

AHS Board and Executive Expense Report

Name Steve Rees
Title Chief Program Officer, Capital Management
Location Edmonton
 Expenses submitted during the month of March 2019

		Travel (1)						Working Sessions		
MMM-YY	Source Document	Purpose	Airfare	Meals	Accommodation	Other Travel	Total Travel	Professional Development (2)	Hosting and Hospitality (3)	Other (4)
Mar-19	P-Card	Meetings			151	175	326			
Mar-19	Expense Claim	Meetings		378		124	502			
Mar-19	Direct Billing	Meetings	317				317			
Total			\$ 317	\$ 378	\$ 151	\$ 299	\$ 1,145	\$ -	\$ -	\$ -

Total for the Month \$ 1,145

Maximum daily single meal expense claimed in the month \$ 24
 Maximum daily base hotel rate claimed in the month \$ 135
 Non economy air travel in the month \$ -

1) Travel expenses

Includes local and out of province/country travel expenses. Other travel includes items such as taxis, parking mileage, car rental and other expenses related to travel.

2) Professional Development

Includes conference, seminar and course registration fees and material

3) Hosting and Hospitality expenses

Hospitality and Hosting expenses may be incurred to advance AHS' mission, vision and values. For example, may include working lunches with staff and prospective employees meetings with government officials, dignitaries, public interest groups, donors other public or private organizations.

4) Other

Other expenses include expenses incurred in the normal course of business that are required for work purposes. May include small item technology purchases, books, etc.

5) Remuneration, Allowances Reported in the Financial Statements

Car allowance, honoraria, meeting fees, and any other employment benefits reported in the annual financial statements are excluded from this report.

AHS Public Disclosure P-Card

Claimant Name	Claimant Title	Claimant Location	Expense Claim Total									
REES, STEPHEN P	Chief Program Officer, Capital Management	Edmonton	\$ 325.98									
Expense Date	Business reason	Expense Location	Expense Type	Amount	From Location	To Location	Justification	# of days	# of Attendees	Attendee Name(s)	Trip Distance	
2/20/2019	Trip to Fort McMurray for CapM North Zone staff engagement session & site tour	AB - Local	Taxi	\$ 56.58	Home	Edmonton Airport	Taxi - Home to Edmonton Airport - Trip to Fort McMurray for CapM North Zone staff engagement session & site tour	1				
2/20/2019	Trip to Fort McMurray for CapM North Zone staff engagement session & site tour	AB - Local	Taxi	\$ 63.00	Edmonton Airport	Home	Taxi - Edmonton Airport to Home - Trip to Fort McMurray for CapM North Zone staff engagement session & site tour	1				
3/4/2019	Trip to High Level for CapM North Zone staff engagement sessions & site tours	AB - Local	Taxi	\$ 55.20	Home	Edmonton Airport	Taxi - Home to Edmonton Airport - Trip to High Level for CapM North Zone staff engagement sessions & site tours	1				
3/5/2019	Trip to High Level for CapM North Zone staff engagement sessions & site tours	AB - Local	Accommodations	\$ 151.20			Trip to High Level for CapM North Zone staff engagement sessions & site tours – March 4-5, 2019	1				
Approver(s) for the claim		Approval Status		Approval Date								
RHODES, DEBORAH		Approve		27-Mar-19								

(1) Taxi - Home to Edmonton Airport -
Trip to Fort McMurray for CapM North
Zone staff engagement session & site
tour - Feb 20, 2019

(2) Taxi - Edmonton Airport to Home -
Trip to Fort McMurray for CapM
North Zone staff engagement session
& site tour - Feb 20, 2019

GREATER EDMONTON TAXI
SERVICE
10135 31 AVE NW
EDMONTON AB

CARD [REDACTED]
CARD TYPE MASTERCARD
DATE 2019/02/20
TIME 0486 04:58:16
INVOICE # [REDACTED]
RECEIPT NUMBER [REDACTED]

