

Official Administrator and Executive Expense Report

Name Dr. Francois Belanger
Title Vice President & Medical Director, Southern Alberta
Location Calgary
 Expenses submitted during the month of May 2014

Travel (1)

| Date | Source Document | Purpose | Airfare | Meals | Accommodation | Other Travel | Total Travel | Professional Development (2) | Working Sessions Hosting and Hospitality (3) | Other (4) |
|--------------|-----------------|------------------|----------|-------|---------------|--------------|--------------|------------------------------|--|-----------|
| May-14 | P-Card | Various Meetings | 1,468 | | | 80 | 1,548 | | | |
| May-14 | Expense | Meetings | | | 167 | 422 | 589 | | | |
| Total | | | \$ 1,468 | \$ - | \$ 167 | \$ 502 | \$ 2,137 | \$ - | \$ - | \$ - |

Total for the Month \$ 2,137

Maximum daily single meal expense claimed in the month \$ -
 Maximum daily base hotel rate claimed in the month \$ 149
 Non economy air travel in the month \$ -

1) Travel expenses

Includes local and out of province/country travel expenses. Other travel includes items such as taxis, parking mileage, car rental and other expenses related to travel.

2) Professional Development

Includes conference, seminar and course registration fees and material

3) Hosting and Hospitality expenses

Hospitality and Hosting expenses may be incurred to advance AHS' mission, vision and values. For example, may include working lunches with staff and prospective employees meetings with government officials, dignitaries, public interest groups, donors other public or private organizations.

4) Other

Other expenses include expenses incurred in the normal course of business that are required for work purposes. May include small item technology purchases, books, etc.

Car allowance and any other employment benefits reported in the annual financial statements are excluded from this report



TRAVEL, HOSPITALITY & WORKING SESSION EXPENSE CLAIM

SECTION A: EMPLOYEE DETAILS (for AHS Staff ONLY)

• Enter employee # (old) and Employee # (E-People) if your payroll has migrated to the New E-People payroll system
 • Indicate N/A in the Employee # (E-People) if your payroll has not migrated to the New E-People payroll system
 • If you are a new employee and your payroll is E-People you will only have an Employee # (E-People)

Expense Date From: 28-Apr-14 **To:** 23-May-14
Travel Period from: _____ **To:** _____ (if applicable)
Out-of-Province Travel

Name: Françoise Belanger **Position (Title):** VP, Medical Director Central & Southern Zone, Calgary ZA

Location: _____ **Dept:** _____ **DOFA Level:** _____ (if applicable) **Union:** _____ **Business Phone #:** _____ **Ext:** _____

Employee # (E-People): _____

SECTION E: FINANCE CODING & TOTAL CLAIM

CAPITAL PROJECT CODING ONLY → **Project Number** _____ **Project Task Number** _____
Expenditure Organization _____ **Expenditure Type** _____

| Total - Section B: Travel - Pg 2 | | | | | Total - Section C&D: Other & Foreign Expenses - Pg 3 | | | | | TOTAL REIMBURSEMENT | |
|----------------------------------|----------|----------|------------------------|-----------------|--|----------|------------------------|--------------------|---------------|---------------------|-----------------|
| Pg | Bal Unit | Location | Functional Centre (FC) | Total Expense | Bal Unit | Location | Functional Centre (FC) | Secondary/ Expense | Total Expense | | |
| 2A | 101 | 0005 | 71105000002 | \$571.18 | | | | | | Total Section B | \$588.84 |
| 2B | 101 | 0005 | 71105000002 | \$17.68 | | | | | | Total Section C&D | |
| 2C | | | | | | | | | | Less Cash Advance | |
| 2D | | | | | | | | | | TOTAL CLAIM | \$588.84 |
| | | | | \$588.84 | **User to enter Coding & \$ Amounts | | | | | | |

NOTE: This section auto fills from page 2A, 2B, 2C & 2D

NOTE: These fields do not automatically fill for Section C & D

SECTION F: AUTHORIZATION

I attest that I have read and understand the "Travel, Hospitality and Working Session Expense Policy (1122)" of Alberta Health Services and confirm expenses being claimed are in compliance with such policy.
 I attest the expenses enclosed in this claim are for valid business purposes for Alberta Health Services and that this claim has not been previously claimed by me or on my behalf from Alberta Health Services or any other Organization.
 I attest that expenses submitted in this claim have been incurred by using a cost effective method, otherwise rationale and supporting analysis is provided above.

1. By signing this form, attest that I am responsible for all the above statements:

Employee Signature: Françoise Belanger **Date:** May 28, 2014

I attest that I have read and understand the "Travel, Hospitality and Working Session Expense Policy (1122)" of Alberta Health Services and confirm expenses being claimed are in compliance with such policy.
 I attest the expenses enclosed in this claim are for valid business purposes for Alberta Health Services and that this claim has not been previously claimed by the claimant or on their behalf from Alberta Health Services or any other Organization.
 I attest that expenses submitted in this claim have been incurred by using a cost effective method, otherwise rationale and supporting analysis is provided above.

Approved By (PRINT ONLY): Deborah Rhodes **DOFA Level:** _____ **Position #:** _____ **Phone #:** _____ **Ext:** _____

Signature: Deborah Rhodes **Title:** Acting CFO **Date:** May 29/14

Approved By (PRINT ONLY): _____ **DOFA Level:** _____ **Position #:** _____ **Phone #:** _____ **Ext:** _____

Signature: _____ **Title:** _____ **Date:** _____

Health and Personal Information on this form is collected by AHS under the authority of section 20(b) of the Health Information Act (HIA) and sections 39(c) and 34(2) of the Freedom of Information and Protection of Privacy (FOIP) Act, respectively. For the purpose of administering AHS Process to Pay program.

Zone Medical Directors meeting
Edmonton



PLACE FACE UP ON DASH

NO IN AND OUT PRIVILEGES
HPARK LOT 4

Expiration Date/Time

11:00 PM
APR 30, 2014

Purchase Date/Time: 06:54pm Apr 30, 2014

Total Parking: \$11.43

Total gst: \$0.57

Total Due: \$12.00

Total Paid: \$12.00

Rate: \$12- until tip

Payment Type: [REDACTED]



Ticket #:

SN #:

Setting: Lot

Mach Name: Meter

[REDACTED]
GST #687310538RT0001

RECEIPT

NO IN AND OUT PRIVILEGES

Expiration Date/Time: 11:00pm Apr 30, 2014

Purchase Date/Time: 06:54pm Apr 30, 2014

Total Parking: \$11.43

Total gst: \$0.57

Total Due: \$12.00

Total Paid: \$12.00

Rate: \$12- until tip

Payment Type: [REDACTED]

Ticket #:

Setting: Lot

Mach Name: Meter

[REDACTED]



CALGARY AIRPORT

2001 Airport Road N.E., Calgary, Alberta, T2E 6Z8
Tel: 403-291-2600 Fax: 403-250-6121

AHS leadership meeting w/ Accreditation surveyors (Edmonton)
Finished Emergency shift at 2 am.
Stayed at Delta Calgary Airport
to leave on 10:30 am flight to Edmonton

2

GOVT AB
Mr Francois Belanger



Room: [Redacted]
Folio: [Redacted]
Cashier: [Redacted]
Arrival: 05-10-14
Departure: 05-11-14

| Date | Description | Additional Information | Charges | Credits |
|----------|--------------------------------|------------------------|---------|---------|
| 05-10-14 | Room Charge | | 149.00 | |
| 05-10-14 | Room Destination Marketing Fee | | 4.47 | |
| 05-10-14 | Room Tourism Levy | | 6.14 | |
| 05-10-14 | Room GST | | 7.67 | |
| 05-11-14 | [Redacted] | [Redacted] | | 167.28 |

| | | |
|-------------|--------|--------|
| Total | 167.28 | 167.28 |
| Balance Due | 0.00 | CDN |

| | |
|------------------|-------------|
| GST Summary | |
| Registration No: | 846543619 |
| Room | 7.67 |
| F&B | 0.00 |
| Other | 0.00 |
| Total | 7.67 |

Guest Signature: _____

I agree that my liability for this bill is not waived and I agree to be held personally liable in the event that the indicated person, company, or association fails to pay for any part of or the full amount of these charges.

