

AHS Board and Executive Expense Report

Name Andrea Beckwith-Ferraton
Title Chief Ethics & Compliance Officer
Location Calgary

Expenses submitted during the month of February 2019

			Travel (1)					Working Sessions Hosting and Hospitality		
MMM-YY	Source Document	Purpose	Airfare	Meals	Accommodation	Other Travel	Total Travel	Professional Development (2)	Hosting and Hospitality (3)	Other (4)
Feb-19	Expense Claim	Meetings		76	511	148	735			
Feb-19	Direct Billing	Meetings				206	206			
Total			\$ -	\$ 76	\$ 511	\$ 354	\$ 941	\$ -	\$ -	\$ -

Total for the Month \$ 941

Maximum daily single meal expense claimed in the month \$ 21
Maximum daily base hotel rate claimed in the month \$ 159
Non economy air travel in the month \$ -

1) Travel expenses

Includes local and out of province/country travel expenses. Other travel includes items such as taxis, parking mileage, car rental and other expenses related to travel.

2) Professional Development

Includes conference, seminar and course registration fees and material

3) Hosting and Hospitality expenses

Hospitality and Hosting expenses may be incurred to advance AHS' mission, vision and values. For example, may include working lunches with staff and prospective employees meetings with government officials, dignitaries, public interest groups, donors other public or private organizations.

4) Other

Other expenses include expenses incurred in the normal course of business that are required for work purposes. May include small item technology purchases, books, etc.

5) Remuneration, Allowances Reported in the Financial Statements

Car allowance, honoraria, meeting fees, and any other employment benefits reported in the annual financial statements are excluded from this report.

AHS Public Disclosure Expense Claims

Claimant Name	Claimant Title	Claimant Location	Expense Claim Total								
BECKWITH-FERRATON, ANDREA	Chief Ethics & Compliance Officer	Calgary	\$ 734.86								
Expense Date	Business reason	Expense Location	Expense Type	Amount	From Location	To Location	Justification	# of days	# of Attendees	Attendee Name(s)	Trip Distance
2/12/2019	Accommodations in Edmonton to attend Governance, PLPSLT, and ECO meetings.	AB - Other Zones	Accommodations	\$ 340.64			Accommodations in Edmonton to attend Governance, PLPSLT, and ECO meetings.	2			
2/12/2019	Taxi from Edmonton Airport (SL meeting) to Matrix Hotel.	AB - Other Zones	Taxi	\$ 64.90	Edmonton Airport	Matrix Hotel	Taxi from Edmonton Airport (SL meeting) to Matrix Hotel.	1			
2/12/2019	Travel to Edmonton to attend Governance, PLPSLT and ECO meetings.	AB - Other Zones	Meals Per Diem	\$ 20.75			Travel to Edmonton to attend Governance, PLPSLT and ECO meetings.	1			
2/13/2019	Travel to Edmonton to attend Governance, PLPSLT and ECO meetings.	AB - Other Zones	Meals Per Diem	\$ 32.35			Travel to Edmonton to attend Governance, PLPSLT and ECO meetings.	1			
2/14/2019	Travel to Edmonton to attend Governance, PLPSLT and ECO meetings.	AB - Other Zones	Meals Per Diem	\$ 11.60			Travel to Edmonton to attend Governance, PLPSLT and ECO meetings.	1			
2/14/2019	Taxi from Calgary Red Arrow DT office to Southport Tower Office.	AB - Local	Taxi	\$ 26.70	Red Arrow Office DT Calgary	Southport Tower Office	Taxi from Calgary Red Arrow DT office to Southport Tower Office.	1			
2/19/2019	Accommodations in Edmonton to attend CBoC meetings and ECO Meetings.	AB - Other Zones	Accommodations	\$ 170.32			Accommodations in Edmonton to attend CBoC meetings and ECO Meetings.	1			
2/19/2019	Travel to Edmonton to attend CBoC and ECO meetings.	AB - Other Zones	Meals Per Diem	\$ 11.60			Travel to Edmonton to attend CBoC and ECO meetings.	1			
2/20/2019	Parking in Calgary while travelling to Edmonton.	AB - Local	Parking - Lot or Parkade	\$ 56.00			Parking in Calgary while travelling to Edmonton.	1			
Approver(s) for the claim		Approval Status		Approval Date							
GILCHRIST, TODD		Approve		21-Feb-19							

