. The information will be used for Public Disclosure reporting.

**Expenses Paid Directly to Third Party Vendors:**

AHS may have established accounts with certain vendors used to book travel and other expenses that are billed directly to AHS.

Examples include but are not limited to hotels, travel agencies, car rental agencies, conferences, courses and expenses reimbursed from a petty cash fund.

It is mandatory to include in monthly reports these expenses that pertain to each member. AHS is required to disclose expenses for all applicable receipts and back up must be attached.

### Direct Bill Report

- Enter all items related to expenses incurred while conducting AHS business and paid for via a third party vendor (i.e. accommodations, airline tickets, car rentals, hosting events and working sessions)
- Enter all expenses pertaining to professional development such as conferences and courses, etc.
- Enter all expenses paid by AHS not mentioned above.
- Copies of invoices and other relevant back up must be attached, approvals for hosting events/working sessions that exceeds \$600 must be provided.
- Information will be used for reporting purposes only.
- A personal cheque must be attached to cover expenses deemed ineligible.
- Indicate whether you have expenses to report in this section for this reporting period: YES

<b>Name :</b> Andrea Beckwith-Ferraton	<b>Reporting Period for the Month of :</b> Oct-19
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DD-MMM-YYYY	Payment Method	Category	Description/Purpose of the Expense	Name of Vendor	Amount Paid
10-Sep-2019	<b>Direct Billing</b>	<b>Other Transportation</b>	Red Arrow Bus from Calgary to Edmonton for meetings regarding case file with employee, leadership team and Governance Committee (Oct 9, 2019)	<b>Vision Travel</b>	\$137.52
	<b>Direct Billing</b>	<b>Airline Ticket</b>		<b>Vision Travel</b>	
	<b>Direct Billing</b>	<b>Airline Ticket</b>		<b>Vision Travel</b>	
	<b>Direct Billing</b>	<b>Airline Ticket</b>		<b>Vision Travel</b>	
	<b>Direct Billing</b>	<b>Airline Ticket</b>		<b>Vision Travel</b>	
<b>Total Paid in the Month</b>					\$ 137.52

**From:** [REDACTED]@visiontravel.ca  
**To:** [Andrea Beckwith-Ferraton](mailto:Andrea.Beckwith-Ferraton@visiontravel.ca)  
**Subject:** Invoice and Itinerary for BECKWITHFERRATON/ANDREA MRS - 09October19 - Vision Travel Locator: [REDACTED]  
**Date:** Tuesday, September 17, 2019 4:14:28 PM

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Vision Travel DT Ontario-West Inc  
9929 - 108 St.  
Edmonton, AB  
T5K 1G8  
(780) 425-8611 1-866-425-8611

[www.visiontravel.ca](http://www.visiontravel.ca)  
GST Reg : 723782728 RT 0001

## Invoice/Itinerary

Invoice: Agency Ref.: [REDACTED] Customer Number: [REDACTED]  
Issued: Sales Person: [REDACTED] Customer Ref.: [REDACTED]

**ALBERTA HEALTH SERVICES**  
10030 107 STREET  
EDMONTON AB  
T5J 3E4

**Passenger(s): BECKWITHFERRATON/ANDREA MRS**

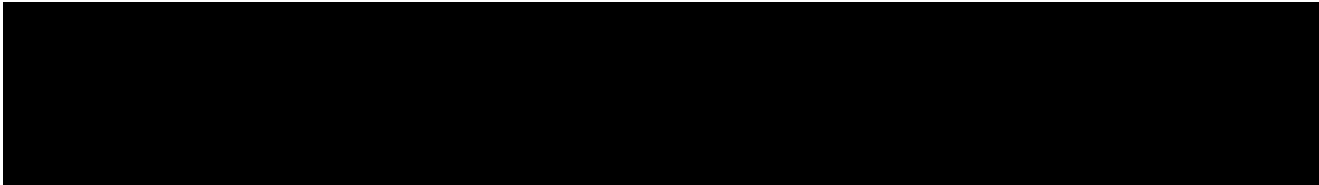
**Disclaimer:** It is your responsibility to carefully review this itinerary immediately upon receipt and notify us if there are any discrepancies.

