



Respiratory Outbreak 24 Hour Case Listing Report

Fax daily updates by 10:00 am to Public Health at **780.342.0248** and
 SL, HL/SL shared sites fax to 780.735.3389 HL only sites fax to appropriate HL Network Office
 Submit report daily for both Newly Symptomatic cases, and when no new cases have been
 identified.

EI (Outbreak) Number
Report Start Date <i>(dd-Mon-yyyy)</i> 0700 am
Report End Date <i>(dd-Mon-yyyy)</i> 0700 am
<input type="checkbox"/> There have been no new cases in this time period <input type="checkbox"/> This report contains newly symptomatic cases

Facility Name/Unit	Contact person at Facility	Facility Phone Number
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Number of newly symptomatic Residents in the last 24 hours _____	Cumulative Number of symptomatic Residents since start of outbreak _____
Number of newly symptomatic Staff in the last 24 hours _____	Cumulative Number of symptomatic Staff since start of outbreak _____

Demographic Information <i>(Residents only, Do not include Staff Demographics)</i>					Signs and Symptoms							Lab Work	Vaccine
Last Name, First Name	PHN/ULI	Date of Birth <i>(dd-Mon-yyyy)</i>	Gender M/F	Unit/ Wing	Onset Date <i>(dd-Mon-yyyy)</i>	Check all that apply						Has NP Swab been sent? Y/N	Date of Influenza Immunization <i>(dd-Mon-yyyy)</i>
						New Cough or change in cough	Fever	Sore Throat	Myalgia	Arthralgia	Prostration		

Outcome - Update on Hospitalizations or Deaths of Above or Previously Reported Ill Residents								
Last Name, First Name	PHN/ULI	Date of Birth <i>(dd-Mon-yyyy)</i>	Gender	Unit/ Wing	Name of Hospital	Date Admitted <i>(dd-Mon-yyyy)</i>	Cause of Death	Date of Death <i>(dd-Mon-yyyy)</i>

Respiratory Outbreak Case Listing Guidelines

Case Definition of ILI

New Cough, or changes in existing cough plus one or more of the following:

- Fever
- Sore Throat
- Myalgia
- Arthralgia
- Prostration

How to complete a Case Listing during an Outbreak

1. The first case listing submitted should include the details for **all** cases identified since the onset of the outbreak. Subsequent case listings should include only new ILI cases that meet the definition for the previous 24 hour period. (Reporting period is between 0700 am the previous day to 0700 am the day the report is submitted).
2. Complete the case listing record. Include:
 - EI (Outbreak) Number
 - Dates of reporting period
 - Indicate if the report contains newly symptomatic cases, or if there have been no new cases within the time period
 - Facility Name
 - Contact information for Facility
 - Record number of newly symptomatic residents and newly symptomatic staff
 - Record cumulative number of symptomatic residents and symptomatic staff
 - Complete Demographics, Signs and Symptoms, Lab work and Vaccine information for Residents only. (Do not include this information for staff cases)
 - Include information or updates regarding related hospitalizations and/or deaths on any residents reported or previously reported.
3. Fax the daily case listing to Public Health by 1000 AM every day, including weekends and holidays for as long as the outbreak is ongoing. (Please ensure that the fax has been sent successfully e.g. obtain a 'confirmation of transmission' record from your fax machine).
4. SL, HL/SL shared sites must fax a copy to 780-735-3389 and HL only sites must fax a copy to the appropriate HL Network office.
5. Discontinue daily faxing of case listings when it has been confirmed (by telephone) with Public Health that the outbreak is closed