

## AHS Board and Executive Expense Report

**Name** Tina Giesbrecht  
**Title** General Counsel Legal & Privacy  
**Location** Calgary

Expenses submitted during the month of March 2018

Travel (1)										
MMM-YY	Source Document	Purpose	Airfare	Meals	Accommodation	Other Travel	Total Travel	Professional Development (2)	Working Sessions Hosting and Hospitality (3)	Other (4)
Mar-18	Expense Claim	Meetings			201	274	475			
Mar-18	Direct Billing	Meetings	851				851			
<b>Total</b>			\$ 851	\$ -	\$ 201	\$ 274	\$ 1,326	\$ -	\$ -	\$ -

**Total for the Month**      \$      1,326

Maximum daily single meal expense claimed in the month      \$      -  
Maximum daily base hotel rate claimed in the month      \$      179  
Non economy air travel in the month      \$      -

### 1) Travel expenses

Includes local and out of province/country travel expenses. Other travel includes items such as taxis, parking mileage, car rental and other expenses related to travel.

### 2) Professional Development

Includes conference, seminar and course registration fees and material

### 3) Hosting and Hospitality expenses

Hospitality and Hosting expenses may be incurred to advance AHS' mission, vision and values. For example, may include working lunches with staff and prospective employees meetings with government officials, dignitaries, public interest groups, donors other public or private organizations.

### 4) Other

Other expenses include expenses incurred in the normal course of business that are required for work purposes. May include small item technology purchases, books, etc.

### 5) Remuneration, Allowances Reported in the Financial Statements

Car allowance, honoraria, meeting fees, and any other employment benefits reported in the annual financial statements are excluded from this report.

## AHS Public Disclosure Expense Claims

Claimant Name	Claimant Title	Claimant Location	Expense Claim Total										
GIESBRECHT, TINA	General Counsel Legal & Privacy	Calgary	\$ 475.32										
Expense Date	Business reason	Expense Location	Expense Type	Amount	From Location	To Location	Justification	# of days	# of Attendees	Attendee Name(s)	Trip Distance		
2/14/2018	Taxi from Edm Hotel to AHS Offices   Lyle Brookes 1:1 and Meet & Greet w/ToddG	AB - Other Zones	Taxi	\$ 7.59	Edm Hotel	AHS Edm Office	Taxi from Edm Hotel to AHS Offices   Lyle Brookes 1:1 and Meet & Greet w/ToddG	1					
2/14/2018	Parking at YYC Airport While in Edm   Lunch Mtg w/Verna Yiu/Brenda Huband/Karyn Popplestone and LyleB Meet & Greet w/ ToddG	AB - Other Zones	Parking - Lot or Parkade	\$ 29.35			Parking at YYC Airport While in Edm   Lunch Mtg w/Verna Yiu/Brenda Huband/Karyn Popplestone and LyleB Meet & Greet w/ ToddG	1					
2/14/2018	Taxi to YEG Airport Return Flight   Lunch Mtg w/Verna Yiu/Brenda Huband/Karyn Popplestone and LyleB Meet & Greet w/ ToddGC	AB - Other Zones	Taxi	\$ 55.22	Edm AHS Office	YEG Airport	Taxi to YEG Airport Return Flight   Lunch Mtg w/Verna Yiu/Brenda Huband/Karyn Popplestone and LyleB Meet & Greet w/ ToddGC	1					
3/1/2018	Taxi from YEG Airport to Edm Hotel   PLPLT Operational Planning Session	AB - Other Zones	Taxi	\$ 60.50	YEG Airport	Westin Edm Downtown	Taxi from YEG Airport to Edm Hotel   PLPLT Operational Planning Session	1					
3/1/2018	Parking at YYC Airport While in Edm   PLPLP Operational Planning Session	AB - Other Zones	Parking - Lot or Parkade	\$ 29.35			Parking at YYC Airport While in Edm   PLPLP Operational Planning Session	1					
3/1/2018	Hotel in Edm   PLPLT Operational Planning Session	AB - Other Zones	Accommodations	\$ 200.96			Hotel in Edm   PLPLT Operational Planning Session	1					
3/2/2018	Taxi from Edm Office to YEG Airport   PLPLT Operational Planning Session	AB - Other Zones	Taxi	\$ 53.00	7th Street Plaza Office	YEG Airport	Taxi from Edm Office to YEG Airport   PLPLT Operational Planning Session	1					
3/2/2018	Taxi from Hotel to Edm Office   PLPLT Operational Planning Session	AB - Other Zones	Taxi	\$ 10.00	Westin Downtown	107th Street Office	Taxi from Hotel to Edm Office   PLPLT Operational Planning Session	1					
3/12/2018	Parking at YYC Airport   OIPC Mtg with Alberta Health   Data De-identification Solution	AB - Other Zones	Parking - Lot or Parkade	\$ 29.35			Flight later cancelled due to Air Canada operational issue	1					
<b>Approver(s) for the claim</b>		<b>Approval Status</b>		<b>Approval Date</b>									
GILCHRIST, TODD		Approve		22-Mar-18									