MATRIX HOTEL

Andre Beckwith-Ferraton

Room No. [REDACTED]
 Arrival : 02-12-19
 Departure Date : 02-14-19
 Folio No. [REDACTED]
 Conf. No. [REDACTED]
 P.O. No. [REDACTED]

Company Name: AB Health
 Group Name:

INVOICE

Date	Description	Charges	Credits
02-12-19	Room Revenue	159.00	
02-12-19	Destination Marketing Fee	4.77	
02-12-19	Tourism Levy	6.55	
[REDACTED]			
02-13-19	Room Revenue	159.00	
02-13-19	Destination Marketing Fee	4.77	
02-13-19	Tourism Levy	6.55	
[REDACTED]			
02-14-19	Visa [REDACTED]		374.29
		Total Charges	374.29
		Total Credits	374.29
		Balance	0.00

Merchant ID [REDACTED]
 Transaction ID [REDACTED]
 Approval Code [REDACTED]
 Approval Amount 374.29

Credit Card # [REDACTED]
 Capture Method Swiped
 Transaction Amount ~~374.29~~

\$340.64

\$374.29
< 28.65 > Room Service
< 5.00 > Room Service

\$340.64

CALGARYUNITEDCABS#0156
#8 -5660 10TH ST NET2E8W7
CALGARY AB
27041855
QW2704185501

SERVICE
10135 31 AVE NW
EDMONTON AB

SALE

02-14-2019 20:39:04
Acct [REDACTED] RF
Exp Date [REDACTED] Card Type DP
Name: [REDACTED]

interac

Trace # [REDACTED]
Inv. # [REDACTED]
Auth # [REDACTED] RRN [REDACTED]

Sale \$21.20
Tip \$5.50

TOTAL \$26.70

+++++
00 APPROVED-THANK YOU
+++++

Retain this copy for your records
Customer copy

CARD [REDACTED]
CARD TYPE VISA
DATE 2019/02/14
TIME 0093 16:47:14

INVOICE # [REDACTED]
RECEIPT NUMBER [REDACTED]

PURCHASE
AMOUNT \$55.00
TIP \$9.90
TOTAL

\$64.90

VISA CREDIT



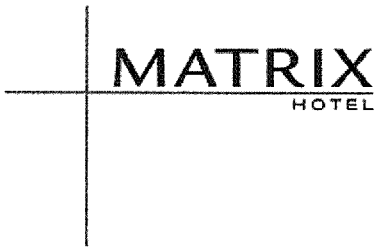
APPROVED

AUTH# [REDACTED]
THANK YOU

CARDHOLDER COPY

IMPORTANT - RETAIN THIS COPY FOR YOUR RECORDS

YELLOW CAB 780.462.3456
BARREL TAXI 780.489.3777
EDMTAXI.COM
GST 100403070



Andrea Beckwith Ferraton

Room No. [redacted]
Arrival : 02-19-19
Departure Date : 02-20-19
Folio No. : [redacted]
Conf. No. : [redacted]
P.O. No. :

Company Name: AB Health
Group Name:

INFORMATION INVOICE

Date	Description	Charges	Credits
02-19-19	Room Revenue	159.00	
02-19-19	Destination Marketing Fee	4.77	
02-19-19	Tourism Levy	6.55	
02-20-19	Visa [redacted]		170.32
Total Charges		170.32	
Total Credits			170.32
Balance			0.00

Merchant ID [redacted]
Transaction ID [redacted]
Approval Code [redacted]
Approval Amount 170.32