Instruction:

- Attached ALL original detailed receipts and supporting documents in the same order as it appears on this statement
- Cardholder AND Approver's signatures required where indicated below

| | | | |
|---|---|---|------------|
| BELANGER, FRANCOIS Cardholder's Name | ████████████████████ Cardholder's Position/Title | Billing Reporting Period: | 20/05/2014 |
| ████████████████████ Cardholder's Dept | ████████████████████ Cardholder's Site/Location | Total Statement Amount: | \$1,548.83 |
| FRANCOIS.BELANGER@ALBERTAHEALTHSERVICES.CA Cardholder's e-mail address | | Last 6 digits of the P-Card #: ██████████ | |

Statement of Transactions

| Transaction Date | Trans ID | Merchant Name & Description | Trans Original Amount | Currency | Trans Amount | GST | Freight | Description |
|------------------|------------|--|-----------------------|----------|--------------|-----|---------|---|
| 28/04/2014 | ██████████ | AHS PARKING ROCKYVIEW, GOVERNMENT SERVICES NOT | 10.00 | CAD | 10.00 | 48 | | Apr 28 Calgary Zone Leadership advisory Parking at RGH |
| 30/04/2014 | ██████████ | UNIVERSITY OF ALBERTA, AUTOMOBILE PARKING LOTS AND GARAGES | 20.00 | CAD | 20.00 | .95 | | Apr 30 Zone Medical Directors meeting Parking U of A |
| 02/05/2014 | ██████████ | WESTJET 8380614959705, Westjet Airlines | 5.28 | CAD | 5.28 | .00 | | 00 May 8 Joint AHS/Covenant meeting YYC- YEG seat selection |
| 02/05/2014 | ██████████ | WESTJET 8382197842911, Westjet Airlines | 210.13 | CAD | 210.13 | .00 | | 00 May 9 Joint AHS/Covenant meeting YYC- YEG |
| 02/05/2014 | ██████████ | AIR CAN 0142134033412, AIR CANADA | 18.90 | CAD | 18.90 | .00 | | 00 May 8 Joint AHS/Covenant meeting YEG- YYC seat selection |
| 02/05/2014 | ██████████ | AIR CAN 0142134035648, AIR CANADA | 78.75 | CAD | 78.75 | .00 | | 00 May 13 ELT meeting, YYC-YEG credit used Change fee Travel subsequently cancelled |
| 02/05/2014 | ██████████ | AIR CAN 0142134035862, AIR CANADA | 78.75 | CAD | 78.75 | .00 | | 00 May 13 ELT meeting, YEG-YYC credit used Change fee Travel subsequently cancelled |
| 02/05/2014 | ██████████ | AIR CAN 0142134035848, AIR CANADA | 52.50 | CAD | 52.50 | .00 | | 00 May 13 ELT meeting YYC-YEG credit used, Seat selection Travel subsequently cancelled |
| 02/05/2014 | ██████████ | AIR CAN 0142134035862, AIR CANADA | 18.65 | CAD | 18.65 | .00 | | 00 May 13 ELT meeting YEG-YYC credit used Airfare diff. Travel subsequently cancelled |
| 08/05/2014 | ██████████ | AIR CAN 0142134251744, AIR CANADA | 235.33 | CAD | 235.33 | .00 | | 00 May 11 Accreditation meeting (Edmonton) YYC-YEG |
| 08/05/2014 | ██████████ | WESTJET 8380615028521, Westjet Airlines | 5.25 | CAD | 5.25 | .00 | | 00 May 11 Accreditation meeting YEG-YYC seat selection |
| 08/05/2014 | ██████████ | WESTJET 8382198103403, Westjet Airlines | 226.93 | CAD | 226.93 | .00 | | 00 May 11 Accreditation meeting YEG-YYC |
| 08/05/2014 | ██████████ | THE CALGARY AIRPORT AU, AUTOMOBILE PARKING LOTS AND | 25.20 | CAD | 25.20 | .00 | | 00 May 14 Joint AHS/Covenant meeting parking YYC |
| 11/05/2014 | ██████████ | THE CALGARY AIRPORT AU, AUTOMOBILE PARKING LOTS AND | 25.20 | CAD | 25.20 | .00 | | 00 May 11 Accreditation meeting Parking YYC |
| 14/05/2014 | ██████████ | AIR CAN 0142134483815, AIR CANADA | 148.18 | CAD | 148.18 | .00 | | 00 June 2 Patient Centered Care Strategy Steer Co YYC-YEG |
| 14/05/2014 | ██████████ | AIR CAN 0142134484041, AIR CANADA | 142.93 | CAD | 142.93 | .00 | | 00 June 2 Patient Centered Care Strategy Steer Co YEG-YYC |
| 14/05/2014 | ██████████ | AIR CAN 0142134484897, AIR CANADA | 137.68 | CAD | 137.68 | .00 | | 00 June 5 CMO off-site meeting Edm YYC-YEG |
| 14/05/2014 | ██████████ | AIR CAN 0142134483815, AIR CANADA | 18.90 | CAD | 18.90 | .00 | | 00 June 2 Patient Centered Care Strategy Steer Co YYC-YEG seat selection |
| 14/05/2014 | ██████████ | AIR CAN 0142134484041, AIR CANADA | 18.90 | CAD | 18.90 | .00 | | 00 June 2 Patient Centered Care Strategy Steer Co YYC-YEG seat selection |
| 14/05/2014 | ██████████ | AIR CAN 0142134484897, AIR CANADA | 18.90 | CAD | 18.90 | .00 | | 00 June 5 CMO off-site meeting Edm YYC-YEG seat selection |

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Transactions without Receipts or supporting documentation

| Transaction Date | Trans ID | Merchant Name & Description | Trans Original Amount | Currency | Trans Amount | GST | Freight | Description |
|------------------|------------|-----------------------------------|-----------------------|----------|--------------|-----|---------|---|
| 02/05/2014 | ██████████ | AIR CAN 0142134033412, AIR CANADA | 52.50 | CAD | 52.50 | .00 | | 00 May 8 Joint AHS/Covenant meeting YEG-YYC change fee Cannot locate receipt Request made to Air Canada |

