

## AHS Board and Executive Expense Report

**Name** Tina Giesbrecht  
**Title** General Counsel Legal & Privacy  
**Location** Calgary

Expenses submitted during the month of August 2017

Travel (1)										
MMM-YY	Source Document	Purpose	Airfare	Meals	Accommodation	Other Travel	Total Travel	Professional Development (2)	Working Sessions Hosting and Hospitality (3)	Other (4)
Aug-17	Expense Claim	Meetings		61	184	191	436			
Aug-17	Direct Billing	Meetings	780				780			
<b>Total</b>			\$ 780	\$ 61	\$ 184	\$ 191	\$ 1,216	\$ -	\$ -	\$ 37

**Total for the Month** \$ 1,253

Maximum daily single meal expense claimed in the month \$ 24  
 Maximum daily base hotel rate claimed in the month \$ 164  
 Non economy air travel in the month \$ -

### 1) Travel expenses

Includes local and out of province/country travel expenses. Other travel includes items such as taxis, parking mileage, car rental and other expenses related to travel.

### 2) Professional Development

Includes conference, seminar and course registration fees and material

### 3) Hosting and Hospitality expenses

Hospitality and Hosting expenses may be incurred to advance AHS' mission, vision and values. For example, may include working lunches with staff and prospective employees meetings with government officials, dignitaries, public interest groups, donors other public or private organizations.

### 4) Other

Other expenses include expenses incurred in the normal course of business that are required for work purposes. May include small item technology purchases, books, etc.

### 5) Remuneration, Allowances Reported in the Financial Statements

Car allowance, honoraria, meeting fees, and any other employment benefits reported in the annual financial statements are excluded from this report.

## AHS Public Disclosure Expense Claims

Claimant Name	Claimant Title	Claimant Location	Expense Claim Total
GIESBRECHT, TINA	General Counsel Legal & Privacy	Calgary	\$ 472.57

Expense Date	Business reason	Expense Location	Expense Type	Amount	From Location	To Location	Justification	# of days	# of Attendees	Attendee Name(s)	Trip Distance
7/12/2017	Travel to Edmonton for PLP Retreat.	AB - Other Zones	Taxi	\$ 60.50	Airport	Focus Building	Travel to Edmonton for PLP Retreat.	1			
8/1/2017	Attend ELT on Aug 1, 2017 and meeting with Alberta Justice Aug 2, 2017	AB - Other Zones	Accommodations	\$ 184.13			Attend ELT on Aug 1 and meeting with Alberta Justice on Aug 2.	1			
8/1/2017	Attend ELT and meeting with AB Justice	AB - Other Zones	Meals Per Diem	\$ 37.00			Lunch \$13.00 Dinner \$24.00	1			
8/2/2017	Attend ELT and meeting with AB Justice	AB - Other Zones	Meals Per Diem	\$ 23.50			Bfast \$10.50 Lunch \$13.00	1			
8/2/2017	Parking at the airport to attend ELT on Aug 1, 2017 and meeting with Alberta Justice Aug 2, 2017	AB - Other Zones	Parking - Lot or Parkade	\$ 58.70			Attend ELT on Aug 1, 2017 and meeting with Alberta Justice Aug 2, 2017	1			
8/2/2017	Attend ELT on Aug 1, 2017 and meeting with Alberta Justice Aug 2, 2017	AB - Other Zones	Taxi	\$ 72.00	SSP	Edmonton Airport	Attend ELT on Aug 1, 2017 and meeting with Alberta Justice Aug 2, 2017	1			
8/31/2017	Custom stamp for General Counsel	AB - Other Zones	Supplies Department General	\$ 36.74			Ordered a custom stamp for the General Counsel for her signature on documents.	1			

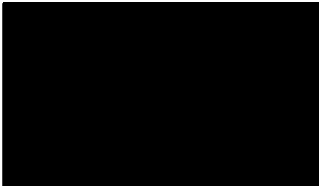
Approver(s) for the claim	Approval Status	Approval Date
GILCHRIST, TODD	Approve	7-Sep-17

AIRPORT TAXI SERVICE  
4605 101 ST.  
(7808997070)  
EDMONTON AB

CARD [REDACTED]  
CARD TYPE INTER  
ACCOUNT TYPE CHEQUI  
DATE 2017 07  
TIME 2849 12 11  
INVOICE # [REDACTED]  
RECEIPT NUMBER  
[REDACTED]

