

Official Administrator and Executive Expense Report

Name Brenda Huband
Title Interim President & CEO Zone & Health Operations
Location Calgary
 Expenses submitted during the month of May 2014

Travel (1)

Date	Source Document	Purpose	Airfare	Meals	Accommodation	Other Travel	Total Travel	Professional Development (2)	Working Sessions Hosting and Hospitality (3)	Other (4)
May-14	P-Card	Meetings	5,036		1,659	479	7,174			25
							-			
Total			\$ 5,036	\$ -	\$ 1,659	\$ 479	\$ 7,174	\$ -	\$ -	\$ 25

Total for the Month \$ 7,199

Maximum daily single meal expense claimed in the month \$ -
 Maximum daily base hotel rate claimed in the month \$ 149
 Non economy air travel in the month \$ -

1) Travel expenses

Includes local and out of province/country travel expenses. Other travel includes items such as taxis, parking mileage, car rental and other expenses related to travel.

2) Professional Development

Includes conference, seminar and course registration fees and material

3) Hosting and Hospitality expenses

Hospitality and Hosting expenses may be incurred to advance AHS' mission, vision and values. For example, may include working lunches with staff and prospective employees meetings with government officials, dignitaries, public interest groups, donors other public or private organizations.

4) Other

Other expenses include expenses incurred in the normal course of business that are required for work purposes. May include small item technology purchases, books, etc.

Car allowance and any other employment benefits reported in the annual financial statements are excluded from this report

Instruction:

- Attached ALL original detailed receipts and supporting documents in the same order as it appears on this statement
- Cardholder AND Approver's signatures required where indicated below

HUBAND, BRENDA	VP/CHIEF HEALTH OPERATIONS		
Cardholder's Name	Cardholder's Position/Title	Billing Reporting Period:	20/05/2014
██████████	██████████	Total Statement Amount:	\$7,198.72
Cardholder's Dept	Cardholder's Site/Location		
BRENDA.HUBAND@ALBERTAHEALTHSERVICES.CA		Last 6 digits of the P-Card #:	██████████
Cardholder's e-mail address			

Statement of Transactions

Transaction Date	Trans ID	Merchant Name & Description	Trans Original Amount	Currency	Trans Amount	GST	Freight	Description
15/04/2014	4	THE CALGARY AIRPORT AU, AUTOMOBILE PARKING LOTS AND	75.60	CAD	75.60	.00	.00	Prkng- Exec & Mtg J. Davidson
16/04/2014	3	AIR CAN 0142133464073, AIR CANADA	471.71	CAD	471.71	.00	.00	Cap Proj Mtg with Janet Davidson
22/04/2014	7	AIR CAN 0142133644659, AIR CANADA	426.56	CAD	426.56	.00	.00	Mtgs J. Davidson, Exec Comm & 1:1 X 3
22/04/2014	8	AIR CAN 0142133649500, AIR CANADA	439.16	CAD	439.16	.00	.00	Carna Awards, Deb Rhodes, Calgary Frnd
23/04/2014	9	AIR CAN 0142133674372, AIR CANADA	448.61	CAD	448.61	.00	.00	Accreditation Exec Leadership
23/04/2014	2	CANADIAN COLLEGE OF HE, ORGANIZATIONS, CHARITABLE AND	25.00	CAD	25.00	1.19		CCHL - Tom Jackson Speaker
24/04/2014	0	AIR CAN 0142133724991, AIR CANADA	9.45	CAD	9.45	.00	.00	Fit modified to accomm Dr. Cowell's mtg
24/04/2014	1	AIR CAN 0142133724991, AIR CANADA	52.50	CAD	52.50	.00	.00	Fit modified to accomm Dr. Cowell's mtg
24/04/2014	8	AIR CAN 0142133738346, AIR CANADA	415.01	CAD	415.01	.00	.00	Awards Presentation
24/04/2014	9	AIR CAN 0142133738456, AIR CANADA	437.06	CAD	437.06	.00	.00	Accreditation
25/04/2014	6	PARKING SERVICES, COLLEGES, UNIVERSITIES, PROFESSIONAL	6.00	CAD	6.00	.29		Parking UofC Exec Hosted Evening
25/04/2014	5	THE CALGARY AIRPORT AU, AUTOMOBILE PARKING LOTS AND	25.20	CAD	25.20	.00	.00	Prkng YYC-Cap Proj Mtg
25/04/2014	2	THE WESTIN EDMONTON, WESTIN HOTELS	162.79	CAD	162.79	17.79	.00	Cap Proj Mtg Janet Davidson
25/04/2014	1	AIR CAN 0142133757957, AIR CANADA	445.46	CAD	445.46	.00	.00	Exec Educ ALP Final Presentations
29/04/2014	1	THE WESTIN EDMONTON, WESTIN HOTELS	334.56	CAD	334.56	36.56	.00	Mtgs, Audit, Bdgt Review, Exec Comm, Nick Thain
01/05/2014	1	AIR CAN 0142133973743, AIR CANADA	25.20	CAD	25.20	.00	.00	Fit modified to accomm earlier return time
01/05/2014	1	AIR CAN 0142133973743, AIR CANADA	52.50	CAD	52.50	.00	.00	Fit modified to accomm earlier return time
01/05/2014	1	THE WESTIN EDMONTON, WESTIN HOTELS	325.58	CAD	325.58	35.58	.00	Hotel-Mts-EMS, CoAct, 1:1 X3, Vulcan Mtg Minister of Health
02/05/2014	1	THE CALGARY AIRPORT AU, AUTOMOBILE PARKING LOTS AND	114.45	CAD	114.45	.00	.00	YYC Prkng-Audit Func Cont Care; Bdgt Review
02/05/2014	1	AIR CAN 0142134035906, AIR CANADA	25.20	CAD	25.20	.00	.00	Fit modified to accomm ELT Comm mtg
02/05/2014	1	AIR CAN 0142134035906, AIR CANADA	52.50	CAD	52.50	.00	.00	Fit modified to accomm ELT Comm
06/05/2014	1	CMTN AIR 634216344491, AIR CARRIERS, AIRLINES	792.00	CAD	792.00	35.36		Tours, La Crete, Ft. Verm & High Level
06/05/2014	1	THE WESTIN EDMONTON, WESTIN HOTELS	334.56	CAD	334.56	36.56	.00	Hotel - mtgs Exec Comm; & Drs. Tonelli, Manns & Hemmelgarn

WS-4

06/05/2014	351431990	TASF 20005487329, TRAVEL AGENCIES AND TOUR OPERATORS	10.00	CAD	10.00	.43	Part of charge for tours Ft. Verm & La Crete
06/05/2014		THE CALGARY AIRPORT AU, AUTOMOBILE PARKING LOTS AND	75.60	CAD	75.60	.00	YYC prkng-mtgs J. Davidson, S. McGillivray & F. Belanger
07/05/2014		AIR CAN 0142134205258, AIR CANADA	445.46	CAD	445.46	.00	Return to YYC from tours of High Level, La Crete & Ft. Vermillion
09/05/2014		THE CALGARY AIRPORT AU, AUTOMOBILE PARKING LOTS AND	71.40	CAD	71.40	.00	YYC Prkg mtgs D. Rhodes & CARNA Awards Dinner
09/05/2014		THE WESTIN EDMONTON, WESTIN HOTELS	334.56	CAD	334.56	36.56	Hotel-mtgs-D. Rhodes & CARNA Awards
11/05/2014		THE CALGARY AIRPORT AU, AUTOMOBILE PARKING LOTS AND	25.20	CAD	25.20	.00	YYC Prkg mtg
12/05/2014		CalgParkAuth 13852403, GOVERNMENT SERVICES NOT ELSEWHERE CLASSIFIED	9.50	CAD	9.50	.48	Prkg Calg Foundation Mtg
14/05/2014		THE CALGARY AIRPORT AU, AUTOMOBILE PARKING LOTS AND	25.20	CAD	25.20	.00	YYC Prkg-L. Anderton Awards
16/05/2014		AIR CAN 0142134567842, AIR CANADA	487.46	CAD	487.46	.00	Flt mtgs, Exec & D. Gordon
16/05/2014		THE CALGARY AIRPORT AU, AUTOMOBILE PARKING LOTS AND	50.40	CAD	50.40	.00	YYC Prkg - mtg, Accreditation
16/05/2014		THE WESTIN EDMONTON, WESTIN HOTELS	167.28	CAD	167.28	18.28	Hotel-accreditation staff

Cardholder Designate (if Applicable)		
By signing this statement		
<ul style="list-style-type: none"> • I hereby certify that I have reviewed and reconciled this statement in BMO Online to the best of my ability in accordance to AHS Corporate Policies, Program User Guide and Training. I have allocated the transaction(s) to the proper cost centre. 		
Name of Cardholder Designate	<u>Eric J...</u>	
Signature of Cardholder Designate	<u>Eric J...</u> Date of Signature	
Cardholder		
By signing this statement		
<ul style="list-style-type: none"> • I attest that I have read and understand the "Travel, Hospitality and Working Session Expense Policy (1122)" of Alberta Health Services and confirm expenses being claimed are in compliance with such policy. • I attest the expenses enclosed in this claim are for valid business purposes for Alberta Health Services and that this claim has not been previously claimed by me or on my behalf from Alberta Health Services or any other Organization. A personal cheque for any personal expenses inadvertently charged is attached. • I attest that expenses submitted in this claim have been incurred by using a cost effective method, otherwise rationale and supporting analysis is provided. 		
Name of Cardholder	VP/CHIEF HEALTH OPERATIONS	
<u>Brenda Hubbard</u>	Cardholder Position/Title	
Signature of Cardholder	<u>2014 June 11</u> Date of Signature	
Approver Designate (if Applicable)		
By signing this statement		
<ul style="list-style-type: none"> • I attest that I have read and understand the "Travel, Hospitality and Working Session Expense Policy (1122)" of Alberta Health Services and confirm expenses being claimed are in compliance with such policy. • I attest the expenses enclosed in this claim are for valid business purposes for Alberta Health Services and that this claim has not been previously claimed by the claimant or on their behalf from Alberta Health Services or any other Organization. A personal cheque for personal expenses inadvertently charged has been obtained. • I attest that expenses submitted in this claim have been incurred by using a cost effective method, otherwise rationale and supporting analysis is provided. 		
Name of Approver Designate	Acting CFO	
<u>Deborah Rhodes</u>	Approver Designate Position/Title	
Signature of Approver Designate	<u>June 18/14</u> Date of Signature	
Approver		
By signing this statement		
<ul style="list-style-type: none"> • I attest that I have read and understand the "Travel, Hospitality and Working Session Expense Policy (1122)" of Alberta Health Services and confirm expenses being claimed are in compliance with such policy. • I attest the expenses enclosed in this claim are for valid business purposes for Alberta Health Services and that this claim has not been previously claimed by the claimant or on their behalf from Alberta Health Services or any other Organization. A personal cheque for personal expenses inadvertently charged has been obtained. • I attest that expenses submitted in this claim have been incurred by using a cost effective method, otherwise rationale and supporting analysis is provided. 		
Name of Approver	Approver Position/Title	
Signature of Approver	Date of Signature	
Submit approved statement with attachments to Accounts Payable		
Attach: <ul style="list-style-type: none"> • Original (or scanned) itemized receipts with documented business reasons including names of participants where required • Signed Cardholder Statement Report (or copies of electronic signatures if signatures are not on report) And where applicable: • Copies of pre-approvals for travel • Personal cheque payable to "Alberta Health Services" • Return, refund and/or credit receipts • Disputes letter • Business reasons for travel require detailed descriptions – include where travelled to, who attended (if meal), why travel was necessary and detailed explanation of reason. 	Address: Alberta Health Services Accounts Payable 7th Street Plaza 10th Floor, North Tower, 10030-107 Street Edmonton, AB T5J 3E4	
Accounts Payable only		
Reference # _____	Reviewed by _____	Date: _____