GREATER EDMONTON TAXI  
SERVICE  
10135 31 AVE NW  
EDMONTON AB

CARD [REDACTED]  
CARD TYPE INTERAC  
ACCOUNT TYPE CHEQUING  
DATE 2018/02/14  
TIME 5385 09:09:04  
INVOICE # [REDACTED]  
RECEIPT NUMBER [REDACTED]

PURCHASE  
AMOUNT \$6.60  
TIP \$0.99  
TOTAL

*Line 4*      \$7.59

Interac



APPROVED

AUTH# [REDACTED]  
THANK YOU

CARDHOLDER COPY

YELLOW CAB 780.467  
BARREL TAXI 780.48  
EDMTAXI.COM  
GST 100403070

AIRPORT TAXI SERVICE  
4608 101 ST.  
(7808907070)  
EDMONTON AB

Co-op Taxi Line  
(780)425-2525  
www.co-optaxi.com

CARD [REDACTED]  
CARD TYPE VIS  
DATE 2018/03/0  
TIME 3418 21:49:21  
INVOICE # [REDACTED]  
RECEIPT NUMBER [REDACTED]

PURCHASE  
AMOUNT \$55.00  
TIP \$5.50  
TOTAL

*Line 8*  
\$60.50

-----  
Visa Credit  
[REDACTED]

APPROVED

AUTH# [REDACTED]  
THANK YOU

CARDHOLDER COPY

IMPORTANT - RETAIN THIS  
COPY FOR YOUR RECORDS

Terminal [REDACTED]  
Driver [REDACTED]  
18/03/02 15:31:36

VISA  
Card : [REDACTED]  
Visa Credit  
CHIP CARD

Ref [REDACTED]  
Auth [REDACTED]

PURCHASE  
FARE : \$ 48.00  
TIP : \$ 5.00  
-----  
TOTAL : \$ 53.00

*Line 9*

APPROVED - THANK YOU  
(01-027)

IMPORTANT: Retain this  
copy for your records

Customer Copy

Thank you for choosing  
Co-op taxi

RECEIPT  
GST NO. R122556194

TKT NO [REDACTED]  
EXIT No. A1  
IN: 03/12/18 08:21  
OUT: 03/12/18 11:23  
DURATION: 0 03: 02  
PAID: \$ 29.35  
(GST INCLUDED)  
VISA *Line 10*

REF. [REDACTED]  
THANK YOU FOR  
YOUR VISIT

FlyYYC

YYC CALGARY INTERNATIONAL AIRPORT

The Westin Edmonton  
 10135 100 St  
 Edmonton, AB T5J 0N7  
 Canada  
 Tel: 780-426-3636 Fax: 780-428-1454

# WESTIN®

HOTELS & RESORTS

Ms Tina Giesbrecht

Page Number : 1 Invoice Nbr : [REDACTED]  
 Guest Number : [REDACTED]  
 Folio ID : [REDACTED]  
 Arrive Date : 01-MAR-18 21:52  
 Depart Date : 02-MAR-18 12:01  
 No. Of Guest : 1  
 Room Number : [REDACTED]  
 Club Account : [REDACTED]

Information Invoice

Tax ID : 815461330RT0001

The Westin Edmonton MAR-02-2018 04:41 [REDACTED]

Date	Reference	Description	Charges (CAD)	Credits (CAD)
01-MAR-18	[REDACTED]	Room Charge	179.00	
01-MAR-18	[REDACTED]	GST	9.22	
01-MAR-18	[REDACTED]	Destination Marketing Fee	5.37	
01-MAR-18	[REDACTED]	Tourism Levy	7.37	
MAR-02-2018VI		Visa		-200.96