PURCHASE
AMOUNT \$49.20
TIP \$7.38
TOTAL

\$56.58

MasterCard

APPROVED

AUTH# [REDACTED]
THANK YOU

CARDHOLDER COPY

IMPORTANT - RETAIN THIS
COPY FOR YOUR RECORDS

YELLOW CAB 780.462.3456
BARREL TAXI 780.489.7777
EDMTAXI.COM
GST 100403070

GREATER EDMONTON TAXI
SERVICE
10135 31 AVE NW
EDMONTON AB

CARD [REDACTED]
CARD TYPE MASTERCARD
DATE 2019/02/20
TIME 6754 18:00:57
INVOICE # [REDACTED]
RECEIPT NUMBER [REDACTED]

PURCHASE
AMOUNT \$55.00
TIP \$8.00
TOTAL

\$63.00

MasterCard

APPROVED

AUTH# [REDACTED]
THANK YOU

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BARREL TAXI 780.489.7777
EDMTAXI.COM
GST 100403070

(3) Taxi - Home to Edmonton Airport -
Trip to High Level for CapM North Zone
staff engagement sessions & site tours
- March 4, 2019

GREATER EDMONTON TAXI
SERVICE
10135 31 AVE NW
EDMONTON AB

CARD [REDACTED]
CARD TYPE MASTERCARD
DATE 2019/03/04
TIME 0327 07:46:35
INVOICE # [REDACTED]
RECEIPT NUMBER
[REDACTED]

PURCHASE
AMOUNT \$48.20
TIP \$7.00
TOTAL

\$55.20

MasterCard
[REDACTED]

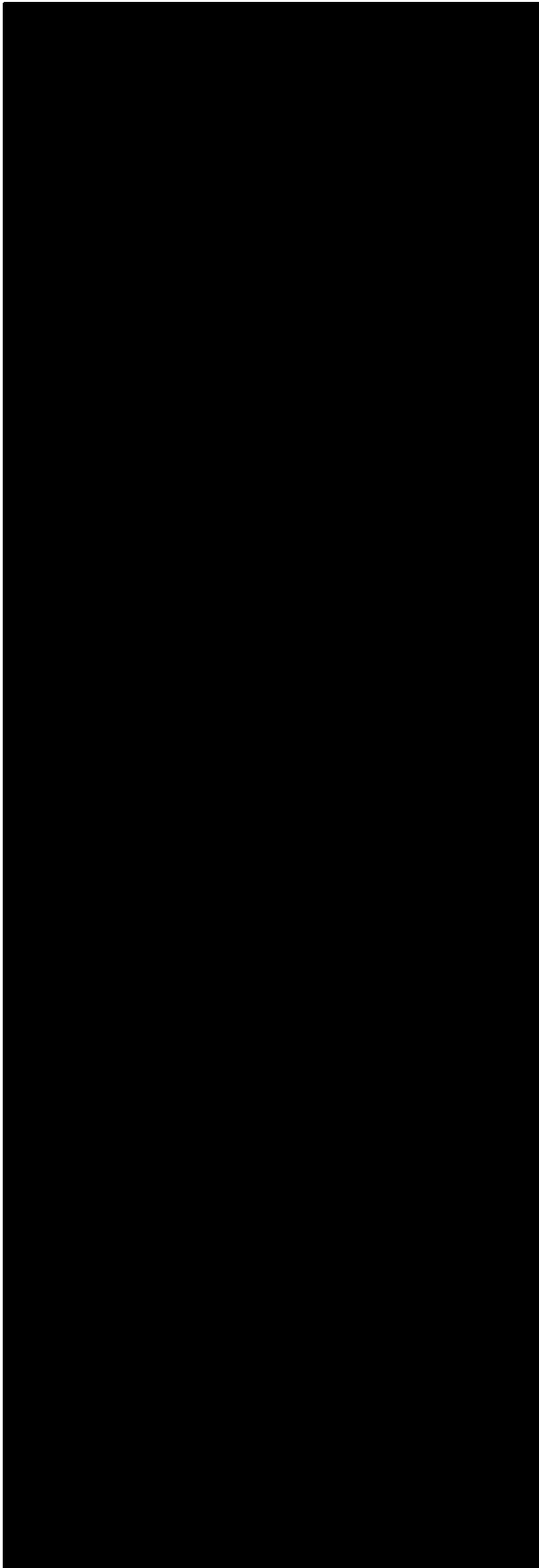
APPROVED

AUTH# [REDACTED]
THANK YOU

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BARREL TAXI 780.489.7777
EDMTAXI.COM
GST 100403070