Credit Card # [redacted]
Capture Method Swiped
Transaction Amount 170.32



Account Activity Report
2019-Feb-1 to 2019-Feb-21



As of: Feb 21, 2019, 8:32 AM
Requested by: Andrea Beckwith-Ferraton

S

Date	Description	Cell#	Nickname	Location	Debits	Credits	Parking Cost	Balance
Feb 19, 2019	Parking from 2019-02-19 07:01 am to 2019-02-20 06:00 am CPA Lot 36: 322 9 Av SE	[REDACTED]	via cpamobileapp	ABF Work Cell	9036	\$28.00	\$28.00	\$66.80
Feb 20, 2019	Parking from 2019-02-20 07:55 am to 2019-02-21 06:00 am CPA Lot 36: 322 9 Av SE	[REDACTED]	via cpamobileapp	ABF Work Cell	9036	\$28.00	\$28.00	\$38.80
Feb 20, 2019	Refund unused minutes from 2019-02-20 08:52 pm to 2019-02-21 06:00 am	[REDACTED]	via cpamobileapp	ABF Work Cell	9036	\$0.00		\$38.80
				Totals:	\$56.00	\$0.00	\$56.00	\$38.80

GST Number: 119457869

Expense Report Direct Bill Summary

Purpose of This Form:

The purpose of this form is to report expenses incurred on behalf of a designated Executive or an AHS Board Member and paid for by a third party vendor. The information will be used for Public Disclosure reporting.

Expenses Paid Directly to Third Party Vendors:

AHS may have established accounts with certain vendors used to book travel and other expenses that are billed directly to AHS.

Examples include but are not limited to hotels, travel agencies, car rental agencies, conferences, courses and expenses reimbursed from a petty cash fund.

It is mandatory to include in monthly reports these expenses that pertain to each member. AHS is required to disclose expenses for all applicable receipts and back up must be attached.

Direct Bill Report

- Enter all items related to expenses incurred while conducting AHS business and paid for via a third party vendor (i.e. accommodations, airline tickets, car rentals, hosting events and working sessions)
- Enter all expenses pertaining to professional development such as conferences and courses, etc.
- Enter all expenses paid by AHS not mentioned above.
- Copies of invoices and other relevant back up must be attached, approvals for hosting events/working sessions that exceeds \$600 must be provided.
- Information will be used for reporting purposes only.
- A personal cheque must be attached to cover expenses deemed ineligible.
- Indicate whether you have expenses to report in this section for this reporting period: **YES**

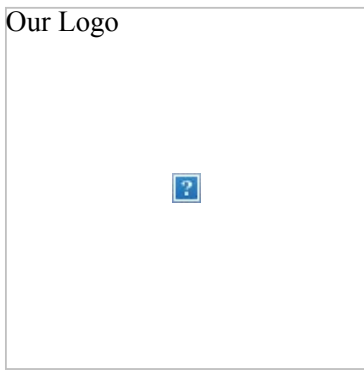
Name : Andrea Beckwith-Ferraton	Reporting Period for the Month of : Feb-19
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DD-MMM-YYYY	Payment Method	Category	Description/Purpose of the Expense	Name of Vendor	Amount Paid
12/12/2018	Direct Billing	Other Transportation	Red Arrow Bus Ticket - For Travel to Edmonton to attend Conference Board of Canada conference and ECO Team Meetings February 19/20, 2019.	Vision Travel	\$137.52
3-Jan-19	Direct Billing	Other Transportation	Red Arrow Ticket return from Edmonton to Calgary - to attend AHS Senior Leaders Meeting and ECO departmental meetings in Edmonton February 12 - 14, 2019.	Vision Travel	\$68.76
	Direct Billing	Choose from Drop-down List		Vision Travel	\$
	Direct Billing	Choose from Drop-down List		Vision Travel	\$
	Direct Billing	Choose from Drop-down List		Vision Travel	\$
Total Paid in the Month					\$ 206.28

From: [REDACTED]
To: [REDACTED]
Subject: FW: Red Arrow Itinerary/Receipt - Andrea Beckwith - Ferraton
Date: Wednesday, December 12, 2018 12:00:54 PM

