

AHS Board and Executive Expense Report

Name Dr. Verna Yiu
Title President & Chief Executive Officer
Location Edmonton

Expenses submitted during the month of January 2018

Travel (1)										
MMM-YY	Source Document	Purpose	Airfare	Meals	Accommodation	Other Travel	Total Travel	Professional Development (2)	Working Sessions Hosting and Hospitality (3)	Other (4)
Jan-18	P-Card	Meetings			233	250	483			
Jan-18	Direct Billing	Meetings	870				870			
Total			\$ 870	\$ -	\$ 233	\$ 250	\$ 1,353	\$ -	\$ -	\$ -

Total for the Month \$ 1,353

Maximum daily single meal expense claimed in the month \$ -
 Maximum daily base hotel rate claimed in the month \$ 200
 Non economy air travel in the month \$ -

1) Travel expenses

Includes local and out of province/country travel expenses. Other travel includes items such as taxis, parking mileage, car rental and other expenses related to travel.

2) Professional Development

Includes conference, seminar and course registration fees and material

3) Hosting and Hospitality expenses

Hospitality and Hosting expenses may be incurred to advance AHS' mission, vision and values. For example, may include working lunches with staff and prospective employees meetings with government officials, dignitaries, public interest groups, donors other public or private organizations.

4) Other

Other expenses include expenses incurred in the normal course of business that are required for work purposes. May include small item technology purchases, books, etc.

5) Remuneration, Allowances Reported in the Financial Statements

Car allowance, honoraria, meeting fees, and any other employment benefits reported in the annual financial statements are excluded from this report.

AHS Public Disclosure P-Card

Claimant Name	Claimant Title	Claimant Location	Expense Claim Total									
YIU, VERNA	President & CEO Alberta Health Services	Edmonton	\$ 353.44									
Expense Date	Business reason	Expense Location	Expense Type	Amount	From Location	To Location	Justification	# of days	# of Attendees	Attendee Name(s)	Trip Distance	
1/10/2018	Taxi: Attend staff telehealth sessions, Calgary Zone Leadership Dinner and other meetings in Calgary	AB - Local	Taxi	\$ 59.92	Calgary International Airport	Southport Tower	Taxi: Attend staff telehealth sessions, Calgary Zone Leadership Dinner and other meetings in Calgary	1				
1/10/2018	Accommodation: Attended staff telehealth sessions, Calgary Zone Leadership dinner on Jan 10 and speaker at Calgary ZMAC meeting on Jan 11	AB - Local	Accommodations	\$ 233.03			Accommodation: Attended staff telehealth sessions, Calgary Zone Leadership dinner on Jan 10 and speaker at Calgary ZMAC meeting on Jan 11	1				
1/11/2018	Taxi: Attended staff telehealth sessions, Calgary Zone Leadership dinner and ZMAC meeting in Calgary	AB - Local	Taxi	\$ 60.49	Southport Tower	Calgary International Airport	Taxi: Attended staff telehealth sessions, Calgary Zone Leadership dinner and ZMAC meeting in Calgary	1				
Approver(s) for the claim		Approval Status		Approval Date								
RHODES, DEBORAH		Approve		2-Feb-18								

①

ASSOCIATED CAB
ALLIED LIMOUSIN
307-41 AVENUE NE
CALGARY AB T2E 2N4
(403) 299-1111
CAR#1185

③

316 MERIDIAN ROAD SE
CALGARY, AB T2A 1X2

SALE

MD: [REDACTED]
TID: [REDACTED] REF#: [REDACTED]
Batch [REDACTED] SEQ: [REDACTED] 11.08.55
01/10/18
APPR CODE: [REDACTED]
MASTERCARD

AMOUNT \$52.10
TIP \$7.82
TOTAL \$59.92

00 - APPROVED - 001

MasterCard

[REDACTED]

THANK YOU

CUSTOMER COPY

TERMINAL ID: [REDACTED]
MERCHANT ID: [REDACTED]
VEHICLE ID: [REDACTED]
DRIVER ID: [REDACTED]
GST ACCOUNT #: [REDACTED]
TRIP NUMBER: [REDACTED]
PASSENGERS: 1