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| Signatures | | |
|---|---|-------------|
| Cardholder Designate (if Applicable) By signing this statement <ul style="list-style-type: none"> • I hereby certify that I have reviewed and reconciled this statement in BMO Online to the best of my ability in accordance to AHS Corporate Policies, Program User Guide and Training. I have allocated the transaction(s) to the proper cost centre. | | |
| <u>Diane Beauvais - Bishop</u> <small>Name of Cardholder Designate</small> <u>D B Bishop</u> <small>Signature of Cardholder Designate</small> | <u>Srvc Adm Coord</u> <small>Cardholder Designate Position/Title</small> <u>May 23/2014</u> <small>Date of Signature</small> | |
| Cardholder By signing this statement <ul style="list-style-type: none"> • I attest that I have read and understand the "Travel, Hospitality and Working Session Expense Policy (1122)" of Alberta Health Services and confirm expenses being claimed are in compliance with such policy. • I attest the expenses enclosed in this claim are for valid business purposes for Alberta Health Services and that this claim has not been previously claimed by me or on my behalf from Alberta Health Services or any other Organization. A personal cheque for any personal expenses inadvertently charged is attached. • I attest that expenses submitted in this claim have been incurred by using a cost effective method, otherwise rationale and supporting analysis is provided. | | |
| <u>BELANGER, FRANCOIS</u> <small>Name of Cardholder</small> <u>Francis Belanger</u> <small>Signature of Cardholder</small> | <u>SOUTH, MEDICAL DIRECTOR &</u> <small>Cardholder Position/Title</small> <u>May 26 2014</u> <small>Date of Signature</small> | |
| Approver Designate (if Applicable) By signing this statement <ul style="list-style-type: none"> • I attest that I have read and understand the "Travel, Hospitality and Working Session Expense Policy (1122)" of Alberta Health Services and confirm expenses being claimed are in compliance with such policy. • I attest the expenses enclosed in this claim are for valid business purposes for Alberta Health Services and that this claim has not been previously claimed by the claimant or on their behalf from Alberta Health Services or any other Organization. A personal cheque for personal expenses inadvertently charged has been obtained. • I attest that expenses submitted in this claim have been incurred by using a cost effective method, otherwise rationale and supporting analysis is provided. | | |
| <u>Susan Best</u> <small>Name of Approver Designate</small> <u>Susan Best</u> <small>Signature of Approver Designate</small> | <u>Executive Assistant</u> <small>Approver Designate Position/Title</small> <u>May 27, 2014</u> <small>Date of Signature</small> | |
| Approver By signing this statement <ul style="list-style-type: none"> • I attest that I have read and understand the "Travel, Hospitality and Working Session Expense Policy (1122)" of Alberta Health Services and confirm expenses being claimed are in compliance with such policy. • I attest the expenses enclosed in this claim are for valid business purposes for Alberta Health Services and that this claim has not been previously claimed by the claimant or on their behalf from Alberta Health Services or any other Organization. A personal cheque for personal expenses inadvertently charged has been obtained. • I attest that expenses submitted in this claim have been incurred by using a cost effective method, otherwise rationale and supporting analysis is provided. | | |
| <u>Deborah Rhodes</u> <small>Name of Approver</small> <u>Deborah Rhodes</u> <small>Signature of Approver</small> | <u>Acting VP Corp Serv. & CFO</u> <small>Approver Position/Title</small> <u>May 27/14</u> <small>Date of Signature</small> | |
| Submit approved statement with attachments to Accounts Payable: | | |
| Attach: <ul style="list-style-type: none"> • Original (or scanned) itemized receipts with documented business reasons including names of participants where required • Signed Cardholder Statement Report (or copies of electronic signatures if signatures are not on report) And where applicable: <ul style="list-style-type: none"> • Copies of pre-approvals for travel • Personal cheque payable to "Alberta Health Services" • Return, refund and/or credit receipts • Disputes letter • Business reasons for travel require detailed descriptions – include where travelled to, who attended (if meal), why travel was necessary and detailed explanation of reason. | Address: Alberta Health Services Accounts Payable 7th Street Plaza 10th Floor, North Tower, 10030-107 Street Edmonton, AB T5J 3E4 | |
| Accounts Payable only: | | |
| Reference #: _____ | Reviewed by: _____ | Date: _____ |

Apr 28
Calgary Zone Leadership Advisory
Parking at RGH

Alberta Health
Services
RGH Lot 1
RECEIPT C51

ENTRY DATE/TIME:
28/04/14 12:22
PAY DATE/TIME:
28/04/14 14:45
PARK-DUR.: HRS:MIN
0:02:23

ALLOWED EXIT TO:
28.04.14 15:07

PAID: \$ 10.00 ✓

REF. [REDACTED]

* Parking Rates *
* Are GST Exempt *

* Please Exit *
* Site Within *
* 15 Minutes *
* After Payment *
* Is Made *

* No In/Out *
* Privileges *

* Managed by *
* Alberta *
* HealthServices *

* Have Questions *
* Or Concerns? *
* Call Us *
* 403-943-3725 *

Apr 30
Zone Medical Directors meeting
Parking U of A (Edmonton)

DISPLAY THIS SIDE UP ON DASHBOARD

EXPIRATION DATE 30/04/14 EXPIRATION TIME 01:16 PM

AMOUNT PAID \$ 20.00 [REDACTED] 09:16 AM



UNIVERSITY OF ALBERTA

NON TRANSFERABLE
NON REFUNDABLE

1502629

DETACH RECEIPT FROM TICKET
RECEIPT GST# R108102831

DATE ISSUED 30/04/14 TIME ISSUED 09:16 AM AMOUNT PAID \$ 20.00 ✓

CREDIT CARD NUMBER [REDACTED]
LOT [REDACTED] / HOURLY



UNIVERSITY OF ALBERTA

NON TRANSFERABLE
NON REFUNDABLE

1502629

May 8
Joint AHS/Covenant meeting
Airfare YYC-YEG

3+4



Flights | Vacations | Deals | Travel Info | My WestJet | Rewards

Itinerary confirmation

Thank you for choosing WestJet. You can find details about your booking below.

Your reservation code is: [REDACTED]

Guest details

Mr Francois Belanger

Flight

Calgary (YYC)-Edmonton (YEG)

Ticket number [REDACTED]

Seat YYC-YEG

[REDACTED]

Air itinerary details

Calgary (YYC)
Thu May 8 2014, 10:00 AM
Boeing 737-700

Edmonton (YEG)
Thu May 8 2014, 10:48 AM

WestJet

Fare type: Econo
Non-stop

Pricing breakdown

| Guest type | Base fare per guest | Air transportation charges per guest | Taxes, fees and charges per guest | Total fare per guest | Number of guests | Total fare |
|------------|---------------------|--------------------------------------|-----------------------------------|----------------------|------------------|--------------|
| Adult | \$151.00 | \$12.00 | \$47.13 | \$210.13 | x 1 | \$210.13 CAD |

- YYC-YEG: Econo fare type benefits
- One complimentary checked bag*
- Fully refundable if cancelled within 24 hours of booking**
- Advanced seat selection - \$5-34.50*
- \$75-86.25 itinerary change fee - applicable fare difference
- \$75-86.25 name change fee
- \$75-86.25 cancellation fee, balance credited toward future WestJet flight purchases -
- *Not applicable on flights operated by our airline partners
- **Excludes flights departing within 24 hours of booking
- Non-refundable to original form of payment

Total airfare: **\$210.13 CAD**

Seats

Regular seat

[REDACTED] YYC-YEG Seat 8D Mr Francois Belanger

\$5.00 CAD + \$0.25 CAD tax

Total seats: **\$5.25 CAD**

Charged to [REDACTED]
Charged to [REDACTED]

\$210.13 CAD

\$5.25 CAD

Total: **\$215.38 CAD**

④
③

✓
✓

May 8
Joint AHS/Covenant meeting
Credit used - YEG-YYC seat selection

Diane Beauvais-Bishop

From: Air Canada [confirmation@aircanada.ca]
Sent: May 02, 2014 1:24 PM
To: Diane Beauvais-Bishop
Subject: Air Canada - 08-May: Edmonton - Calgary (booking ref: [REDACTED]) - booking modified

***** PLEASE DO NOT REPLY TO THIS E-MAIL *****

Confirmation

Your seat selection is confirmed. Please print/retain this page for your financial records (e.g. for taxation, expense claim or payment card reconciliation purposes). We thank you for choosing Air Canada and look forward to welcoming you on board.