- Exec Comm.
- Janet Davidson
CALGARY AIRPORT
AUTHORITY
= 211 (x3)

STATION C54
IN: 04/13/14 17:58
OUT: 04/15/14 20:06
FARE: \$ 75.60
(TAX INCLUDED)
PSE No. [REDACTED]
BAGGAGE [REDACTED]
WEIGHT [REDACTED]
REF. [REDACTED]

YOU HAVE 15 Min.
TO GO
THANK YOU FOR
YOUR VISIT

\$471.71

Dr Janet Davidson

Your booking is confirmed. Booking reference: [REDACTED]

An email booking confirmation has been sent to: brenda.huband@albertahealthservices.ca.

Use your booking reference to retrieve your official Itinerary/Receipt at aircanada.com.

Passengers Mrs Brenda Huband

Flight	From	To	Departure	Arrival
[REDACTED]	Calgary (YYC)	Edmonton (YEG)	17:30 Thu 24-Apr 2014	18:20 Thu 24-Apr 2014
[REDACTED]	Edmonton (YEG)	Calgary (YYC)	15:00 Fri 25-Apr 2014	15:51 Fri 25-Apr 2014

Airfare	380.00
Options	0.00
Taxes, fees and charges	91.71
Travel Insurance	Purchase Travel Insurance
Grand Total	\$471.71
Canadian dollars	

Your booking is confirmed. Please print/retain this page for your financial records (e.g. for taxation, expense claim or payment card reconciliation purposes). We thank you for choosing Air Canada and look forward to welcoming you on board.



Booking Information



Booking Reference: [REDACTED]

Customer Care

Electronic Ticketing confirmed. This is your official itinerary/receipt.

Air Canada
1-888-247-2262

Main Contact:
Mrs Brenda Huband
brenda.huband@albertahealthservices.ca
Mobile: [REDACTED]
Work: [REDACTED]

Flight Arrivals and Departures
1-888-422-7533

Flight Itinerary

Flight	From	To	Stops	Duration	Aircraft	Fare Type	Meal
[REDACTED]	Calgary (YYC) Thu 24-Apr 2014 17:30	Edmonton, Edmonton Int'l (YEG) Thu 24-Apr 2014 18:20	0	0hr50	[REDACTED]	Flex, W	
[REDACTED]	Edmonton, Edmonton Int'l (YEG) Fri 25-Apr 2014 15:00	Calgary (YYC) Fri 25-Apr 2014 15:51	0	0hr51	[REDACTED]	Flex, Q	

Operated by:
1 Air Canada Express - [REDACTED]

Passenger Information

1: Mrs Brenda Huband : Adult (16+), Ticket Number: [REDACTED]

Air Canada - Aeroplan : [REDACTED] Meal Preference: [REDACTED]
Payment Card: [REDACTED] Special Needs: [REDACTED]
Seat Selection: [REDACTED]

Purchase Summary

Fare Summary

Total charge for 1 adult

Air Transportation Charges	
Departing Flight (Flex) (including surcharges)	175.00
Return Flight (Flex) (including surcharges)	205.00

\$426.00

Exec Comm. + - 1:1 Susan M.B.

Kerry Pace

From: Brenda Huband
Sent: April 22, 2014 2:31 PM
To: Kerry Pace
Subject: FW: Air Canada - 04-May: Calgary - Edmonton (booking ref: [REDACTED]) - seat selected

- 1:1 Francois
- Div Rhodes
- Janet Paulson
- Exec Comm. May 5

Brenda Huband
Interim President and Chief Executive Officer - Zone & Health Operations



From: Air Canada [mailto:confirmation@aircanada.ca]
Sent: April 22, 2014 14:29
To: Brenda Huband
Subject: Air Canada - 04-May: Calgary - Edmonton (booking ref: [REDACTED]) - seat selected

***** PLEASE DO NOT REPLY TO THIS E-MAIL *****

AIR CANADA

Itinerary/Receipt

Your booking is confirmed. Please print/retain this page for your financial records (e.g. for taxation, expense claim or payment card reconciliation purposes). We thank you for choosing Air Canada and look forward to welcoming you on board.

Scan this barcode to check in at any Air Canada check in kiosk.



Hotels in Edmonton

From (per night)	From (per night)	From (per night)
\$95 CAD	\$131 CAD	\$222 CAD

Why book your hotel stay at aircanada.com?

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- Great choice of hotels



BEST WESTERN
Cedar Park Inn:
★★★★



Coast Edmonton
Plaza Hotel:
★★★★



The Westin
Edmonton:
★★★★

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Need a car in Edmonton? Great rates and additional Aeroplan Miles. **AVIS**

Booking Information

Booking Reference:

Customer Care
Air Canada
1-888-247-2262
Flight Arrivals and Departures
1-888-422-7533

Electronic Ticketing confirmed. This is your official itinerary/receipt.

Main Contact:
Mrs Brenda Huband
brenda.huband@albertahealthservices.ca
Mobile:
Work:

Online Services

- Manage** my booking online (view/change my booking; select seats*).
- Select Seats**
- Maple Leaf Lounge | Meal Vouchers | On My Way**
- Alert me** of flight status changes directly to my mobile phone or email.
- Flight Arrivals & Departures** - check online if my flight is on time.
- Check-in online** and print my boarding pass.

* Can my booking be changed online?

Flight Itinerary

Flight	From	To	Stops	Duration	Aircraft	Fare Type	Meal
<input type="text"/>	Calgary (YYC) Sun 04-May 2014 19:30	Edmonton, Edmonton Int'l (YEG) Sun 04-May 2014 20:21	0	0hr51	<input type="text"/>	Flex, G	
<input type="text"/>	Edmonton, Edmonton Int'l (YEG) Tue 06-May 2014 18:00	Calgary (YYC) Tue 06-May 2014 18:50	0	0hr50	<input type="text"/>	Flex, G	

Operated by:

Air Canada Express - [REDACTED]

Passenger Information

1: Mrs Brenda Huband : Adult (16+), Ticket Number: [REDACTED]

Air Canada - [REDACTED]

Meal Preference : [REDACTED]

Aeroplan : [REDACTED]

Special Needs: [REDACTED]

Payment Card: [REDACTED]

Seat Selection: [REDACTED]

Purchase Summary

Fare Summary

	Adult
Passenger Type	
Air Transportation Charges	162.00
Departing Flight - Flex	151.00
Return Flight - Flex	24.00
Surcharges	
Taxes, Fees and Charges	55.00
Canada Airport Improvement Fee	20.31
Canada Goods and Services Tax (GST/HST #10009-2287 RT0001)	14.25
Air Travellers Security Charge (ATSC)	426.56
Total airfare and taxes before options (per passenger)	1
Number of passengers	0.00
Travel Insurance (declined)	\$426.56
Grand Total - Canadian dollars	

Payment Information

[REDACTED] - Amount paid: \$426.56
The following charges (tax inclusive) will appear on your credit or debit card statement:

Air Canada: \$426.56 (Airfare - per ticket)

Ticket number(s): [REDACTED]

enRoute City Guide

Edmonton

Sitting on the 53rd parallel, Edmonton is the most northern city in the Americas with a population of over one million. Though it does feel northerly, it doesn't feel particularly crowded, maybe because it straddles the North Saskatchewan River to create the largest urban green space in North America...

▶ Read the complete guide

What do you think of our new City Guide feature?

Fare Rules

Departing Flight Calgary (YYC) To Edmonton (YEG) - Flex
Return Flight Edmonton (YEG) To Calgary (YYC) - Flex

\$439.16

*2011 new...
- Janet Davidson
- Lorna Awards Dinner
- Calgary Foundation
- for Min Home*

Your booking is confirmed. Booking reference: [REDACTED]

An email booking confirmation has been sent to: brenda.huband@albertahealthservices.ca.

Use your booking reference to retrieve your official Itinerary/Receipt at aircanada.com.

Passengers Mrs Brenda Huband

Flight	From	To	Departure	Arrival
[REDACTED]	Calgary (YYC)	Edmonton (YEG)	19:30 Wed 07-May 2014	20:21 Wed 07-May 2014
[REDACTED]	Edmonton (YEG)	Calgary (YYC)	18:00 Fri 09-May 2014	18:50 Fri 09-May 2014

Airfare	349.00
Options	0.00
Taxes, fees and charges	90.16
Travel Insurance	Purchase Travel Insurance
Grand Total	\$439.16
Canadian dollars	

Your booking is confirmed. Please print/retain this page for your financial records (e.g. for taxation, expense claim or payment card reconciliation purposes). We thank you for choosing Air Canada and look forward to welcoming you on board.



Booking Information



Booking Reference: [REDACTED]

Customer Care

Electronic Ticketing confirmed. This is your official itinerary/receipt.