01/11/2018
START: 13:44 END: 14:21
DISTANCE: 314.00 RATE: 1

FARE AMOUNT: \$ 50.10

TAX AMOUNT: \$ 2.50
TIP AMOUNT: \$ 7.89

TOTAL : \$ 60.49

MASTER CARD SALE : [REDACTED]

APPROVAL NUMBER : [REDACTED]

PASSENGER COPY

THANK YOU
(403)299-9999
WWW.THECHECKERGROUP.COM



Taxi: Attend staff telehealth sessions, Calg. Leadership dinner and other Mtgs in Calgary

Taxi: Southport Tower to Calgary Airport - Attend staff telehealth sessions, Calg. Leadership dinner, ZMAFC Mtg in Calgary

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KENSINGTON

Dr. Verna Yiu

Card

Room Number : [REDACTED]
 Arrival Date : 10-01-18
 Departure Date : 11-01-18
 Page : 1 of 1
 Folio Number :
 Confirmation : [REDACTED]
 Cashier :

INFORMATION INVOICE

Company Name :
 Group :
 A/R Number :

GST No. : 894582667RT0001 11-01-18

Date	Description	Charges	Credits
10-01-18	Kensington Riverside Inn	228.65	200
10-01-18	Service & Marketing Fee	11.43	
10-01-18	Alberta Tourism Levy	9.60	
10-01-18	GST	12.00	
11-01-18	Mastercard [REDACTED]		261.68

Total	261.68	261.68
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Room GST	12.00	Balance	0.00	CAD
F&B GST	0.00			
Other GST	0.00			

Total GST 12 Claiming only \$233.03

Accommodation: Attend staff telehealth sessions, Calg. Leadership dinner and ZMAE kitg in Calgary.

*AHS policy = \$200/day base rate
 Personal cheque for \$28.65 attached
 to reimburse AHS for overage*

I agree that I am personally liable for the final disposition and payment of any services rendered or goods supplied by The Kensington Riverside Inn and further authorize the use of my credit card to facilitate full payment. I accept responsibility in the event the indicated third-party, company or association fails to render full payment of this account, and also for any loss or damage to the premises or its contents.

Guest Signature: _____

AHS Public Disclosure P-Card

Claimant Name	Claimant Title	Claimant Location	Expense Claim Total									
Verna Yiu	President and CEO	Edmonton	\$ 130.00									
Expense Date	Business reason	Expense Location	Expense Type	Amount	From Location	To Location	Justification	# of days	# of Attendees	Attendee Name(s)	Trip Distance	
12/4/2017	Calgary - presentation to the 1st Year Med students at UofC	AB - Other Zones	Taxi	\$ 65.00			Taxi -In Calgary for presentation to the 1st Year Med students at UofC Items charged to Executive Assistant's January 2018 P-Card on behalf of Verna Yiu.	1				
12/7/2017	Tour AgeCare attend ACH Foundation Candy Cane Gala	AB - Other Zones	Taxi	\$ 65.00			Taxi -Tour AgeCare attend ACH Foundation Candy Cane Gala. Items charged to Executive Assistant's January 2018 P-Card on behalf of Verna Yiu.	1				
Approver(s) for the claim		Approval Status	Approval Date									
Signature kept on file		Approve										

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[Redacted]

From: Infinity Transportation Inc <infinitytransportationinc@hotmail.com>
Sent: Thursday, December 14, 2017 9:07 PM
To: [Redacted]
Subject: Fwd:Dec 4th Transaction Receipt

----- Forwarded message -----
From: "AIRPORT TAXI SERVICE" <esp_receipt@moneris.com>
Date: Dec 13, 2017 3:32 PM
Subject: Transaction Receipt - Do Not Reply
To: <infinitytransportationinc@hotmail.com>
Cc:

AIRPORT TAXI SERVICE

T:

APPROVED

TYPE PURCHASE
ORDER ID [Redacted]
AMOUNT (CAD) \$65.00 ✓
CARD NUM [Redacted]
ACCOUNT MC
DATE Dec 13 2017 03:31PM
REF NUM [Redacted]
AUTH CODE [Redacted]

APPROVED - THANK YOU 027

REFUND POLICY

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From: Infinity Transportation Inc <infinitytransportationinc@hotmail.com>
Sent: Thursday, December 14, 2017 9:07 PM
To: [Redacted]
Subject: Fwd: Dec 7th Transaction Receipt

----- Forwarded message -----
From: "AIRPORT TAXI SERVICE" <esp_receipt@moneris.com>
Date: Dec 13, 2017 3:32 PM
Subject: Transaction Receipt - Do Not Reply
To: <infinitytransportationinc@hotmail.com>
Cc:

AIRPORT TAXI SERVICE

T:

APPROVED

TYPE	PURCHASE	
ORDER ID	[Redacted]	✓
AMOUNT (CAD)	\$65.00	
CARD NUM	[Redacted]	
ACCOUNT	MC	
DATE	Dec 13 2017 03:31PM	
REF NUM	[Redacted]	
AUTH CODE	[Redacted]	

APPROVED - THANK YOU 027

REFUND POLICY

Expense Report Direct Bill Summary

Purpose of This Form:

The purpose of this form is to report expenses incurred on behalf of a designated Executive or an AHS Board Member and paid for by a third party vendor. The information will be used for public disclosure reporting.

Expenses Paid Directly to Third Party Vendors:

AHS may have established accounts with certain vendors used to book travel and other expenses that are billed directly to AHS. Examples include but are not limited to hotels, travel agencies, car rental agencies, conferences, courses and expenses reimbursed from a petty cash fund. It is mandatory to include in monthly reports these expenses that pertain to each member. AHS is required to disclose expenses for all applicable receipts and back up must be attached.

Direct Bill Report

- Enter all items related to expenses incurred while conducting AHS business and paid for via a third party vendor (i.e. accommodations, airline tickets, car rentals, hosting events and working sessions)
- Enter all expenses pertaining to professional development such as conferences and courses, etc.
- Enter all expenses paid by AHS not mentioned above.
- Copies of invoices and other relevant back up must be attached, approvals for hosting events/working sessions that exceeds \$600 must be provided.
- Information will be used for reporting purposes only.
- A personal cheque must be attached to cover expenses deemed ineligible.
- Indicate whether you have expenses to report in this section for this reporting period: **YES**

Name : Dr. Verna Yiu	Reporting Period for the Month of : Jan-18
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DD-MMM-YYYY	Payment Method	Category	Description/Purpose of the Expense	Name of Vendor	Amount Paid
10-Jan-2018	Direct Billing	Airline Ticket	Airfare: Edmonton to Calgary (return): Staff telehealth sessions; Calgary Zone Leadership dinner and ZMAC meetings on Jan 10 & 11.	Marlin Travel	420.06
24-Jan-2018	Direct Billing	Airline Ticket	Airfare: Edmonton to Calgary (return): Attend CDL dinner on Jan 24 and CDL all day meeting on Jan 25. Flight was cancelled as Dr. Yiu no longer available to attend. Credit issued	Marlin Travel	449.86
	Direct Billing				
	Direct Billing				
	Direct Billing				
Total Paid in the Month					\$ 869.92



Invoice

ALBERTA HEALTH SERVICES
 ALBERTA HEALTH SERVICES
 10030 - 107 STREET
 EDMONTON AB
 T5J 3E4

Trip #: [REDACTED]
 Booking Date: 03 Jan 18
 Client: [REDACTED]
 Agent: [REDACTED]
 File Locator: [REDACTED]

PASSENGERS: DR VERNA YIU

REFERENCE/ DESCRIPTION	FARE	HST/GST	PST	OTHER TAXES	PENALTY	TOTAL
AIR CANADA Ticket # [REDACTED]	345.10	0.00	\$0.00	74.96	0.00	420.06 CAD
Total:	345.10	0.00	0.00	74.96	0.00	420.06 CAD