Best Western Plus

MIRAGE HOTEL & RESORT
9616 Highway 58
High Level, AB T0H 1Z0

(4) Hotel - Trip to High Level for CapM
North Zone staff engagement sessions
& site tours – March 4-5, 2019

(780) 821-1000
INFO@BESTWESTERNHIGHLEVEL.COM
WWW.BESTWESTERNHIGHLEVEL.COM

03/05/2019 02:27 AM

Registered To:
REES, STEPHEN

EDMONTON, AB
CANADA

Room # [REDACTED]
Conf # [REDACTED]
Arrival 03/04/19
Departure 03/05/19
Room Type SNS-1 QUEEN NSMK
Guests 1 / 0
Payment Visa/Master
Acct [REDACTED]

Posting Date	Oper	AcctCode	Description	From	Reference	Amount
03/04/19	LR	RC	ROOM CHRG REVENUE			\$135.00
03/04/19	LR	9	TOURISM LEVY			\$5.40
03/04/19	LR	91	GST			\$6.75
03/04/19	LR	93	SUSTAINABILITY LEVY			\$4.05
03/05/19	LR	MC	PAYMENT MC			\$151.20-
Balance Due						\$0.00

THE UNDERSIGNED GUEST AGREES TO PAY THE AMOUNT INDICATED ON THE BALANCE
THE CHARGES ARE TO BE BILLED TO A THIRD PARTY, THE UNDERSIGNED AGREES TO BE
PAYMENT OF THE CHARGES IN THE EVENT THAT THE INDICATED THIRD PARTY, PERSON
FAILS TO PAY
FOR ANY PART OR THE FULL AMOUNT OF SUCH CHARGES.

EACH UNREGISTERED PERSON OR PET IN THE ROOM HAS A PENALTY OF \$250.00

SMOKING IN NON-SMOKING ROOMS IS STRICTLY PROHIBITED, VIOLATORS WILL BE CHARGED

Each Best Western™ branded hotel is independently owned and operated

G.S.T.# RT881518518

THE MIRAGE HOTEL & RESORT
9616 HIGHWAY 58
HIGH LEVEL, AB T0H 1Z0
(780) 821-1000
CARD ID: [REDACTED] BATCH#: [REDACTED]
EMPLOYEE: [REDACTED] SHIFT#: [REDACTED]
Completion
INVOICE: 000028639
APPROVED: [REDACTED]
05-Mar-19 02:27:54
CUSTOMER COPY

