

Board and Executive Expense Report

Name Stephen H. Lockwood
Title AHS Board Chair
Location Calgary
 Expenses submitted during the month of October 2012

Date	Source Document	Purpose	Airfare	Meals	Accommodation	Other Travel	Total Travel	Professional Development (2)	Working Sessions Hosting and Hospitality (3)	Other (4)
Travel (1)										
October 2012	Expense Claim	Various Meetings		89	247	1,093	1,429			
Total			\$ -	\$ 89	\$ 247	\$ 1,093	\$ 1,429	\$ -	\$ -	\$ -

Total for the Month \$ 1,429

Maximum meal expense claimed in the month \$ 51 2 persons
 Maximum daily hotel rate claimed in the month \$ 109
 Non economy air travel in the month \$

1) Travel expenses

Includes local and out of province/country travel expenses. Other travel includes items such as taxis, parking mileage, car rental and other expenses related to travel.

2) Professional Development

Includes conference, seminar and course registration fees and material

3) Hosting and Hospitality expenses

Hospitality and Hosting expenses may be incurred to advance AHS' mission, vision and values. For example, may include working lunches with staff and prospective employees meetings with government officials, dignitaries, public interest groups, donors other public or private organizations.

4) Other

Other expenses include expenses incurred in the normal course of business that are required for work purposes. May include small item technology purchases, books, etc.

Car allowance and any other employment benefits reported in the annual financial statements are excluded from this report

**ALBERTA HEALTH SERVICES
BOARD MEMBER REMUNERATION AND EXPENSE CLAIM**

Name: STEPHEN LOCKWOOD	A/P Vendor ID#:
Phone # [REDACTED]	Travel Period Month: OCTOBER 2012

DATE (DD/MM/YY)	DESCRIPTION (include purpose of trip, mode of travel, starting point, details of expenditure)	MEALS				ACCOM- MODATION	TRANSPORTA- TION (FLIGHT, CAR RENTAL, FUEL, PARKING, ETC.)	OTHER (ITEMIZE)	MILEAGE (KM)
		B	L	D	AMOUNT				
03/10/12	BOARD BUSINESS - Travel Oko to Edm and attend Senior Leadership Conference Preparation session			X	38.00	132.25			335
04/10/12	BOARD BUSINESS: - Attend Senior Leadership Conf - Travel Edm to Stony Plain (return) - Speak at SP Care Centre Opening Ceremony - Mtg with Dr Yiu and Edm Physicians - Travel Edm to Cal								80
TOTAL KMS									715 km
APPLICABLE MILEAGE RATE @									50.5¢
SUB-TOTAL <i>(carry forward to continuation sheet where applicable)</i>		A	B	C	D	E			
		38.00	132.25				361.08		

FOR ACCOUNTS PAYABLE EXPENSE CODING		
Description	Coding	Amount
MEAL (A)	101.0005 71110300004.45000000	87.00
TRAVEL EXPENSE (B+C+E)	101.0005 71110300004.62212000	1340.03
OTHER (D)	101.0005.71110300004.41090000	
GRAND TOTAL		1427.03

CLAIMANT SIGNATURE 	APPROVAL SIGNATURE 	<table border="1" style="width:100%; border-collapse: collapse;"> <tr> <td rowspan="3" style="text-align: center;">meals</td> <td style="text-align: center;">breakfast</td> <td style="text-align: right;">\$9.20</td> </tr> <tr> <td style="text-align: center;">lunch</td> <td style="text-align: right;">\$11.60</td> </tr> <tr> <td style="text-align: center;">dinner</td> <td style="text-align: right;">\$20.75</td> </tr> <tr> <td colspan="2" style="text-align: center;">Lodging per night</td> <td style="text-align: right;">\$20.15</td> </tr> <tr> <td colspan="2" style="text-align: center;">Per diem 24-hour</td> <td style="text-align: right;">\$7.35</td> </tr> </table>	meals	breakfast	\$9.20	lunch	\$11.60	dinner	\$20.75	Lodging per night		\$20.15	Per diem 24-hour		\$7.35
meals	breakfast	\$9.20													
	lunch	\$11.60													
	dinner	\$20.75													
Lodging per night		\$20.15													
Per diem 24-hour		\$7.35													
DATE SUBMITTED	DATE APPROVED														
I hereby acknowledge that I have read the "Travel, Meal and Hospitality Expenses Policy" of Alberta Health Services and hereby confirm that the expenses claimed are in compliance with such policy															