Air Canada
1-888-247-2262

Main Contact:
Mrs Brenda Huband
brenda.huband@albertahealthservices.ca
Mobile: [REDACTED]
Work: [REDACTED]

Flight Arrivals and Departures
1-888-422-7533

Flight Itinerary

Flight	From	To	Stops	Duration	Aircraft	Fare Type	Meal
[REDACTED]	Calgary (YYC) Wed 07-May 2014 19:30	Edmonton, Edmonton Int'l (YEG) Wed 07-May 2014 20:21	0	0hr51	[REDACTED]	Flex, W	✓
[REDACTED]	Edmonton, Edmonton Int'l (YEG) Fri 09-May 2014 18:00	Calgary (YYC) Fri 09-May 2014 18:50	0	0hr50	[REDACTED]	Flex, G	

Operated by:
1 Air Canada Express - Jazz

Passenger Information

1: Mrs Brenda Huband : Adult (16+), Ticket Number: [REDACTED]

Air Canada - Aeroplan : [REDACTED] Meal Preference: [REDACTED]
Payment Card: [REDACTED] Special Needs: [REDACTED]
Seat Selection: [REDACTED]

Purchase Summary

Fare Summary

Total charge for 1 adult

Air Transportation Charges	
Departing Flight (Flex) (including surcharges)	175.00
Return Flight (Flex) (including surcharges)	174.00

	0.00
Fees and Charges	<u>90.16</u>
Fare Charge	439.16
Insurance (declined)	<u>0.00</u>
Grand Total - Canadian dollars	\$439.16

Payment Information

██████████ - Amount paid: **\$439.16**
 The following charges (tax inclusive) will appear on your credit or debit card statement:

- Air Canada: \$439.16 (Airfare - per ticket)

Ticket number(s): ██████████

Fare Rules

Departing Flight Calgary (YYC) To Edmonton (YEG) - **Flex**

Return Flight Edmonton (YEG) To Calgary (YYC) - **Flex**

• **Changes:**

- Prior to day of departure - **Change fee** per direction, per passenger, is \$50 CAD plus applicable taxes and any additional fare difference. **Changes** can be made up to 2 hours prior to departure.
- Same-day confirmed changes** at check-in or at the airport are permitted at a flat fee of \$75 CAD/USD per direction, per passenger (subject to availability). Same-day flights only.
- Same-day standby** is available **only** to passengers travelling on a flight between Toronto and Montreal or Ottawa (connecting flights excluded), as well as to passengers travelling between Toronto Pearson (YYZ) and LaGuardia (LGA), John F. Kennedy (JFK) and Newark (EWR) airports.
- Flights can only be used in sequence from the place of departure specified on the itinerary.

• **Cancellations:**

- Tickets are **non-refundable** and **non-transferable**.
- Cancellations** can be made up to 45 minutes prior to departure.
- Provided the original booking is cancelled prior to the original flight departure, the value of the unused ticket can be applied within a one year period from date of issue of the original tickets to the value of a new ticket subject to the change fee per direction, per passenger, plus applicable taxes and any additional fare difference, subject to availability and advance purchase requirements. The new outbound travel date must commence within a one year period from the original date of ticket issuance. If the fare for the new journey is lower, any residual amount will be forfeited.
- Customers who **no-show** their flight will forfeit the fare paid.

- Complimentary advance standard seat selection** on Air Canada and Air Canada Express (operated by Jazz), subject to availability.

- Up to 24 hours after the purchase of a **new ticket**, Air Canada will cancel your ticket and provide a full refund without penalty.
- Flights operated by Air Canada: earn 100% Aeroplan Miles (Altitude Qualifying Miles)
- Read complete fare rules applicable to this fare.

Baggage Allowance and Fees

Prepare your checked and carry-on baggage with the help of our Baggage Guide .

Carry-on Baggage

On your Air Canada, Air Canada Express, or Air Canada rouge-operated flight, you are entitled to 1 standard item (max. size: 23 x 40 x 55 cm [9 x 15,5 x 21,5 in]) and 1 personal item (max. size: 16 x 33 x 43 cm [6 x 13 x 17 in]). Maximum weight for each item is 10 kg (22 lb). View more details.

Checked Baggage

Please see below for details on the bags you plan on checking at the baggage counter.

Departing Flight : Calgary (YYC) To Edmonton (YEG) - Flex		
Return Flight : Edmonton (YEG) To Calgary (YYC) - Flex		
Regular Baggage Allowance	1st bag:	2nd bag:
	Complimentary	\$20.00 CAD
		+ taxes* per direction
	Max. weight per bag: 23 kg (50 lb)	
Max. linear dimensions per bag: 158 cm (62 in)		

* For travel within Canada or between Canada and the United States, a Canadian tax of \$3.00 CAD may apply to 1st and 2nd bag fees. For travel between Canada or the United States and Mexico, the Dominican Republic and Barbados, an applicable local sales tax of \$4.00 CAD may apply to the 2nd bag fee. For all other itineraries to/from Mexico, the Dominican Republic and Barbados as well as itineraries to/from South America, an applicable local sales tax of \$21.00 CAD may apply to the 2nd bag fee. All above tax amounts are based on the maximum applicable tax amounts per itinerary type. Actual amounts may vary and will be charged in the

Your booking is confirmed. Booking reference: [REDACTED]

An email booking confirmation has been sent to: brenda.huband@albertahealthservices.ca.

Use your booking reference to retrieve your official Itinerary/Receipt at aircanada.com.

20775.00
 Accrued
 Exec Leadership

Passengers Mrs Brenda Huband

Flight	From	To	Departure	Arrival
[REDACTED]	Calgary (YYC)	Edmonton (YEG)	08:30 Sun 11-May 2014	09:18 Sun 11-May 2014
[REDACTED]	Edmonton (YEG)	Calgary (YYC)	18:00 Sun 11-May 2014	18:50 Sun 11-May 2014

Airfare	358.00
Options	0.00
Taxes, fees and charges	90.61
Travel Insurance	Purchase Travel Insurance
Grand Total	\$448.61
Canadian dollars	

Your booking is confirmed. Please print/retain this page for your financial records (e.g. for taxation, expense claim or payment card reconciliation purposes). We thank you for choosing Air Canada and look forward to welcoming you on board.



Booking Information

AIR CANADA

Booking Reference: [REDACTED]

Customer Care

Electronic Ticketing confirmed. This is your official itinerary/receipt.

Air Canada
1-888-247-2262

Main Contact:
Mrs Brenda Huband
brenda.huband@albertahealthservices.ca
Mobile: [REDACTED]
Work: [REDACTED]

Flight Arrivals and Departures
1-888-422-7533

Flight Itinerary

Flight	From	To	Stops	Duration	Aircraft	Fare Type	Meal
[REDACTED]	Calgary (YYC) Sun 11-May 2014 08:30	Edmonton, Edmonton Int'l (YEG) Sun 11-May 2014 09:18	0	0hr48	[REDACTED]	Flex, V	
[REDACTED]	Edmonton, Edmonton Int'l (YEG) Sun 11-May 2014 18:00	Calgary (YYC) Sun 11-May 2014 18:50	0	0hr50	[REDACTED]	Flex, G	

Operated by:
¹ Air Canada Express - Jazz

Passenger Information

1: Mrs Brenda Huband : Adult (16+), Ticket Number: [REDACTED]

Air Canada - Aeroplan : [REDACTED]
 Payment Card: [REDACTED]
 Seat Selection: [REDACTED]

Meal Preference: [REDACTED]
 Special Needs: [REDACTED]

Purchase Summary

Fare Summary

Total charge for 1 adult

Air Transportation Charges

Departing Flight (Flex) (including surcharges)	184.00
Return Flight (Flex) (including surcharges)	174.00

Options	0.00
Taxes, Fees and Charges	90.61
Total Airfare Charge	448.61
Travel Insurance (declined)	0.00
Grand Total - Canadian dollars	\$448.61

Payment Information

Amount paid: **\$448.61**
 The following charges (tax inclusive) will appear on your credit or debit card statement:

- Air Canada: \$448.61 (Airfare - per ticket)

Ticket number(s):

Fare Rules

Departing Flight Calgary (YYC) To Edmonton (YEG) - **Flex**

Return Flight Edmonton (YEG) To Calgary (YYC) - **Flex**

• **Changes:**

- Prior to day of departure - **Change fee** per direction, per passenger, is \$50 CAD plus applicable taxes and any additional fare difference. **Changes** can be made up to 2 hours prior to departure.
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- Flights can only be used in sequence from the place of departure specified on the itinerary.

• **Cancellations:**

- Tickets are **non-refundable** and **non-transferable**.
- **Cancellations** can be made up to 45 minutes prior to departure.
- Provided the original booking is cancelled prior to the original flight departure, the value of the unused ticket can be applied within a one year period from date of issue of the original tickets to the value of a new ticket subject to the change fee per direction, per passenger, plus applicable taxes and any additional fare difference, subject to availability and advance purchase requirements. The new outbound travel date must commence within a one year period from the original date of ticket issuance. If the fare for the new journey is lower, any residual amount will be forfeited.
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Baggage Allowance and Fees

Prepare your checked and carry-on baggage with the help of our Baggage Guide .

Carry-on Baggage

On your Air Canada, Air Canada Express, or Air Canada rouge-operated flight, you are entitled to 1 standard item (max. size: 23 x 40 x 55 cm [9 x 15,5 x 21,5 in]) and 1 personal item (max. size: 16 x 33 x 43 cm [6 x 13 x 17 in]). Maximum weight for each item is 10 kg (22 lb). View more details.

Checked Baggage

Please see below for details on the bags you plan on checking at the baggage counter.

