

Board and Executive Expense Report

Name John Lehnners
Title AHS Board Member
Location

Expenses submitted during the month of December 2012

Travel (1)										
Date	Source Document	Purpose	Airfare	Meals	Accommodation	Other Travel	Total Travel	Professional Development (2)	Working Sessions Hosting and Hospitality (3)	Other (4)
December 2012	Expense Claim	Various meetings		30	157	470	657			
Total			\$ -	\$ 30	\$ 157	\$ 470	\$ 657	\$ -	\$ -	\$ -

Total for the Month \$ 657

Maximum meal expense claimed in the month \$ 21
 Maximum daily hotel rate claimed in the month \$ 149
 Non economy air travel in the month \$ -

1) Travel expenses

Includes local and out of province/country travel expenses. Other travel includes items such as taxis, parking mileage, car rental and other expenses related to travel.

2) Professional Development

Includes conference, seminar and course registration fees and material

3) Hosting and Hospitality expenses

Hospitality and Hosting expenses may be incurred to advance AHS' mission, vision and values. For example, may include working lunches with staff and prospective employees meetings with government officials, dignitaries, public interest groups, donors other public or private organizations.

4) Other

Other expenses include expenses incurred in the normal course of business that are required for work purposes. May include small item technology purchases, books, etc.

Car allowance and any other employment benefits reported in the annual financial statements are excluded from this report

ALBERTA HEALTH SERVICES BOARD MEMBER REMUNERATION AND EXPENSE CLAIM

Name: <u>John Lehman</u>	(For Board Office Use Only) A/P Vendor ID#:
Phone #: [REDACTED]	Travel Period Month: <u>Dec / 2012</u>

DATE (DD/MM/YY)	DESCRIPTION (Include purpose of trip, mode of travel, starting point, details of expenditure)	MEALS				ACCOM- MODATION	TRANSPORTA- TION (FLIGHT, CAR RENTAL, FUEL, PARKING, ETC.)	OTHER (ITEMIZE)	MILEAGE (KM)
		B	L	D	AMOUNT				
13/12/12	(Gr. Prairie → Edm.) Edmonton Con/	✓			9.20				465
14/12/12	Edmonton Board (Edm → Gr. Prairie) Public		✓		20.75	156.51			465
07/12/12	HR Committee Mtg								
TOTAL KMS								930	
APPLICABLE MILEAGE RATE @								50.5¢	
SUB-TOTAL (carry forward to continuation sheet, where applicable)		A	B	C	D	E			469.65
		29.95	156.51						

FOR ACCOUNTS PAYABLE EXPENSE CODING		
Description	Coding	Amount
MEAL (A)	101.0005.71110300004.4500000	29.95 ✓
TRAVEL EXPENSE (B+C+E)	101.0005.71110300004.6221200	626.16 ✓
OTHER (D)	101.0005.71110300004.4109000	656.11
GRAND TOTAL		678.11

CLAIMANT SIGNATURE <u>[Signature]</u> DATE SUBMITTED <u>12/17/2012</u>	APPROVAL SIGNATURE <u>[Signature]</u> DATE APPROVED <u>Dec 21/12</u>	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td rowspan="3" style="text-align: center;">meals</td> <td style="text-align: center;">breakfast</td> <td style="text-align: right;">\$9.20</td> </tr> <tr> <td style="text-align: center;">lunch</td> <td style="text-align: right;">\$11.60</td> </tr> <tr> <td style="text-align: center;">dinner</td> <td style="text-align: right;">\$20.75</td> </tr> <tr> <td colspan="2" style="text-align: center;">Lodging per night</td> <td style="text-align: right;">\$20.15</td> </tr> <tr> <td colspan="2" style="text-align: center;">Per diem 24-hour</td> <td style="text-align: right;">\$7.35</td> </tr> </table>	meals	breakfast	\$9.20	lunch	\$11.60	dinner	\$20.75	Lodging per night		\$20.15	Per diem 24-hour		\$7.35
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	dinner	\$20.75													
Lodging per night		\$20.15													
Per diem 24-hour		\$7.35													
I hereby acknowledge that I have read the "Travel, Meal and Hospitality Expenses Policy" of Alberta Health Services and hereby confirm that the expenses claimed are in compliance with such policy															

Honoraria over...

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The Westin Edmonton
10135 100 St
Edmonton, AB T5J 0N7
Canada
Tel: 780-426-3636 Fax: 780-428-1454

Mr John Lehnars
Alberta Health Services
10105 96 AVE
GRANDE PRAIRIE, AB T8V 0M5

Email: [REDACTED]
AHL118 - Alberta Health Service

Page Number : 1
Guest Number: [REDACTED]
Folio ID : [REDACTED]
No. Of Guest: 1
Room Number : 511
Room Rate : 149.00
Club Account: [REDACTED]

Invoice Nbr: 136792
Arrive Date: 12-DEC-12 23:15
Depart Date: 13-DEC-12 07:38

Tax Invoice

Tax ID: 861336493RT0005
The Westin Edmonton 13-DEC-12 07:38 ADILADA

Date	Reference	Description	Charges	Credits
12-DEC-12	RT511	Room Charge	149.00	
12-DEC-12	RT511	DMF	1.49	
12-DEC-12	RT511	Tourism Levy	6.02	
13-DEC-12	VI	Visa		-156.51
		** Total	156.51	-156.51
		*** Balance	0.00	

As a Starwood Preferred Guest you have earned at least 447 Starpoints for this visit [REDACTED]

Continued on the next page

The Westin Edmonton
 10135 100 St
 Edmonton, AB T5J 0N7
 Canada
 Tel: 780-426-3636 Fax: 780-428-1454

Mr John Lehnars
 Alberta Health Services
 10105 96 AVE
 GRANDE PRAIRIE, AB T8V 0M5

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Email: [REDACTED]
 AHL11B - Alberta Health Servic

EXPENSE SUMMARY REPORT

Date	Room	GST	Tour Levy	Food\Bev	Phone	Other
12-DEC-12	149.00	0.00	6.02	0.00	0.00	1.49
13-DEC-12	0.00	0.00	0.00	0.00	0.00	0.00
Total	149.00	0.00	6.02	0.00	0.00	1.49

Date	Total	Payment
12-DEC-12	156.51	0.00
13-DEC-12	0.00	-156.51
Total	156.51	-156.51