Booking Information

Booking Reference: [REDACTED]

Customer Care

Air Canada
1-888-247-2262
Flight Arrivals and
Departures
1-888-422-7533

This is your confirmation

Main Contact:

Mr Francois Belanger
diane.beauvais-bishop@aibertahealthservices.ca
Mobile: [REDACTED]
Home: [REDACTED]
Work: [REDACTED]

Online Services

Manage my booking online (view/change my booking; select seats*).

Select Seats

Maple Leaf Lounge | Meal Vouchers | On My Way

Alert me of flight status changes directly to my mobile phone or email.

Flight Arrivals & Departures - check online if my flight is on time.

Check-in online and print my boarding pass.

* [Can my booking be changed online?](#)

Flight Itinerary

| Flight | From | To | Stops | Duration | Aircraft | Fare Type |
|------------|--|---|-------|----------|------------|-----------|
| [REDACTED] | Edmonton, Edmonton Int'l (YEG) Thu 08-May 2014 18:00 | Calgary (YYC) Thu 08-May 2014 18:50 | 0 | 0hr50 | [REDACTED] | Tango, S |

Operated by:

¹ Air Canada Express - Jazz

Passenger Information

1: Mr Francois Belanger : Adult (16+), Ticket Number: [REDACTED]

Air Canada - [REDACTED] Meal Preference : [REDACTED]
Aeroplan : [REDACTED]

Payment Card: [REDACTED] Special Needs: [REDACTED]

Seat Selection: [REDACTED] Paid

Review additional charges

| | Additional charges |
|--|---------------------------|
| Flight 1: Advance Seat Selection (1 x 18.00) | 18.00 |
| Canada Goods and Services Tax (GST/HST #10009-2287 RT0001) | 0.90 |
| Grand Total - Canadian dollars | \$18.90 ✓ (S) |


Itinerary / Receipt

May 13
Executive Leadership meeting
Credit used - YYC-YEG fare diff and change fee
Travel cancelled. Attended meeting from Calgary

Your booking is confirmed. Thank you for choosing Air Canada.
Please bring your itinerary-receipt to the airport.





Main Contact Information

Booking reference: 

Name: Mr Francois Belanger
E-mail: DIANE.BEAUVAIS-BTSHOP@ALBERTAHEALTHSERVICES.CA
Form of payment: 

| |
|--|
| Customer Care |
| Air Canada Reservations 1-888-247-2262 |
| Air Canada Flight Information 1-888-422-7533 |
| <u>International Reservations</u> |
| Alert me of flight changes |
| <u>Flight notification</u> |

Flight Itinerary

| Flight | From | To | Aircraft | Booking class | Status |
|--|---|------------------------------|--|--|-----------|
|  | Calgary (YYC) | Edmonton International (YEG) |  |  | Confirmed |
| <i>Operated by:</i> | Tue 13-May 2014 | Tue 13-May 2014 | | | |
| <i>Air Canada Express-</i> | 06:00 | 06:51 | | | |
| Seat number(s) requested: |  | | | | |

Passenger Information

| | | | | |
|----------------------------|---|--------------------|------------------------|---|
| Name: | Mr Francois Belanger | Passenger 1 | Ticket number: |  |
| Frequent Flyer Pgm: |  | | Program number: |  |

Purchase Summary

Passenger: 1 Ticket number 

Date of issue

02-May 2014

Fare Amount in Canadian dollars:

166.00

(including *navigational & other charges*)

Taxes, Fees & Charges

Canada Goods and Services Tax (GST/HST #10009-2287) (XG)
 Combined Taxes *see fare calculation below (XT)

2.50
 PD

Total Fare in Canadian dollars:

52.50A 8 ✓

Options

Change fee in Canadian dollars
 Canada Goods and Services Tax (GST/HST #10009-2287) (XG)

75.00
 3.75 6

Ticket particularities:
 AC ONLY/NON-REF/CHGE FEE

78.75 ✓

**Fare calculation:*

13MAY14YYC AC YEA Q12.00R154.00CAD166.00 END ROE1.00 PD7.12CA
 7.66XG30.00SQ

Canadian tax registration numbers:

XG Canada Goods and Service Tax (GST) #10009-2287
 RC Canada Harmonized Sales Tax (HST) #10009-2287
 XQ Quebec Sales Tax (QST) #1000-043-172

Fare Rules Summary

- Voluntary changes to your itinerary may require the payment of additional fees and fare upgrades.
- If you are travelling on a non-refundable ticket, Air Canada will be unable to make exceptions in the event of an unexpected trip cancellation or medical emergency. We recommend the purchase of travel insurance.
- Tickets are non transferable and name changes are not permitted.
- Advance seat assignments are not guaranteed and may be changed without notice. If your pre-assigned seat is unavailable, we will try to accommodate you in a comparable seat in the same class of service and will refund any applicable refundable fees.

Please read important information and notices regarding Air Canada's [general conditions of carriage](#).

Important Information & Conditions

Please review this itinerary/receipt and should you have any questions, please call 1-888-247-2262 within 24 hours of receipt.

Before You Go: A 'To-Do' List

All passengers are advised to view the [Travel documentation](#) and [US Secure Flight Program](#) US Secure Flight Program for important information on documents and identification required for travel.

Travel Insurance

Canadian Residents - RBC Travel Insurance Company offers Canadian travellers an easy way to purchase travel insurance. Whether you're traveling by yourself or with your family, it's important to get protection against the high cost of medical expenses, trip cancellation or other unforeseen circumstances. Residents of Canada can purchase travel insurance from RBC Travel Insurance Company via www.aircanada.com/insurance or by calling 1-866-530-6021. To make sure you get the best possible protection, purchase insurance prior to your departure.

U.S. Residents - CSA Travel Protection offers American travellers an easy way to purchase travel insurance. Whether you're traveling by yourself or with your family, it's important to get protection against the high cost of medical expenses, trip cancellation or other unforeseen circumstances. Residents of the United States can purchase travel insurance from CSA Travel Protection via www.aircanada.com/us/en/insurance or by calling 1-866-473-3315. To make sure you get the best possible protection, purchase insurance prior to your departure.

Comments, Compliments and Complaints

Would you like to comment on a past travel experience? Your comments, compliments and complaints will help us improve the

17+9

Itinerary / Receipt

May 13
 Executive Leadership meeting
 Credit used - YEG-YYC fare diff and change fee
 Travel cancelled. Attended meeting from Calgary

Your booking is confirmed. Thank you for choosing Air Canada.
Please bring your itinerary-receipt to the airport.