Departing Flight : Calgary (YYC) To Edmonton (YEG) - Flex	
Return Flight : Edmonton (YEG) To Calgary (YYC) - Flex	
Regular Baggage Allowance	1st bag: Complimentary
	2nd bag: \$20.00 CAD + taxes* per direction
Max. weight per bag: 23 kg (50 lb) Max. linear dimensions per bag: 158 cm (62 in)	

* For travel within Canada or between Canada and the United States, a Canadian tax of \$3.00 CAD may apply to 1st and 2nd bag fees. For travel between Canada or the United States and Mexico, the Dominican Republic and Barbados, an applicable local sales tax of \$4.00 CAD may apply to the 2nd bag fee. For all other itineraries to/from Mexico, the Dominican Republic and Barbados as well as itineraries to/from South America, an applicable local sales tax of \$21.00 CAD may apply to the 2nd bag fee. All above tax amounts are based on the maximum applicable tax amounts per itinerary type. Actual amounts may vary and will be charged in the

Kerry Pace

From: Brenda Huband
Sent: April 23, 2014 3:20 PM
To: Kerry Pace
Subject: FW: C.C.H.L. Purchase Receipt

*May 14
Speaker is
Tom Jackson*

-----Original Message-----

From: Canadian College of Health Leaders [<mailto:info@cchl-ccls.ca>]
Sent: April 23, 2014 14:37
To: Brenda Huband
Subject: C.C.H.L. Purchase Receipt

INTERNET PURCHASE RECEIPT - CCHL-CCLS

Order Date: 2014-04-23 4:36:00 PM
Order Number: [REDACTED]
Bank Auth Number: [REDACTED]
Order Total: 25.00 CAD

Name on Card: Brenda Huband
Card Type: [REDACTED] - *P-card*
Email Address: brenda.huband@albertahealthservices.ca

BILL TO:

Name: Brenda Huband
Address Line 1: [REDACTED]
Address Line 2:
City: Calgary
State/Province: AB
Zip/Postal Code: [REDACTED]
Country: CA
Phone Number: [REDACTED]

SHIP TO:

Name:
Address Line 1:
Address Line 2:
City:
State/Province:
Zip/Postal Code:

Kerry Pace


Fer modified to accomm. Dr. Jewell's mtg

From: Brenda Huband
Sent: April 24, 2014 1:10 PM
To: Kerry Pace
Subject: Fw: Air Canada - 24-Apr: Calgary - Edmonton (booking ref: [redacted]) - booking modified

*\$9.45 +
\$52.50*

From: Air Canada [mailto:confirmation@aircanada.ca]
Sent: Thursday, April 24, 2014 11:59 AM Mountain Standard Time
To: Brenda Huband
Subject: Air Canada - 24-Apr: Calgary - Edmonton (booking ref: [redacted]) - booking modified

***** PLEASE DO NOT REPLY TO THIS E-MAIL *****


AIR CANADA 


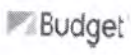
Itinerary/Receipt

Your booking is confirmed. Please print/retain this page for your financial records (e.g. for taxation, expense claim or payment card reconciliation purposes). We thank you for choosing Air Canada and look forward to welcoming you on board.

Scan this barcode to check in at any Air Canada check in kiosk.



 **Want travel insurance?** Protect yourself and your family against unforeseen circumstances.

 **Need a car in Edmonton?** Great rates and additional Aeroplan Miles. **AVIS** 

Booking Information

Booking Reference: [redacted]

Customer Care
Air Canada
1-888-247-2262
Flight Arrivals and Departures
1-888-422-7533

Electronic Ticketing confirmed. This is your official itinerary/receipt.

Main Contact:
Mrs Brenda Huband
brenda.huband@albertahealthservices.ca
Mobile: [redacted]
Work: [redacted]

Online Services

- Manage** my booking online (view/change my booking; select seats*).
- Select Seats**
- Maple Leaf Lounge | Meal Vouchers | On My Way**
- Alert me** of flight status changes directly to my mobile phone or email.
- Flight Arrivals & Departures** - check online if my flight is on time.
- Check-in online** and print my boarding pass.

* Can my booking be changed online?

Flight Itinerary

Flight	From	To	Stops	Duration	Aircraft	Fare Type	Meal
██████████	Calgary (YYC) Thu 24-Apr 2014 20:00	Edmonton, Edmonton Int'l (YEG) Thu 24-Apr 2014 20:51	0	0hr51	██████████	Flex, V	
██████████	Edmonton, Edmonton Int'l (YEG) Fri 25-Apr 2014 15:00	Calgary (YYC) Fri 25-Apr 2014 15:51	0	0hr51	██████████	Flex, Q	

Operated by:
 1 Air Canada Express - ██████████

Passenger Information

1: Mrs Brenda Huband : Adult (16+), Ticket Number: ██████████

Meal Preference : ██████████

Air Canada - ██████████

Aeroplan : ██████████

Payment Card: ██████████

Seat Selection: ██████████

Special Needs: ██████████

Additional charges and/or refund summary

	Additional charges
	Adult
Passenger Type	
Air Transportation Charges	9.00
Airfare (includes <u>Surcharges</u>)	
Taxes, Fees and Charges	0.45
Canada Goods and Services Tax (GST/HST #10009-2287 RT0001)	9.45
Total Additional Fare	
Extra Charges (Change Fee)	50.00
Change Fee	2.50
Canada Goods and Services Tax (GST/HST #10009-2287 RT0001)	52.50
Total Extra Charge (Change Fee)	1
Number of passengers	\$61.95
Grand Total - Canadian dollars	

Payment Information

██████████ - Amount paid: **\$61.95**

The following charges (tax inclusive) will appear on your credit or debit card statement:

Air Canada: \$9.45 (Airfare)

Air Canada: \$52.50 (Change Fee per ticket)

Ticket number(s): ██████████

enRoute City Guide

Edmonton

Sitting on the 53rd parallel, Edmonton is the most northern city in the Americas with a population of over one million. Though it does feel northerly, it doesn't feel particularly crowded, maybe because it straddles the North Saskatchewan River to create the largest

IP712, -
May 13

Your booking is confirmed. Booking reference: [REDACTED]

An email booking confirmation has been sent to: brenda.huband@albertahealthservices.ca.

Use your booking reference to retrieve your official Itinerary/Receipt at aircanada.com.

S. Underston - BH presenting

Passengers Mrs Brenda Huband

Flight	From	To	Departure	Arrival
[REDACTED]	Calgary (YYC)	Edmonton (YEG)	14:30 Tue 13-May 2014	15:20 Tue 13-May 2014
[REDACTED]	Edmonton (YEG)	Calgary (YYC)	22:45 Tue 13-May 2014	23:36 Tue 13-May 2014

Airfare	326.00
Options	0.00
Taxes, fees and charges	89.01
Travel Insurance	Purchase Travel Insurance
Grand Total	\$415.01
Canadian dollars	

Your booking is confirmed. Please print/retain this page for your financial records (e.g. for taxation, expense claim or payment card reconciliation purposes). We thank you for choosing Air Canada and look forward to welcoming you on board.



Booking Information

Booking Reference: [REDACTED]

Customer Care

Electronic Ticketing confirmed. This is your official itinerary/receipt.

Air Canada
1-888-247-2262

Main Contact:
Mrs Brenda Huband
brenda.huband@albertahealthservices.ca
Mobile: [REDACTED]
Work: [REDACTED]

Flight Arrivals and Departures
1-888-422-7533

Flight Itinerary

Flight	From	To	Stops	Duration	Aircraft	Fare Type	Meal
[REDACTED]	Calgary (YYC) Tue 13-May 2014 14:30	Edmonton, Edmonton Int'l (YEG) Tue 13-May 2014 15:20	0	0hr50	[REDACTED]	Flex, G	
[REDACTED]	Edmonton, Edmonton Int'l (YEG) Tue 13-May 2014 22:45	Calgary (YYC) Tue 13-May 2014 23:36	0	0hr51	[REDACTED]	Flex, G	

Operated by:
1 Air Canada Express - Jazz

Passenger Information

1: Mrs Brenda Huband : Adult (16+), Ticket Number: [REDACTED]

Air Canada - Aeroplan : [REDACTED] Meal Preference: [REDACTED]
Payment Card: [REDACTED] Special Needs: [REDACTED]
Seat Selection: [REDACTED]

Purchase Summary

Fare Summary	
Total charge for 1 adult	
Air Transportation Charges	
Departing Flight (Flex) (including surcharges)	163.00
Return Flight (Flex) (including surcharges)	163.00

	0.00
Fees and Charges	89.01
Airfare Charge	415.01
Travel Insurance (declined)	0.00
Grand Total - Canadian dollars	\$415.01

Payment Information

████████████████████ - Amount paid: **\$415.01**
 The following charges (tax inclusive) will appear on your credit or debit card statement:

- Air Canada: \$415.01 (Airfare - per ticket)

Ticket number(s): ██████████

Fare Rules

Departing Flight Calgary (YYC) To Edmonton (YEG) - **Flex**

Return Flight Edmonton (YEG) To Calgary (YYC) - **Flex**

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Checked Baggage

Please see below for details on the bags you plan on checking at the baggage counter.

Departing Flight : Calgary (YYC) To Edmonton (YEG) - Flex	
Return Flight : Edmonton (YEG) To Calgary (YYC) - Flex	
1st bag:	2nd bag:
Complimentary	\$20.00 CAD
Regular Baggage Allowance	+ taxes* per direction
Max. weight per bag: 23 kg (50 lb)	
Max. linear dimensions per bag: 158 cm (62 in)	

* For travel within Canada or between Canada and the United States, a Canadian tax of \$3.00 CAD may apply to 1st and 2nd bag fees. For travel between Canada or the United States and Mexico, the Dominican Republic and Barbados, an applicable local sales tax of \$4.00 CAD may apply to the 2nd bag fee. For all other itineraries to/from Mexico, the Dominican Republic and Barbados as well as itineraries to/from South America, an applicable local sales tax of \$21.00 CAD may apply to the 2nd bag fee. All above tax amounts are based on the maximum applicable tax amounts per itinerary type. Actual amounts may vary and will be charged in the

Used

\$437.06

May 15

Your booking is confirmed. Booking reference: [REDACTED]

An email booking confirmation has been sent to: brenda.huband@albertahealthservices.ca.

Use your booking reference to retrieve your official Itinerary/Receipt at aircanada.com.

Passengers Mrs Brenda Huband

Flight	From	To	Departure	Arrival
[REDACTED]	Calgary (YYC)	Edmonton (YEG)	17:30 Thu 15-May 2014	18:21 Thu 15-May 2014
[REDACTED]	Edmonton (YEG)	Calgary (YYC)	17:00 Fri 16-May 2014	17:51 Fri 16-May 2014

Airfare	347.00
Options	0.00
Taxes, fees and charges	90.06
Travel Insurance	Purchase Travel Insurance
Grand Total	\$437.06
Canadian dollars	

Your booking is confirmed. Please print/retain this page for your financial records (e.g. for taxation, expense claim or payment card reconciliation purposes). We thank you for choosing Air Canada and look forward to welcoming you on board.