-----  
PURCHASE  
AMOUNT \$60.50  
TIP \$5  
TOTAL  
  
\$60.50  
-----

Interac



APPROVED

TH# [REDACTED]  
THANK YOU

CASH COPY

The Westin Edmonton  
 10135 100 St  
 Edmonton, AB T5J 0N7  
 Canada  
 Tel: 780-426-3636 Fax: 780-428-1454



Katharina Giesbrecht  
 Alberta Health Services li

Page Number : 1 Invoice Nbr : [REDACTED]  
 Guest Number : [REDACTED]  
 Folio ID : [REDACTED]  
 Arrive Date : 01-AUG-17 12:16  
 Depart Date : 02-AUG-17 08:39  
 No. Of Guest : 1  
 Room Number : [REDACTED]  
 Club Account : [REDACTED]

Tax Invoice

Tax ID : 815461330RT0001

The Westin Edmonton AUG-02-2017 08:50 [REDACTED]

Date	Reference	Description	Charges (CAD)	Credits (CAD)
01-AUG-17	[REDACTED]	Room Charge	164.00	
01-AUG-17	[REDACTED]	GST	8.45	
01-AUG-17	[REDACTED]	Destination Marketing Fee	4.92	
01-AUG-17	[REDACTED]	Tourism Levy	6.76	
02-AUG-17	[REDACTED]	Visa-[REDACTED]		-184.13

Approve EMV Receipt for VI [REDACTED] N Verified

Application Label: Visa Credit

\*\* Total 184.13 -184.13  
 \*\*\* Balance -0.00

PACK LIGHT, STAY FIT - With the Westin Gear Lending program, New Balance(TM) workout gear is conveniently delivered to your room so you can keep moving. Experience it during your next stay. Learn more at [westin.com/newbalance](http://westin.com/newbalance)

Continued on the next page

The Westin Edmonton  
 10135 100 St  
 Edmonton, AB T5J 0N7  
 Canada  
 Tel: 780-426-3636 Fax: 780-428-1454



Katharina Giesbrecht  
 Alberta Health Services li

Page Number : 2 Invoice Nbr : [REDACTED]  
 Guest Number : [REDACTED]  
 Folio ID : [REDACTED]  
 Arrive Date : 01-AUG-17 12:16  
 Depart Date : 02-AUG-17 08:39  
 No. Of Guest : 1  
 Room Number : [REDACTED]  
 Club Account : [REDACTED]

As a Starwood Preferred Guest you have earned at least [REDACTED] starpoints for this visit [REDACTED]

Tell us about your stay. [www.westin.com/reviews](http://www.westin.com/reviews)

EXPENSE SUMMARY REPORT

Currency: CAD

Date	Room	GST	Tour Levy	Food/Bev	Phone	Other	Total	Payment
08-01-2017	164.00	8.45	6.76	0.00	0.00	4.92	184.13	0.00
08-02-2017	0.00	0.00	0.00	0.00	0.00	0.00	0.00	-184.13
Total	164.00	8.45	6.76	0.00	0.00	4.92	184.13	-184.13

TRANSACTION RECORD

CALGARY AIRPORT AUTHORITY  
2000 AIRPORT ROAD T2E6A3  
CALGARY AB  
22627513  
GH2262751308

The Calgary Airport Authority  
2000 Airport road NE  
GST R122556194

Co-op Taxi Line  
(780)425-2525  
www.co-optaxi.com

DATE PURCHASE TIME  
08-02-2017 19:35:34  
ACCT [REDACTED]  
Account Chequing Card Type [REDACTED]  
Interac

Receipt Number [REDACTED]  
Ticket No [REDACTED]  
In: 08/01/2017 6:04  
Out: 08/02/2017 19:35  
Duration: 1,13:31

Terminal [REDACTED]  
Driver [REDACTED]  
17/08/02 16:15:00

Trace [REDACTED]  
Inv. [REDACTED]  
Auth [REDACTED] RRN [REDACTED]

Transient Parker \$ 58.70  
Total: \$ 58.70  
Validations: \$ 0.00  
Balance Due: \$ 58.70  
Check \$ 58.70