Main Contact Information

Booking reference: [REDACTED]

Name: Mr Francois Belanger
E-mail: DIANE.BEAUVAIS-BISHOP@ALBERTAHEALTHSERVICES.CA
Form of payment: [REDACTED]

Customer Care
Air Canada Reservations
 1-888-247-2262
Air Canada Flight Information
 1-888-422-7533

International Reservations
 Alert me of flight changes
Flight notification

Flight Itinerary

| Flight | From | To | Aircraft | Booking class | Status |
|--|--|-----------------|--|--|-----------|
| [REDACTED] | Edmonton International (YEG) | Calgary (YYC) | [REDACTED] | [REDACTED] | Confirmed |
| <i>Operated by:</i> | Tue 13-May 2014 | Tue 13-May 2014 | | | |
| <i>Air Canada Express-</i> | 18:00 | 18:50 | | | |
| Seat number(s) requested: | [REDACTED] | | | | |

Passenger Information

Passenger 1
Name: Mr Francois Belanger
Frequent Flyer Pgm: [REDACTED]
Ticket number: [REDACTED]
Program number: [REDACTED]

Purchase Summary

Passenger: 1 Ticket number [REDACTED]

Date of issue

02-May 2014

Fare Amount in Canadian dollars:

(including navigational & other charges)

166.00

Taxes, Fees & Charges

Canada Goods and Services Tax (GST/HST #10009-2287) (XG)
 Combined Taxes *see fare calculation below (XT)

0.65
 PD

Total Fare in Canadian dollars:

18.65A (9) ✓

Options

Change fee in Canadian dollars
 Canada Goods and Services Tax (GST/HST #10009-2287) (XG)
 Ticket particularities:
 AC ONLY/NON-REF/CHGE FEE

75.00 (17)
 3.75

\$ 78.75 ✓

***Fare calculation:**

13MAY14YEA AC YYC Q12.00R154.00CAD166.00 END ROE1.00 PD7.12CA
 9.26XG25.00SQ

Canadian tax registration numbers:

XG Canada Goods and Service Tax (GST) #10009-2287
 RC Canada Harmonized Sales Tax (HST) #10009-2287
 XQ Quebec Sales Tax (QST) #1000-043-172

Fare Rules Summary

- Voluntary changes to your itinerary may require the payment of additional fees and fare upgrades.
- If you are travelling on a non-refundable ticket, Air Canada will be unable to make exceptions in the event of an unexpected trip cancellation or medical emergency. We recommend the purchase of travel insurance.
- Tickets are non transferable and name changes are not permitted.
- Advance seat assignments are not guaranteed and may be changed without notice. If your pre-assigned seat is unavailable, we will try to accommodate you in a comparable seat in the same class of service and will refund any applicable refundable fees.

Please read important information and notices regarding Air Canada's [general conditions of carriage](#).

Important Information & Conditions

Please review this itinerary/receipt and should you have any questions, please call 1-888-247-2262 within 24 hours of receipt.

Before You Go: A 'To-Do' List

All passengers are advised to view the [Travel documentation](#) and [US Secure Flight Program](#) US Secure Flight Program for important information on documents and identification required for travel.

Travel Insurance

Canadian Residents - RBC Travel Insurance Company offers Canadian travellers an easy way to purchase travel insurance. Whether you're traveling by yourself or with your family, it's important to get protection against the high cost of medical expenses, trip cancellation or other unforeseen circumstances. Residents of Canada can purchase travel insurance from RBC Travel Insurance Company via www.aircanada.com/insurance or by calling 1-866-530-6021. To make sure you get the best possible protection, purchase insurance prior to your departure.

U.S. Residents - CSA Travel Protection offers American travellers an easy way to purchase travel insurance. Whether you're traveling by yourself or with your family, it's important to get protection against the high cost of medical expenses, trip cancellation or other unforeseen circumstances. Residents of the United States can purchase travel insurance from CSA Travel Protection via www.aircanada.com/us/en/insurance or by calling 1-866-473-3315. To make sure you get the best possible protection, purchase insurance prior to your departure.

Comments, Compliments and Complaints

Would you like to comment on a past travel experience? Your comments, compliments and complaints will help us improve the



May 11
Accreditation meeting (Edmonton)
YYC-YEG airfare

Diane Beauvais-Bishop

From: Air Canada [confirmation@aircanada.ca]
Sent: May 08, 2014 9:59 AM
To: Diane Beauvais-Bishop
Subject: Air Canada - 11-May: Calgary - Edmonton (booking ref: [REDACTED]) - seat selected

***** PLEASE DO NOT REPLY TO THIS E-MAIL *****



Itinerary/Receipt

Your booking is confirmed. Please print/retain this page for your financial records (e.g. for taxation, expense claim or payment card reconciliation purposes). We thank you for choosing Air Canada and look forward to welcoming you on board.

Scan this barcode to check in at any Air Canada check in kiosk.



Hotels in Edmonton

From (per night) From (per night) From (per night)

| | | | |
|---|--|---|--|
| \$239 CAD | \$109 CAD | \$111 CAD | <p>Why book your hotel stay at aircanada.com?</p> <ul style="list-style-type: none"> Lowest price guaranteed Great choice of hotels Aeroplan Mile offer exclusive to aircanada.com |
| | | | |
| The Fairmont Hotel Macdonald: | BEST WESTERN Cedar Park Inn: | Comfort Inn & Suites: | |

Hotels provided by WWTMS.



Want travel insurance? Protect yourself and your family against unforeseen circumstances.

Need a car in Edmonton? Great rates and additional Aeroplan Miles.

Booking Information

| | |
|---|--|
| Booking Reference: [REDACTED] | Customer Care Air Canada 1-888-247-2262 Flight Arrivals and Departures 1-888-422-7533 |
| Electronic Ticketing confirmed. This is your official itinerary/receipt. Main Contact: Mr Francois Belanger francois.belanger@albertahealthservices.ca Mobile: [REDACTED] Home: [REDACTED] Work: [REDACTED] | |
| Online Services Manage my booking online (view/change my booking; select seats*). Select Seats | |

Maple Leaf Lounge | Meal Vouchers | On My Way

Alert me of flight status changes directly to my mobile phone or email.
Flight Arrivals & Departures - check online if my flight is on time.
Check-in online and print my boarding pass.

* Can my booking be changed online?

Flight Itinerary

| Flight | From | To | Stops | Duration | Aircraft | Fare Type | Meal |
|------------|---|--|-------|----------|------------|-----------|------|
| ██████████ | Calgary (YYC) Sun 11-May 2014 10:30 | Edmonton, Edmonton Int'l (YEG) Sun 11-May 2014 11:21 | 0 | 0hr51 | ██████████ | Flex, V | |

Operated by:
1 Air Canada Express - ██████████

Passenger Information

1: Mr Francois Belanger : Adult (16+), Ticket Number: ██████████
 Air Canada - ██████████ Meal Preference : ██████████
 Aeroplan : ██████████
 Payment Card: ██████████ Special Needs: ██████████
 Seat Selection: ██████████

Purchase Summary

| Fare Summary | Adult |
|--|-----------------|
| Passenger Type | |
| Air Transportation Charges | |
| Departing Flight - Flex | 175.00 |
| <u>Surcharges</u> | 12.00 |
| Taxes, Fees and Charges | |
| <u>Canada Airport Improvement Fee</u> | 30.00 |
| Canada Goods and Services Tax (GST/HST #10009-2287 RT0001) | 11.21 |
| <u>Air Travellers Security Charge (ATSC)</u> | 7.12 |
| Total airfare and taxes before options (per passenger) | 235.33 |
| Number of passengers | 1 |
| Travel Insurance (declined) | 0.00 |
| Grand Total - Canadian dollars | \$235.33 |

(10) ✓

Payment Information

██████████ - Amount paid: \$235.33
The following charges (tax inclusive) will appear on your credit or debit card statement:

Air Canada: \$235.33 (Airfare - per ticket)

Ticket number(s): ██████████

Fare Rules

Departing Flight Calgary (YYC) To Edmonton (YEG) - Flex

May 11 11+12
Accreditation meeting (Edmonton)
YEG-YYC airfare and seat selection

Diane Beauvais-Bishop

From: noreply@itinerary.westjet.com on behalf of WestJet Airlines [noreply@itinerary.westjet.com]
Sent: May 08, 2014 9:45 AM
To: Diane Beauvais-Bishop
Subject: Reservation Confirmation



WestJet
22 Aerial Place N.E.
Calgary, Alberta,
Canada
Tel: 1-888-9378538

Thank you for choosing WestJet. Please read these important details carefully regarding your purchase and itinerary.
Please keep this information for your records as WestJet cannot provide this information to you later than seven days after the completion of your last flight.
This is an automated message system. Please do not respond. If you have any concerns about this message or if you have received this message in error, please contact WestJet at 1-888-9378538 (1-888-WESTJET).