Approve EMV Receipt for VI [REDACTED] PIN Verified

Application Label: Visa Credit

\*\* Total 200.96  
 \*\*\* Balance 0.00

-200.96 Line 7

## RECEIPT GST NO. R122556194

TKT NO: [REDACTED]  
 EXIT No. A2  
 IN: 03/01/18 19:05  
 OUT: 03/02/18 18:35  
 DURATION: 0 23: 30  
 PAID: \$ 29.35  
 (GST INCLUDED)  
 VISA [REDACTED]

Continued on the next page

**YELLOW CAB**

780.462.3456

call or text your address to book your cab

GST# \_\_\_\_\_ Line 6  
 Date: 2-03-2018 Amount: 10-0  
 Driver: [REDACTED] Car#: [REDACTED]  
 From: [REDACTED]  
 To: 10030-1075T

REF. [REDACTED]  
 THANK YOU FOR  
 YOUR VISIT

Line 5



10135-31 Avenue, Edmonton, AB T6N 1C2



TRANSACTION RECORD

CALGARY AIRPORT AUTHORITY  
2000 AIRPORT ROAD T2E6W5  
CALGARY AB  
22627513  
GH2262751306

GREATER EDMONTON TAXI  
SERVICE  
10135 31 AVE NW  
EDMONTON AB

\*\*\*\* PURCHASE \*\*\*\*  
02-14-2018 17:36:39  
Acct # [REDACTED] RF  
Card Type DP  
A0000002771010 Interac

CARD [REDACTED]  
CARD TYPE INTERAC  
ACCOUNT TYPE CHEQUING  
DATE 2018/02/14  
TIME 4851 14:02:20  
INVOICE # [REDACTED]  
RECEIPT NUMBER [REDACTED]

Trace [REDACTED]  
Inv. # [REDACTED]  
Auth # [REDACTED] RRN [REDACTED]

PURCHASE  
AMOUNT \$50.20  
TIP \$5.02  
TOTAL

Total *Line 1* \$29.35  
(001) APPROVED-THANK YOU

*Line 2* \$55.22

Retain this copy for your records  
Customer copy

Interac  
[REDACTED]

APPROVED

AUTH# [REDACTED]  
THANK YOU

The Calgary Airport Authority  
2000 Airport road NE  
GST R122556194

CARDHOLDER COPY

Receipt Number [REDACTED]  
Ticket Nr [REDACTED]  
In 02/13/2018 19:09  
Out 02/14/2018 17:36  
Duration 22:27

YELLOW CAB 780.462.3456  
BARREL TAXI 780.489.7777  
EDMTAXI.COM  
GST 100403070

Transient Parker \$ 29.35  
Total \$ 29.35  
Validations \$ 0.00  
Balance Due: \$ 29.35  
Check *Line 1* \$ 29.35  
Change 0.00

## Expense Report Direct Bill Summary

### Purpose of This Form:

The purpose of this form is to report expenses incurred on behalf of a designated Executive or an AHS Board Member and paid for by a third party vendor. The information will be used for public disclosure reporting.

### Expenses Paid Directly to Third Party Vendors:

AHS may have established accounts with certain vendors used to book travel and other expenses that are billed directly to AHS. Examples include but are not limited to hotels, travel agencies, car rental agencies, conferences, courses and expenses reimbursed from a petty cash fund. It is mandatory to include in monthly reports these expenses that pertain to each member. AHS is required to disclose expenses for all applicable receipts and back up must be attached.

### Direct Bill Report

- Enter all items related to expenses incurred while conducting AHS business and paid for via a third party vendor (i.e. accommodations, airline tickets, car rentals, hosting events and working sessions)
- Enter all expenses pertaining to professional development such as conferences and courses, etc.
- Enter all expenses paid by AHS not mentioned above.
- Copies of invoices and other relevant back up must be attached, approvals for hosting events/working sessions that exceeds \$600 must be provided.
- Information will be used for reporting purposes only.
- A personal cheque must be attached to cover expenses deemed ineligible.
- Indicate whether you have expenses to report in this section for this reporting period: **Choose from Drop-down List**