Here is the Confirmation direct from Red Arrow with all the details she needs.
 I will send this afternoon another confirmation with the Matrix.
 Leisa

From: Red Arrow Reservations [mailto:itinerary@redarrow.ca]
Sent: December-12-18 12:00 PM
To: [REDACTED]
Subject: Red Arrow Itinerary/Receipt



INVOICE

2018-12-12

ALBERTA HEALTH SERVICES - VISION TRAVEL
 10030 107 STREET
 EDMONTON , AB T5J 3E4

You can reach us at:

Corporate Sales

ORDER#	ORDERED	CUSTOMER#	P.O.	GROUP NAME	DEPARTING	RETURNING	SALES REP	SALES AGENT
[REDACTED]	2018-12-12	[REDACTED]			2019-02-19	2019-02-20	-	Website User

Travellers:

Beckwith-Ferraton/Andrea

PRODUCT DESCRIPTION	DURATION	OCCUPANCY	QTY	PRICE/UNIT	BILLED
EDMCAL 08:00 YYC. Assigned to: 03A Departs Edmonton (EDMTO / ETO 10014 104 St) at 08:00 on 2019-02-19. Arrives Calgary (CALTO / CTO 205 9 Ave SE) at 12:05 on 2019-02-19. (4 hrs 5 mins)	4 hrs 5 mins	Adult	1	\$ 72.38	\$ 68.76
CEEXP 16:30.	3 hrs 20 mins	Adult	1	\$ 72.38	\$ 68.76

Assigned to: 02A
 Departs Calgary (CALTO / CTO 205 9
 Ave SE) at 16:30 on 2019-02-20.
 Arrives Edmonton (EDMTO / ETO
 10014 104 St) at 19:50 on 2019-02-20.
 (3 hrs 20 mins)

Payments Received

DATE	GUEST	REFERENCE	AMOUNT
2018-12-12	ALBERTA HEALTH SERVICES - VISION TRAVEL canada	MasterCard [REDACTED]*[REDACTED]	\$ 137.52

Base Price:	\$ 144.76
Discounts:	\$ 7.24
Service Charges:	\$ 0.00
Invoice Total:	\$ 137.52
Payments Received:	\$ 137.52
Balance Due:	\$ 0.00

**PLEASE NOTE THAT A PAPER TICKET IS NOT REQUIRED FOR CHECK-IN.
 PLEASE CHECK IN 15 MINUTES PRIOR TO DEPARTURE**

TERMS: DUE UPON RECEIPT GST# BN139981476 Please note that the maximum luggage allowance per person is 4 pieces including carry on bags, and stowed luggage underneath the coach. Carry on bags include purses, backpacks and laptop bags. Additional luggage will incur additional fees. If you wish to time change, date change, or cancel for a full refund – 30 minutes notice prior to A.M departures; 3 hours notice prior to P.M. departures must be given. All Camrose Departures require 30 minutes notice. December 14 - January 4 to cancel or make any changes to a reservation we require 24 hours notice. Failure to provide proper notice makes the trip non refundable & will result in an additional change fee for a date / time change. Failure to arrive on time or no showing for your departure will result in forfeit of full fare unless rebooked within 30 days for a change fee. **Red Arrow will not be responsible for the loss of or damage to checked luggage in excess of stated maximum liability. In addition, Red Arrow does not accept liability to loss of or damage to unchecked baggage carried on board. For the full policy, please visit www.redarrow.ca or view the policy posted on our information boards at our Ticket Offices** **Red Arrow reserves the right to check I.D. or perform carry-on baggage checks at any time** Corporate Billing Accounts: Payment due 30 days after completion of trip.

If you wish to change or cancel your booking, please contact a Passenger Experience Representative at 1-800-232-1958.

Thank you for booking with Red Arrow Motorcoach. We appreciate your business!

Our Core Values: Safety | Customer Service | Resourcefulness | Integrity | Positive Attitude | Team Work | Loyalty | Accountability | Respect | Dedication

From: [REDACTED]
To: [REDACTED]
Subject: FW: Red Arrow Itinerary/Receipt
Date: Friday, January 04, 2019 9:23:02 AM
Attachments: [image002.png](#)

Good morning Faith,

Here is the receipt from Red Arrow as you requested.