Booking Confirmation

Your reservation code is: [REDACTED] Main contact: Mr Francois Belanger
E-mail: francois.belanger@albertahealthservices.ca
Phone Number: [REDACTED]

For more information on flying with WestJet, including baggage fees, please visit [Travel Info](#)

Guest

Mr. Francois Belanger Flight Edmonton (YEG)-Calgary (YYC)
Ticket Number [REDACTED]
Seat YEG-YYC: [REDACTED]

Air Itinerary Details

Edmonton, CA Calgary, CA Fare type: Flex
Sun 11 May, 2014 04:35 PM Sun 11 May, 2014 05:25 PM Non-stop
Operated by WESTJET ENCORE

Fare breakdown

| Guest type | Base fare per guest | Air transportation charges per guest | Taxes, fees and charges per guest | Total fare per guest | Number of guests | Total fare |
|------------|---------------------|--------------------------------------|-----------------------------------|----------------------|------------------|---------------------------|
| adult | CAD 172.00 | CAD 12.00 | CAD 42.93 | CAD 226.93 | x 1 | CAD 226.93 |
| | | | | | | Total airfare: CAD 226.93 |

Tax details

| Rate code | Description | Amount |
|-----------|---------------------------------------|------------------------|
| XG | Goods and Services Tax (GST) | CAD 10.81 |
| CA | Air Travellers Security Charge (ATSC) | CAD 7.12 |
| SQ | Airport Improvement Fee (AIF) | CAD 25.00 |
| | | Total taxes: CAD 42.93 |

Fare family benefits

YEG-YYC: Flex Seat Sale Benefits

- One complimentary checked bag *
- Fully refundable if cancelled within 24 hours of booking **
- Advanced seat selection - \$5-34.50 *
- \$50-57.50 itinerary change fee + applicable fare difference
- \$50-57.50 name change fee
- \$50-57.50 cancellation fee, balance credited toward future WestJet flight purchases -
- * Not applicable on flights operated by our airline partners

- ** Excluding flights departing within 24 hours of booking
- - Non-refundable to original form of payment

Seats

Regular seat [REDACTED] YEG - YYC Seat [REDACTED] Mr Francois Belanger CAD 5.00 + CAD 0.25 Tax
 Total Seats: CAD 5.25

Total

Charged to [REDACTED] CAD 226.93
 Charged to [REDACTED] CAD 5.25
 Total CAD 232.18

12 ✓
 11 ✓

WestJet offers

Rent a car

Reserve a car in three easy steps, compare side by side pricing at a glance and earn WestJet dollars® when you make your rental car reservation with WestJet. [Reserve now](#)

Book a hotel

Whether it's a weekend getaway or a last minute business trip, WestJet has a hotel for you. Choose from over 155,000 hotels worldwide and earn WestJet dollars® when you book your hotel with WestJet. [Book now](#)

Get travel insurance

Don't forget to include travel insurance as part of your trip. WestJet has partnered with RBC Insurance® to provide you with the right coverage for your travel experience. [Get a quote](#)

Important Information

Thank you for choosing WestJet
 QST # 1202807956TQ0001 GST # 866112535

- Terms and conditions of carriage, baggage allowances, baggage fees and service fees may differ significantly if you are travelling on one of our [airlines partners](#) ; it is important to familiarize yourself with the terms and conditions of the airline operating the flight. To view the baggage allowances and fees of our code-share partners, visit our [code-share baggage](#) info page.
- [Positive identification](#) is required at check-in. Please ensure the name on the reservation matches the identification for the guest prior to check in.
- Please check in a minimum of 90 minutes prior to scheduled departure for flights within Canada, and 2 hours prior for international flights and flights to the United States.
- Guests are required to be through security and at their departure gate 30 minutes prior to the scheduled departure of their flight.
- Failure to show up for the first flight segment of a scheduled round trip or multi-segment reservation will result in the cancellation of the return segment or remaining segments. The fare paid for these segments will be forfeited and compensation will not be issued.
- For detailed information on your flight visit:
 - [Fares, taxes and fees](#) (For [change/cancel guidelines](#), [baggage fees](#), [service fees](#) and other [taxes and fees](#))
 - [Baggage allowances](#) (Carry-on, checked, sporting goods, restricted items)
 - [Seat selection](#) (How it works, changing your seat and more)
 - [Inflight services](#) ([Buy on board](#), [up! magazine](#) and more)
 - [Inflight entertainment](#) for information on our live seatback television.
- Carbonzero and WestJet have teamed up to provide you the opportunity to help reduce the effects of climate change and mitigate the greenhouse gas emissions associated with air travel through the [purchase of carbon offsets](#).
- We appreciate hearing about your experience with us. If you would like to provide us with feedback, please see our [contact us](#) page and select the give feedback tab. You may also send us a letter at: WestJet Campus, Attention Guest Relations, 22 Aerial Place N.E. Calgary, Alberta Canada T2E 3J1.

RECEIPT
GST NO. R122556194

(13)

EXIT No. A2
IN: 05/08/14 08:59
OUT: 05/08/14 19:07
DURATION: 0 10: 17
PAID: \$ 25.20 ✓
(GST INCLUDED)

[REDACTED]

REF. [REDACTED]
THANK YOU FOR
YOUR VISIT

May 8
Joint AHS/Covenant meeting
Taxi - YYC

Calgary International Airport Parkade

RECEIPT
GST NO. R122556194

(14)

EXIT No. A2
IN: 05/11/14 21:18
OUT: 05/11/14 17:37
DURATION: 0 16: 19
PAID: \$ 25.20 ✓
(GST INCLUDED)

[REDACTED]

REF. [REDACTED]
THANK YOU FOR
YOUR VISIT

May 11
Accreditation meeting (Edmonton)
Taxi - YYC

Calgary International Airport Parkade

15+18

June 2
Patient Centered Care Strategy Steering Co (Edmonton)
YYC-YEG airfare and seat selection

Diane Beauvais-Bishop

From: Air Canada [confirmation@aircanada.ca]
Sent: May 14, 2014 3:38 PM
To: Diane Beauvais-Bishop
Subject: Air Canada - 02-Jun: Calgary - Edmonton (booking ref: [REDACTED]) - seat selected

***** PLEASE DO NOT REPLY TO THIS E-MAIL *****



Itinerary/Receipt

Your booking is confirmed. Please print/retain this page for your financial records (e.g. for taxation, expense claim or payment card reconciliation purposes). We thank you for choosing Air Canada and look forward to welcoming you on board.