Signature

AHS Public Disclosure Expense Claims

Claimant Name	Claimant Title	Claimant Location	Expense Claim Total										
Expense Date	Business reason	Expense Location	Expense Type	Amount	From Location	To Location	Justification	# of days	# of Attendees	Attendee Name(s)	Trip Distance		
REES, STEPHEN P	Chief Program Officer, Capital Management	Edmonton		\$ 501.64									
8/3/2018	Trip to Jasper to tour Jasper Healthcare Centre site and meet with FM&E staff	AB - Local	Meals Per Diem	\$ 23.50			Trip to Jasper to tour Jasper Healthcare Centre site and meet with FM&E staff	1					
8/8/2018	Henwood Site Tour		Mileage-Local-Home Zone	\$ 28.28	SSP	Henwood Treatment Centre	SSP to Henwood Treatment Centre round trip to attend Henwood Site Tour	1			56		
9/11/2018	Trip to Calgary for CCP Mtgs, FMC Lot 1 Parkade tour & other mtgs	AB - Local	Meals Per Diem	\$ 23.50			Trip to Calgary for CCP Mtgs, FMC Lot 1 Parkade tour & other mtgs	1					
10/24/2018	Covenant Health Annual Community Meeting		Mileage-Local-Home Zone	\$ 8.59	SSP	Delta Edmonton South	SSP to Delta Edmonton South round trip to attend Covenant Health Annual Community Meeting	1			17		
10/29/2018	Trip to Calgary to attend CapM Senior Leads Strategic Planning Session & AHS Senior Leaders	AB - Local	Meals Per Diem	\$ 34.50			Trip to Calgary to attend CapM Senior Leads Strategic Planning Session & AHS Senior Leaders Meeting	1					
10/30/2018	Trip to Calgary to attend CapM Senior Leads Strategic Planning Session & AHS Senior Leaders	AB - Local	Meals Per Diem	\$ 24.00			Trip to Calgary to attend CapM Senior Leads Strategic Planning Session & AHS Senior Leaders Meeting	1					
11/5/2018	Trip to Lethbridge to attend CapM South Zone Staff Engagement sessions	AB - Local	Meals Per Diem	\$ 24.00			Trip to Lethbridge to attend CapM South Zone Staff Engagement sessions	1					
11/6/2018	Trip to Lethbridge to attend CapM South Zone Staff Engagement sessions	AB - Local	Meals Per Diem	\$ 47.50			Trip to Lethbridge to attend CapM South Zone Staff Engagement sessions	1					
11/26/2018	Trip to Calgary to attend People Executive Committee in-person mtg	AB - Local	Meals Per Diem	\$ 23.50			Trip to Calgary to attend People Executive Committee in-person mtg	1					
12/20/2018	Edmonton Lab Hub design presentation		Mileage-Local-Home Zone	\$ 12.12	SSP	Dialog Offices	SSP to Dialog Offices round trip to attend Edmonton Lab Hub design presentation	1			24		

AHS Public Disclosure Expense Claims

Claimant Name	Claimant Title	Claimant Location	Expense Claim Total									
REES, STEPHEN P	Chief Program Officer, Capital Management	Edmonton	\$ 501.64									
Expense Date	Business reason	Expense Location	Expense Type	Amount	From Location	To Location	Justification	# of days	# of Attendees	Attendee Name(s)	Trip Distance	
2/13/2019	Trip to Calgary to attend AHS Senior Leadership Program - Residency #2	AB - Local	Meals Per Diem	\$ 24.00			Trip to Calgary to attend AHS Senior Leadership Program - Residency #2	1				
2/14/2019	Trip to Calgary to attend AHS Senior Leadership Program - Residency #2	AB - Local	Meals Per Diem	\$ 34.50			Trip to Calgary to attend AHS Senior Leadership Program - Residency #2	1				
2/15/2019	Trip to Calgary to attend AHS Senior Leadership Program - Residency #2	AB - Local	Meals Per Diem	\$ 34.50			Trip to Calgary to attend AHS Senior Leadership Program - Residency #2	1				
2/20/2019	Trip to Fort McMurray to attend CapM North Zone staff engagement session & site tour	AB - Local	Meals Per Diem	\$ 23.50			Trip to Fort McMurray to attend CapM North Zone staff engagement session & site tour	1				
3/1/2019	New Edmonton Hospital Indigenous Blessing Ceremony		Mileage-Local-Home Zone	\$ 15.15	SSP	Double Tree by Hilton Hotel West	SSP to Double Tree by Hilton Hotel West round trip to attend New Edmonton Hospital Indigenous Blessing Ceremony	1			30	
3/4/2019	Trip to High Level to attend CapM North Zone staff engagement sessions & site tours	AB - Local	Meals Per Diem	\$ 37.00			Trip to High Level to attend CapM North Zone staff engagement sessions & site tours	1				
3/5/2019	Trip to High Level to attend CapM North Zone staff engagement sessions & site tours	AB - Local	Meals Per Diem	\$ 23.50			Trip to High Level to attend CapM North Zone staff engagement sessions & site tours	1				
3/5/2019	Trip to High Level for CapM North Zone staff engagement sessions & site tours	AB - Local	Taxi	\$ 60.00	Edmonton Airport	Home	Taxi - Edmonton Airport to Home - Trip to High Level for CapM North Zone staff engagement sessions & site tours (used personal credit card by mistake)	1				
Approver(s) for the claim		Approval Status		Approval Date								
RHODES, DEBORAH		Approve		27-Mar-19								