Thank you,

[REDACTED]
Junior Travel Consultant
Vision Travel Solutions
9929-108 St, Edmonton, Alberta, T5K 1G8

Office: 780-425-8611 ext. 1778
Toll-Free: 1-888-425-8611
North America After Hours Desk Vision 24: 1-888-700-6063
Global After Hours Desk Vision 24: 1-514-855-4263

[REDACTED] [@visiontravel.ca](mailto:[REDACTED]@visiontravel.ca)
www.visiontravel.ca

Please note that all quotes and prices are subject to availability and may change. No price or availability is guaranteed until the time of booking.

Our After Hours Desk is changing! As of January 1, after hours assistance will be available through Vision 24. Should you require after hours assistance, please call 1-888-700-6063 from North America, or 1-514-855-4263 globally.



From: Red Arrow Reservations [<mailto:itinerary@redarrow.ca>]
Sent: Thursday, January 03, 2019 4:14 PM
To: [REDACTED] <[REDACTED]@visiontravel.ca>
Subject: Red Arrow Itinerary/Receipt



ITINERARY/RECEIPT

2019-01-03

You can reach us at:

ALBERTA HEALTH SERVICES - VISION TRAVEL
 10030 107 STREET
 EDMONTON , AB T5J 3E4

Corporate Sales

ORDER#	ORDERED	CUSTOMER#	P.O.	GROUP NAME	DEPARTING	RETURNING	SALES REP	SALES AGENT
██████	2019-01-03	██████			2019-02-14	2019-02-14	-	Website User

Travellers:

bethwith-ferraton/andrea

PRODUCT DESCRIPTION	DURATION	OCCUPANCY	QTY	PRICE/UNIT	BILLED
ECEXP 16:30. Assigned to: 03A Departs Edmonton (EDMTO / ETO 10014 104 St) at 16:30 on 2019-02-14. Arrives Calgary (CALTO / CTO 205 9 Ave SE) at 19:50 on 2019-02-14. (3 hrs 20 mins)	3 hrs 20 mins	Adult	1	\$ 72.38	\$ 68.76

Payments Received

DATE	GUEST	REFERENCE	AMOUNT
2019-01-03	Alberta Health	MasterCard ██████*	\$ 68.76

Base Price:	\$ 72.38
Discounts:	\$ 3.62
Service Charges:	\$ 0.00
Invoice Total:	\$ 68.76
Payments Received:	\$ 68.76
Balance Due:	\$ 0.00

**PLEASE NOTE THAT A PAPER TICKET IS NOT REQUIRED FOR CHECK-IN.
 PLEASE CHECK IN 15 MINUTES PRIOR TO DEPARTURE**

TERMS: DUE UPON RECEIPT GST# BN139981476 Please note that the maximum luggage allowance per person is 4 pieces including carry on bags, and stowed luggage underneath the coach. Carry on bags include purses, backpacks and laptop bags. Additional luggage will incur additional fees. If you wish to time change, date change, or cancel for a full refund – 30 minutes notice prior to A.M departures; 3 hours notice prior to P.M. departures must be given. All Camrose Departures require 30 minutes notice. December 14 - January 4 to cancel or make any changes to a reservation we require 24 hours notice. Failure to provide proper notice makes the trip non refundable & will result in an additional change fee for a date / time change. Failure to arrive on time or no showing for your departure will result in forfeit of full fare unless rebooked within 30 days for a change fee. **Red Arrow will not be responsible for the loss of or damage to checked luggage in excess of stated maximum liability. In addition, Red Arrow does not accept liability to loss of or damage to unchecked baggage carried on board. For the full policy, please visit www.redarrow.ca or view the policy posted on our information boards at our Ticket Offices** **Red Arrow reserves the right to check I.D. or perform carry-on baggage checks at any time** Corporate Billing Accounts: Payment due 30 days after completion of trip.