Honoraria over

For payment please submit to the AHSB Office: 10101 Southport Road SW, Calgary, AB. T2W 3N2. Attention: Lou DeCoste

REMUNERATION AND EXPENSE CLAIM CONTINUATION SHEET

THIS FORM IS TO BE USED ONLY AS A SUPPLEMENT TO YOUR FILED PERSONAL EXPENSE CLAIM. DO NOT USE ALONE.

NAME: STEPHEN LOCKWOOD

	MEALS				ACCOM- MODATION	TRANSPORTA- TION (FLIGHT, CAR RENTAL, FUEL, PARKING, ETC.)	OTHER (ITEMIZE)	MILEAGE (KM)	
	A	B	C	D					
Carry forward subtotals from previous claim sheet where applicable	38.00				132.25			361.08	
10/10/12 BOARD BUSINESS Meet with Dr. Nong Wu, Dr. Belanger & Dr. Nuncio									
12/10/12 BOARD BUSINESS Travel Cal to Edm for - Lunch with Minister Horne - Province Wide Health Advisory Council Reception								300	
13/10/12 BOARD BUSINESS - Attend Province Wide Health Advisory Council Breakfast and Meeting - Travel Edm to Cal								300	
17/10/12 Quality & Safety Committee Mtg									
18/10/12 Audit & Finance Committee Mtg									
19/10/12 BOARD BUSINESS Travel Oko to Cal (return) for - Accreditation Canada Overview								60	
22/10/12 Human Resources Committee Mtg									
25 & 26/10/12 BOARD BUSINESS Travel Oko to Edm for - Mtg with UNA - H. Smith - Speak at Foundation Forum - Mtg - Dr Eagle - AMA Meeting - Interview with CFO Candidate Travel Edm to Calgary	X			51.00	114.15			635	
30/10/12 BOARD BUSINESS Travel Cal. to RD and attend Strategy Session								155	
31/10/12 CoW Meeting in RD									
TOTAL KMS								1450.1m	
APPLICABLE MILEAGE RATE @								50.5¢	
TOTAL <i>(Record Grand Total to Personal Expense Claim Form)</i>					A \$89.00	B \$246.70	C	D	E \$1,093.33

Carry forward subtotals to another continuation sheet if more space is required. Otherwise, record subtotals in space provided on Personal Expense Claim.

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T2W 3N2. Attention: Lou DeCoste

Alberta Health Services

STEPHEN LOCKWOOD – Mileage for the month of October

DATE	EVENT	TRAVEL TO/FROM	KILOMETRES ACCRUED
October 3, 2012	Senior Leadership Conference	Okotoks to Edmonton	335 km
October 4, 2012	Opening Ceremony - Stony Plain Care Centre	Edmonton to Stony Plain to Edmonton	80 km
October 4, 2012	Meeting with Dr. Yiu & Edmonton Physicians	Edmonton to Calgary	300 km
October 12/13, 2012	Province Wide Advisory Council	Calgary to Edmonton to Calgary	600 km
October 19, 2012	Accreditation Canada Overview	Okotoks to Calgary to Okotoks	60 km
October 25/26, 2012	<ul style="list-style-type: none"> - Foundation Leadership Forum - Dr. Eagle meeting, - AMA Mtg - CFO Candidate Interview 	Okotoks to Edmonton Edmonton to Calgary	335 km 300 km
October 30/31, 2012	Strategy Meetings and Committee of the Whole Board Meeting	Calgary to Red Deer	155 km
		TOTAL	2,165 KM