(5) Taxi - Edmonton Airport to Home -
Trip to High Level for CapM North Zone
staff engagement sessions & site tours -
March 5, 2019
(used personal credit card by mistake)

AIRPORT TAXI SERVICE
4608 101 ST.
(7808907070)
EDMONTON AB

CARD [REDACTED]
CARD TYPE MASTERCARD
DATE 2019/03/05
TIME 0857 15:35:30
INVOICE # [REDACTED]
RECEIPT NUMBER [REDACTED]

PURCHASE
AMOUNT \$55.00
TIP \$5.00
TOTAL

\$60.00

MasterCard
[REDACTED]

APPROVED

AUTH# [REDACTED]
THANK YOU

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GST 81757 4536 RT0001

Executive Expenses Report Direct Billing Summary

Purpose of This Form:

The purpose of this form is to report expenses incurred on behalf of a designated Executive and paid for by a third party vendor. The information will be used for public disclosure reporting.

Expenses Paid Directly to Third Party Vendors:

AHS may have established accounts with certain vendors used to book travel and other expenses that are billed directly to AHS. Examples include but are not limited to hotels, travel agencies, car rental agencies, conferences, courses and expenses reimbursed from a petty cash fund. It is mandatory to include in monthly reports these expenses that pertain to each member. AHS is required to disclose expenses for all applicable receipts and back up must be attached.

Direct Bill Report

- Enter all items related to expenses incurred while conducting AHS business and paid for via a third party vendor (i.e. accommodations, airline tickets, car rentals, hosting events and working sessions)
- Enter all expenses pertaining to professional development such as conferences and courses, etc.
- Enter all expenses paid by AHS not mentioned above.
- Copies of invoices and other relevant back up must be attached, approvals for hosting events/working sessions that exceeds \$600 must be provided.
- Information will be used for reporting purposes only.
- A personal cheque must be attached to cover expenses deemed ineligible.
- Indicate whether you have expenses to report in this section for this reporting period: YES

Name : Steve Rees	Reporting Period for the Month of : Mar-19
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DD-MMM-YY	Payment Method	Category	Description/Purpose of the Expense	Name of Vendor	Amount Paid
14-Mar-19	Direct Billing	Airline Ticket	April 29-30/19 - Trip to Medicine Hat to attend CapM South Zone staff engagement sessions & site tours in Bow Island and Oyen	Marlin Travel	316.96
	Direct Billing	Choose from Drop-down List		Choose from Drop-down List	
	Direct Billing	Choose from Drop-down List		Choose from Drop-down List	
	Direct Billing	Choose from Drop-down List		Choose from Drop-down List	
	Direct Billing	Choose from Drop-down List		Choose from Drop-down List	
Total Paid in the Month					\$ 316.96



Vision Travel DT Ontario-West Inc

, , Canada

www.visiontravel.ca

GST Reg : 723782728 RT 0001

E-Ticket Receipt

Ticket Number: [REDACTED]
Invoice: [REDACTED]
Sales Person:

Issuing Airline: AC
Agency Ref.: [REDACTED]
IATA Number: [REDACTED]

Issued: 14Mar19
Customer Number: [REDACTED]
Customer Ref.: N/A

Passenger(s): REES/STEPHENPMR

AIR - Monday, April 29 2019

Air Canada Flight AC8133 Economy Class - Seat Assigned at Check-in

Depart	Edmonton, Alberta Edmonton International Airport 08:25 AM Monday, April 29 2019	Arrive	Calgary, Alberta Calgary International Airport 09:17 AM Monday, April 29 2019
Duration:	0 hour(s) and 52 minute(s) Non-stop		
Status:	Confirmed - Air Canada Booking Reference: [REDACTED]		
Operated By:	AIR CANADA EXPRESS - JAZZ		
FF Number:	[REDACTED] - REES/STEPHEN P MR - please reconfirm at check-in		
Online Check In:	Available 24 hours prior		
Baggage Allowance:	0 Piece(s)		
Remarks:	PLEASE CHECK IN WITH AIR CANADA EXPRESS - JAZZ		
Fare Basis:	L30ZLATG		
Not Valid Before:	29Apr		
Not Valid After:	29Apr		