Booking Information



Booking Reference: [REDACTED]

Customer Care

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Air Canada
1-888-247-2262

Main Contact:
Mrs Brenda Huband
brenda.huband@albertahealthservices.ca
Mobile: [REDACTED]
Work: [REDACTED]

Flight Arrivals and Departures
1-888-422-7533

Flight Itinerary

Flight	From	To	Stops	Duration	Aircraft	Fare Type	Meal
[REDACTED]	Calgary (YYC) Thu 15-May 2014 17:30	Edmonton, Edmonton Int'l (YEG) Thu 15-May 2014 18:21	0	0hr51	[REDACTED]	Flex, G	
[REDACTED]	Edmonton, Edmonton Int'l (YEG) Fri 16-May 2014 17:00	Calgary (YYC) Fri 16-May 2014 17:51	0	0hr51	[REDACTED]	Flex, V	

Operated by:
¹ Air Canada Express - Jazz

Passenger Information

1: Mrs Brenda Huband : Adult (16+), Ticket Number: [REDACTED]

Air Canada - Aeroplan : [REDACTED]
Payment Card: [REDACTED]
Seat Selection: [REDACTED]

Meal Preference: [REDACTED]
Special Needs: [REDACTED]

Purchase Summary

Fare Summary

Total charge for 1 adult	
Air Transportation Charges	
Departing Flight (Flex) (including surcharges)	163.00
Return Flight (Flex) (including surcharges)	184.00

	0.00
Fees and Charges	90.06
Airfare Charge	437.06
Travel Insurance (declined)	0.00
Grand Total - Canadian dollars	\$437.06

Payment Information

██████████ - Amount paid: **\$437.06**
 The following charges (tax inclusive) will appear on your credit or debit card statement:

- Air Canada: \$437.06 (Airfare - per ticket)

Ticket number(s): ██████████

Fare Rules

Departing Flight Calgary (YYC) To Edmonton (YEG) - **Flex**

Return Flight Edmonton (YEG) To Calgary (YYC) - **Flex**

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Return Flight : Edmonton (YEG) To Calgary (YYC) - Flex	
Regular Baggage Allowance	1st bag: Complimentary
	2nd bag: \$20.00 CAD + taxes* per direction
	Max. weight per bag: 23 kg (50 lb)
	Max. linear dimensions per bag: 158 cm (62 in)

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THIS IS YOUR RECEIPT

THIS IS YOUR RECEIPT

THIS IS YOUR RECEIPT

Parking stall expires at 23:59
Vehicle vacates stall or at 23:59
University Of Calgary/Art Parkade
No overnight parking ART-09

*Eric Husted
University*

**SPACE
1432**

ENTRY TIME 25 APR 14 06:30 PM

Paid \$ 6.00C



Capital Proj. Mtg c
Def
CALGARY AIRPORT *Min*
AUTHORITY *Davidson*

STATION C54
IN: 04/24/14 18:40
OUT: 04/25/14 15:59
PAID: \$ 25.20
~~(GST INCLUDED)~~
GST No. 122556194

REF.

YOU HAVE 15 Min.
TO EXIT
THANK YOU FOR
YOUR VISIT

The Westin Edmonton
 10135 100 St
 Edmonton, AB T5J 0N7
 780-426-3636
<http://www.westin.com/edmonton>

*Capital Proj Mtg - y n...
 Q.M.*



HOTELS & RESORTS

Huband, Brenda	Page Number	1	Invoice Nbr	[REDACTED]
[REDACTED]	Guest Number	[REDACTED]	Arrive Date	04-24-2014 18:14
	Folio ID	[REDACTED]	Depart Date	04-25-2014 06:13
	No. Of Guest	1	Agent	[REDACTED]
	Room Number	[REDACTED]		

Invoice

Date	Reference	Description	Charges	Credits
04-24-2014	[REDACTED]	Room Charge	\$145.00	
04-24-2014	[REDACTED]	GST	\$7.47	
04-24-2014	[REDACTED]	DMF	\$4.35	
04-24-2014	[REDACTED]	Tourism Levy	\$5.97	
04-25-2014	[REDACTED]	[REDACTED]		\$-162.79
		** Total	\$162.79	\$-162.79
		** Balance	\$0.00	

EXPENSE SUMMARY REPORT

Currency: CAD

Date	Room	GST	Tour Levy	Food\Bev	Phone	Other	Total	Payment
04-24-2014	\$145.00	\$7.47	\$5.97	\$0.00	\$0.00	\$4.35	\$162.79	\$0.00
04-25-2014	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$-162.79
Total	\$145.00	\$7.47	\$5.97	\$0.00	\$0.00	\$4.35	\$162.79	\$-162.79

Thank you for choosing Starwood Hotels We look forward to welcoming you back soon! Tell us about your stay. www.westin.com/reviews

Tell us about your stay. www.westin.com/reviews

4/17/14 Page 1 of 3
 Exec. Educ.
 ALP

Your booking is confirmed. Booking reference: [REDACTED]

An email booking confirmation has been sent to: brenda.huband@albertahealthservices.ca.
 Use your booking reference to retrieve your official Itinerary/Receipt at aircanada.com.

Passengers Mrs Brenda Huband

Flight	From	To	Departure	Arrival
AC8164	Calgary (YYC)	Edmonton (YEG)	19:30 Thu 22-May 2014	20:21 Thu 22-May 2014
AC8151	Edmonton (YEG)	Calgary (YYC)	16:00 Fri 23-May 2014	16:50 Fri 23-May 2014

Airfare	355.00
Options	0.00
Taxes, fees and charges	90.46
Travel Insurance	Purchase Travel Insurance
Grand Total	\$445.46
Canadian dollars	

Your booking is confirmed. Please print/retain this page for your financial records (e.g. for taxation, expense claim or payment card reconciliation purposes). We thank you for choosing Air Canada and look forward to welcoming you on board.



Booking Information

Booking Reference: [REDACTED]

Electronic Ticketing confirmed. This is your official itinerary/receipt.

Main Contact:
 Mrs Brenda Huband
brenda.huband@albertahealthservices.ca
 Mobile: [REDACTED]
 Work: [REDACTED]

Customer Care

Air Canada
 1-888-247-2262

Flight Arrivals and Departures
 1-888-422-7533

Flight Itinerary

Flight	From	To	Stops	Duration	Aircraft	Fare Type	Meal
[REDACTED]	Calgary (YYC) Thu 22-May 2014 19:30	Edmonton, Edmonton Int'l (YEG) Thu 22-May 2014 20:21	0	0hr51	[REDACTED]	Flex, W	
[REDACTED]	Edmonton, Edmonton Int'l (YEG) Fri 23-May 2014 16:00	Calgary (YYC) Fri 23-May 2014 16:50	0	0hr50	[REDACTED]	Flex, G	

Operated by:
¹ Air Canada Express - Jazz

Passenger Information

1: Mrs Brenda Huband : Adult (16+), Ticket Number: [REDACTED]

Air Canada - Aeroplan : [REDACTED]
 Payment Card: [REDACTED]
 Seat Selection: [REDACTED]

Meal Preference: [REDACTED]
 Special Needs: [REDACTED]

Purchase Summary

Fare Summary

Total charge for 1 adult	
Air Transportation Charges	
Departing Flight (Flex) (including surcharges)	178.00
Return Flight (Flex) (including surcharges)	177.00

INS	0.00
Taxes, Fees and Charges	90.46
Total Airfare Charge	445.46
Travel Insurance (declined)	0.00
Grand Total - Canadian dollars	\$445.46

Payment Information

██████████ - Amount paid: **\$445.46**
 The following charges (tax inclusive) will appear on your credit or debit card statement:

- Air Canada: \$445.46 (Airfare - per ticket)

Ticket number(s): ██████████

Fare Rules

Departing Flight Calgary (YYC) To Edmonton (YEG) - **Flex**

Return Flight Edmonton (YEG) To Calgary (YYC) - **Flex**

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Prepare your checked and carry-on baggage with the help of our Baggage Guide .

Carry-on Baggage

On your Air Canada, Air Canada Express, or Air Canada rouge-operated flight, you are entitled to 1 standard item (max. size: 23 x 40 x 55 cm [9 x 15,5 x 21,5 in]) and 1 personal item (max. size: 16 x 33 x 43 cm [6 x 13 x 17 in]). Maximum weight for each item is 10 kg (22 lb). View more details.

Checked Baggage

Please see below for details on the bags you plan on checking at the baggage counter.

Departing Flight : Calgary (YYC) To Edmonton (YEG) - Flex	
Return Flight : Edmonton (YEG) To Calgary (YYC) - Flex	
Regular Baggage Allowance	1st bag: Complimentary
	2nd bag: \$20.00 CAD
	+ taxes* per direction
	Max. weight per bag: 23 kg (50 lb) Max. linear dimensions per bag: 158 cm (62 in)

* For travel within Canada or between Canada and the United States, a Canadian tax of \$3.00 CAD may apply to 1st and 2nd bag fees. For travel between Canada or the United States and Mexico, the Dominican Republic and Barbados, an applicable local sales tax of \$4.00 CAD may apply to the 2nd bag fee. For all other itineraries to/from Mexico, the Dominican Republic and Barbados as well as itineraries to/from South America, an applicable local sales tax of \$21.00 CAD may apply to the 2nd bag fee. All above tax amounts are based on the maximum applicable tax amounts per itinerary type. Actual amounts may vary and will be charged in the

The Westin Edmonton
 10135 100 St
 Edmonton, AB T5J 0N7
 780-426-3636
<http://www.westin.com/edmonton>



Huband, Brenda Page Number 1 Invoice Nbr [REDACTED]
 [REDACTED] Guest Number [REDACTED] Arrive Date 04-27-2014 13:00
 [REDACTED] Folio ID [REDACTED] Depart Date 04-29-2014 05:56 ✓
 No. Of Guest 1 Agent [REDACTED]
 Room Number [REDACTED]
 Invoice

Date	Reference	Description	Charges	Credits
04-27-2014	[REDACTED]	Room Charge	\$149.00	
04-27-2014	[REDACTED]	GST	\$7.67	
04-27-2014	[REDACTED]	DMF	\$4.47	
04-27-2014	[REDACTED]	Tourism Levy	\$6.14	
04-28-2014	[REDACTED]	Room Charge	\$149.00	
04-28-2014	[REDACTED]	GST	\$7.67	
04-28-2014	[REDACTED]	DMF	\$4.47	
04-28-2014	[REDACTED]	Tourism Levy	\$6.14	
04-29-2014	[REDACTED]	[REDACTED]		\$-334.56
		** Total	\$334.56	\$-334.56
		** Balance	\$0.00	

EXPENSE SUMMARY REPORT
 Currency: CAD

Date	Room	GST	Tour Levy	Food\Bev	Phone	Other	Total	Payment
04-27-2014	\$149.00	\$7.67	\$6.14	\$0.00	\$0.00	\$4.47	\$167.28	\$0.00
04-28-2014	\$149.00	\$7.67	\$6.14	\$0.00	\$0.00	\$4.47	\$167.28	\$0.00
04-29-2014	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$-334.56
Total	\$298.00	\$15.34	\$12.28	\$0.00	\$0.00	\$8.94	\$334.56	\$-334.56

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Tell us about your stay. www.westin.com/reviews

- Audit Function
- AHS Budget Review with J. Monteith
- Rick Trump
- Nick Thain
- Exec. Comm.

Kerry Pace

Modified to accom. earlier return to Calg.