INTERAC  
Card : [REDACTED]  
Interac  
CHIP CARD [REDACTED]  
Ref [REDACTED]  
Auth [REDACTED]

PURCHASE  
FARE : \$ 04.00  
TIP : \$ 8.00  
TOTAL : \$ 72.00

Total \$58.70

(001) APPROVED-THANK YOU

Retain this copy for your records  
Customer copy

APPROVED - THANK YOU  
(00-001)

IMPORTANT: Retain this copy for your records

Customer Copy

Thank you for choosing  
Co-op Taxi

YOUR RECEIPT THANK YOU  
D & A Stationery Inc.  
#105, 683 10 Street SW  
0817379-92008  
403-23-3812-2

08-31 2017 16:45  
REG 0010

DEPTAC	T1	\$34.99
TAX		\$34.99
TAX:		\$1.75
TOTAL		\$36.74
CHARGE		\$36.74

D & A STATIONERY  
683 10TH ST. SW, UNIT 105  
CALGARY AB

CARD [REDACTED]  
CARD TYPE INTERAC  
ACCOUNT TYPE CHEQUING  
DATE 2017/08/31  
TIME 3007 16:53:41  
RECEIPT NUMBER  
[REDACTED]

PURCHASE  
TOTAL

\$36.74  
-----

INTERAC  
[REDACTED]

APPROVED

AUTH# [REDACTED]  
THANK YOU

CARDHOLDER COPY

## Expense Report Direct Bill Summary

### Purpose of This Form:

The purpose of this form is to report expenses incurred on behalf of a designated Executive or an AHS Board Member and paid for by a third party vendor. The information will be used for public disclosure reporting.

### Expenses Paid Directly to Third Party Vendors:

AHS may have established accounts with certain vendors used to book travel and other expenses that are billed directly to AHS.

Examples include but are not limited to hotels, travel agencies, car rental agencies, conferences, courses and expenses reimbursed from a petty cash fund.

It is mandatory to include in monthly reports these expenses that pertain to each member. AHS is required to disclose expenses for all applicable receipts and back up must be attached.

### Direct Bill Report

- Enter all items related to expenses incurred while conducting AHS business and paid for via a third party vendor (i.e. accommodations, airline tickets, car rentals, hosting events and working sessions)
- Enter all expenses pertaining to professional development such as conferences and courses, etc.
- Enter all expenses paid by AHS not mentioned above.
- Copies of invoices and other relevant back up must be attached, approvals for hosting events/working sessions that exceeds \$600 must be provided.
- Information will be used for reporting purposes only.
- A personal cheque must be attached to cover expenses deemed ineligible.
- Indicate whether you have expenses to report in this section for this reporting period: **Choose from Drop-down List**

<b>Name :</b> Tina Giesbrecht	<b>Reporting Period for the Month of :</b> Aug-17
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DD-MMM-YYYY	Payment Method	Category	Description/Purpose of the Expense	Name of Vendor	Amount Paid
10-Jul-17	Direct Billing	Airline Ticket	PLP Retreat - Flight to Edmonton	Marlin Travel	\$412.46
26-Jul-17	Direct Billing	Airline Ticket	ELT - Flight to Edmonton	Marlin Travel	\$368.06
<b>Total Paid in the Month</b>					<b>\$ 780.52</b>





Invoice

ALBERTA HEALTH SERVICES KATHARINA GIESBRECHT 9929 108TH STREET GOVERNMENT CENTRE EDMONTON AB CA T5K1G8	<b>Trip #:</b> [REDACTED] <b>Booking Date:</b> 10 Jul 17 <b>Client:</b> [REDACTED] <b>Agent:</b> [REDACTED]  <b>File Locator:</b> [REDACTED]
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PASSENGERS: MS KATHARINA GIESBRECHT

REFERENCE/ DESCRIPTION	FARE	HST/GST	PST	OTHER TAXES	PENALTY	TOTAL
AIR CANADA Ticket # [REDACTED]	337.50	0.00	\$0.00	74.96	0.00	412.46 CAD
<b>Total:</b>	<b>337.50</b>	<b>0.00</b>	<b>0.00</b>	<b>74.96</b>	<b>0.00</b>	<b>412.46 CAD</b>

