

PUBLIC BOARD MEETING

Minutes of the meeting of the Alberta Health Services (“AHS”) Board (the “Board”) held by teleconference on April 25, 2019.

Attendees:

Board Members: Ms. Linda Hughes (Chair)
Dr. Brenda Hemmelgarn (Vice-Chair)
Mr. David Carpenter
Ms. Heather Crowshoe
Mr. Richard Dicerni
Mr. Hugh Sommerville
Ms. Glenda Yeates

Management: Dr. Verna Yiu, President & Chief Executive Officer
Ms. Deborah Rhodes, Vice President, Corporate Services & Chief Financial Officer
Ms. Colleen Turner, Vice President, Community Engagement & Communications
Ms. Catherine MacNeill, Corporate Secretary & Legal Counsel

Regrets: Ms. Marliiss Taylor

Ms. Hughes acted as Chair of the meeting and Ms. MacNeill acted as Recording Secretary.

Ms. Hughes called the meeting to order at approximately 2:30 p.m. Notice of the meeting had been properly given and quorum was met.

❖ Welcome from the Chair

The following is an abstract of Ms. Linda Hughes’, Board Chair, remarks at the meeting. It is not an official transcript:

Good afternoon. My name is Linda Hughes. I am Chair of the AHS Board, and I would like to welcome you to this AHS public Board meeting. Thank you for taking the time to dial in and join us.

This will be a short meeting as we only have certain motions to consider. This meeting is by teleconference today. When I ask for a vote on a motion, I will ask for those in favour and then I will ask for those opposed or abstaining. If none are in the latter group, I will declare the motion passed.

❖ Review of Agenda

UPON MOTION duly moved, seconded and unanimously carried, the Board approved the agenda for the meeting of the Board held on April 25, 2019, which was provided to the Board in advance of the meeting.

❖ **Declaration of Conflicts of Interest**

Ms. Hughes requested that any conflicts of interest relevant to the meeting or items noted on the agenda be declared. None were declared.

1. Approval of Minutes – February 28, 2019 and March 15, 2019

UPON MOTION duly moved, seconded and unanimously carried, the minutes of the AHS Board meetings held on February 28, 2019 and March 15, 2019 were approved and the Chair of the Board and Corporate Secretary were authorized and directed to sign the minutes in the form so approved; and the Corporate Secretary was directed to file them, together with all ancillary documents attached thereto, in the corporate records of AHS and to deliver a copy of these to the Minister of Health.

2. Finance Committee

Mr. David Carpenter, Committee Chair, reported that the Finance Committee met on April 10, 2019. He noted the Committee considered amendments to The Good Samaritan Society Contracts that require Board approval. The Committee recommended that the Board approve such amendments.

a) [FC19-41] Delegation of Authority – The Good Samaritan Society

UPON MOTION duly moved, seconded and unanimously carried the Alberta Health Services Board approved amendments to The Good Samaritan Society Operating Services Agreement and delegate signing authority to the President & Chief Executive Officer as follows:

1. South Ridge Village Facility in Medicine Hat

- i. Amend and extend Supportive Living Services at the South Ridge Village facility in Medicine Hat for 5 years and convert 10 Supportive Living Level 4 spaces to Level 4D (Dementia).**
- ii. Amend and restate the Long Term Care spaces under the Operating Services Agreement.**

2. Prairie Ridge Facility in Raymond

- i. Amend and restate the current agreement and convert 30 Supportive Living Level 4D (Dementia) spaces to 30 Specialty Mental Health Supportive Living spaces.**

3. Audit & Risk Committee

Mr. David Carpenter, Committee Chair, reported that the Audit & Risk Committee met on April 10, 2019 and considered two items for recommendation for Board approval.

The Committee reviewed the 2019-2022 Internal Audit and Enterprise Risk Management Department Plan and the 2019-2022 Continuing Care Audit Plan. The Internal Audit and Enterprise Risk

Management Plan outlines the audits and advisory projects to be conducted over the next three years which will include a significant focus on Connect Care and other key organizational strategic priorities and risks. It also includes the Department's goals, strategies performance measures and budget. The three-year Continuing Care Audit Plan focuses on the planned routine and high risk audits of continuing care services and programs across the province in the next year. The Plan also includes goals and priorities to improve the effectiveness of audit processes.

The Committee recommended that the Board approve both plans, which were reviewed by the Board.

a) [ARC19-16] 2019-2022 Internal Audit and Enterprise Risk Management Department Plan and Continuing Care Audit Plan

UPON MOTION duly moved, seconded and unanimously carried the Alberta Health Services Board approved the 2019-2022 Internal Audit and Enterprise Risk Management Departmental Plan and the 2019-2022 Continuing Care Audit Plan in the forms reviewed by the Board with such non-substantive changes that management of Alberta Health Services considers necessary or advisable.

b) [ARC19-17] Internal Audit Charter

The Chief Audit Executive reports annually to the Committee on the adequacy and relevance of Internal Audit's mandate, authority and responsibility as defined in the Internal Audit Charter. The Committee reviewed proposed changes to the Charter to reflect the mandate, authority, responsibilities and reporting requirements.

The Committee is responsible to recommend annually that the Board approve the Internal Audit Charter. The Committee reviewed the Internal Audit Charter update as of April 2019 and recommended the Board approve it.

UPON MOTION duly moved, seconded and unanimously carried the Alberta Health Services Board approved the amended Internal Audit Charter, April 2019, in the form reviewed by the Board, with such non-substantive changes that management of Alberta Health Services considers necessary or advisable.

❖ **Adjournment**

There being no further business, the meeting was adjourned at 2:35 p.m.

_____/S/
Linda Hughes
Chair

_____/S/
Catherine MacNeill
Corporate Secretary & Legal Counsel