PAYMENTS	Invoice #	Payment Date	Card Holder	Form of Payment	Amount
	[REDACTED]	01/03/2018	[REDACTED]	[REDACTED]	420.06 CAD
Total Payment:					420.06 CAD

Balance Due CAD Currency 0.00 CAD

Total GST 0.00 Total HST \$0.00

CORPORATE UNIT 101
 REASON FOR TRAVEL ZMAC MEETINGS

AIR FLIGHT ACCIDENT INSURANCE IS PROVIDED AT NO COST TO OUR CLIENTS FOR THE PRINCIPAL SUM \$100000 UNDER GROUP POLICY GTRMM 11506 UNDERWRITTEN BY MANULIFE FINANCIAL
 ***** AFTER HOURS EMERGENCY HELP DESK WITHIN CANADA OR UNITED STATES CALL ...1 888 342 3292 OUTSIDE OF TOLL FREE AREA CALL COLLECT...303 801 2147 PLEASE QUOTE ACCESS CODE 2EC0 ***** **PLEASE REVIEW YOUR ITINERARY FOR ACCURACY**
 PLEASE INFORM US WITHIN ONE BUSINESS DAY SHOULD YOU FIND ANY DISCREPANCIES. DEPENDING ON THE NATURE OF THE DISCREPANCY COSTS ASSOCIATED WITH MAKING CORRECTIONS MAY BE YOUR RESPONSIBILITY -----
 ---AIR CANADA RULES----- TICKET IS NON REFUNDABLE CHANGES PERMITTED UP TO 2 HOURS PRIOR TO FLIGHT TIME CHANGE FEES PLUS ANY FARE INCREASE WILL APPLY 24HOURS IN ADVANCE GO TO WWW.AIRCANADA.COM TO CHECK IN AND PRINT YOUR BOARDING PASS.

ALBERTA HEALTH SERVICES
ALBERTA HEALTH SERVICES
10030 - 107 STREET
EDMONTON AB
T5J 3E4

Trip #: [REDACTED]
Booking Date: 03 Jan 18
Client: [REDACTED]
Agent: [REDACTED]
File Locator: [REDACTED]

MY ITINERARY

Passengers: VERNA YIU Citizenship: Not Specified Required Travel Documents: Not Specified

All passengers need to ensure that correct documentation requirements are met for entry to the applicable destinations as well as for their return to Canada