AIR - Monday, April 29 2019

Air Canada Flight AC7229 Economy Class - Seat Assigned at Check-in

Depart	Calgary, Alberta Calgary International Airport 09:55 AM Monday, April 29 2019	Arrive	Medicine Hat, Alberta Medicine Hat Airport 10:55 AM Monday, April 29 2019
Duration:	1 hour(s) and 0 minute(s) Non-stop		
Status:	Confirmed - Air Canada Booking Reference: [REDACTED]		
Operated By:	AIR CANADA EXPRESS - AIR GEORGIAN		
FF Number:	[REDACTED] - REES/STEPHEN P MR - please reconfirm at check-in		
Online Check In:	Available 24 hours prior		
Baggage Allowance:	0 Piece(s)		
Remarks:	PLEASE CHECK IN WITH AIR CANADA EXPRESS - AIR GEORGIAN		
Fare Basis:	L30ZLATG		
Not Valid Before:	29Apr		
Not Valid After:	29Apr		

AIR - Tuesday, April 30 2019**Air Canada Flight AC7234 Economy Class - Seat Assigned at Check-in**

Depart	Medicine Hat, Alberta Medicine Hat Airport 04:05 PM Tuesday, April 30 2019	Arrive	Calgary, Alberta Calgary International Airport 05:10 PM Tuesday, April 30 2019
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Duration: 1 hour(s) and 5 minute(s) Non-stop
Status: Confirmed - Air Canada Booking Reference: [REDACTED]
Operated By: AIR CANADA EXPRESS - AIR GEORGIAN
FF Number: [REDACTED] - REES/STEPHEN P MR - please reconfirm at check-in
Online Check In: Available 24 hours prior
Baggage Allowance: 0 Piece(s)
Remarks: PLEASE CHECK IN WITH AIR CANADA EXPRESS - AIR GEORGIAN
Fare Basis: G14ULATG
Not Valid Before: 30Apr
Not Valid After: 30Apr

AIR - Tuesday, April 30 2019**Air Canada Flight AC8154 Economy Class - Seat Assigned at Check-in**

Depart	Calgary, Alberta Calgary International Airport 06:35 PM Tuesday, April 30 2019	Arrive	Edmonton, Alberta Edmonton International Airport 07:29 PM Tuesday, April 30 2019
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Duration: 0 hour(s) and 54 minute(s) Non-stop
Status: Confirmed - Air Canada Booking Reference: [REDACTED]
Operated By: AIR CANADA EXPRESS - JAZZ
FF Number: [REDACTED] - REES/STEPHEN P MR - please reconfirm at check-in
Online Check In: Available 24 hours prior
Baggage Allowance: 0 Piece(s)
Remarks: PLEASE CHECK IN WITH AIR CANADA EXPRESS - JAZZ
Fare Basis: G14ULATG
Not Valid Before: 30Apr
Not Valid After: 30Apr

Fare

Form of payment: Credit Card [REDACTED]
Endorsements / restrictions: NONE
Fare calculation: AC ONLY-NONREF-CHGFEE AB HEAL TH SERVICES COF 29APR YEA AC X/YYC AC YXH Q YEAYXH3.00Q YEAYXH9.00 112.00AC X/YYC AC Y EA Q YXH YEA3.00Q YXH YEA9.00 136.00CAD272.00END
Fare: CAD 316.96
Equivalent amount paid:

Positive identification required for airport check in**Notice:**

Transportation and other services provided by the carrier are subject to conditions of contract and other important notices. Please ensure that you have received these notices, and if not, contact the travel agent or issuing carrier to obtain a copy prior to the commencement of your trip.

If the passenger journey involves an ultimate destination or stop in a country other than the country of departure, the Warsaw Convention may be applicable. This convention governs and on most cases limits the liability of carriers for death or personal injury and in respect of loss of, or damage to baggage.