PAYMENTS	Invoice #	Payment Date	Card Holder	Form of Payment	Amount
	[REDACTED]	07/10/2017		[REDACTED]	412.46 CAD
Total Payment:					412.46 CAD

Balance Due CAD Currency **0.00 CAD**

Total GST 0.00 Total HST \$0.00

CORPORATE UNIT 101

AIR FLIGHT ACCIDENT INSURANCE IS PROVIDED AT NO COST TO OUR CLIENTS FOR THE PRINCIPAL SUM \$100000 UNDER GROUP POLICY GTRMM 11506 UNDERWRITTEN BY MANULIFE FINANCIAL  
 \*\*\*\*\* AFTER HOURS EMERGENCY HELP DESK WITHIN CANADA OR UNITED STATES CALL ...1 888 342 3292 OUTSIDE OF TOLL FREE AREA CALL COLLECT...303 801 2147 PLEASE QUOTE ACCESS CODE 2EC0 \*\*\*\*\*  
 \*\*\*\*\* PLEASE REVIEW YOUR ITINERARY FOR ACCURACY \*\*\*\*\*  
 PLEASE INFORM US WITHIN ONE BUSINESS DAY SHOULD YOU FIND ANY DISCREPANCIES. DEPENDING ON THE NATURE OF THE DISCREPANCY COSTS ASSOCIATED WITH MAKING CORRECTIONS MAY BE YOUR RESPONSIBILITY ---  
 -AIR CANADA CANADA TRAVEL BAGGAGE POLICY----- 1ST CHECKED BAG 25.00 UP TO 50LBS----- 2ND CHECKED BAG 35.00 UP TO 50LBS----- FEES WILL BE COLLECTED AT AIRPORT CHECK IN \*\*\*\*\* FOR AIR TRAVEL TO A FOREIGN COUNTRY PASSENGERS MUST ENSURE THAT THEY HAVE ALL NECESSARY TRAVEL DOCUMENTS SUCH AS A PASSPORT OR VISA AS DIRECTED BY EMBASSIES AND CONSULATES. ALL PASSENGERS ARE ADVISED TO VIEW [HTTP://WWW.AIRCANADA.COM/EN/TRAVELINFO/BEFORE/TRAVELDOC.HTML](http://www.aircanada.com/en/travelinfo/before/traveldoc.html) FOR IMPORTANT INFORMATION ON IDENTIFICATION REQUIRED FOR TRAVEL. \*\*\*\*\*  
 \*\*\*\*\* PLEASE NOTE CHECKIN TIMES \*\*\*\*\*  
 \*\*\*\*\* DOMESTIC FLIGHTS--CHECKIN 90 MINUTES PRIOR \*\*\*\*\*  
 \*\*\*\*\* DOMESTIC COUNTER WILL CLOSE 45 MINUTES PRIOR AIR FLIGHT ACCIDENT INSURANCE IS PROVIDED AT NO COST TO OUR CLIENTS FOR THE PRINCIPAL SUM \$100000 UNDER GROUP POLICY GTRMM 11506 UNDERWRITTEN BY MANULIFE FINANCIAL  
 \*\*\*\*\* AFTER HOURS EMERGENCY HELP DESK WITHIN CANADA OR UNITED STATES CALL ...1 888 342 3292 OUTSIDE OF TOLL FREE AREA CALL COLLECT...303 801 2147 PLEASE QUOTE ACCESS CODE 2EC0 \*\*\*\*\*  
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GOVERNMENT CENTRE  
 MAIN FLOOR, 9929- 108TH ST, EDMONTON, AB T5K1G8  
 Tél.: 780 425 8611  
 GST REG# 88510191

ALBERTA HEALTH SERVICES  
KATHARINA GIESBRECHT  
9929 108TH STREET GOVERNMENT CENTRE  
EDMONTON AB  
CA  
T5K1G8

Trip #: [REDACTED]  
Booking Date: 10 Jul 17  
Client: [REDACTED]  
Agent: [REDACTED]

File Locator: [REDACTED]

## MY ITINERARY

Passengers	Citizenship	Required Travel Documents
KATHARINA GIESBRECHT	Not Specified	Not Specified

All passengers need to ensure that correct documentation requirements are met for entry to the applicable destinations as well as for their return to Canada