From: Brenda Huband
Sent: May 01, 2014 8:08 AM
To: Kerry Pace
Subject: Fw: Air Canada - 01-May: Edmonton - Calgary (booking ref: [redacted]) - booking modified

(Circled in green)

I waited for 2 hrs. on the phone to ask for receipt i amount + phone disconnected - web site crashed

From: Air Canada [mailto:confirmation@aircanada.ca]
Sent: Thursday, May 01, 2014 08:00 AM Mountain Standard Time
To: Brenda Huband
Subject: Air Canada - 01-May: Edmonton - Calgary (booking ref: [redacted]) - booking modified

disconnected - web site crashed

***** PLEASE DO NOT REPLY TO THIS E-MAIL *****

\$25.20 + 77.70

Confirmation

Your seat selection is confirmed. Please print/retain this page for your financial records (e.g. for taxation, expense claim or payment card reconciliation purposes). We thank you for choosing Air Canada and look forward to welcoming you on board.

Booking Information

Booking Reference: [redacted]

Customer Care
Air Canada
1-888-247-2262
Flight Arrivals and Departures
1-888-422-7533

This is your confirmation

Main Contact:
Mrs Brenda Huband
brenda.huband@albertahealthservices.ca
Mobile: [redacted]
Work: [redacted]

Online Services

- Manage** my booking online (view/change my booking; select seats*).
- Select Seats**
- Maple Leaf Lounge | Meal Vouchers | On My Way**
- Alert me** of flight status changes directly to my mobile phone or email.
- Flight Arrivals & Departures** - check online if my flight is on time.
- Check-in online** and print my boarding pass.

* [Can my booking be changed online?](#)

Flight Itinerary

Flight	From	To	Stops	Duration	Aircraft	Fare Type
[redacted]	Edmonton, Edmonton Int'l (YEG) Thu 01-May 2014 21:00	Calgary (YYC) Thu 01-May 2014 21:51	0	0hr51	[redacted]	Flex, V

Operated by:
1 Air Canada Express - Jazz

Passenger Information

Mrs Brenda Huband : Adult (16+), Ticket Number: [REDACTED]

Air Canada -	[REDACTED]	Meal Preference :	[REDACTED]
Aeroplan :	[REDACTED]		
Payment Card:	[REDACTED]	Special Needs:	[REDACTED]
Seat Selection:	[REDACTED]		

The Westin Edmonton
 10135 100 St
 Edmonton, AB T5J 0N7
 780-426-3636
<http://www.westin.com/edmonton>

- EMS
- 1:1 Sean Chilton
- Prepmtg for Kulcan & M. Jindal
Kerry B.
- Verno Jiu.



Huband, Brenda
 [Redacted]
 Page Number 1
 Guest Number [Redacted]
 Folio ID [Redacted]
 No. Of Guest 1
 Room Number [Redacted]
 Invoice Nbr [Redacted]
 Arrive Date 04-29-2014 05:57
 Depart Date 05-01-2014 06:49
 Agent [Redacted]

Invoice

Date	Reference	Description	Charges	Credits
04-29-2014	[Redacted]	Room Charge	\$145.00	
04-29-2014	[Redacted]	GST	\$7.47	
04-29-2014	[Redacted]	DMF	\$4.35	
04-29-2014	[Redacted]	Tourism Levy	\$5.97	
04-30-2014	[Redacted]	Room Charge	\$145.00	
04-30-2014	[Redacted]	GST	\$7.47	
04-30-2014	[Redacted]	DMF	\$4.35	
04-30-2014	[Redacted]	Tourism Levy	\$5.97	
05-01-2014	[Redacted]	[Redacted]		\$-325.58
		** Total	\$325.58	\$-325.58
		** Balance	\$0.00	

EXPENSE SUMMARY REPORT
 Currency: CAD

Date	Room	GST	Tour Levy	Food\Bev	Phone	Other	Total	Payment
04-29-2014	\$145.00	\$7.47	\$5.97	\$0.00	\$0.00	\$4.35	\$162.79	\$0.00
04-30-2014	\$145.00	\$7.47	\$5.97	\$0.00	\$0.00	\$4.35	\$162.79	\$0.00
05-01-2014	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$-325.58
Total	\$290.00	\$14.94	\$11.94	\$0.00	\$0.00	\$8.70	\$325.58	\$-325.58

[Redacted]

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Tell us about your stay. www.westin.com/reviews

- Audit Junction

CALGARY AIRPORT
AUTHORITY

STATION C50
IN: 04/27/14 17:56
OUT: 05/01/14 22:35
PAID: \$ 114.45
(TAX INCLUDED)
No. 122556194

REF.

YOU HAVE 15 Min.
TO EXIT
THANK YOU FOR
YOUR VISIT

- *Audit Junction - Cont. Care*
- *AHS Budget Review*

*for Myself no
account KLT.com*

Your booking is confirmed. Please print/retain this page for your financial records (e.g. for taxation, expense claim or payment card reconciliation purposes). We thank you for choosing Air Canada and look forward to welcoming you on board.



Booking Information



Booking Reference: [REDACTED]

Customer Care

Electronic Ticketing confirmed. This is your official itinerary/receipt.

Air Canada
1-888-247-2262

Main Contact:
Mrs Brenda Huband
brenda.huband@albertahealthservices.ca
Mobile: [REDACTED]
Work: [REDACTED]

Flight Arrivals and Departures
1-888-422-7533

*\$25.20
+ 52.50

\$ 77.70*

Flight Itinerary

Flight	From	To	Stops	Duration	Aircraft	Fare Type	Meal
[REDACTED]	Calgary (YYC) Sun 04-May 2014 19:30	Edmonton, Edmonton Int'l (YEG) Sun 04-May 2014 20:21	0	0hr51	[REDACTED]	Flex, G	
[REDACTED]	Edmonton, Edmonton Int'l (YEG) Tue 06-May 2014 19:30	Calgary (YYC) Tue 06-May 2014 20:21	0	0hr51	[REDACTED]	Flex, V	

Operated by:
1 Air Canada Express - [REDACTED]

Passenger Information

1: Mrs Brenda Huband : Adult (16+), Ticket Number: [REDACTED]

Air Canada - Aeroplan : [REDACTED]
Payment Card: [REDACTED]
Seat Selection: [REDACTED]

Meal Preference: [REDACTED]
Special Needs: [REDACTED]

Additional charges and/or refund summary

Passenger Type	Additional charges
	Adult
Air Transportation Charges	
Airfare (includes Surcharges)	24.00
Taxes, Fees and Charges	
Canada Goods and Services Tax (GST/HST #10009-2287 RT0001)	1.20
Total Additional Fare	25.20
Extra Charges (Change Fee)	
Change Fee	50.00
Canada Goods and Services Tax (GST/HST #10009-2287 RT0001)	2.50
Total Extra Charge (Change Fee)	52.50
Number of passengers	1
Grand Total - Canadian dollars	\$77.70

Payment Information

[REDACTED] - Amount paid: **\$77.70**
The following charges (tax inclusive) will appear on your credit or debit card statement:

- Air Canada: \$25.20 (Airfare)
- Air Canada: \$52.50 (Change Fee per ticket)

Ticket number(s): [REDACTED]

*Journo y angn level, ha hede
+ Jt. Kermelleon*

MARLIN TRAVEL
O-O PERCY HUNT TRAVELGROUP INC
MAIN FLOOR, 9929 108TH ST.
EDMONTON, AB T5K 1G8
GST Reg#: 885101915

Branch: [REDACTED]
Agent: [REDACTED]

To: ALBERTA HEALTH SERVICES
[REDACTED]
EDMONTON AB, T5J 3E4

Invoice Number: [REDACTED]
Date: May 6, 2014
Page: 1/2
Our Reference: [REDACTED]

INVOICE

For
MS BRENDA HUBAND

Thursday, May 29, 2014

Air

CENTRAL MOUNTAIN AIR
From: EDMONTON INTL AB
To: HIGH LEVEL
Stops: 0

Flight: 775 W CLASS
03:10 PM **Equipment:** BEH
04:50 PM

Mile(s) Flown: 393

RATE OR BOOKING DETAILS MAY DIFFER FROM ORIGINAL
TICKET NUMBER [REDACTED]
RATE OR BOOKING DETAILS MAY DIFFER FROM ORIGINAL

Hotel

Check In: 29May2014 12:00 AM
Check Out: 30May2014 12:00 AM
HIGH LEVEL

Rooms 1
1 Nights(s)

BEST WESTERN
PLUS MIRAGE HOTEL
9616 HIGHWAY 58, HIGH LEVEL
AB, T0H 1Z0
CA

DELUXE ONE QUEEN BED
Rate: 124.99 CAD per Night
Guaranteed for late arrival

Tel: [REDACTED]
Fax: [REDACTED]
Confirmation: [REDACTED]

Friday, May 30, 2014

ALBERTA HEALTH SERVICES
SUITE 800, NORTH TOWER
10030-107 ST
EDMONTON AB, T5J 3E4

Invoice Number: [REDACTED]
Date: May 6, 2014
Page: 2/2
Our Reference: [REDACTED]

INVOICE

Friday, May 30, 2014

 Air

CENTRAL MOUNTAIN AIR
From: HIGH LEVEL
To: EDMONTON INTL AB
Stops: 0
TICKET NUMBER 6342163444918

Flight: 772 ECONOMY CLASS
05:15 PM Equipment: [REDACTED]
06:45 PM

Mile(s) Flown: 393

Cost:

[REDACTED]	10.00
CENTRAL MOUNTAIN AIR [REDACTED]	767.00
Tax:	25.00
Ticket Total:	792.00

Total:

Grand Total:	802.00
Less Credit Card Payments:	802.00
Credit / Balance Due To This Invoice:	0.00
Total Balance Due:	0.00

I HAVE BEEN OFFERED TRAVEL INSURANCE AND HAVE
ACCEPTED:.....DECLINED:.....
DOCUMENTATION REQUIRED:VALID PASSPORT...VISA..TOURIST CARD..
...PROOF OF CANADIAN CITIZENSHIP AND PHOTO ID... OTHER.....
PLEASE RECONFIRM ALL FLIGHTS BETWEEN 48 AND 72 HOURS PRIOR
TO EACH DEPARTURE DIRECTLY WITH THE AIRLINE.
CLIENTS FOR THE PRINCIPAL SUM \$100000 UNDER GROUP POLICY
GTRMM 11506 UNDERWRITTEN BY MANULIFE FINANCIAL
24 HOUR EMERGENCY HELP DESK WITHIN CANADA OR USA CALL
1 888 342 3292 OUTSIDE OF TOLL FREE AREA CALL COLLECT
1 303 801 2147. PLEASE QUOTE ACCESS CODE 2EC0
OUR PRIVACY POLICY CAN BE FOUND AT WWW.MARLINTRAVEL.CA.