Mr Stephen LOCKWOOD



Preview

Invoice date 10/4/2012
 Our reference [Redacted]
 GST Number 10103 5967 RT0020

Guest	Mr Stephen LOCKWOOD	Arrival	10/3/2012	Departure	10/4/2012	Room	2016
Date	Description	Quantity	Unit Price				Total ()
10/3/2012	Malts Lounge 0319	1	31.50				31.50
10/3/2012	Federal Tax GST Lounge 0319	1	1.58				1.58
10/3/2012	Malts Lounge 0319	1	4.92				4.92
10/3/2012	Room Charge	1	109.00				109.00
10/3/2012	Tourism Levy	1	4.36				4.36
10/3/2012	Destination Market Fee	1	1.09				1.09
10/3/2012	Parking Daily	1	16.95				16.95
10/3/2012	Federal Tax GST Parking	1	0.85				0.85
Total invoice							170.25
Total Paid							0.00
Total Due							170.25

See
 38.00
 132.25

Total GST 2.43

I agree that my liability for any charges incurred by me is not waived and agree to be held personally liable in the event that the indicated person, company or organization fails to pay for any part of the full amount of these charges. Interest will be charged on any overdue balance.

Signature X _____

Run Date: 11/7/2012
 Time: 3:25:17AM
 Store #: 1

Coast Edmonton Plaza Hotel
 Cashout & Revenue
Checks Report

Page #: 1
 Version: 1.50
 Report CR: 176

10/3/2012 Wednesday

Check #: 606319	Table: 600	Table Size: 1	Adjusted: N
Cashout Ref #: 8	Cashout Name: Joy - 1976	Date / Time: 10/3/2012 9:51:00PM	
Member #:	Department: Malt Lounge	To: 10/3/2012 10:41:18PM	

Seat	Description	Factor	Amount	Dept	Special Price	Extra Tax	Promo Description	Discount By
2	DRY PIB	1.00	9.50	Malt Lounge	N	N		
2	WON TON SOUP	1.00	11.00	Malt Lounge	N	N		
2	WON TON SOUP	1.00	11.00	Malt Lounge	N	N		
	GST		1.58					
	Total:		33.08					
	Covers: 1							
	Room Charge	-4.92	33.00			2016		1
	Total:		33.08					

included, Eagle, Mopar, Safford, Conroy

105th Street
 105th Street, 105th St
 105th Street, 105th St

Mr Stephen LOCKWOOD



Receipt

Invoice date: 10/26/2012
 Our reference: [Redacted]
 GST Number: 10105 5469 110020

Guest: Mr Stephen LOCKWOOD Arrival: 10/25/2012 Departure: 10/26/2012 Room: 0603

Date	Description	Quantity	Unit Price	Total ()
10/24/2012	Room Charge	1	109.00	109.00
10/25/2012	Tourism Levy	1	4.36	4.36
10/25/2012	Destination Market Fee	1	1.09	1.09
10/26/2012	105th Street Cafe 4405	1	15.50	15.50
10/26/2012	Federal Tax GST Restaurant 4405	1	0.78	0.78
10/26/2012	105th Street Cafe 4405	1	3.72	3.72
10/26/2012	105th Street Cafe 4406	1	12.50	12.50
10/26/2012	Federal Tax GST Restaurant 4406	1	0.63	0.63
10/26/2012	105th Street Cafe 4406	1	2.87	2.87
10/26/2012	105th Street Cafe 4407	1	11.00	11.00
10/26/2012	Federal Tax GST Restaurant 4407	1	0.55	0.55
10/26/2012	105th Street Cafe 4407	1	3.45	3.45

Total invoice 165.45

10/26/2012 VS [Redacted] -165.45

Subtotal 165.45

Handwritten notes:
 114.15
 5.00

Mr Stephen LOCKWOOD



Receipt

Invoice date 10/26/2012
Our reference [REDACTED]
GST Number [REDACTED]

Date	Description	Quantity	Unit Price	Total (i)
			Total Paid	-165.45
			Total Due	0.00
Total GST		1.96		

I agree that my liability for any charges incurred by me is not waived and agree to be held personally liable in the event that the indicated person, company or association fails to pay for any part of the full amount of these charges. Interest will be charged on any overdue balance.

Signature X