Scan this barcode to check in at any Air Canada check in kiosk.



| Hotels in Edmonton | | | Why book your hotel stay at aircanada.com? |
|--------------------------------------|----------------------------------|-------------------------------------|--|
| From (per night) | From (per night) | From (per night) | |
| \$269 CAD | \$112 CAD | \$95 CAD | <ul style="list-style-type: none"> ▪ Lowest price guaranteed ▪ Great choice of hotels ▪ Aeroplan Mile offer exclusive to aircanada.com |
| | | | |
| <u>The Fairmont Hotel Macdonald:</u> | <u>Comfort Inn & Suites:</u> | <u>BEST WESTERN Cedar Park Inn:</u> | |
| | | | Hotels provided by WWTMS. |



Want travel insurance? Protect yourself and your family against unforeseen circumstances.

Need a car in Edmonton? Great rates and additional Aeroplan Miles.

Booking Information

Booking Reference: [REDACTED]

Electronic Ticketing confirmed. This is your official itinerary/receipt.

Main Contact:
Mr Francois Belanger
francois.belanger@albertahealthservices.ca
Mobile: [REDACTED]
Home: [REDACTED]
Work: [REDACTED]

Customer Care
Air Canada
1-888-247-2262
Flight Arrivals and Departures
1-868-422-7533

Online Services

Manage my booking online (view/change my booking; select seats*).
Select Seats

Maple Leaf Lounge | Meal Vouchers | On My Way

Alert me of flight status changes directly to my mobile phone or email.

Flight Arrivals & Departures - check online if my flight is on time.

Check-in online and print my boarding pass.

* Can my booking be changed online?

Flight Itinerary

| Flight | From | To | Stops | Duration | Aircraft | Fare Type | Meal |
|--------|---|--|-------|----------|----------|-----------|------|
| ██████ | Calgary (YVC) Mon 02-Jun 2014 06:00 | Edmonton, Edmonton Int'l (YEG) Mon 02-Jun 2014 06:51 | 0 | 0hr51 | ██████ | Tango, A | |

Operated by:

1 Air Canada Express - ██████

Passenger Information

| | |
|---|----------------------|
| 1: Mr Francois Belanger : Adult (16+), Ticket Number: ██████ | |
| Air Canada - Aeroplan : | ████████████████████ |
| Meal Preference : | ██████ |
| Payment Card: | ████████████████████ |
| Special Needs: | ██████ |
| Seat Selection: | ██████ Paid |

Purchase Summary

Fare Summary

| Passenger Type | Adult |
|--|---------------|
| Air Transportation Charges | |
| Departing Flight - Tango | 92.00 |
| Surcharges | 12.00 |
| Taxes, Fees and Charges | |
| Canada Airport Improvement Fee | 30.00 |
| Canada Goods and Services Tax (GST/HST #10009-2287 RT0001) | 7.06 |
| Air Travellers Security Charge (ATSC) | 7.12 |
| Total airfare and taxes before options (per passenger) | 148.18 |

✓ (15)

Options

| | |
|--|---------------|
| Departing Flight - Tango | |
| <input checked="" type="checkbox"/> Advance Seat Selection | 18.00 |
| Canada Goods and Services Tax (GST/HST #10009-2287 RT0001) | 0.90 |
| Total airfare, taxes and options (per passenger) | 167.08 |
| Number of passengers | 1 |
| Travel Insurance (declined) | 0.00 |

18 \$18.90 ✓

Grand Total - Canadian dollars

\$167.08

Payment Information

Credit/Debit Card xxxx-xxxx-xxxx-4870 - Amount paid: \$167.08

The following charges (tax inclusive) will appear on your credit or debit card statement:

Air Canada: \$148.18 (Airfare - see ticket)

1
16-19

June 2
Patient Centered Care Strategy Steering Co (Edmonton
YEG-YYC airfare and seat selection

Diane Beauvais-Bishop

From: Air Canada [confirmation@aircanada.ca]
Sent: May 14, 2014 3:44 PM
To: Diane Beauvais-Bishop
Subject: Air Canada - 02-Jun: Edmonton - Calgary (booking ref: [REDACTED] - seat selected

***** PLEASE DO NOT REPLY TO THIS E-MAIL *****



Itinerary/Receipt

Your booking is confirmed. Please print/retain this page for your financial records (e.g. for taxation, expense claim or payment card reconciliation purposes). We thank you for choosing Air Canada and look forward to welcoming you on board.

Scan this barcode to check in at any Air Canada check in kiosk.



| From (per night) | From (per night) | From (per night) | Why book your hotel stay at aircanada.com? |
|----------------------------|---------------------------------------|---|---|
| \$260 CAD | \$157 CAD | \$209 CAD | <ul style="list-style-type: none"> Lowest price guaranteed Great choice of hotels Aeroplan Mile offer exclusive to aircanada.com |
| | | | |
| <u>The Westin Calgary:</u> | <u>Acclaim Hotel Calgary Airport:</u> | <u>BEST WESTERN PLUS Suites Downtown:</u> | |
| | | | Hotels provided by WWTMS. |



Want travel insurance? Protect yourself and your family against unforeseen circumstances.

Need a car in Calgary? Great rates and additional Aeroplan Miles.

Booking Information

Booking Reference: [REDACTED]

Customer Care
Air Canada
1-888-247-2262
Flight Arrivals and Departures
1-888-422-7533

Electronic Ticketing confirmed. This is your official itinerary/receipt.

Main Contact:
Mr Francois Belanger
francois.belanger@albertahealthservices.ca
Mobile: [REDACTED]
Home: [REDACTED]
Work: [REDACTED]

Online Services

Manage my booking online (view/change my booking; select seats*).
Select Seats

Maple Leaf Lounge | Meal Vouchers | On My Way

Alert me of flight status changes directly to my mobile phone or email.

Flight Arrivals & Departures - check online if my flight is on time.

Check-in online and print my boarding pass.

* [Can my booking be changed online?](#)

Flight Itinerary

| Flight | From | To | Stops | Duration | Aircraft | Fare Type | Meal |
|------------|--|---|-------|----------|------------|-----------|------|
| ██████████ | Edmonton, Edmonton Int'l (YEG) Mon 02-Jun 2014 18:00 | Calgary (YYC) Mon 02-Jun 2014 18:50 | 0 | 0hr50 | ██████████ | Tango, A | |

Operated by:

¹ Air Canada Express - ██████████

Passenger Information

| | |
|---|------------------------------|
| 1: Mr Francois Belanger : Adult (16+), Ticket Number: ██████████ | |
| Air Canada - Aeroplan : ██████████ | Meal Preference : ██████████ |
| Payment Card: ██████████ | Special Needs: ██████████ |
| Seat Selection: ██████████ Paid | |

Purchase Summary

Fare Summary

| Passenger Type | Adult |
|---|----------------------|
| Air Transportation Charges | |
| Departing Flight - Tango | 92.00 |
| Surcharges | 12.00 |
| Taxes, Fees and Charges | |
| Canada Airport Improvement Fee | 25.00 |
| Canada Goods and Services Tax (GST/HST #10009-2287 RT0001) | 6.81 |
| Air Travellers Security Charge (ATSC) | 7.12 |
| Total airfare and taxes before options (per passenger) | 142.93 ✓ (16) |

Options

| | |
|--|------------------------------|
| Departing Flight - Tango | |
|  Advance Seat Selection | 18.00 |
| Canada Goods and Services Tax (GST/HST #10009-2287 RT0001) | 0.90 |
| Total airfare, taxes and options (per passenger) | 161.83 } 18.90 (19) ✓ |
| Number of passengers | 1 |
| Travel Insurance (declined) | 0.00 |
| Grand Total - Canadian dollars | \$161.83 |

Payment Information

██████████ - Amount paid: **\$161.83**
The following charges (tax inclusive) will appear on your credit or debit card statement:

Air Canada: \$142.93 (Airfare + taxes before)

Diane Beauvais-Bishop

June 5
CMO Off-site meeting (Edmonton)
YYC-YEG airfare and seat selection

17+20

From: Air Canada [confirmation@aircanada.ca]
Sent: May 14, 2014 4:05 PM
To: Diane Beauvais-Bishop
Subject: Air Canada - 05-Jun: Calgary - Edmonton (booking ref: [REDACTED] - seat selected

***** PLEASE DO NOT REPLY TO THIS E-MAIL *****



Itinerary/Receipt

Your booking is confirmed. Please print/retain this page for your financial records (e.g. for taxation, expense claim or payment card reconciliation purposes). We thank you for choosing Air Canada and look forward to welcoming you on board.