Pace

From: Kim Belrose
Sent: May 06, 2014 3:04 PM
To: Kerry Pace
Subject: FW: Confirmation for Huband/Brenda

For Brenda's calendar.

Kim Belrose

phone: [REDACTED]
e-mail: [REDACTED]

From: Casandra Wagner [mailto:casandra.wagner@marlintravel.ca]
Sent: Tuesday, May 06, 2014 2:59 PM
To: Kim Belrose
Subject: Confirmation for Huband/Brenda

To view/print your itinerary visit www.viewtrip.com
Your reference: [REDACTED]

MARLIN TRAVEL - GOVERNMENT CENTRE
OWNED AND OPERATED BY 101017690 SASK. LTD.
9929 108TH ST - MAIN
EDMONTON ALBERTA T5K 1G8
PHONE: (780) 425-8611 FAX: (780) 426-5759
BRANCH: N61107 GST REG NO. 885101915
PNR LOC: ND6S30 DATE: 06 MAY 2014
AGENT: MEA

TO: ALBERTA HEALTH SERVICES HUBAND/BRENDA MS
10030 - 107 STREET
EDMONTON AB
T5J 3E4

--ITINERARY--

FROM	TO	CARRIER	FLT/CL	DATE	DEP	ARR	ST
EDMONTON/INTL	HIGH LEVEL	CENTRAL MT	775 W	29 MAY 14	310P	450P	OK
NONSTOP							
EQUIPMENT:BEH				TRAVELLING TIME - 1:40			
AIRLINE LOCATOR: 9M -IOPUBS							
RATE OR BOOKING DETAILS MAY DIFFER FROM ORIGINAL							
TICKET NUMBER [REDACTED]							
RATE OR BOOKING DETAILS MAY DIFFER FROM ORIGINAL							

29 MAY 14 BEST WESTERN CONFIRMED
THURSDAY PLUS MIRAGE HOTEL 01 NT/S - OUT 30MAY
9616 HIGHWAY 58 RATE- 124.99CAD

HIGH LEVEL AB TOH 1Z0 1 ROOM/S / 1 QUEEN
PHONE-1 780-821-1000 GUARANTEE-CREDIT CARD
FAX-1 780-821-8300
CONFIRMATION-479285278

GUARANTEED
TO AVOID BEING BILLED CANCEL BY 6PM 05/28/14

HIGH LEVEL EDMONTON/INTL CENTRAL MT 772 B 30 MAY 14 515P 645P OK
NONSTOP
EQUIPMENT:BEH TRAVELLING TIME - 1:30
AIRLINE LOCATOR: 9M -IOPUBS
TICKET NUMBER [REDACTED]

AIR FLIGHT ACCIDENT INSURANCE IS PROVIDED AT NO COST TO
OUR CLIENTS FOR THE PRINCIPAL SUM \$100000 UNDER GROUP
POLICY GTRMM 11506 UNDERWRITTEN BY MANULIFE FINANCIAL

24 HOUR EMERGENCY HELP DESK
WITHIN CANADA OR UNITED STATES CALL ...1 888 342 3292
OUTSIDE OF TOLL FREE AREA CALL COLLECT...303 801 2147
PLEASE QUOTE ACCESS CODE 2ECO

PLEASE REVIEW YOUR ITINERARY FOR ACCURACY
PLEASE INFORM US WITHIN ONE BUSINESS DAY SHOULD YOU
FIND ANY DISCREPANCIES. DEPENDING ON THE NATURE OF THE
DISCREPANCY COSTS ASSOCIATED WITH MAKING CORRECTIONS
MAY BE YOUR RESPONSIBILITY

FOR AIR TRAVEL TO A FOREIGN COUNTRY PASSENGERS MUST
ENSURE THAT THEY HAVE ALL NECESSARY TRAVEL DOCUMENTS
SUCH AS A PASSPORT OR VISA AS DIRECTED BY EMBASSIES
AND CONSULATES. ALL PASSENGERS ARE ADVISED TO VIEW
[HTTP://WWW.AIRCANADA.COM/EN/TRAVELINFO/BEFORE/TRAVELDOC.HTML](http://www.aircanada.com/en/travelinfo/before/traveldoc.html)
FOR IMPORTANT INFORMATION ON IDENTIFICATION
REQUIRED FOR TRAVEL.

PLEASE NOTE CHECKIN TIMES**
**DOMESTIC FLIGHTS--CHECKIN 90 MINUTES PRIOR
**DOMESTIC COUNTER WILL CLOSE 45 MINUTES PRIOR

Mea Moore on behalf of Casandra Wagner
Travel Consultant
Marlin Travel Government Center
9929 108th street
Edmonton, Alberta, T5k 1G8
Phone: 780 425 8611
Fax: 780 426 5759
casandra.wagner@marlintravel.ca
Toll free: 1 866 425 8611

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 10135 100 St
 Edmonton, AB T5J 0N7
 780-426-3636
<http://www.westin.com/edmonton>

*To see room:
 - Mrs Jonelli, Hemmelgarn, Manns*



Huband, Brenda Page Number 1 Invoice Nbr [REDACTED]
 [REDACTED] w Guest Number [REDACTED] Arrive Date 05-04-2014 17:01 ✓
 Folio ID [REDACTED] Depart Date 05-06-2014 06:09
 No. Of Guest 1 Agent [REDACTED]
 Room Number [REDACTED]
 Invoice

Date	Reference	Description	Charges	Credits
05-04-2014	[REDACTED]	Room Charge	\$149.00	
05-04-2014	[REDACTED]	GST	\$7.67	
05-04-2014	[REDACTED]	DMF	\$4.47	
05-04-2014	[REDACTED]	Tourism Levy	\$6.14	
05-05-2014	[REDACTED]	Room Charge	\$149.00	
05-05-2014	[REDACTED]	GST	\$7.67	
05-05-2014	[REDACTED]	DMF	\$4.47	
05-05-2014	[REDACTED]	Tourism Levy	\$6.14	
05-06-2014	[REDACTED]	[REDACTED]		\$-334.56
		** Total	\$334.56	\$-334.56
		** Balance	\$0.00	

EXPENSE SUMMARY REPORT
 Currency: CAD

Date	Room	GST	Tour Levy	Food\Bev	Phone	Other	Total	Payment
05-04-2014	\$149.00	\$7.67	\$6.14	\$0.00	\$0.00	\$4.47	\$167.28	\$0.00
05-05-2014	\$149.00	\$7.67	\$6.14	\$0.00	\$0.00	\$4.47	\$167.28	\$0.00
05-06-2014	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$-334.56
Total	\$298.00	\$15.34	\$12.28	\$0.00	\$0.00	\$8.94	\$334.56	\$-334.56

[REDACTED]

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Tell us about your stay. www.westin.com/reviews

YYC parking

- mtgs -

1:1 S. McGilivray

- 1:1 J. Belanger

- Janet Davidson

CALGARY AIRPORT
AUTHORITY

STATION C50

IN: 05/04/14 17:27

OUT: 05/06/14 20:51

FARE: \$ 75.00

(TAXES INCLUDED)

REF. No. 122556194

REF.

YOU HAVE 15 MIN.

TO EXIT

THANK YOU FOR

YOUR VISIT

Return to Calgary

*Jours of 14/05/14
de la Brette + St. Vermeil*

Your booking is confirmed. Booking reference: [REDACTED]

An email booking confirmation has been sent to: brenda.huband@albertahealthservices.ca.

Use your booking reference to retrieve your official Itinerary/Receipt at aircanada.com.

\$445.46

Passengers Mrs Brenda Huband

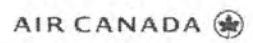
Flight	From	To	Departure	Arrival
[REDACTED]	Calgary (YYC)	Edmonton (YEG)	19:30 Wed 28-May 2014	20:21 Wed 28-May 2014
[REDACTED]	Edmonton (YEG)	Calgary (YYC)	21:00 Fri 30-May 2014	21:51 Fri 30-May 2014

Airfare	355.00
Options	0.00
Taxes, fees and charges	90.46
Travel Insurance	Purchase Travel Insurance
Grand Total	\$445.46
Canadian dollars	

Your booking is confirmed. Please print/retain this page for your financial records (e.g. for taxation, expense claim or payment card reconciliation purposes). We thank you for choosing Air Canada and look forward to welcoming you on board.



Booking Information



Booking Reference: [REDACTED]

Customer Care

Electronic Ticketing confirmed. This is your official itinerary/receipt.

Air Canada
1-888-247-2262

Main Contact:
Mrs Brenda Huband
brenda.huband@albertahealthservices.ca
Mobile: [REDACTED]
Work: [REDACTED]

Flight Arrivals and Departures
1-888-422-7533

Flight Itinerary

Flight	From	To	Stops	Duration	Aircraft	Fare Type	Meal
[REDACTED]	Calgary (YYC) Wed 28-May 2014 19:30	Edmonton, Edmonton Int'l (YEG) Wed 28-May 2014 20:21	0	0hr51	[REDACTED]	Flex, W	
[REDACTED]	Edmonton, Edmonton Int'l (YEG) Fri 30-May 2014 21:00	Calgary (YYC) Fri 30-May 2014 21:51	0	0hr51	[REDACTED]	Flex, G	

Operated by:
1 Air Canada Express - [REDACTED]

Passenger Information

1: Mrs Brenda Huband : Adult (16+), Ticket Number: [REDACTED]

Air Canada - Aeroplan : [REDACTED]
Payment Card: [REDACTED]
Seat Selection: [REDACTED]

Meal Preference: [REDACTED]
Special Needs: [REDACTED]

Purchase Summary

Fare Summary

Total charge for 1 adult

Air Transportation Charges	
Departing Flight (Flex) (including surcharges)	178.00
Return Flight (Flex) (including surcharges)	177.00

YYC parking


mntgs

1:1 Del Rhodes

Carra Awards Dinner

CALGARY AIRPORT
AUTHORITY

STATION C50
IN: 05/07/14 16:57
OUT: 05/09/14 18:57
PAID: \$ 71.40
(GST INCLUDED)
GST No. 122556194

REF. 
YOU HAVE 15 Min.
TO EXIT
THANK YOU FOR
YOUR VISIT

The Westin Edmonton
 10135 100 St
 Edmonton, AB T5J 0N7
 780-426-3636
<http://www.westin.com/edmonton>