<b>Name :</b> Tina Giesbrecht	<b>Reporting Period for the Month of :</b> Mar-18
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DD-MMM-YYYY	Payment Method	Category	Description/Purpose of the Expense	Name of Vendor	Amount Paid
23-Mar-18	Direct Billing	Airline Ticket	Flight to Edmonton - ELT Meeting	Marlin Travel	\$317.36
09-Mar-18	Direct Billing	Airline Ticket	Flight to Edmonton - LAPP Board	Marlin Travel	\$533.11
<b>Total Paid in the Month</b>					<b>\$ 850.47</b>



**Invoice**

ALBERTA HEALTH SERVICES ALBERTA HEALTH SERVICES 10030 - 107 STREET EDMONTON AB T5J 3E4	<b>Trip #:</b> [REDACTED] <b>Booking Date:</b> 23 Mar 18 <b>Client:</b> [REDACTED] <b>Agent:</b> [REDACTED]  <b>File Locator:</b> [REDACTED]
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**PASSENGERS:** MS KATHARINA GIESBRECHT

REFERENCE/ DESCRIPTION	FARE	HST/GST	PST	OTHER TAXES	PENALTY	TOTAL
AIR CANADA Ticket # [REDACTED]	221.40	0.00	\$0.00	74.96	0.00	296.36 CAD
PRE PAID SEATS CAD Confirmation # [REDACTED]	21.00	0.00	\$0.00	0.00	0.00	21.00 CAD
<b>Total:</b>	<b>242.40</b>	<b>0.00</b>	<b>0.00</b>	<b>74.96</b>	<b>0.00</b>	<b>317.36 CAD</b>

PAYMENTS	Invoice #	Payment Date	Card Holder	Form of Payment	Amount
	[REDACTED]	03/23/2018	[REDACTED]	[REDACTED]	296.36 CAD
	[REDACTED]	03/23/2018	[REDACTED]	[REDACTED]	21.00 CAD
				Total Payment:	317.36 CAD

**Balance Due CAD Currency 0.00 CAD**

Total GST 0.00 Total HST \$0.00

CORPORATE UNIT 101  
REASON FOR TRAVEL CLO EVENT

\*\*\*\*\* AFTER HOURS EMERGENCY HELP DESK WITHIN CANADA OR UNITED STATES CALL ...1 888 342 3292 OUTSIDE OF TOLL FREE AREA CALL COLLECT...303 801 2147 PLEASE QUOTE ACCESS CODE 2EC0 \*\*\*\*\* PLEASE REVIEW YOUR ITINERARY FOR ACCURACY\*\*  
PLEASE INFORM US WITHIN ONE BUSINESS DAY SHOULD YOU FIND ANY DISCREPANCIES. DEPENDING ON THE NATURE OF THE DISCREPANCY COSTS ASSOCIATED WITH MAKING CORRECTIONS MAY BE YOUR RESPONSIBILITY -----  
---AIR CANADA RULES----- TICKET IS NON REFUNDABLE CHANGES PERMITTED UP TO 2 HOURS PRIOR TO FLIGHT TIME CHANGE FEES PLUS ANY FARE INCREASE WILL APPLY 24HOURS IN ADVANCE GO TO WWW.AIRCANADA.COM TO CHECK IN AND PRINT YOUR BOARDING PASS.



ALBERTA HEALTH SERVICES  
ALBERTA HEALTH SERVICES  
10030 - 107 STREET  
EDMONTON AB  
T5J 3E4

Trip #: [REDACTED]  
Booking Date: 23 Mar 18  
Client: [REDACTED]  
Agent: [REDACTED]

File Locator: [REDACTED]

## MY ITINERARY

Passengers	Citizenship	Required Travel Documents
KATHARINA GIESBRECHT	Not Specified	Not Specified

All passengers need to ensure that correct documentation requirements are met for entry to the applicable destinations as well as for their return to Canada



AIR

Passengers:	KATHARINA GIESBRECHT	Booking Date:	23 Mar 18
		File Locator/Ticket #:	[REDACTED]

Airline	Flight	From	Terminal	To	Class/Seat	Stops
AIR CANADA	08154	CALGARY INTL 08 Apr 18 8:10PM		EDMONTON INTL 08 Apr 18 9:04PM	G/	



AIR

Passengers:	KATHARINA GIESBRECHT	Booking Date:	23 Mar 18
		File Locator/Ticket #:	[REDACTED]