### Air Passenger Protection Regulations:

As of July 15, 2019, airlines will be required to meet new obligations concerning communication, denied boarding, tarmac delay, baggage and the transportation of musical instruments. For more information visit : <https://rppa-appr.ca>

<https://rppa-appr.ca/>

AIR - Wednesday, October 9 2019		<a href="#">Add To Calendar</a>
<b>XI Flight XI101 Economy Class</b>		
<b>Depart</b>	Calgary, Alberta <a href="#">Weather</a> Calgary International Airport 08:00 AM Wednesday, October 9 2019	<b>Arrive</b> <a href="#">Weather</a> YEA 11:50 AM Wednesday, October 9 2019
<b>Duration:</b>	3 hour(s) and 50 minute(s) Non-stop	
<b>Status:</b>	Confirmed	
<b>Remarks:</b>	RED ARROW BUS BUS DEPARTS CALGARY DOWNTOWN 205 9 AVE SE BUS ARRIVES EDMONTON DOWNTOWN 10014 - 104 ST ORDER [REDACTED] SEAT 5A	





**AIR - Thursday, October 10 2019**

[Add To Calendar](#)

**XI Flight XI101 Economy Class**

<b>Depart</b>	<a href="#">Weather</a> YEA 04:30 PM Thursday, October 10 2019	<b>Arrive</b>	Calgary, Alberta <a href="#">Weather</a> Calgary International Airport 07:50 PM Thursday, October 10 2019
<b>Duration:</b>	3 hour(s) and 20 minute(s) Non-stop		
<b>Status:</b>	Confirmed		
<b>Remarks:</b>	RED ARROW BUS		

**Invoice Details**

Transaction	Document / Booking Number	Base Fare	Other Tax	GST/HST	QST	Total
Vendor REDARR RED ARROW EXPRESS	[REDACTED]	137.52	0.00	0.00	0.00	137.52
				Billed to: [REDACTED]		
	<b>Totals:</b>	<b>137.52</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>137.52</b>
				<b>Total Credit Card Billing:</b>		<b>137.52</b>
				<b>Balance Due:</b>		<b>0.00</b>

**Remarks**

\*\*\*\*\*  
 \*\*\*PLEASE REVIEW YOUR ITINERARY FOR ACCURACY\*\*\*  
 PLEASE INFORM US WITHIN ONE BUSINESS DAY SHOULD YOU FIND ANY DISCREPANCIES. DEPENDING ON THE NATURE OF THE DISCREPANCY COSTS ASSOCIATED WITH MAKING CORRECTIONS MAY BE YOUR RESPONSIBILITY  
 -----RED ARROW-----  
 RESERVATION MAY BE CHANGED OR CANCELLED AT LEAST 2 HOURS PRIOR TO DEPARTURE.  
 PLEASE CHECK WWW.REDARROW.CA FOR A LISTING OF PICK UP AND DROP OFF LOCATIONS IN ALBERTA  
 RED ARROW TOLL FREE NUMBER 1 800 232 1958  
 -----  
 24 HOUR EMERGENCY TRAVEL ASSISTANCE  
 OUTSIDE REGULAR BUSINESS HOURS - MONDAY TO FRIDAY  
 A SERVICE FEE MAY APPLY FOR CALLS TO THIS SERVICE  
 WITHIN NORTH AMERICA - CALL 1-888-700-6063  
 OUTSIDE NORTH AMERICA - CALL COLLECT 1-514-855-4263  
 EMAIL 24HRSERVICE-MNL AT VISIONTRAVEL.CA  
 PLEASE QUOTE ACCESS CODE 2EC0  
 -----  
 FOR MORE INFORMATION ON CANADAS CANNABIS ACT EFFECTIVE 17 OCTOBER 2018 AND HOW IT RELATES TO TRAVEL PLANS PLEASE VISIT TRAVEL.GC.CA/TRAVELLING/CANNABIS-AND-INTERNATIONAL-TRAVEL