AIR

Passengers: KATHARINA GIESBRECHT

Booking Date: 07/10/2017

File Locator/Ticket #: [REDACTED]

Airline	Flight	From	Terminal	To	Class	Seat	Stops
AIR CANADA	08134	CALGARY INTL		EDMONTON INTL	V		
		07/12/2017 8:00AM		07/12/2017 8:50AM			
AIR CANADA	08149	EDMONTON INTL		CALGARY INTL	V		
		07/14/2017 1:20PM		07/14/2017 2:12PM			



**Invoice**

ALBERTA HEALTH SERVICES ALBERTA HEALTH SERVICES 10030 - 107 STREET EDMONTON AB T5J 3E4	<b>Trip #:</b> [REDACTED] <b>Booking Date:</b> 26 Jul 17 <b>Client:</b> [REDACTED] <b>Agent:</b> [REDACTED]  <b>File Locator:</b> [REDACTED]
--	---

**PASSENGERS:** MS KATHARINA GIESBRECHT

REFERENCE/ DESCRIPTION	FARE	HST/GST	PST	OTHER TAXES	PENALTY	TOTAL
AIR CANADA Ticket # [REDACTED]	293.10	0.00	\$0.00	74.96	0.00	368.06 CAD
<b>Total:</b>	<b>293.10</b>	<b>0.00</b>	<b>0.00</b>	<b>74.96</b>	<b>0.00</b>	<b>368.06 CAD</b>

PAYMENTS	Invoice #	Payment Date	Card Holder	Form of Payment	Amount
	[REDACTED]	07/26/2017		[REDACTED]	368.06 CAD
Total Payment:					368.06 CAD

**Balance Due CAD Currency 0.00 CAD**

Total GST 0.00 Total HST \$0.00

CORPORATE UNIT 101  
REASON FOR TRAVEL ELT MEETINGS

AIR FLIGHT ACCIDENT INSURANCE IS PROVIDED AT NO COST TO OUR CLIENTS FOR THE PRINCIPAL SUM \$100000 UNDER GROUP POLICY GTRMM 11506 UNDERWRITTEN BY MANULIFE FINANCIAL  
 \*\*\*\*\* AFTER HOURS EMERGENCY HELP DESK WITHIN CANADA OR UNITED STATES CALL ...1 888 342 3292 OUTSIDE OF TOLL FREE AREA CALL COLLECT...303 801 2147 PLEASE QUOTE ACCESS CODE 2EC0 \*\*\*\*\*  
 \*\*\*\*\*PLEASE REVIEW YOUR ITINERARY FOR ACCURACY\*\*\*\*\*  
 PLEASE INFORM US WITHIN ONE BUSINESS DAY SHOULD YOU FIND ANY DISCREPANCIES. DEPENDING ON THE NATURE OF THE DISCREPANCY COSTS ASSOCIATED WITH MAKING CORRECTIONS MAY BE YOUR RESPONSIBILITY

ALBERTA HEALTH SERVICES  
ALBERTA HEALTH SERVICES  
10030 - 107 STREET  
EDMONTON AB  
T5J 3E4

Trip #: [REDACTED]  
Booking Date: 26 Jul 17  
Client: [REDACTED]  
Agent: [REDACTED]

File Locator: NV44LV

## MY ITINERARY

Passengers	Citizenship	Required Travel Documents
KATHARINA GIESBRECHT	Not Specified	Not Specified

All passengers need to ensure that correct documentation requirements are met for entry to the applicable destinations as well as for their return to Canada



AIR

Passengers: KATHARINA GIESBRECHT

Booking Date: 07/26/2017  
File Locator/Ticket #: [REDACTED]

Airline	Flight	From	Terminal	To	Class	Seat	Stops
AIR CANADA	08130	CALGARY INTL		EDMONTON INTL	V		
		08/01/2017 7:00AM		08/01/2017 7:54AM			



AIR

Passengers: KATHARINA GIESBRECHT

Booking Date: 07/26/2017  
File Locator/Ticket #: [REDACTED]

Airline	Flight	From	Terminal	To	Class	Seat	Stops
AIR CANADA	08153	EDMONTON INTL		CALGARY INTL	W		
		08/02/2017 6:05PM		08/02/2017 6:57PM			