Airline	Flight	From	Terminal	To	Class/Seat	Stops
AIR CANADA	08155	EDMONTON INTL 10 Apr 18 6:30PM		CALGARY INTL 10 Apr 18 7:22PM	S/	



**Invoice**

ALBERTA HEALTH SERVICES ALBERTA HEALTH SERVICES 10030 - 107 STREET EDMONTON AB T5J 3E4	<b>Trip #:</b> [REDACTED] <b>Booking Date:</b> 09 Mar 18 <b>Client:</b> [REDACTED] <b>Agent:</b> [REDACTED] <b>Agents email:</b> [REDACTED]@MARLINTRAVEL.CA <b>File Locator:</b> [REDACTED]
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**PASSENGERS:** MS KATHARINA GIESBRECHT

REFERENCE/ DESCRIPTION	FARE	HST/GST	PST	OTHER TAXES	PENALTY	TOTAL
AIR CANADA Ticket # [REDACTED]	458.15	0.00	\$0.00	74.96	0.00	533.11 CAD
<b>Total:</b>	<b>458.15</b>	<b>0.00</b>	<b>0.00</b>	<b>74.96</b>	<b>0.00</b>	<b>533.11 CAD</b>

PAYMENTS	Invoice #	Payment Date	Card Holder	Form of Payment	Amount
	[REDACTED]	03/07/2018		[REDACTED]	533.11 CAD
<b>Total Payment:</b>					<b>533.11 CAD</b>

**Balance Due CAD Currency 0.00 CAD**

Total GST 0.00 Total HST \$0.00

CORPORATE UNIT 101  
REASON FOR TRAVEL LAPP BOARD MEETING

\*\*\*\*\* AFTER HOURS EMERGENCY HELP DESK WITHIN CANADA OR UNITED STATES CALL ...1 888 342 3292 OUTSIDE OF TOLL FREE AREA CALL COLLECT...303 801 2147 PLEASE QUOTE ACCESS CODE 2EC0 \*\*\*\*\*  
 \*\*\*\*\* PLEASE REVIEW YOUR ITINERARY FOR ACCURACY \*\*\*\*\*  
 PLEASE INFORM US WITHIN ONE BUSINESS DAY SHOULD YOU FIND ANY DISCREPANCIES. DEPENDING ON THE NATURE OF THE DISCREPANCY COSTS ASSOCIATED WITH MAKING CORRECTIONS MAY BE YOUR RESPONSIBILITY -----  
 ----AIR CANADA RULES----- TICKET IS NON REFUNDABLE CHANGES PERMITTED UP TO 2 HOURS PRIOR TO FLIGHT TIME CHANGE FEES PLUS ANY FARE INCREASE WILL APPLY 24HOURS IN ADVANCE GO TO WWW.AIRCANADA.COM TO CHECK IN AND PRINT YOUR BOARDING PASS.

ALBERTA HEALTH SERVICES  
ALBERTA HEALTH SERVICES  
10030 - 107 STREET  
EDMONTON AB  
T5J 3E4

Trip #: [REDACTED]  
Booking Date: 09 Mar 18  
Client: [REDACTED]  
Agent: [REDACTED]  
Agents email: [REDACTED]@MARLINTRAVEL.CA  
File Locator: [REDACTED]

## MY ITINERARY

Passengers	Citizenship	Required Travel Documents
KATHARINA GIESBRECHT	Not Specified	Not Specified

All passengers need to ensure that correct documentation requirements are met for entry to the applicable destinations as well as for their return to Canada



AIR

Passengers:	KATHARINA GIESBRECHT	Booking Date:	07 Mar 18
		File Locator/Ticket #:	[REDACTED]

Airline	Flight	From	Terminal	To	Class/Seat	Stops
AIR CANADA	08154	CALGARY INTL 15 Mar 18 8:10PM		EDMONTON INTL 15 Mar 18 9:08PM	M/	



AIR

Passengers:	KATHARINA GIESBRECHT	Booking Date:	07 Mar 18
		File Locator/Ticket #:	[REDACTED]

Airline	Flight	From	Terminal	To	Class/Seat	Stops
AIR CANADA	08155	EDMONTON INTL 16 Mar 18 6:30PM		CALGARY INTL 16 Mar 18 7:24PM	W/	