Scan this barcode to check in at any Air Canada check in kiosk.



| Hotels in Edmonton | | | Why book your hotel stay at aircanada.com? |
|----------------------------------|-------------------------------------|--------------------------------------|---|
| From (per night) | From (per night) | From (per night) | |
| \$112 CAD | \$95 CAD | \$400 CAD | <ul style="list-style-type: none"> Lowest price guaranteed Great choice of hotels Aeroplan Mile offer exclusive to aircanada.com |
| | | | |
| <u>Comfort Inn & Suites:</u> | <u>BEST WESTERN Cedar Park Inn:</u> | <u>The Fairmont Hotel Macdonald:</u> | |
| | | | Hotels provided by WWTMS. |



Want travel insurance? Protect yourself and your family against unforeseen circumstances.

Need a car in Edmonton? Great rates and additional Aeroplan Miles.

Booking Information

Booking Reference: [REDACTED]

Customer Care
Air Canada
1-888-247-2262
Flight Arrivals and Departures
1-888-422-7533

Electronic Ticketing confirmed. This is your official itinerary/receipt.

Main Contact:
Mr Francois Belanger
francois.belanger@albertahealthservices.ca
Mobile: [REDACTED]
Home: [REDACTED]
Work: [REDACTED]

Online Services

Manage my booking online (view/change my booking; select seats*).
Select Seats

Maple Leaf Lounge | Meal Vouchers | On My Way

Alert me of flight status changes directly to my mobile phone or email.

Flight Arrivals & Departures - check online if my flight is on time.

Check-in online and print my boarding pass.

* [Can my booking be changed online?](#)

Flight Itinerary

| Flight | From | To | Stops | Duration | Aircraft | Fare Type | Meal |
|--------|---|--|-------|----------|----------|-----------|------|
| ██████ | Calgary (YYC) Thu 05-Jun 2014 06:00 | Edmonton, Edmonton Int'l (YEG) Thu 05-Jun 2014 06:51 | 0 | 0hr51 | ██████ | Tango, A | |

Operated by:

¹ Air Canada Express - ██████

Passenger Information

| | |
|---|--------------------------|
| 1: Mr Francois Belanger ; Adult (16+), Ticket Number: ██████ | |
| Air Canada - Aeroplan : ██████ | Meal Preference : ██████ |
| Payment Card: ██████ | Special Needs: ██████ |
| Seat Selection: ██████ | Paid |

Purchase Summary

Fare Summary

| Passenger Type | Adult |
|--|----------------------|
| Air Transportation Charges | |
| Departing Flight - <u>Tango</u> | 82.00 |
| <u>Surcharges</u> | 12.00 |
| Taxes, Fees and Charges | |
| Canada Airport Improvement Fee | 30.00 |
| Canada Goods and Services Tax (GST/HST #10009-2287 RT0001) | 6.56 |
| <u>Air Travellers Security Charge (ATSC)</u> | 7.12 |
| Total airfare and taxes before options (per passenger) | 137.68 ✓ (17) |

Options

| | |
|--|-------------------------------|
| Departing Flight - <u>Tango</u> | |
| <input checked="" type="checkbox"/> Advance Seat Selection | 18.00 |
| Canada Goods and Services Tax (GST/HST #10009-2287 RT0001) | 0.90 |
| Total airfare, taxes and options (per passenger) | 156.58 (20) \$ 18.90 ✓ |
| Number of passengers | 1 |
| Travel Insurance (declined) | 0.00 |
| Grand Total - Canadian dollars | \$156.58 |

Payment Information

Credit/Debit Card xxxx-xxxx-xxxx-4870 - Amount paid: **\$156.58**

The following charges (tax inclusive) will appear on your credit or debit card statement:

Air Canada: \$156.58 (Airfare - per ticket)

May 8
 Joint AHS/Covenant meeting
 Credit used (book ref: QD5V5Z)
 Receipt for seat selection
 Cannot locate receipt for change fee \$52.50
 Request submitted to Air Canada

21

Diane Beauvais-Bishop

From: Air Canada [confirmation@aircanada.ca]
Sent: May 02, 2014 1:24 PM
To: Diane Beauvais-Bishop
Subject: Air Canada - 08-May: Edmonton - Calgary (booking ref: QD5V5Z) - booking modified

***** PLEASE DO NOT REPLY TO THIS E-MAIL *****

Confirmation

Your seat selection is confirmed. Please print/retain this page for your financial records (e.g. for taxation, expense claim or payment card reconciliation purposes). We thank you for choosing Air Canada and look forward to welcoming you on board.

Booking Information

| | |
|---|--|
| Booking Reference: [REDACTED] | Customer Care Air Canada 1-888-247-2262 Flight Arrivals and Departures 1-888-422-7533 |
| This is your confirmation: | |
| Main Contact: Mr Francois Belanger diane.beauvais-bishop@albertahealthservices.ca Mobile: [REDACTED] Home: [REDACTED] Work: [REDACTED] | |
| Online Services: | |
| <p>Manage my booking online (view/change my booking; select seats*). Select Seats Maple Leaf Lounge Meal Vouchers On My Way Alert me of flight status changes directly to my mobile phone or email. Flight Arrivals & Departures - check online if my flight is on time. Check-in online and print my boarding pass.</p> | |
| * Can my booking be changed online? | |

Flight Itinerary

| Flight | From | To | Stops | Duration | Aircraft | Fare Type |
|------------|--------------------------------|-----------------------|-------|----------|------------|-----------|
| [REDACTED] | Edmonton, Edmonton Int'l (YEG) | Calgary (YYC) | 0 | 0hr50 | [REDACTED] | Tango, S |
| | Thu 08-May 2014 18:00 | Thu 08-May 2014 18:50 | | | | |

Operated by:
 Air Canada Express - [REDACTED]

Passenger Information

| | |
|---|-----------------------------|
| 1: Mr Francois Belanger - Adult (16+), Ticket Number: [REDACTED] | |
| Air Canada - [REDACTED] | Meal Preference: [REDACTED] |
| Aeroplane: [REDACTED] | Special Needs: [REDACTED] |
| Payment Card: [REDACTED] | |
| Seat Selection: [REDACTED] Paid | |

Review additional charges

| | <u>Additional charges</u> |
|--|-------------------------------|
| Flight 1: Advance Seat Selection (1 x 18.00) | 18.00 |
| Canada Goods and Services Tax (GST/HST #10009-2287 RT0001) | 0.90 |
| Grand Total - Canadian dollars | \$18.90 |