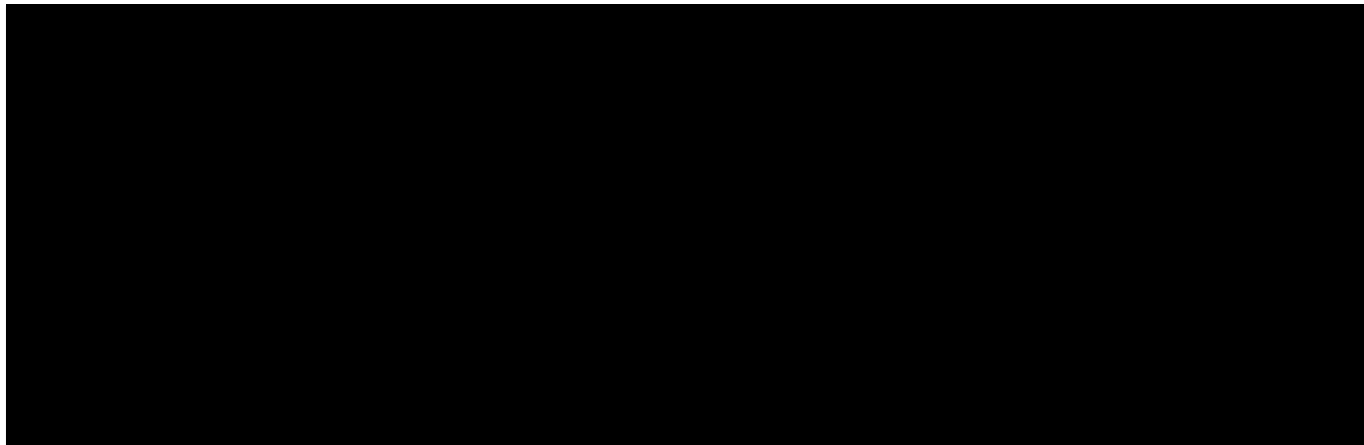


AIR

Passengers: VERNA YIU

Booking Date: 03 Jan 18
File Locator/Ticket #: [REDACTED]

Airline	Flight	From	Terminal	To	Class/Seat	Stops
AIR CANADA	08137	EDMONTON INTL 10 Jan 18 9:25AM		CALGARY INTL 10 Jan 18 10:19AM	G/	



AIR

Passengers: VERNA YIU

Booking Date: 03 Jan 18
File Locator/Ticket #: [REDACTED]

Airline	Flight	From	Terminal	To	Class/Seat	Stops
AIR CANADA	08146	CALGARY INTL 11 Jan 18 3:25PM		EDMONTON INTL 11 Jan 18 4:23PM	G/	



Invoice

ALBERTA HEALTH SERVICES
 ALBERTA HEALTH SERVICES
 10030 - 107 STREET
 EDMONTON AB
 T5J 3E4

Trip #: [REDACTED]
 Booking Date: 05 Jan 18
 Client: [REDACTED]
 Agent: [REDACTED]
 File Locator: [REDACTED]

PASSENGERS: DR VERNA YIU

REFERENCE/ DESCRIPTION	FARE	HST/GST	PST	OTHER TAXES	PENALTY	TOTAL
AIR CANADA Ticket # [REDACTED]	374.90	0.00	\$0.00	74.96	0.00	449.86 CAD
Total:	374.90	0.00	0.00	74.96	0.00	449.86 CAD

PAYMENTS	Invoice #	Payment Date	Card Holder	Form of Payment	Amount
	[REDACTED]	01/04/2018	[REDACTED]	[REDACTED]	0.00 CAD
					449.86 CAD
				Total Payment:	449.86 CAD
				Balance Due CAD Currency	0.00 CAD

Total GST 0.00 Total HST \$0.00

CORPORATE UNIT 101
 REASON FOR TRAVEL CONFERENCE

-----AIR CANADA RULES----- TICKET IS NON REFUNDABLE CHANGES PERMITTED UP TO 2 HOURS PRIOR TO FLIGHT TIME CHANGE FEES PLUS ANY FARE INCREASE WILL APPLY 24HOURS IN ADVANCE GO TO WWW.AIRCANADA.COM TO CHECK IN AND PRINT YOUR BOARDING PASS.

ALBERTA HEALTH SERVICES
ALBERTA HEALTH SERVICES
10030 - 107 STREET
EDMONTON AB
T5J 3E4

Trip #: [REDACTED]
Booking Date: 05 Jan 18
Client: [REDACTED]
Agent: [REDACTED]

File Locator: [REDACTED]

MY ITINERARY

Passengers Verna YIU **Citizenship** Not Specified **Required Travel Documents** Not Specified

All passengers need to ensure that correct documentation requirements are met for entry to the applicable destinations as well as for their return to Canada



AIR

Passengers: Verna YIU

Booking Date: 04 Jan 18
File Locator/Ticket #: [REDACTED]

Airline	Flight	From	Terminal	To	Class/Seat	Stops
AIR CANADA	08149	EDMONTON INTL 24 Jan 18 3:25PM		CALGARY INTL 24 Jan 18 4:19PM	S/	



AIR

Passengers: Verna YIU

Booking Date: 04 Jan 18
File Locator/Ticket #: [REDACTED]

Airline	Flight	From	Terminal	To	Class/Seat	Stops
AIR CANADA	08154	CALGARY INTL 25 Jan 18 8:10PM		EDMONTON INTL 25 Jan 18 9:08PM	W/	