*11/798 - N. Moore
 + Carina Awards*



Huband, Brenda
 Government -
 Provincial

Page Number 1
 Guest Number [REDACTED]
 Folio ID [REDACTED]
 No. Of Guest 1
 Room Number [REDACTED]

Invoice Nbr [REDACTED]
 Arrive Date 05-07-2014 21:07
 Depart Date 05-09-2014 06:11
 Agent [REDACTED]

Invoice

Date	Reference	Description	Charges	Credits
05-07-2014	[REDACTED]	Room Charge	\$149.00	
05-07-2014	[REDACTED]	GST	\$7.67	
05-07-2014	[REDACTED]	DMF	\$4.47	
05-07-2014	[REDACTED]	Tourism Levy	\$6.14	
05-08-2014	[REDACTED]	Room Charge	\$149.00	
05-08-2014	[REDACTED]	GST	\$7.67	
05-08-2014	[REDACTED]	DMF	\$4.47	
05-08-2014	[REDACTED]	Tourism Levy	\$6.14	
05-09-2014	[REDACTED]	[REDACTED]		\$-334.56
		** Total	\$334.56	\$-334.56
		** Balance	\$0.00	

EXPENSE SUMMARY REPORT

Currency: CAD

Date	Room	GST	Tour Levy	Food\Bev	Phone	Other	Total	Payment
05-07-2014	\$149.00	\$7.67	\$6.14	\$0.00	\$0.00	\$4.47	\$167.28	\$0.00
05-08-2014	\$149.00	\$7.67	\$6.14	\$0.00	\$0.00	\$4.47	\$167.28	\$0.00
05-09-2014	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$-334.56
Total	\$298.00	\$15.34	\$12.28	\$0.00	\$0.00	\$8.94	\$334.56	\$-334.56

[REDACTED]

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Tell us about your stay. www.westin.com/reviews

YYC Parking for
Exec Leadership Mtg c
Accred. Surveyors

CALGARY AIRPORT
AUTHORITY

STATION C50
IN: 05/11/14 07:09
OUT: 05/11/14 18:10
PAID: \$ 25.20
(GST INCLUDED)
GST No. 122556194

REF. ■
YOU HAVE 15 Min.
TO EXIT
THANK YOU FOR
YOUR VISIT

Calg. Foundation Mtg.
700-999-8 St. SW

3) 537-7000

CALGARY PARKING AUTHORITY (403)

Terminal: [REDACTED]
Plate: [REDACTED]

Zone: [REDACTED]

Valid through:
MONDAY 12 MAY 14
4:07 PM

AMOUNT PAID: \$9.50 (GST incl.)
Start Time: 5/12/2014 2:13 PM
Auth No: 161431
Receipt No: 33889
; (403) 537-7006 **FREE Battery Boosting & Tire Inflation Service!**

YYC Parking
S. Anderson Award
Presentation

CALGARY AIRPORT
AUTHORITY

STATION C50
IN: 05/13/14 13:15
OUT: 05/13/14 23:40
PAID: \$ 25.20
(GST INCLUDED)
GST No. 122556194

REF. [REDACTED]

YOU HAVE 15 Min.

TO EXIT

THANK YOU FOR
YOUR VISIT

#487 46

Kerry Pace

From: Brenda Huband
Sent: May 16, 2014 3:48 PM
To: Kerry Pace; Lorinda Prociuk
Subject: Fw: Air Canada - 19-May: Calgary - Edmonton (booking ref: [REDACTED])

- 1:1 Helix Gordon
- 6xcc Comm

From: Air Canada [mailto:confirmation@aircanada.ca]
Sent: Friday, May 16, 2014 03:40 PM Mountain Standard Time
To: Brenda Huband
Subject: Air Canada - 19-May: Calgary - Edmonton (booking ref: [REDACTED])

***** PLEASE DO NOT REPLY TO THIS E-MAIL *****

AIR CANADA 

Itinerary/Receipt

Your booking is confirmed. Please print/retain this page for your financial records (e.g. for taxation, expense claim or payment card reconciliation purposes). We thank you for choosing Air Canada and look forward to welcoming you on board.

Scan this barcode to check in at any Air Canada check in kiosk.



Hotels in Edmonton

From (per night)

\$269 CAD



The Fairmont Hotel Macdonald:

★★★★

From (per night)

\$111 CAD

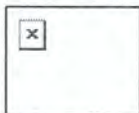


Comfort Inn & Suites:

★★

From (per night)

\$134 CAD



Delta Edmonton Centre Suite Hotel:

★★★★

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AVIS Budget

Booking Information

Booking Reference: [REDACTED]	Customer Care Air Canada 1-888-247-2262 Flight Arrivals and Departures 1-888-422-7533
Electronic Ticketing confirmed. This is your official itinerary/receipt.	
Main Contact: Mrs Brenda Huband brenda.huband@albertahealthservices.ca Mobile: [REDACTED] Work: [REDACTED]	
Online Services	
Manage my booking online (view/change my booking; select seats*).	
Select Seats	
Maple Leaf Lounge Meal Vouchers On My Way	
Alert me of flight status changes directly to my mobile phone or email.	
Flight Arrivals & Departures - check online if my flight is on time.	
Check-in online and print my boarding pass.	
* Can my booking be changed online?	

Flight Itinerary

Flight	From	To	Stops	Duration	Aircraft	Fare Type	Meal
[REDACTED]	Calgary (YYC) Mon 19-May 2014 19:30	Edmonton, Edmonton Int'l (YEG) Mon 19-May 2014 20:21	0	0hr51	[REDACTED]	Flex, Q	
[REDACTED]	Edmonton, Edmonton Int'l (YEG) Tue 20-May 2014 18:00	Calgary (YYC) Tue 20-May 2014 18:50	0	0hr50	[REDACTED]	Flex, V	

Operated by:

¹ Air Canada Express - [REDACTED]

Passenger Information

1: Mrs Brenda Huband : Adult (16+), Ticket Number: [REDACTED]	
Air Canada - [REDACTED]	Meal Preference : [REDACTED]
Aeroplan : [REDACTED]	
Payment Card: [REDACTED]	Special Needs: [REDACTED]
Seat Selection: [REDACTED]	

Purchase Summary

Fare Summary

Passenger Type	Adult
Air Transportation Charges	
Departing Flight - Flex	196.00
Return Flight - Flex	175.00
Surcharges	24.00
Taxes, Fees and Charges	
Canada Airport Improvement Fee	55.00
Canada Goods and Services Tax (GST/HST #10009-2287 RT0001)	23.21
Air Travellers Security Charge (ATSC)	14.25

Total airfare and taxes before options (per passenger)	487.46
Number of passengers	1
Travel Insurance (declined)	0.00
Grand Total - Canadian dollars	\$487.46

Payment Information

████████████████████ - Amount paid: **\$487.46**
 The following charges (tax inclusive) will appear on your credit or debit card statement:

Air Canada: \$487.46 (Airfare - per ticket)

Ticket number(s): ██████████

enRoute City Guide

Edmonton

Sitting on the 53rd parallel, Edmonton is the most northern city in the Americas with a population of over one million. Though it does feel northerly, it doesn't feel particularly crowded, maybe because it straddles the North Saskatchewan River to create the largest urban green space in North America...

▶ [Read the complete guide](#)

What do you think of our new City Guide feature?

Fare Rules

Departing Flight Calgary (YYC) To Edmonton (YEG) - **Flex**
Return Flight Edmonton (YEG) To Calgary (YYC) - **Flex**

- **Changes:**
 - Prior to day of departure - **Change fee** per direction, per passenger, is \$50 CAD plus applicable taxes and any additional fare difference. **Changes** can be made up to 2 hours prior to departure.
 - **Same-day confirmed changes** at check-in or at the airport are permitted at a flat fee of \$75 CAD/USD per direction, per passenger (subject to availability). Same-day flights only.
 - **Same-day standby** is available **only** to passengers travelling on a flight between Toronto and Montreal or Ottawa (connecting flights excluded), as well as to passengers travelling between Toronto Pearson (YYZ) and LaGuardia (LGA), John F. Kennedy (JFK) and Newark (EWR) airports.
 - Flights can only be used in sequence from the place of departure specified on the itinerary.
- **Cancellations:**
 - Tickets are **non-refundable** and **non-transferable**.
 - **Cancellations** can be made up to 45 minutes prior to departure.
 - Provided the original booking is cancelled prior to the original flight departure, the value of the unused ticket can be applied within a one year period from date of issue of the original tickets to the value of a new ticket subject to the change fee per direction, per passenger, plus applicable taxes and any additional fare difference, subject to availability and advance purchase requirements. The new outbound travel date must commence within a one year period from the original date of ticket issuance. If the fare for the new journey is lower, any residual amount will be forfeited.
 - Customers who **no-show** their flight will forfeit the fare paid.

JYC parking

-Accreditation

CALGARY AIRPORT
AUTHORITY

STATION C50
IN: 05/15/14 14:47
OUT: 05/16/14 17:55
PAID: \$ 50.40
(GST INCLUDED)
GST No. 122556194

REF. [REDACTED]
YOU HAVE 15 Min.
TO EXIT
THANK YOU FOR
YOUR VISIT

The Westin Edmonton
 10135 100 St
 Edmonton, AB T5J 0N7
 780-426-3636
<http://www.westin.com/edmonton>



Huband, Brenda	Page Number	1	Invoice Nbr	[REDACTED]
Government Of Canada	Guest Number	[REDACTED]	Arrive Date	05-15-2014 19:15
[REDACTED]	Folio ID	[REDACTED]	Depart Date	05-16-2014 06:10
	No. Of Guest	1	Agent	[REDACTED]
	Room Number	[REDACTED]		

Invoice

Date	Reference	Description	Charges	Credits
05-15-2014	[REDACTED]	Room Charge	\$149.00	
05-15-2014	[REDACTED]	GST	\$7.67	
05-15-2014	[REDACTED]	DMF	\$4.47	
05-15-2014	[REDACTED]	Tourism Levy	\$6.14	
05-16-2014	[REDACTED]	[REDACTED]		\$-167.28
		** Total	\$167.28	\$-167.28
		** Balance	\$-0.00	

EXPENSE SUMMARY REPORT
 Currency: CAD

Date	Room	GST	Tour Levy	Food\Bev	Phone	Other	Total	Payment
05-15-2014	\$149.00	\$7.67	\$6.14	\$0.00	\$0.00	\$4.47	\$167.28	\$0.00
05-16-2014	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$-167.28
Total	\$149.00	\$7.67	\$6.14	\$0.00	\$0.00	\$4.47	\$167.28	\$-167.28

[REDACTED]

[REDACTED]

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